



BOARD OF TRUSTEES REGULAR MEETING

Greater St. Albert Roman Catholic Separate School District No. 734
District Office

6 St. Vital Ave., St. Albert, AB T8N 1K2 | Phone: 780-459-7711

AGENDA

Monday, February 13, 2017 | 2:00 P.M. Call to Order
3:30 P.M. – Public Meeting

1. **Call to Order:** Serena Shaw
2. **In-Camera**
3. **Out-of-Camera at 3:30 pm**
4. **Opening Prayer:** Joe Becigneul
5. **Acknowledgment of Territories:** Serena Shaw
The Greater St. Albert Catholic School Board acknowledges that it is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation.
6. **Approval of Agenda**
7. **Presentation Delegation**
8. **Approval of Minutes & Summaries**
 - 8.1 Regular Board Meeting Minutes of January 30, 2017 Attached
 - 8.2 Advocacy Committee Meeting Summary of February 6, 2017 Attached
9. **Approval of Committee & Event Reports from Advocacy Committee Meetings**
 - 9.1 Alberta School Boards Association Zone 2/3 (McEvoy) Attached for Trustees
10. **Good News (Communication & Community Relations)** Attached
11. **Questions from the Public**
(Questions are submitted in writing on the Thursday prior to meeting. Information and the form can be found on the District website located on the District website at <http://bit.ly/1SLTFSh>.) Attached
12. **Consent Items**
(The Chair will ask for a motion to receive and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request the status of a consent item be changed to an action item.)
 - 12.1 Review of Board Policy 13 – Appeals and Hearings Regarding Student Matters and Board Policy 14 – Hearings on Teacher Matters (Keohane) Attached
13. **Action Items**
 - 13.1 Electoral Ward Bylaw (Schlag) Attached
 - 13.2 Alberta School Council Association Nomination (McEvoy) Attached

- | | | |
|---------|--|----------|
| 13.3 | Boundary Review Options (Schlag) | |
| 13.3 a) | Elementary French Immersion | Attached |
| 13.3 b) | Elementary English | Attached |
| 13.3 c) | Junior High English | Attached |
| 13.4 | General Election – October 16, 2017 (Schlag) | Attached |

14. New Business

15. Information Items

- | | | |
|--------|--|----------|
| 15.1 | Report from the Chair | |
| 15.1.1 | Correspondence | Attached |
| 15.1.2 | Other Items | |
| 15.2 | Report from the Superintendent | |
| 15.2.1 | Trustee Request for Information | |
| | • Safe Arrival App for Student Absences (Schlag) | Attached |
| 15.2.2 | Educational Leadership | |
| | • Sister Alphonse Programming Update (Nixon) | Attached |
| 15.2.3 | Fiscal Responsibility | |
| | • 2017-2018 Enrolment Projections (Schlag) | Attached |
| | • 2017-2018 Preliminary Budget Information (Schlag) | Attached |
| 15.2.4 | Organizational Management | |
| | • Student and Staffing Enrolment Reports (McGuinness) | Attached |
| 15.2.5 | Faith Leadership | |
| | • Faith and Spiritual Initiatives Update (Nixon) | Attached |
| 15.2.6 | Policy | |
| | • Board Policy 8 – Board Committees Update (Trustee PAC Representatives) (Keohane) | |

16. Board Commitments	Attached
------------------------------	----------

17. Clarification Period for Public & Media

(Related to agenda items, only as deliberated)

18. Trustee Request for Information

19. Closing Prayer: Joe Becigneul

20. In-Camera *(if applicable)*

21. Out-of-Camera *(if applicable)*

22. Adjournment



BOARD OF TRUSTEES REGULAR MEETING

FEBRUARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 8.1

Regular Board Meeting Minutes of January 30, 2017

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the minutes of the regular meeting of the Board held on January 30, 2017 as circulated/as circulated and amended.

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, January 30, 2016, 2:00 P.M.
District Office, 6 St. Vital Avenue,
St. Albert, AB**

MEMBERS PRESENT Trustees Becigneul, Crockett, McEvoy, Proulx, Shaw, and Tremblay

MEMBERS ABSENT Trustee Radford

ADMINISTRATION PRESENT

D. Keohane, superintendent, S. McGuinness, assistant superintendent, R. Nixon, assistant superintendent, D. Schlag, secretary-treasurer

CALL TO ORDER Trustee Shaw called the meeting to order at 2:02 p.m.

IN CAMERA

116/17 Trustee Tremblay: **THAT** the Board of Trustees move In Camera at 2:02 p.m.

CARRIED (5/5)

Trustee Proulx joined the meeting at 2:07 p.m.

OUT OF CAMERA

117/17 Trustee Becigneul: **THAT** the Board of Trustees move Out of Camera at 3:27 p.m.

CARRIED (6/6)

The Board recessed until 3:30 p.m.

OPENING PRAYER Trustee McEvoy offered the Opening Prayer.

ACKNOWLEDGEMENT Trustee Shaw acknowledged the Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation.

APPROVAL OF AGENDA

118/17 Trustee Proulx: **THAT** the Board of Trustees approve the agenda as presented.

CARRIED (6/6)

PRESENTATION DELEGATION

There were no presentations.

APPROVAL OF MINUTES & SUMMARIES

119/17 Trustee Radford: **THAT** the Board of Trustees approve the minutes of the Regular Meeting of the Board held on January 16, 2017 as circulated and amended to remove secretary-treasurer Schlag from those present.

CARRIED (6/6)

GOOD NEWS

Trustee Shaw shared the Good News Report.

Trustee Shaw mentioned that students at École Marie Poburan recently opened a school ATB Branch. Trustee McEvoy mentioned that trustees along with senior administration representatives visited schools on January 27-17 to present BELRA awards, recognizing respective achievements in the areas measured by the provincial Accountability Pillar and the excellent work each staff does in our schools.

QUESTIONS FROM THE PUBLIC

There were 5 questions from the public, submitted and read by 3 different submitters, as follows:

1. Now that I have received confirmation from Alberta Education that the Namao Ministerial Order has been signed, will the Board of Trustees motion to allow The Namao District to become residents of GSACRD schools by establishing the attendance areas listed in the Letter of Intent dated June 16, 2016? (MP)
2. Will the Board of Trustees commence transportation services for the Namao residents within a minimum of 30 days of receiving the Ministerial Order, as per the Alberta School Act? (MP)
3. Will the board begin busing services for the current school year to the Third Canadian Division Support Base Edmonton (CFB Edmonton) now that the Edmonton Garrison families are residents of GSACRD? (EC)
4. Will the board of trustees commence transportation services for the rest of Carbondale District families now that Carbondale lands officially belongs to the Greater St. Albert Catholic School District? (AJ)
5. Will the board recognize the difficulties that families have endured to transport children to and from Catholic schools for years by expanding Carbondale bus routes immediately to include all families that would like it to start now? (AJ)

CONSENT ITEMS

There were no consent items.

ACTION ITEMS

2017-2018 Board Directed Instruction Fees

Secretary-treasurer Schlag presented the Board with four options for consideration to approach instruction fees for the coming school year. Trustees discussed the merits of the options presented.

120/17

Trustee Proulx: **THAT** the Board of Trustees approve board directed fees for ECS and Learning Resources for 2017-2018 equal to those charged in 2015-16 (\$60- Elem, \$70-Jr High, \$100-Sr. High, and \$130 for ECS) and that Out-of-Province Tuition Fees for grades 1-12 students remain at \$10,750/year.

And, THAT the Board of Trustees direct the superintendent to provide an update should funding specific to fees be introduced by the Gov't.

CARRIED (5 in favor, 1 opposed-Becigneul)

Sister Alphonse Consultation Summary

Assistant superintendent Nixon and communications manager Bruineman updated the Board with highlights from the "What we Heard" report authored by consultant, J. Bloomfield with Strategy Plus summarizing data collected from the Phase 1 consultation.

121/17

Trustee McEvoy: THAT the Board of Trustees receive the Sister Alphonse Guiding Principles and consider public input for the Board's review.

CARRIED (6/6)

Designation of Schools for New Lands

Secretary- treasurer Schlag updated the Board on two successful 4X4 processes that took place in fall 2016; one in the Carbondale area (historic district 4764) and the other in the Namao area (historic district 24). On January 19, 2017 the Ministerial Orders were signed, approving both formations independently and adjusting the boundaries of Greater St. Albert Roman Catholic Separate School District No. 734 to include them, adding the land associated with 4764 to the Morinville Ward and the land associated with 24 to the St. Albert Ward. Secretary-treasurer Schlag noted the District will put in place an interim measure to provide transportation for the remainder of the 2016-2017 school year. Once the boundary review is completed this spring, final decisions regarding designated schools for all areas of the St. Albert Ward will be confirmed.

122/17

Trustee Becigneul: THAT the Board of Trustees approve, for the remainder of the 2016-2017 school year, as a result of Ministerial Order No. 002/2017, which deals with the lands added to the district through the establishment process of The Namao Roman Catholic Separate School District No. 760, the assignment of designated schools for residents of the area, for transportation purposes, as follows:

English Program:

- Neil M. Ross Catholic Elementary School
- Richard S. Fowler Catholic Junior High School
- St. Albert Catholic High School

French Immersion Program:

- École Marie Poburan
- École Secondaire Sainte Marguerite d'Youville

CARRIED (6/6)

123/17

Trustee Proulx: THAT the Board of Trustees approve for the remainder of the 2016-2017 school year, as a result of Ministerial Order No. 005/2017, which deals with the lands added to the district through the establishment process of The Carbondale Roman Catholic Separate School District No. 763, the assignment of designated schools for residents of the area, for transportation purposes as follows:

English and/or French Immersion Programs:

- École Notre Dame Elementary School
- École Georges H Primeau Middle School
- Morinville Community High School

CARRIED (6/6)

The Board recessed from 4:50 pm to 5:00 pm to celebrate the successful formations and designation of schools with parents and children in attendance at this meeting.

MOTION TO EXTEND

124/17

Trustee Proulx: THAT the Board of Trustees extend the meeting until 6:00 p.m.

CARRIED (6/6)

NEW BUSINESS

There was no new business.

INFORMATION ITEMS

There was no report from the Chair

Report from the Superintendent

Assistant Superintendent Nixon updated the Board with a Report on the success First Nations, Métis, and Inuit students are experiencing in our District and the work needed to ensure that all students experience similar success levels. Eliminating the gap between First Nations, Métis, and Inuit students and all other students is a focus goal in the District's Three Year Education Plan.

Superintendent Keohane updated the Board on the recognition the District received from ThoughtExchange who published a Case Study on Greater St. Albert Catholic School's work in the area of community engagement.

125/17

Trustee Tremblay: THAT the Board of Trustees receive the superintendent's report as information.

CARRIED (6/6)

BOARD COMMITMENTS

126/17

Trustee Crockett: THAT the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

CARRIED (6/6)

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

There were no questions.

TRUSTEE REQUEST FOR INFORMATION

Trustee Tremblay requested an update on the Mobile APP for Safe Arrival, currently in the pilot phase at MCHS.

CLOSING PRAYER

Trustee McEvoy offered the closing prayer.

IN CAMERA

127/17

Trustee Becigneul: THAT the Board of Trustees move In Camera at 5:41 p.m.

CARRIED (6/6)

OUT OF CAMERA

128/17

Trustee Tremblay: THAT the Board of Trustees move Out of Camera at 5:54 p.m.

CARRIED (6/6)

ADJOURNMENT

129/17

Trustee McEvoy: THAT the Board of Trustees adjourn the regular meeting at 5:54 p.m.

CARRIED (6/6)

Secretary Treasurer

Chair



BOARD OF TRUSTEES REGULAR MEETING

FEBRUARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 8.2

Board Advocacy Committee Meeting Summary of February 6, 2017

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the summary of the Board Advocacy Committee meeting held on February 6, 2017 as circulated/as circulated and amended.

**SUMMARY OF THE BOARD ADVOCACY COMMITTEE MEETING OF
GREATER ST. ALBERT RCSSD NO. 734
MONDAY, FEBRUARY 6, 2017**

COMMITTEE MEMBERS PRESENT

Trustees Becigneul, Crockett, McEvoy, Proulx, Radford, and Tremblay

COMMITTEE MEMBERS ABSENT

Trustee Shaw

ADMINISTRATION PRESENT

D Keohane, superintendent; D Schlag, secretary-treasurer

CALL TO ORDER

Trustee Radford called the meeting to order at 7:30 p.m. and Trustee Crockett offered the opening prayer.

Trustee Radford noted that Queen Elizabeth was celebrating 65 years as a reigning monarch and how even the younger royals, Prince Harry in particular, are staying involved in issues of the day, such as Mental Health Awareness, by participating in a race supporting same; noting the issues are the same as those the Board holds important as well.

ACKNOWLEDGMENT OF TERRITORIES

Trustee Radford acknowledged that the Greater St. Albert Catholic School Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation.

ADDITIONS TO THE AGENDA

None

TRUSTEE COMMITTEE REPORTS

Trustee McEvoy provided a written report from her attendance at the January 20, 2017 ASBA Zone 2/3 Meeting, highlighting the generative conversation around school start times in general.

TRUSTEE EVENT UPDATES

Trustees McEvoy and Shaw attended a presentation on Saturday, February 4, 2017, hosted by Edmonton Catholic Schools at St. Anthony's Centre, focused on "Catholic Education in a Secular Age", featuring 2 keynote speakers: Professor Denis Lamoureux, author of *Evolution: Scripture and Nature Say Yes* and Father Penna, whose focus was Values vs. Virtues. Trustee McEvoy commented that the presentation was very well attended and provided an excellent opportunity to reflect on many aspects of Catholic Education.

TRUSTEE DEVELOPMENT / BOARD ADVOCACY

Ethical Leadership Presentation – Mr. Ben Van de Walle

Mr. Van de Walle provided a brief presentation on the Vocation of the Prudent Leader, based on the Compendium of the Social Doctrine of the Church and DOCAT as the primary reference sources. His presentation focused on the four (4) Permanent Principles: dignity of the human person, the common good, solidarity, and subsidiarity, which are both cornerstones of church teaching and personally important to him in everyday life. He stressed to Trustees the See-Judge-Act connection and relevance to Trusteeship and left a one page summary for future reference. There was opportunity for questions and answers.

PREVIEW of TRANSPORTATION OPTIONS PRESENTATION

Mrs. Turnbull and Mrs. Schlag

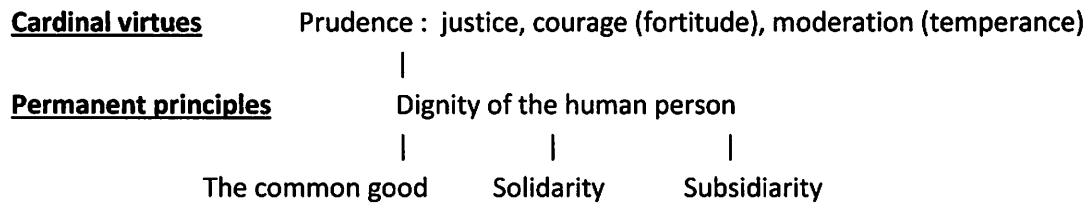
Trustees were presented with a preview of the St. Albert Ward boundary options that will be provided for consideration at the Regular Meeting on February 13, 2017. At the February 13th meeting, Trustees will choose 2 options for each of Elementary English, Elementary French Immersion, and Junior High English to provide for feedback by the public through the open house format as well as online comment. Trustees appreciated the extra time for consideration, recognizing the district needs to keep on schedule. There was opportunity for questions and answers.

Trustee Crockett offered the closing prayer. The meeting was adjourned at 10:10 p.m.

Meeting chaired by Trustee Radford

Vocation of the Prudent Leader

Prudent Leader Model



Compendium of the Social Doctrine of the Church (2005, Pontifical Council for Justice and Peace)

Cover art: 1338-1339 fresco in Siena Italy – “*The Allegory of Good Government*”

c. Acting with prudence

547. *The lay faithful should act according to the dictates of prudence, the virtue that makes it possible to discern the true good in every circumstance and to choose the right means for achieving it. Thanks to this virtue, moral principles are applied correctly to particular cases.* We can identify three distinct moments as prudence is exercised to clarify and evaluate situations, to inspire decisions and to prompt action. The first moment is seen in the *reflection and consultation* by which the question is studied and the necessary opinions sought. The second moment is that of *evaluation*, as the reality is *analyzed and judged* in the light of God's plan. The third moment, that of *decision*, is based on the preceding steps and makes it possible to choose between the different actions that may be taken.

548. *Prudence makes it possible to make decisions that are consistent, and to make them with realism and a sense of responsibility for the consequences of one's action.* The rather widespread opinion that equates prudence with shrewdness, with utilitarian calculations, with diffidence or with timidity or indecision, is far from the correct understanding of this virtue. It is a characteristic of practical reason and offers assistance in deciding *with wisdom and courage* the course of action that should be followed, becoming the *measure* of the other virtues. Prudence affirms the good as a duty and shows in what manner the person should accomplish it[1146]. In the final analysis, it is a virtue that requires the mature exercise of thought and responsibility in an objective understanding of a specific situation and in making decisions according to a correct will[1147].

160. *The permanent principles of the Church's social doctrine[341] constitute the very heart of Catholic social teaching.* These are the principles of: *the dignity of the human person*, which has already been dealt with in the preceding chapter, and which is the foundation of all the other principles and content of the Church's social doctrine; [342] *the common good; subsidiarity; and solidarity.*

c. Social doctrine and formation

528. *The Church's social doctrine is an indispensable reference point for a totally integrated Christian formation. . . .* **549.** *The Church's social doctrine must become an integral part of the ongoing formation of the lay faithful. . . .* **555.** *Fostering a social and political culture inspired by the Gospel must be an area of particular importance for the lay faithful. . . .* **556.** *The integral perfection of the person and the good of the whole of society are the essential ends of culture[1165]; the ethical dimension of culture*

1992 *Catechism: Social Doctrine of the Church* # 2419-2425 (#2423: “See-Judge-Act” with its history in Endnote # 9 of the *Vocation of the Business Leader*) / Chapter 4 - “**permanent principles**” in a) *Compendium of the Social Doctrine of the Church*, b) *DOCAT + DOCAT Study Guide* (2016)
Comm(on)-unity Leader: family, parish, school, business, politics, youth, etc. 1/2

Vocation of the Prudent Leader

is therefore a priority in the social action of the laity. . . . **565.** For the lay faithful, political involvement is a worthy and demanding expression of the Christian commitment of service to others[1183]. . . . **566.** The tasks accompanying responsibilities in social and political institutions demand a strict and articulated commitment that is able to demonstrate clearly the absolute necessity of the moral dimension in social and political life through thoughtful contributions to the political debate, planning and the chosen actions.

Endnotes

[1146] Cf. *Catechism of the Catholic Church*, 1806.

1806 Prudence is the virtue that disposes practical reason to discern our true good in every circumstance and to choose the right means of achieving it; "the prudent man looks where he is going."⁶⁵ "Keep sane and sober for your prayers."⁶⁶ Prudence is "right reason in action," writes St. Thomas Aquinas, following Aristotle.⁶⁷ It is not to be confused with timidity or fear, nor with duplicity or dissimulation. It is called *auriga virtutum* (the charioteer of the virtues); it guides the other virtues by setting rule and measure. It is prudence that immediately guides the judgment of conscience. the prudent man determines and directs his conduct in accordance with this judgment. With the help of this virtue we apply moral principles to particular cases without error and overcome doubts about the good to achieve and the evil to avoid.

65 \cong Prov 14:15. / **66** \cong 1 Pet 4:7. / **67** St. Thomas Aquinas, STh II-II, 47, 2.

[1147] The exercise of prudence calls for a progressive formation in order to acquire the necessary qualities: "*memory*" as the capacity to remember one's own past experience with objectivity, without falsification (cf. Saint Thomas Aquinas *Summa Theologiae*, II-II, q. 49, a. 1: Ed. Leon. 8, 367); "*docilitas*" (docility) that allows one to learn from others and to profit from their experience on the basis of an authentic love for truth (cf. Saint Thomas Aquinas *Summa Theologiae*, II-II, q. 49, a. 3: Ed. Leon. 8, 368-369); "*solertia*" (diligence), that is, the ability to face the unexpected with objectivity in order to turn every situation to the service of good, overcoming the temptation of intemperance, injustice, and cowardice (cf. Saint Thomas Aquinas *Summa Theologiae*, II-II, q. 49, a. 4: Ed. Leon. 8, 369-370). These cognitive dispositions permit the development of the necessary conditions for the moment of decision: "*providencia*" (foresight), which is the capacity of weighing the efficacy of a given conduct for the attainment of a moral end (cf. Saint Thomas Aquinas *Summa Theologiae*, II-II, q. 49, a. 6: Ed. Leon. 8, 371) and "*circumspectio*" (circumspection), or the capacity of weighing the circumstances that contribute to the creation of the situation in which a given action will be carried out (cf. Saint Thomas Aquinas *Summa Theologiae*, II-II, q. 49, a. 7: Ed. Leon. 8, 372). In the social context, prudence can be specified under two particular forms: "*regnative*" prudence, that is, the capacity to order all things for the greatest good of society (cf. Saint Thomas Aquinas *Summa Theologiae*, II-II, q. 50, a. 1: Ed. Leon. 8, 374), and "*political*" prudence, which leads citizens to obey, carrying out the indications of authority (cf. Saint Thomas Aquinas *Summa Theologiae*, II-II, q. 50, a. 2: Ed. Leon. 8, 375), without compromising their dignity as a human person (cf. Saint Thomas Aquinas *Summa Theologiae*, II-II, qq. 47-56: Ed. Leon. 8, 348-406)

1992 *Catechism: Social Doctrine of the Church* # 2419-2425 (#2423: "See-Judge-Act" with its history in Endnote # 9 of the *Vocation of the Business Leader*) / Chapter 4 - "**permanent principles**" in a) *Compendium of the Social Doctrine of the Church*, b) *DOCAT + DOCAT Study Guide* (2016)
Comm(on)-unity Leader: family, parish, school, business, politics, youth, etc. 2/2



BOARD OF TRUSTEES REGULAR MEETING

FEBRUARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 9

Committee & Event Reports

PREPARED BY:

9.1 Alberta School Boards Association Zone 2/3 (McEvoy)

Attached for Trustees

RECOMMENDATION:

THAT the Board of Trustees approve the committee reports from the Board Advocacy Committee meeting held on February 6, 2017



BOARD OF TRUSTEES REGULAR MEETING

FEBRUARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 10

Good News (Communication & Community Relations)

PREPARED BY:

Carol Bruineman, communications manager

BACKGROUND:

Please see attached.

Good News Regular Board Meeting February 13, 2017

District News

- The District has announced the principal for **Sister Alphonse Academy**, appointing **Mr. Greg Lamer** to the position. Congratulations!

School News

- **Legal School** students participated in the Father Catfish Faith Retreat put on by Edmonton Catholic Schools and had a tremendous day noting their interest in attending at similar events in the future. Thank you to Mr. Colin Loiselle for making this opportunity available to students.
- **SACHS** celebrated the honor award to alumni, **Emily Vilscak** who was recently awarded the Queen Elizabeth II Diamond Jubilee Medal, following the recognition she received last year being awarded with the Premier's Citizen Award. The jubilee medal is presented to outstanding Canadians of all ages and from all walks of life for their contributions or distinguished service to their fellow citizens, to their community and to their country.
- Congratulations to all of the staff from **ESSMY and R. Nixon** on the successful launch of the Academic Programming initiative at the school. Close to 70 people attended an information session to learn about new Advancement Programming, and new opportunities for students to participate in research and global initiatives at the school.
- **SACHS** hosted a Health Conference on February 8, 2017 with 900 students in attendance; this included junior high and senior high students in the district. Organized as a conference format, students could register for sessions that were of most interest to them. Thank you to all the staff for their work in hosting a great conference!
- At the R.S. Fowler Classic tournament, the battle for gold resulted in an inter-district competition between **R.S. Fowler**, who took the gold vs. **V. J. Maloney**. In addition, **Legal School** girls' basketball experienced success in their recent basketball tournament. District junior highs have certainly developed successful teams and athletes! Congratulations to all.



BOARD OF TRUSTEES REGULAR MEETING

FEBRUARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 12.1

Board Policy Review

PRESENTERS:

David Keohane, superintendent of schools

BACKGROUND:

The Board in cooperation with the Superintendent shall review board policies each year in order to determine whether or not the policy is meeting its intended purpose.

Board Policy 13 – Appeals and Hearings Regarding Student Matters was last reviewed in February 2016 and Board Policy 14 – Hearing on Teacher Matters was last reviewed in March 2016. No changes for either policy are recommended at this time.

RECOMMENDATION:

THAT the Board of Trustees approve the review of Board Policy 13 – Appeals and Hearings Regarding Student Matters and Board Policy 14 – Hearing on Teacher Matters with no changes.

APPEALS AND HEARINGS REGARDING STUDENT MATTERS

Under section 124 of the School Act, the only matters on which the Minister of Education will consider appeals are:

- ♦ Special education placement;
- ♦ Language of instruction (section 10);
- ♦ Home education programs;
- ♦ Student expulsion;
- ♦ Amount and payment of fees or costs;
- ♦ Access to, or the accuracy or completeness of student records;
- ♦ Amount of fees payable by a Board to another Board; or
- ♦ Board responsibility for a student.

The Board will hear appeals that address matters that are appealable to the Minister.

The Superintendent will hear appeals on all other administrative decisions, submitted in accordance with section 123 of the *School Act* that significantly affect the education of a student.

The Board expects that all students will be treated fairly with due respect to their needs, the needs of the school, and the District.

The principles of natural justice will apply to all appeal processes in the District.

The following processes will apply to appeals being heard by the board:

All Matters Other Than Expulsion of a Student

1. Prior to a decision being appealed to the Board, it must be appealed to the Superintendent or designate as identified by the Superintendent. After hearing the appeal, the person designated to hear the appeal may decide whether the subject matter of the appeal is a decision of a Board employee which significantly affects the education of the student.
2. Parents of students, and students 16 years of age or over, have the right to appeal to the Board a decision of the Superintendent. The Superintendent must advise parents and students of this right of appeal.
3. The appeal to the Board must be made within 30 days from the date that the individual was informed of the Superintendent's decision. The appeal must be filed in

writing and must contain the name of the party filing the appeal, the date, the matter at hand, and the reason for the appeal.

4. Parents, or students as above, when appealing a decision to the Board, have the right to be assisted by a resource person(s) of their choosing. The responsibility for engaging and paying for such assistance rests with the parents or students.
5. Appeals will be heard by the Board at a regular or special Board meeting. The hearing of the appeal must be scheduled so as to ensure that the person making the appeal and the Superintendent, or designate, whose decision is being appealed, has sufficient notice and time to prepare for the presentation.
6. The Board Chair will consider any requests for adjournments of hearings of appeals regarding student matters, and must consider the reason for the request and whether the person making the request has sufficient notice and time to prepare for the presentation.
7. The appeal will be heard at an in-camera meeting of the Board.
8. The Board reserves the right to make its decision at a subsequent Board meeting. The parties to the appeal will be advised when the decision will be made. The Board decision will be made in open session.
9. The appeal hearing will be conducted in accordance with the following guidelines:
 - 9.1 The Chair will outline the purpose of the hearing, which is to provide:
 - 9.1.1 An opportunity for the parties to make representation in support of their respective positions to the Board. This information may include expert medical, psychological and educational data and may be presented by witnesses;
 - 9.1.2 The Board with the means to receive information and to review the facts of the dispute;
 - 9.1.3 A process through which the Board can reach a fair and impartial decision.
 - 9.2 Notes of the proceedings will be recorded for the purpose of the Board's records.
 - 9.3 The Superintendent and/or staff will explain the decision and give reasons for the decision.
 - 9.4 The appellant will present the appeal and the reasons for the appeal and will have an opportunity to respond to information provided by the Superintendent and/or staff.
 - 9.5 The Superintendent and/or staff will have an opportunity to respond to information presented by the appellant.
 - 9.6 Board members will have the opportunity to ask questions or clarification from both parties.

- 9.7 No cross-examination of the parties shall be allowed, unless the Board Chair deems it advisable under the circumstances.
- 9.8 The Board will meet without the respective parties to the appeal in attendance to arrive at a decision regarding the appeal. The recording secretary will remain in attendance. The Board may have legal counsel in attendance.
- 9.9 If the Board requires additional information or clarification in order to make its decision, both parties to the appeal will be requested to return to the hearing for the required additional information.
- 9.10 The Board decision and the reasons for that decision will be communicated to the appellant by telephone and confirmed in writing following the hearing.

Expulsion of a Student

The Board will hear representations with respect to a recommendation for a student expulsion in accordance with sections 24 and 25 of the School Act.

If a student is not to be reinstated within five school days of the date of suspension, the Principal shall immediately report in writing all the circumstances of the suspension and provide a recommendation to the Board through the Office of the Superintendent.

The Board will convene in a Committee of the Whole session (in-camera) upon the call of the Superintendent but in no event shall the meeting occur later than ten school days from the first day of suspension.

Notes of the proceedings will be recorded for the purpose of the Board's records.

The expulsion hearing will be conducted in accordance with the following guidelines:

1. The Chair will outline the purpose of the hearing, which is to:
 - 1.1 Provide an opportunity to hear representations relative to the recommendation from the Principal
 - 1.2 Provide an opportunity for the student and/or the student's parent or guardian to make representation
 - 1.3 Reinstatement or expulsion of the student
2. The Chair will outline the procedure to be followed, which will be as follows:
 - 2.1 The Principal will present the report documenting the details of the case and the recommendation to expel the student;
 - 2.2 The student and the student's parents will be given an opportunity to respond to the information presented and to add any additional information that they feel is relevant;
 - 2.3 The members of the Board will have the opportunity to ask questions of clarification from both the Principal and the student and the student's parents:

- 2.4 The Board will meet, without either the administration or the student and the student's parents present, to discuss the case and the recommendation;
 - 2.5 Should the Board require additional information, both parties will be requested to return in order to provide the requested information;
 - 2.6 The Board will then make a decision in open session to either reinstate or expel the student; and
 - 2.7 The Board's decision shall be communicated in writing to the student and the student's parents with copies being provided to the Principal and the Superintendent. The Board shall provide reasons for its decision.
3. If the Board's decision is to expel the student; the following information must be included in the letter to the student and the student's parents:
 - 3.1 The length of the expulsion which must be greater than 10 school days;
 - 3.2 The educational program to be provided to the student and the name of the individual to be contacted in order to make the necessary arrangements; and
 - 3.3 The right of the student and the student's parents to request a review of the decision by the Minister of Education.
4. Expulsion is at the discretion of the Board. The trustees, in making their decision shall take into account the circumstances under which the student committed the offence. The following offences may be considered by the Board as justification for expulsion; this is not to be considered an exhaustive list:
 - 4.1 The student has displayed an attitude of willful, blatant and repeated refusal to comply with Section 12 of the School Act.
 - 4.2 The student demonstrates open opposition to authority.
 - 4.3 The student uses improper or profane language.
 - 4.4 The student deliberately and wantonly destroys school property.
 - 4.5 The student violates the jurisdiction's smoking and use of illegal drugs policy or drug protocol.
 - 4.6 The student assaults, threatens, intimidates others.
 - 4.7 The student brings weapons to school.
 - 4.8 The student's conduct, misconduct or actions regardless of the place of occurrence, or the results thereof are injurious to the moral tone of the school or the physical or mental well-being of others in the school, or threaten the maintenance of a safe and caring school environment.
5. Where an expelled student is to be re-enrolled, the designated Assistant Superintendent shall set such conditions as are deemed reasonable respecting the re-enrollment of the student. For example, the student may be directed to counselling programs, risk assessment, etc. If additional information on the student is required for that student to be re-enrolled in a District program, such condition(s) will be stated in the letter to the parent and the student (if 16 years of age or older),

and a required date for the completion of such conditions will be included in that correspondence.

6. The term of an expulsion must be for eleven (11) school days or more, up to the end of that school year. The District reserves the right to direct and re-enroll a student, who has been expelled, to another school within the District, in the following school year, based upon program reasons, or the safety and security of other students.

Legal Reference: Section 10, 12, 24, 25, 48, 61, 123, 124, 125 School Act

Revision Dates: June 20, 2011, July 7, 2015

HEARINGS ON TEACHER MATTERS

The Superintendent may transfer a teacher in accordance with section 104 of the School Act. The teacher may make a written request to the Board to have a hearing before the Board for the purpose of objecting to the transfer.

The Board shall conduct any hearings concerning the transfer of a teacher pursuant to Section 104 of the School Act, in accordance with the procedures.

Transfers

1. A teacher who has been given a notice of transfer by the Superintendent may make a written request to the Board to have a hearing before the Board for the purpose of objecting to the transfer within seven (7) days of receipt of the transfer notice.
2. The request for a hearing before the Board shall be submitted by the teacher to the Secretary-Treasurer with a copy being provided to the Superintendent.
3. The Board may set a date and time for the hearing requested not earlier than 14 days after the teacher receives the notice of transfer, unless the teacher agrees in writing to an earlier date.
4. The Secretary-Treasurer shall advise the teacher in writing of the date, time and location of the hearing.

Adjournments

1. Requests for adjournments may be granted by the Board Chair, where determined to be reasonable in the Board Chair's sole discretion. An application for an adjournment shall be made in the following manner:
 - 1.1 Where the request for the adjournment is made in advance of the hearing, it shall be made in writing to the Corporate Secretary by the teacher or the Superintendent, no less than seven (7) days before the originally scheduled date of the hearing.
 - 1.2 A request for an adjournment, although not submitted in accordance with clause 1.1, if supported with reasons that the Board Chair considers valid, including the reason the request was not submitted within the required time period, may be made in writing through the Corporate Secretary.
 - 1.3 The Board Chair may seek written submissions from each of the parties about whether to grant the adjournment.
 - 1.4 The Board Chair may take into consideration the timing of the request for the adjournment, the stated reasons for the request, the prior history of the requests for the adjournment of the matter, and the submissions made by the parties.

- 1.5 Where adjournments are granted in the course of a hearing, members of the Board are prohibited from disclosing the evidence presented or matters raised at the hearing, either amongst themselves or with the parties and their representatives or witnesses until the hearing is reconvened.

Pre-hearing Processes

1. Any written materials the teacher or the Superintendent wishes the Board to consider must be submitted to the Corporate Secretary, where possible, not less than four (4) calendar days prior to the scheduled date of the meeting. These materials will be exchanged between the teacher and the Superintendent, and only provided to the Board in advance of the hearing where a party requests their materials be provided to the Board in advance of the hearing. In such cases, the materials will be provided to the Board no earlier than four (4) calendar days prior to the scheduled date of the hearing.
2. Notwithstanding the above, the Board Chair shall reserve the right to receive such further documentation as is deemed relevant at the Board hearing.
3. The teacher or the Superintendent may be accompanied by counsel or another representative, and may bring witnesses if, not less than four (4) days prior to the scheduled date of the meeting, the following is provided by the teacher or the Superintendent in writing:
 - 3.1 The names of counsel, other representatives, and any witnesses; and
 - 3.2 An explanation satisfactory to the Board Chair as to why the witnesses' evidence may not be adequately presented in writing.
 - 3.3 The Board Chair shall advise, in writing, the party who has requested permission to bring witnesses to the hearing as to whether or not the request will be granted, as soon as reasonably practical after receiving the application.
 - 3.4 Notwithstanding the foregoing, the Board Chair reserves the right to allow such witnesses to appear at the hearing as are deemed advisable in the light of all the circumstances.

Procedure at Hearings

1. The Corporate Secretary will keep notes of the proceedings. The Board, in its sole discretion, may record the hearing via electronic means.
2. The hearing shall be conducted at an in-camera session of the Board.
3. The Chair will introduce all parties, and the parties and/or their representatives shall introduce all witnesses at the hearing.
4. The sequence of the hearing shall be as follows:
 - 4.1 Consideration of any preliminary objections;
 - 4.2 The Superintendent and the teacher shall be given an opportunity to make introductory and closing statements;

- 4.3 Submissions by administration, including any evidence by witnesses, where appropriate;
 - 4.4 Submission by the teacher, including any evidence by witnesses, where appropriate;
 - 4.5 An opportunity for administration to respond to the teacher's submissions;
 - 4.6 An opportunity for the teacher to respond to administration's submission;
 - 4.7 An opportunity for Trustees to ask questions of both parties and any of their witnesses will be made after each party's presentation. A Trustee may, through the Board Chair, also ask questions of a witness after the party calling the witness has completed their presentation;
 - 4.8 An opportunity for administration to make final comments;
 - 4.9 An opportunity for the teacher to make final comments.
- 5. No cross-examination of witnesses shall be allowed, unless the Board Chair deems it advisable.
 - 6. The Board will meet without the respective parties to the proceeding in attendance to arrive at a decision regarding the matter. The Corporate Secretary will remain in attendance. The Board may have legal counsel in attendance.
 - 7. If the Board requires additional information or clarification in order to make its decision, both parties to the matter will be requested to return to the hearing for the required additional information.
 - 8. The Board decision and the reasons for that decision will be communicated to the teacher by telephone and confirmed in writing following the hearing.

Legal Reference: Section 104, 105, 107, 109, School Act



BOARD OF TRUSTEES REGULAR MEETING

FEBRARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 13.1

Electoral Ward Bylaw

PRESENTERS:

Deb Schlag, secretary-treasurer

BACKGROUND:

The most recent review of electoral boundaries, for the election of Trustees for Greater St. Albert Roman Catholic Separate School District No. 734, took place in 2012-2013. At that time, it was determined the current structure of seven (7) Trustees; 4 representing Ward 1 – St. Albert & Area, 2 representing Ward 2 – Morinville, and 1 representing Ward 3 – Legal, was appropriate.

With the receipt of the recent Ministerial Orders adjusting the District's boundaries, resulting from the addition of the historic districts of Namao and Carbondale, it is necessary to revise the existing Bylaw 2/13 to include the legal land descriptions of the new areas, hence requiring a new Bylaw.

When a historic district is formed, it is typically added in whole rather than in part to a single Ward. As per the signed Ministerial Orders, and Letters of Intent issued by the parents, Carbondale was added to Ward 2 – Morinville and Namao was added to Ward 1 – St. Albert & Area.

Geographically, a small portion of the Namao lands extend north of Highway 37 and it makes sense, logistically, to use Highway 37 as the natural dividing line between Ward 1 (St. Albert) and Ward 2 (Morinville). This division will keep transportation ride times optimal and be easily identifiable on a map. There were no Catholic residents identified in the census in that small area of Namao so the change should have no impact at all and serve as a guide for the future, in conjunction with the boundary review in Ward 1.

The new Bylaw 01/17 reflects the portion of Namao, north of Hwy 37, as attached to Ward 2; all else remains as presented in the Ministerial Orders signed on January 19th, 2017.

According to the *School Act*, s.69, Readings of bylaw, shall take place as follows:

69(1) Every bylaw of a board shall have 3 distinct separate readings before the bylaw is finally passed.

(2) Not more than 2 readings of a bylaw shall be given at any one meeting unless the trustees present at the meeting unanimously agree to give the bylaw a third reading.

(3) The first reading of a bylaw shall be in full and, if each board member has in the member's possession a written or printed copy of the bylaw, the second and third readings may be by title and description only.

Subsequent to the third and final reading, the adopted bylaw is submitted to the Minister of

Education for approval, which presents as a Ministerial Order when complete.

Prior to March 1, 2017, the board of a district or division, with the approval of the Minister, may by bylaw amend or replace its bylaw providing for the nomination and election of trustees by wards or electoral subdivisions (as applicable), or provide for the nomination and election of trustees by wards or electoral subdivisions, as the case may be.

A bylaw passed under section 262 of the *School Act*, or any bylaw that amends or replaces it, does not apply to the general election next following the passing of the bylaw unless it is passed before March 1 in the year in which that general election is held, and does not apply to, or affect the composition of the board, until the date of the next general election to which the bylaw applies.

RECOMMENDATION No.1:

THAT the Board of Trustees approve the first reading of Bylaw 01/17 of the Greater St. Albert RCSSD No. 734, which provides for the nomination and election of trustees.

RECOMMENDATION No.2:

THAT the Board of Trustees approve the second reading of Bylaw 01/17 of the Greater St. Albert RCSSD No. 734, which provides for the nomination and election of trustees.

IF UNANIMOUS APPROVAL is received on the first two readings, the Board may proceed to the third & FINAL Reading today and Recommendation No 3, otherwise, the Bylaw 01/17 shall need to be presented on Feb 27, 2017 for third and final reading.

RECOMMENDATION No.3:

THAT the Board of Trustees approve the third reading of Bylaw 01/17 of the Greater St. Albert RCSSD No. 734, which provides for the nomination and election of trustees, and that it is passed as written.

BYLAW No. 01/17

OF THE

GREATER ST. ALBERT ROMAN CATHOLIC SEPARATE SCHOOL DISTRICT No. 734

A BY-LAW OF THE BOARD OF TRUSTEES OF THE GREATER ST. ALBERT ROMAN CATHOLIC SEPARATE SCHOOL DISTRICT NO. 734 TO PROVIDE FOR THE NOMINATION AND THE ELECTION OF TRUSTEES

WHEREAS Section 262 of the School Act, Revised Statutes of Alberta 2000, Chapter S-3 provides that a board of a District may provide for the nomination of and election of trustees by wards and determine the boundaries of the wards, subject to Ministerial approval;

And **WHEREAS** The Board of Trustees of Greater St. Albert Roman Catholic Separate School District No. 734 (hereinafter called the “Board”) seeks to pass BYLAW No. 01/17 establishing the nomination and election of trustees by wards and asks that the Minister approves said BYLAW No. 01/17;

And **WHEREAS**, The Board of Trustees of Greater St. Albert Roman Catholic Separate School District No. 734 consists of seven (7) trustees, as of the date of establishment;

Now **THEREFORE**, subject to Ministerial approval, The Board of Trustees of Greater St. Albert Roman Catholic Separate School District No. 734 approves that it shall be divided into three (3) wards and the election of trustees by wards as follows:

- a) **Ward 1 – The St. Albert Ward** – four (4) trustees shall be elected at large.

Ward 1 - The St. Albert Ward shall be comprised of the following lands:

All land within the corporate limits of the City of St. Albert.

Township 53, Range 26, West of the 4th Meridian (Cunningham)

Sections 28 to 34; North half of Section 26; That portion of Section 27 lying North and East of the Big Lake; That portion of Section 35 lying West of the Sturgeon River; That portion of the Northwest quarter of Section 25 lying West of the Sturgeon River.

Township 54, Range 24, West of the 4th Meridian (portions of Guibault & Namao S of Hwy 37)

Sections 15 to 22 inclusive; Sections 27 to 34 inclusive; North halves of Sections 7 to 10 inclusive; West halves of Sections 14, 23, 26, and 35; Northwest quarter of Section 11.

Township 54, Range 25, West of the 4th Meridian (Guilbault)

Sections 13 and 14; Sections 22 to 28 inclusive; North half and Southeast quarter of Section 15; North halves of Sections 12 and 21; East half of Section 29; South halves of Sections 33 to 36 inclusive; Northeast quarter of Section 20; That portion of Section 11 lying North and East of the corporate limits of The City of St. Albert.

Township 54, Range 26, West of the 4th Meridian (Cunningham)

Sections 5 and 6; South half and Northwest quarter of Section 4; South half of Section 3; Southwest quarter of Section 2.

- b) **Ward 2 – The Morinville Ward** - two (2) trustees shall be elected at large.

Ward 2 – The Morinville Ward shall be comprised of the following lands:

Township 55, Range 24, West of the 4th Meridian (Carbondale)

Sections 8, 17, and 20; North half and Southwest quarter of Section 9; South half and Northwest quarter of Section 16; East halves of Sections 7 and 18; Southeast quarter of Section 19; Southwest quarter of Section 21.

Township 55, Range 24, West of the 4th Meridian (portion of Namao, N of Hwy 37)

Sections 2 to 5 inclusive; Sections 10 and 15; South half of Section 11; Southwest quarter of Section 1; Southeast quarter of Section 9; Northwest quarter of Section 14; Northeast quarter of Section 16.

Township 55, Range 25, West of the 4th Meridian (Thibault/Cardiff)

Sections 21 to 24 inclusive; Sections 27 to 29 inclusive; Sections 32 to 34 inclusive; South half and Northeast quarter of Section 26; Southwest quarter of Section 25; Northeast quarter of Section 31; Northwest quarter of Section 35.

Township 56, Range 25, West of the 4th Meridian (Thibault/Cardiff)

Sections 3 to 5 inclusive; Sections 9 and 10; South half and Northwest quarter of Section 2; South half of Section 6; Southeast quarter of Section 8; Southwest quarter of Section 11.

- c) **Ward 3 – The Legal Ward** – one (1) trustee shall be elected at large.

Ward 3 – The Legal Ward shall be comprised of the following lands:

Township 57, Range 24, West of the 4th Meridian (Legal)

Section 16; Sections 19 to 23 inclusive; Sections 26 to 35 inclusive; East halves of Sections 9 and 17; North half and Southwest quarter of Sections 14 and 18; North half of Section 15.

Township 57, Range 25, West of the 4th Meridian (Legal)

Sections 2 to 5 inclusive; Sections 8 to 11 inclusive; Sections 13 to 36 inclusive; North half and Southwest quarter of Section 12.

Township 57, Range 26, West of the 4th Meridian (Legal)

Sections 13 to 15 inclusive; Sections 22 to 27 inclusive; Sections 35 and 36; East halves of Sections 16, 21, 28, and 34.

Township 58, Range 24, West of the 4th Meridian (Legal)

Sections 3 to 11 inclusive; Sections 15 to 18 inclusive; South half and Northwest quarter of Section 2; North half and Southwest quarter of Section 14; Southwest quarter of Section 12.

Township 58, Range 25, West of the 4th Meridian (Legal)

Sections 1 to 6 inclusive; Sections 9 to 12 inclusive.

Township 58, Range 26, West of the 4th Meridian (Legal)

Sections 1 and 2; East half of Section 3.

READ A FIRST TIME this 13th day of February, 2017.

Serena Shaw, Chair

Deborah Schlag, Secretary-Treasurer

READ A SECOND TIME this 13th day of February, 2017.

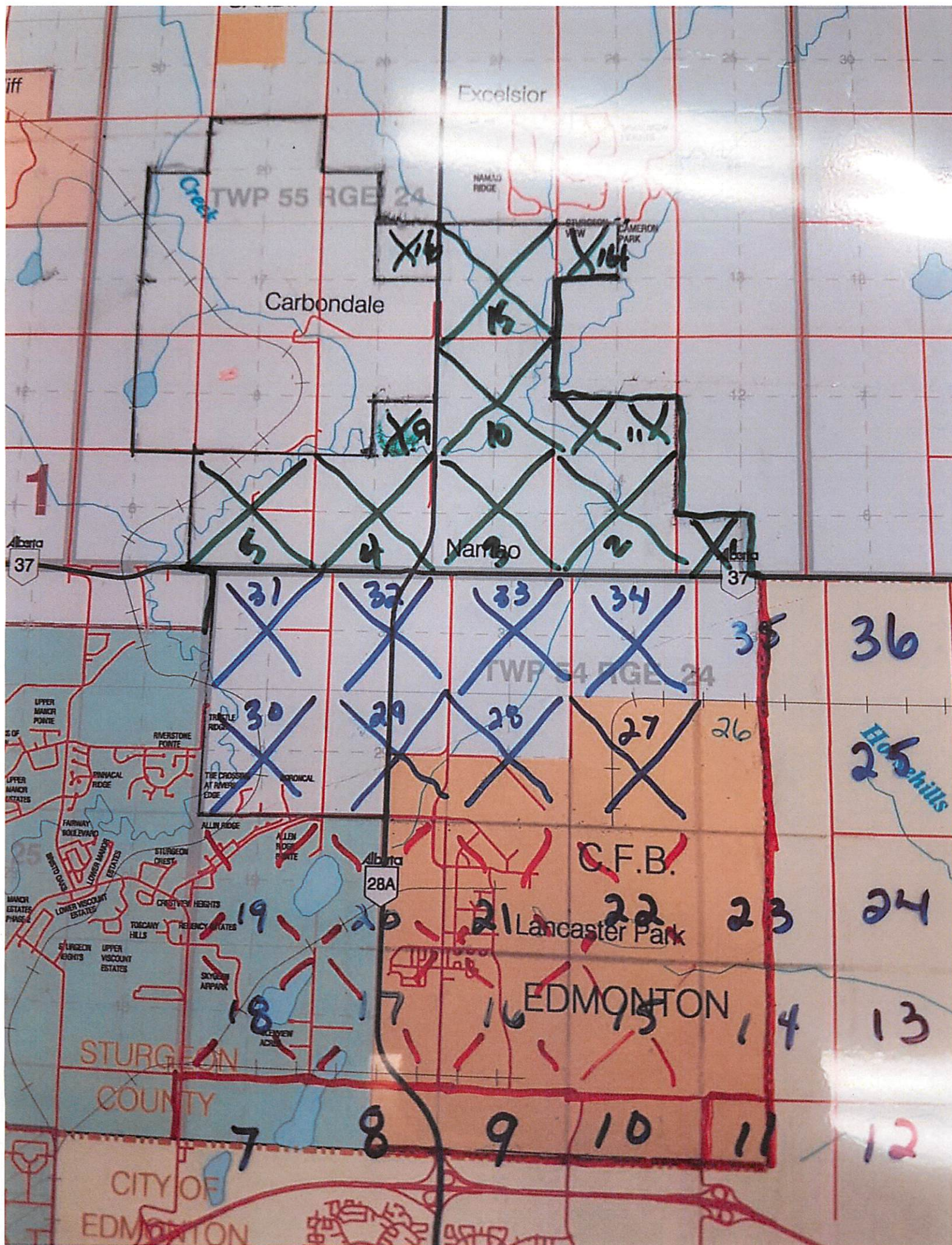
Serena Shaw, Chair

Deborah Schlag, Secretary-Treasurer

READ A THIRD TIME and PASSED this 13th day of February, 2017.

Serena Shaw, Chair

Deborah Schlag, Secretary-Treasurer





BOARD OF TRUSTEES REGULAR MEETING

FEBRUARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 13.2

2017 Alberta School Councils' Association (ACSA) Awards of Recognition Nomination

PRESENTER:

Rosaleen McEvoy, trustee

BACKGROUND:

Three ASCA awards of recognition are:

The [Parent of Distinction Award](#) recognizes an individual who demonstrates ability to promote parental involvement in the public education system. Truly exceptional in their dedication and initiative, this individual is a dynamic leader who creates a welcoming and inclusive environment for all partners in education.

The [School Council Award of Merit](#) recognizes effective school council practices that have an identifiable impact on supporting student learning and school improvement at the school level, the district level or the provincial level.

The [Excellence in Learning Partnerships Award](#) recognizes partnerships that support parental/community involvement in education to benefit the community and encourage student success.

The Board discussed potential nominees at a previous meeting In-Camera. This year the Board has decided to submit a nominee for the Parent of Distinction Award. Once approved, the nomination will be submitted to Alberta School Councils Association by the deadline of February 28th, 2017.

RECOMMENDATION:

THAT the Board of Trustees approve the nomination of **Loreen Gomes**, school council chair at Richard S. Fowler Catholic Jr. High School for the Alberta School Councils' Association Parent of Distinction Award.



BOARD OF TRUSTEES REGULAR MEETING

FEBRUARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 13.3 (a)

Boundary Review: Elementary French Immersion (“A” Scenarios)

PRESENTERS:

Deb Schlag, secretary-treasurer

BACKGROUND:

With the construction of the new K-9 Sr. Alphonse Academy (SAA) underway in the Jensen Lakes neighborhood of St. Albert, it will be necessary to assign attendance areas and confirm which areas will have SAA as the designated school for transportation services. There have been parent inquiries for change to the existing school designations in a few areas and the current school year is an appropriate time to address the situation, while the construction of the new school is underway.

In fall 2016, the Board of Trustees began a public consultation process with Greater St. Albert Catholic Schools staff, families and the broader community to understand their interests in boundaries and programming for the K-9 School in Jensen Lakes, now officially named Sister Alphonse Academy. The process will involve a two-phased approach to allow sufficient time to gather feedback, develop options and finalize decisions for the school, expected to open in early 2018.

Two (2) Open Houses in opposite quadrants of St. Albert, on either side of Hwy 2, (J.J. Nearing and Neil M. Ross) provided opportunity to gather feedback from the public on boundaries and programming in person. Additionally there was an online opportunity via survey to provide feedback for those unable to attend or preferred the online option. All residence locations of participants were posted on the St. Albert Ward 1 map to provide Trustees with information on the interests of families in attending SAA.

Given the size and grade configuration of the school, it will be necessary to confirm attendance areas and transportation designation for three different scenarios within Ward 1:

- A: Elementary French Immersion (2 options)
- B: Elementary English (4 options)
- C: Junior High English (3 options)

Administration was directed to determine four boundary options that satisfy the Guiding Principles and consider public input for the Board’s review. Overall, there are nine (9) options for consideration and each of the three (3) scenarios above will have two options chosen by the Board for further public feedback.

This recommendation deals specifically with **Elementary French Immersion** and has a computer generated boundary map for reference purposes only, as well as two options for consideration:

A1 (Changes to both EFJ & EMP):

- Identifies **EFJ** designated to areas on the current *Attendance Map*, with the exception of the historical areas of **Bellerose and Guilbault**, in Sturgeon County (to be designated to EMP), and the addition of the entire **Jensen Lakes** neighbourhood (new-no current designation)
- Identifies **EMP** designated to areas on the current *Attendance Map*, and the addition of the historical areas of **Bellerose and Guilbault** (currently designated to EFJ) and the newly formed area of **Namao**, south of Hwy 37, all in Sturgeon County.

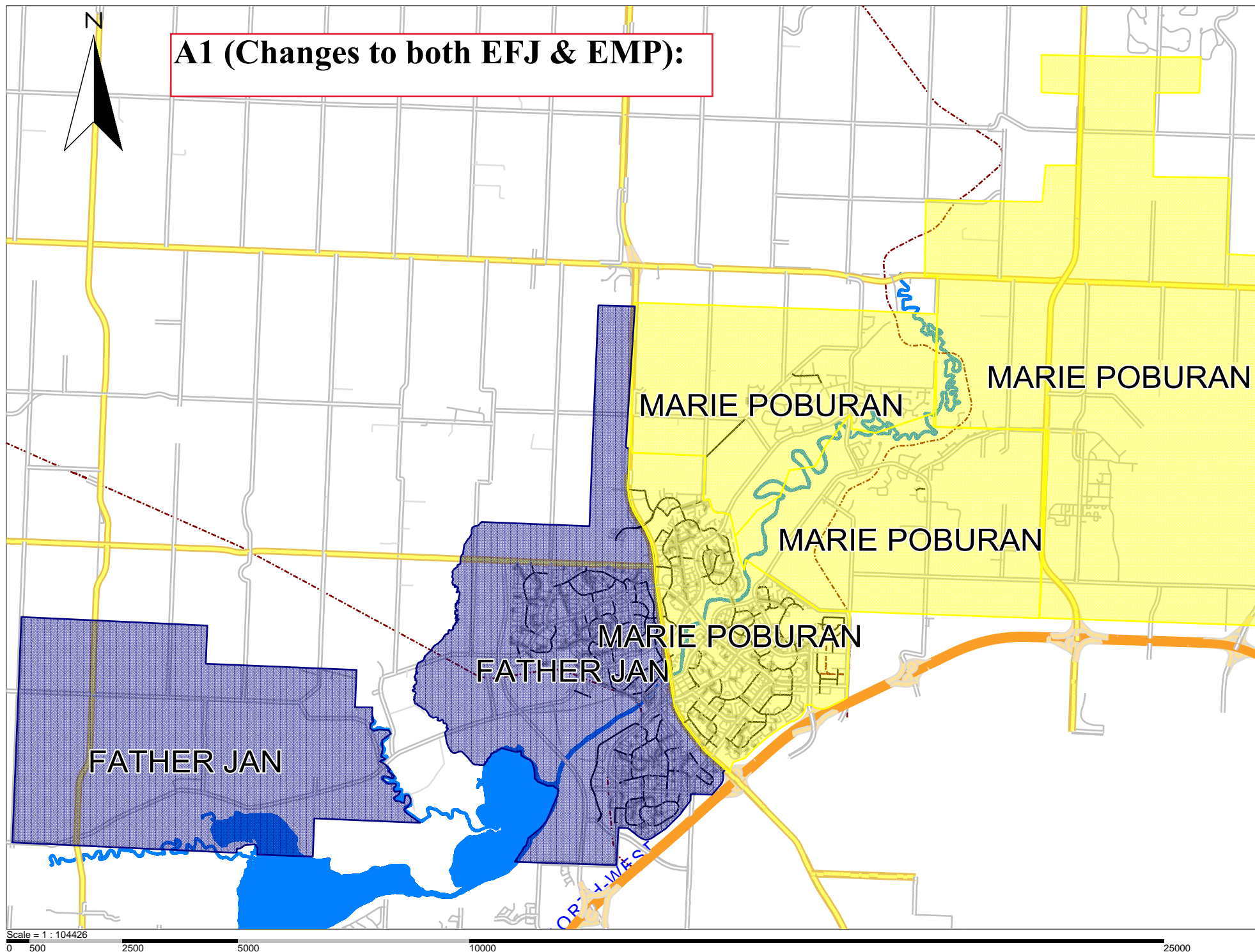
A2 (Changes to EFJ only):

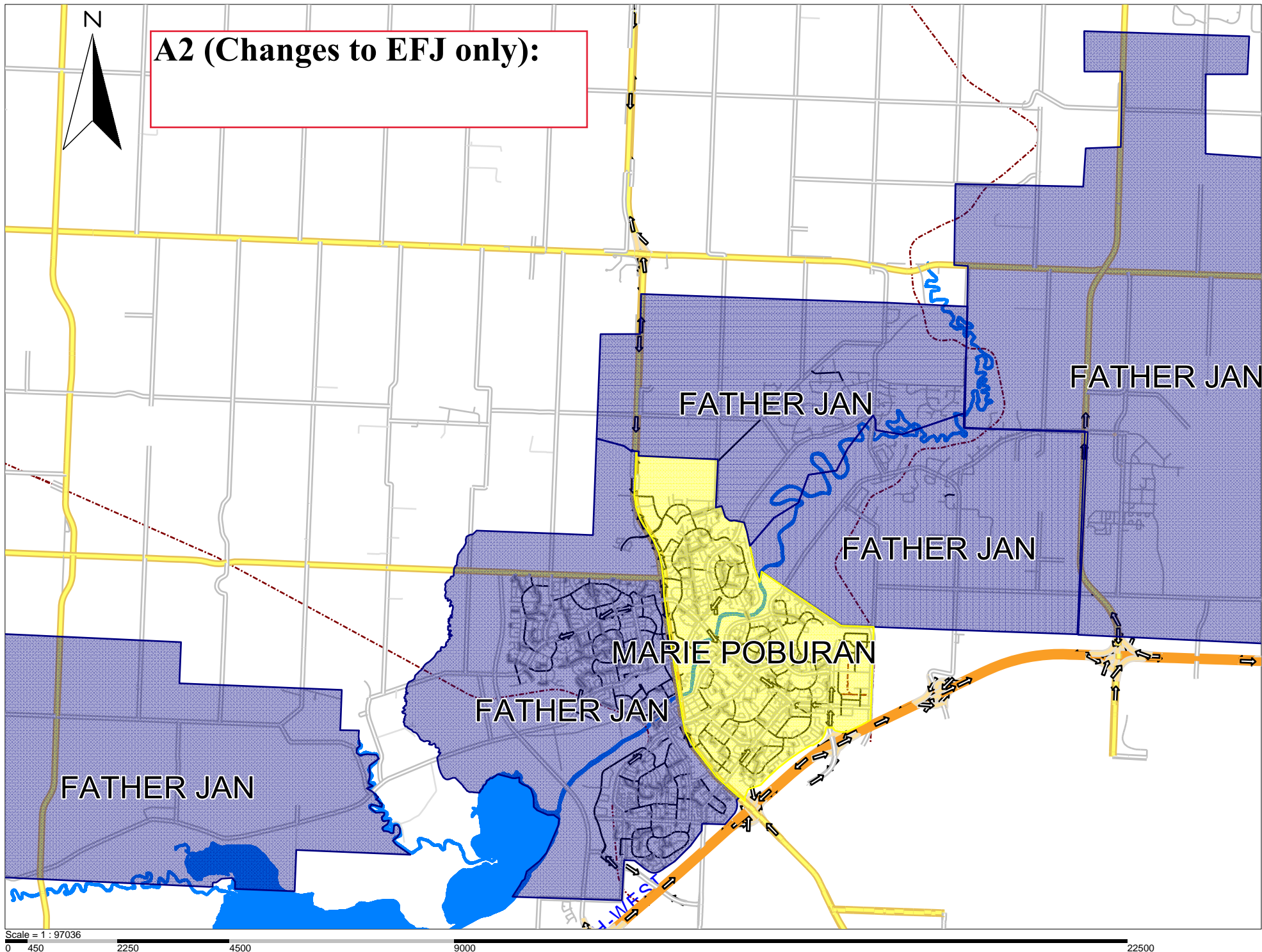
- Identifies **EFJ** designated to areas on the current *Attendance Map*, which includes the historical areas of **Bellerose and Guilbault**, in Sturgeon County, and the addition of the entire **Jensen Lakes** neighbourhood (new-no current designation), as well the addition of the newly formed area of **Namao**, south of Hwy 37 (new-no current designation)
- Identifies **EMP** designated to areas on the current *Attendance Map* (no changes)

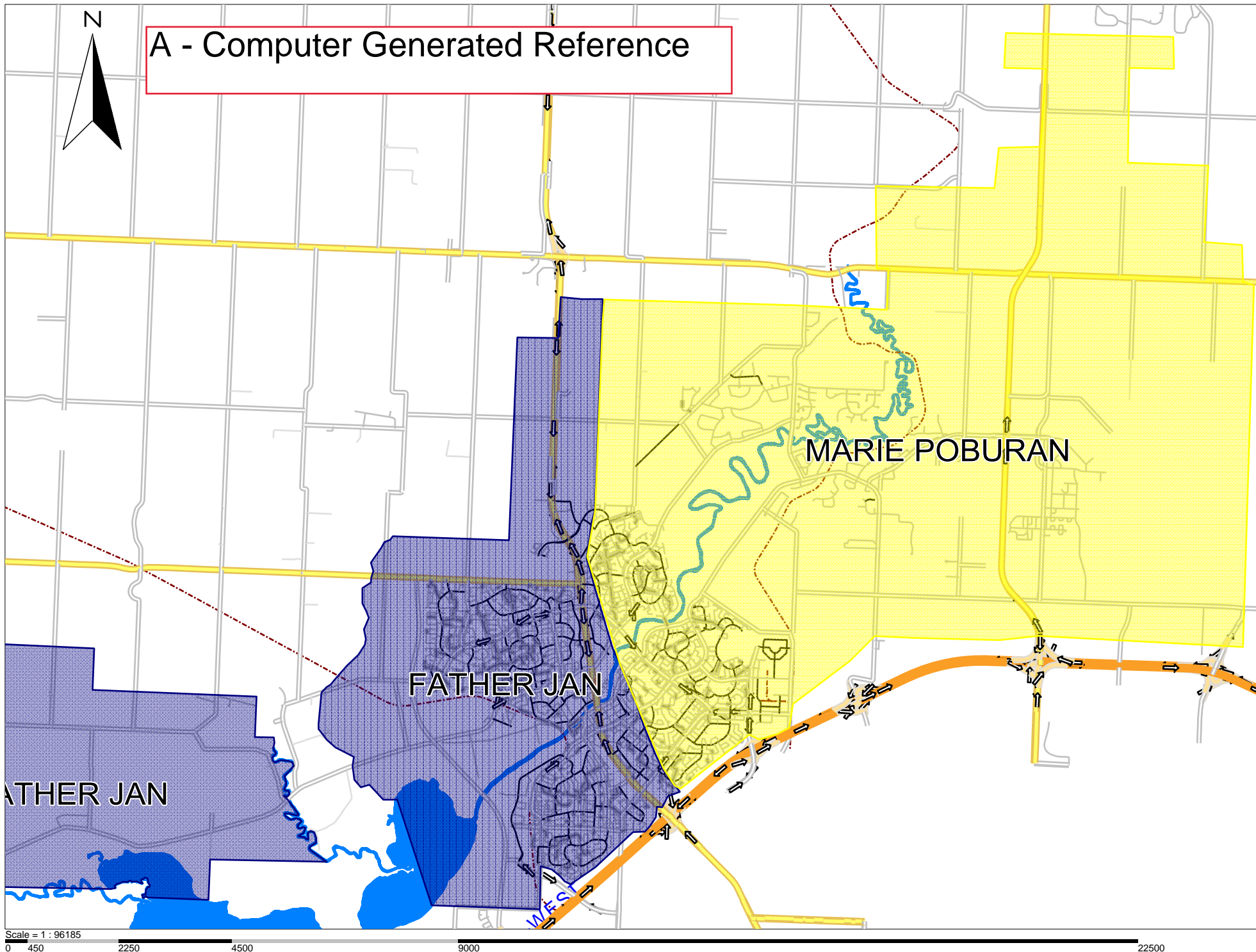
RECOMMENDATION:

THAT the Board of Trustees approve the following two options, scenario A1 and scenario A2, as presented, for further public feedback.

A1 (Changes to both EFJ & EMP):







Greater St. Albert Catholic Schools Attendance Areas

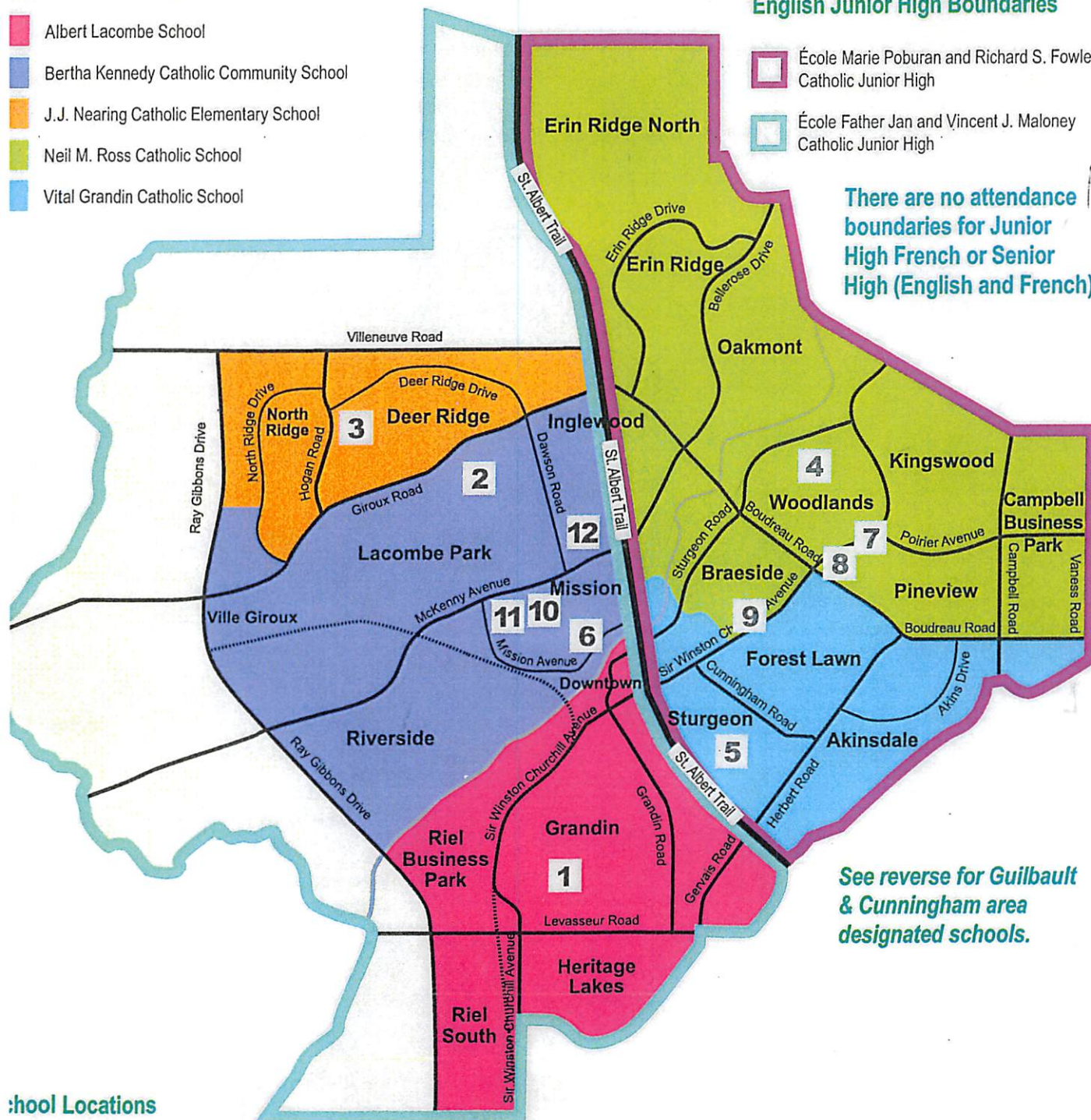
English Elementary Boundaries

- Albert Lacombe School
- Bertha Kennedy Catholic Community School
- J.J. Nearing Catholic Elementary School
- Neil M. Ross Catholic School
- Vital Grandin Catholic School

French Immersion Elementary & English Junior High Boundaries

- École Marie Poburan and Richard S. Fowler Catholic Junior High
- École Father Jan and Vincent J. Maloney Catholic Junior High

There are no attendance boundaries for Junior High French or Senior High (English and French)



See reverse for Guilbault & Cunningham area designated schools.

School Locations

- | | | | |
|--|--|--|---|
| Albert Lacombe School | 4 Neil M. Ross Catholic School | 8 École Secondaire Sainte Marguerite d'Youville (No boundaries) | 10 Vincent J. Maloney Catholic Junior High School |
| Bertha Kennedy Catholic Community School | 5 Vital Grandin Catholic School | 9 Richard S. Fowler Catholic Junior High School | 11 St. Albert Catholic High School (No boundaries) |
| J.J. Nearing Catholic Elementary School | 6 École Father Jan | | 12 St. Gabriel High School (No boundaries) |
| | 7 École Marie Poburan | | |



BOARD OF TRUSTEES REGULAR MEETING

FEBRARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 13.3 (b)

Boundary Review: Elementary English ("B" Scenarios)

PRESENTERS:

Deb Schlag, secretary-treasurer

BACKGROUND:

With the construction of the new K-9 Sr. Alphonse Academy (SAA) underway in the Jensen Lakes neighborhood of St. Albert, it will be necessary to assign attendance areas and confirm which areas will have SAA as the designated school for transportation services. There have been parent inquiries for change to the existing school designations in a few areas and the current school year is an appropriate time to address the situation, while the construction of the new school is underway.

In fall 2016, the Board of Trustees began a public consultation process with Greater St. Albert Catholic Schools staff, families and the broader community to understand their interests in boundaries and programming for the K-9 School in Jensen Lakes, now officially named Sister Alphonse Academy. The process will involve a two-phased approach to allow sufficient time to gather feedback, develop options and finalize decisions for the school, expected to open in early 2018.

Two (2) Open Houses in opposite quadrants of St. Albert, on either side of Hwy 2, (J.J. Nearing and Neil M. Ross) provided opportunity to gather feedback from the public on boundaries and programming in person. Additionally there was an online opportunity via survey to provide feedback for those unable to attend or preferred the online option. All residence locations of participants were posted on the St. Albert Ward 1 map to provide Trustees with information on the interests of families in attending SAA.

Given the size and grade configuration of the school, it will be necessary to confirm attendance areas and transportation designation for three different scenarios within Ward 1:

- A: Elementary French Immersion (2 options)
- B: Elementary English (4 options)
- C: Junior High English (3 options)

Administration was directed to determine four boundary options that satisfy the Guiding Principles and consider public input for the Board's review. Overall, there are nine (9) options for consideration and each of the three (3) scenarios above will have two options chosen by the Board for further public feedback.

This recommendation deals specifically with **Elementary English** and has a computer generated boundary map for reference purposes only as well as four options for consideration:

B1 (Changes to NMR & VG only – no changes to Erin Ridge):

- Identifies SAA designated to the entire **Jensen Lakes** neighbourhood (new-no current designation) and the area historically known as **Guilbault**, in Sturgeon County (currently designated to Vital Grandin).
- Identifies NMR designated to areas on the current *Attendance Map*, with the exception of **PINEVIEW** (to be designated to VG), and the additions of the current area of **historical Bellerose** and the newly formed area of **Namao**, south of Hwy 37.
- Identifies VG designated to areas on the current *Attendance Map*, with the addition of **PINEVIEW** (currently designated to Neil M Ross), and the removal of the historical areas of

Bellerose and Guilbault, both in Sturgeon County (Bellerose to be designated to NMR and Guilbault to be designated to SAA).

B2 (Changes to NMR & VG only – changes to Erin Ridge):

- Identifies **SAA** designated to the entire **Jensen Lakes** neighbourhood (new-no current designation), as well as **ERIN RIDGE NORTH**, and **ERIN RIDGE PROPER** (both currently designated to Neil M Ross)
- Identifies **NMR** designated to areas on the current *Attendance Map*, with the exception of **ERIN RIDGE NORTH**, and **ERIN RIDGE PROPER** (designated to NEW SAA), and the addition of the historical areas of **Bellerose and Guilbault** and the newly formed area of **Namao**, south of Hwy 37, all in Sturgeon County
- Identifies **VG** designated to areas on the current *Attendance Map*, and the removal of the historical areas of **Bellerose and Guilbault**, both in Sturgeon County

B3 (Changes BK, JJN, NMR, and VG):

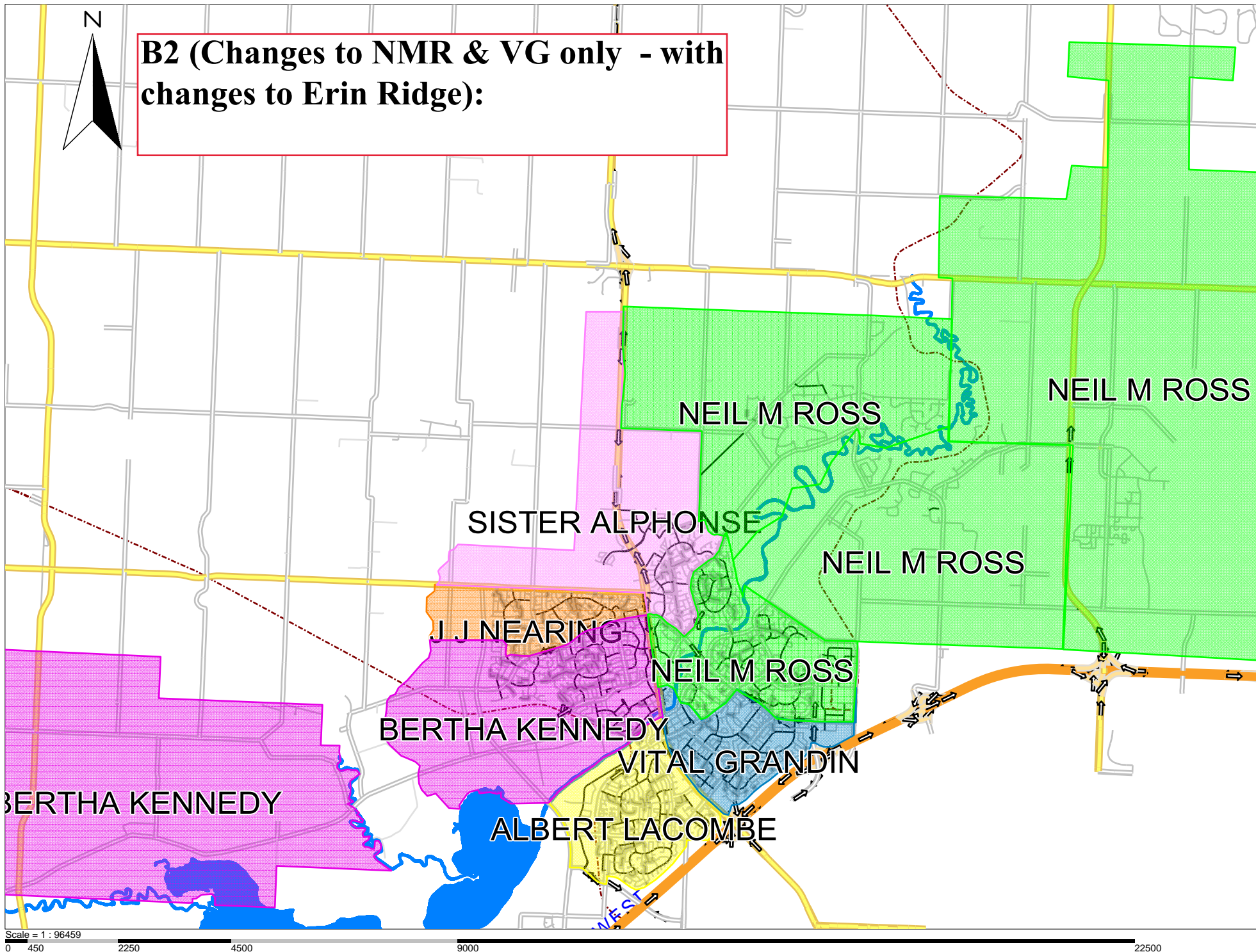
- Identifies **SAA** designated to the entire **Jensen Lakes** neighbourhood (new-no current designation), as well as **ERIN RIDGE NORTH**, (currently designated to Neil M Ross), and the addition of the historical area of **Guilbault** in Sturgeon County
- Identifies **BK** designated to areas on the current *Attendance Map*, with the addition of the area in **DEER RIDGE**, East of Delage Cr. (currently designed to JJN)
- Identifies **JJN** designated to areas on the current *Attendance Map*, with the removal of the area in **DEER RIDGE**, East of Delage Cr. (designated to BK)
- Identifies **NMR** designated to areas on the current *Attendance Map*, with the exception of **ERIN RIDGE NORTH** (designated to NEW SAA), and the addition of the historical areas of **Bellerose** and the newly formed area of **Namao**, south of Hwy 37, both in Sturgeon County
- Identifies **VG** designated to areas on the current *Attendance Map*, with the removal of the historical areas of **Bellerose and Guilbault**, both in Sturgeon County.

B4 (Changes to NMR & VG only – with changes to BRAESIDE & PINEVIEW):

- Identifies **SAA** designated to the entire **Jensen Lakes** neighbourhood (new-no current designation), as well as **ERIN RIDGE NORTH**, (currently designated to Neil M Ross)
- Identifies **NMR** designated to areas on the current *Attendance Map*, with the exception of **ERIN RIDGE NORTH** (designated to NEW SAA), **NEW BRAESIDE** (designated to VG), and **PINEVIEW** (designated to VG), and the addition of the historical areas of **Bellerose and Guilbault** and the newly formed area of **Namao**, south of Hwy 37, all in Sturgeon County
- Identifies **VG** designated to areas on the current *Attendance Map*, and the removal of the historical areas of **Bellerose and Guilbault**, both in Sturgeon County, and the addition of **NEW BRAESIDE** (currently designated to NMR), and **PINEVIEW** (currently designated to NMR)

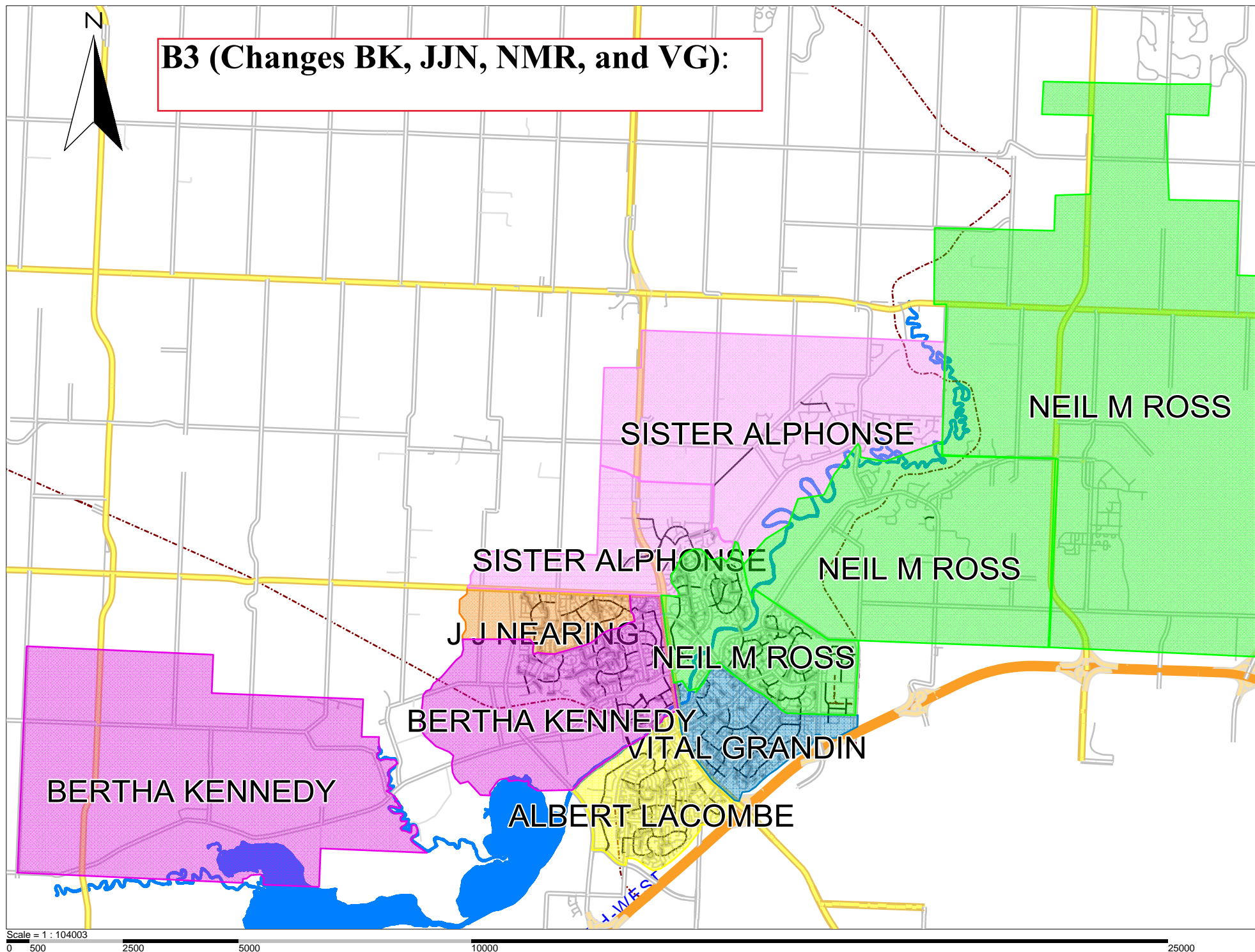
RECOMMENDATION:

THAT the Board of Trustees approve the following two options, scenario B__ and scenario B __ for further public feedback.

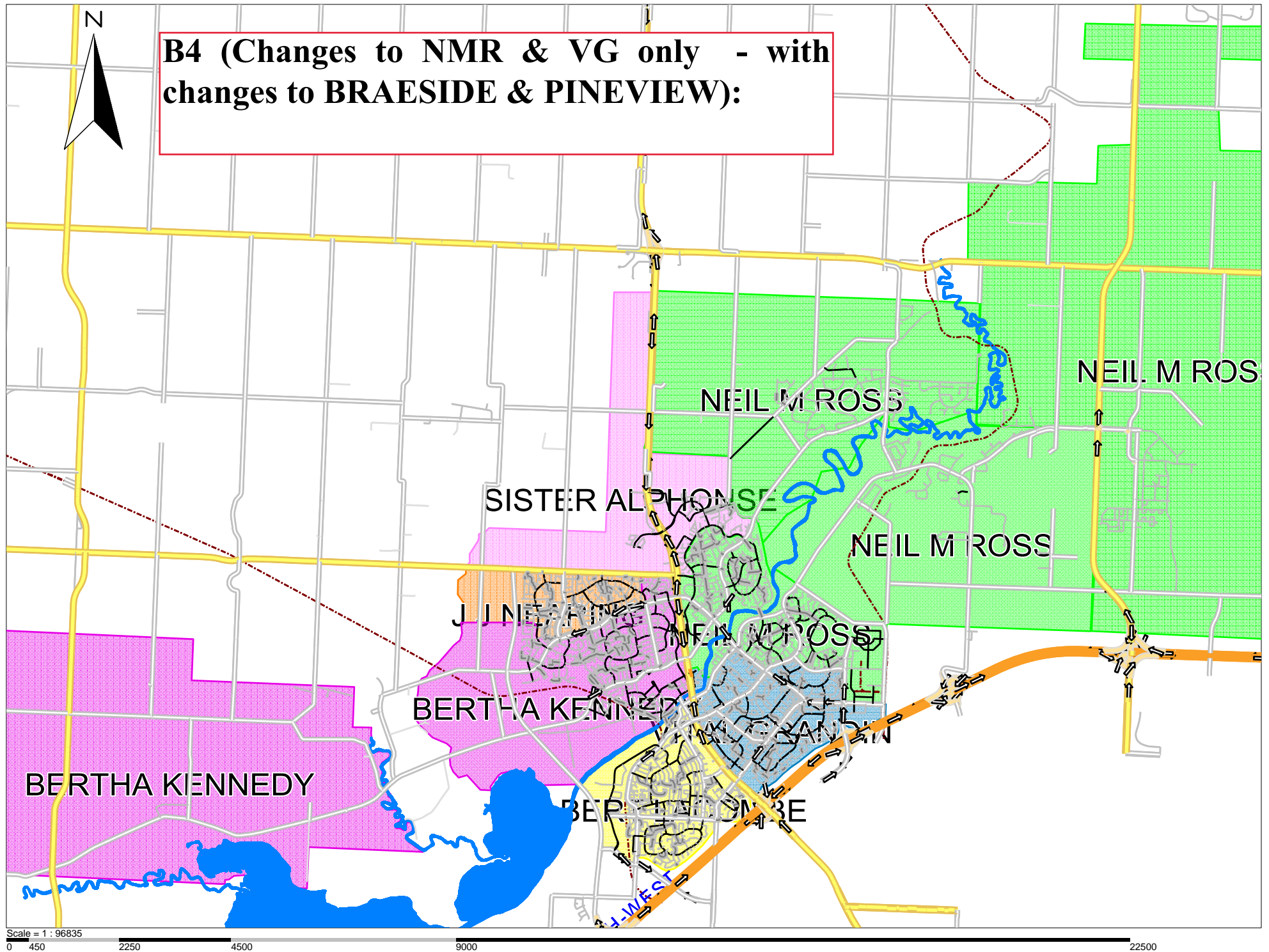


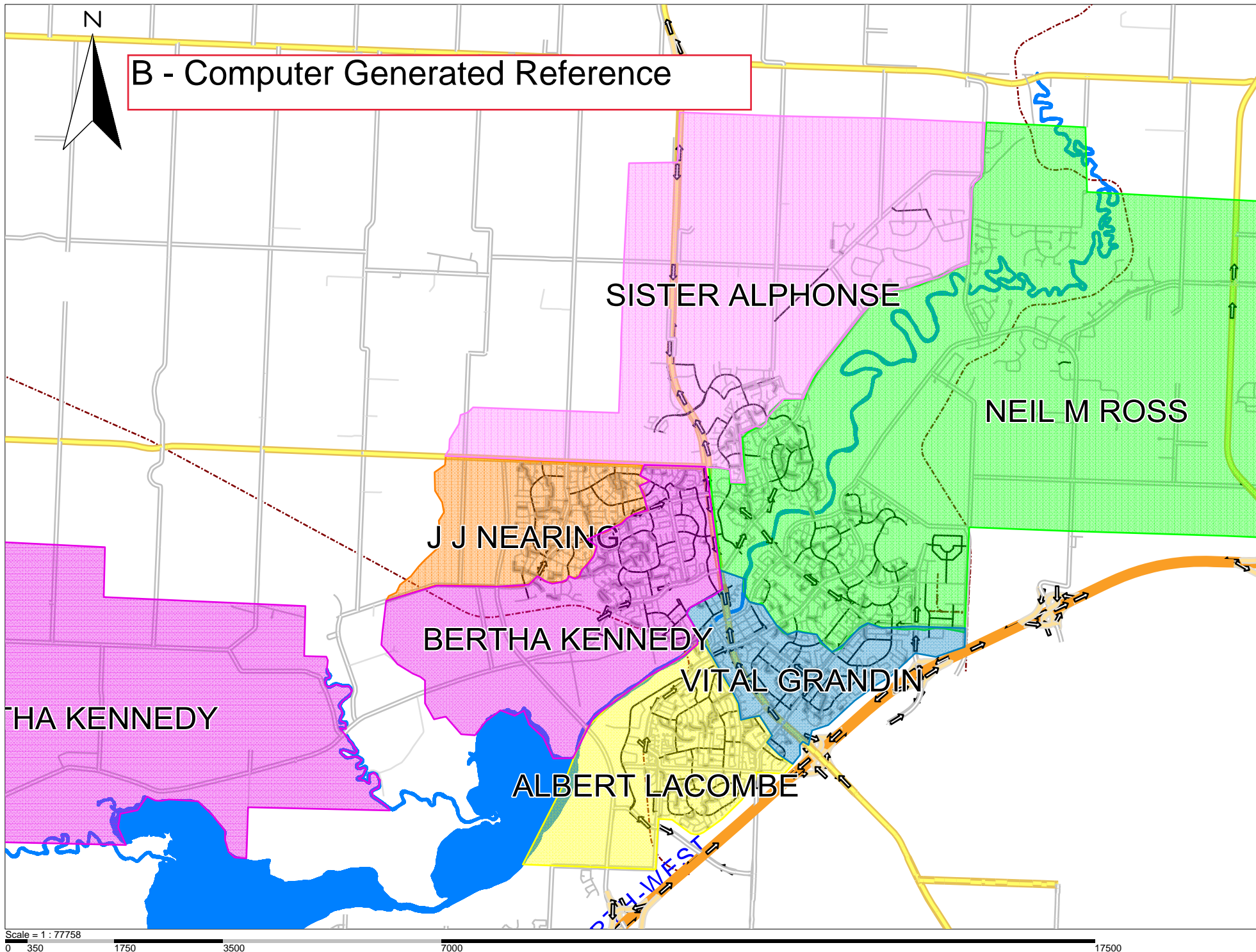
B2 (Changes to NMR & VG only - with changes to Erin Ridge):

B3 (Changes BK, JJN, NMR, and VG):



B4 (Changes to NMR & VG only - with changes to BRAESIDE & PINEVIEW):





B - Computer Generated Reference

SISTER ALPHONSE

NEIL M ROSS

J J NEARING

BERTHA KENNEDY

VITAL GRANDIN

ALBERT LACOMBE

HA KENNEDY

Scale = 1 : 77758

0 350

1750

3500

7000

17500

Greater St. Albert Catholic Schools Attendance Areas

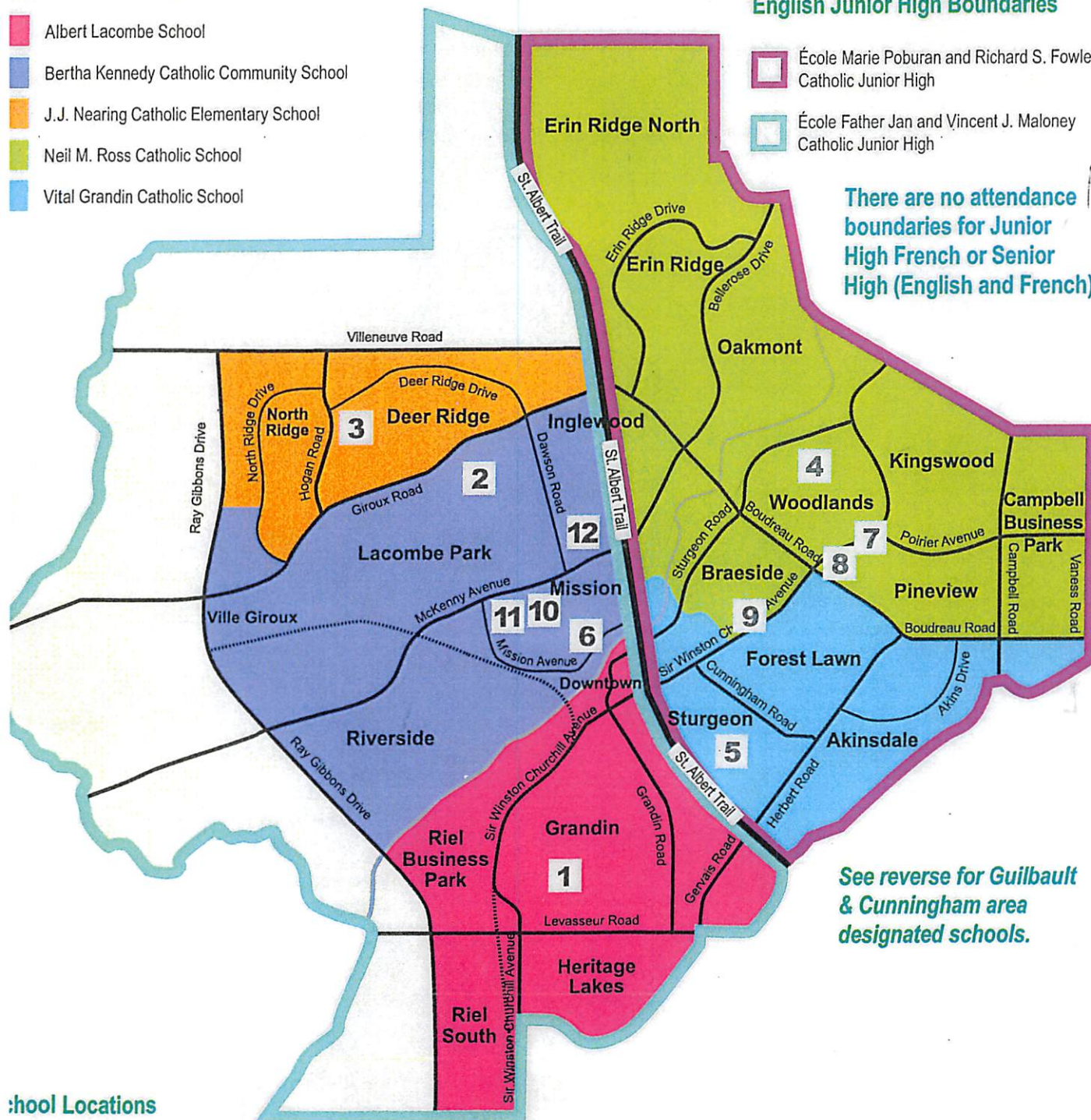
English Elementary Boundaries

- Albert Lacombe School
- Bertha Kennedy Catholic Community School
- J.J. Nearing Catholic Elementary School
- Neil M. Ross Catholic School
- Vital Grandin Catholic School

French Immersion Elementary & English Junior High Boundaries

- École Marie Poburan and Richard S. Fowler Catholic Junior High
- École Father Jan and Vincent J. Maloney Catholic Junior High

There are no attendance boundaries for Junior High French or Senior High (English and French)



See reverse for Guilbault & Cunningham area designated schools.

School Locations

- | | | | |
|--|--|--|---|
| Albert Lacombe School | 4 Neil M. Ross Catholic School | 8 École Secondaire Sainte Marguerite d'Youville (No boundaries) | 10 Vincent J. Maloney Catholic Junior High School |
| Bertha Kennedy Catholic Community School | 5 Vital Grandin Catholic School | 9 Richard S. Fowler Catholic Junior High School | 11 St. Albert Catholic High School (No boundaries) |
| J.J. Nearing Catholic Elementary School | 6 École Father Jan | | 12 St. Gabriel High School (No boundaries) |
| | 7 École Marie Poburan | | |



BOARD OF TRUSTEES REGULAR MEETING

FEBRUARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 13.3 (c)

Boundary Review: Junior High English (“C” Scenarios)

PRESENTERS:

Deb Schlag, secretary-treasurer

BACKGROUND:

With the construction of the new K-9 Sr. Alphonse Academy (SAA) underway in the Jensen Lakes neighborhood of St. Albert, it will be necessary to assign attendance areas and confirm which areas will have SAA as the designated school for transportation services. There have been parent inquiries for change to the existing school designations in a few areas and the current school year is an appropriate time to address the situation, while the construction of the new school is underway.

In fall 2016, the Board of Trustees began a public consultation process with Greater St. Albert Catholic Schools staff, families and the broader community to understand their interests in boundaries and programming for the K-9 School in Jensen Lakes, now officially named Sister Alphonse Academy. The process will involve a two-phased approach to allow sufficient time to gather feedback, develop options and finalize decisions for the school, expected to open in early 2018.

Two (2) Open Houses in opposite quadrants of St. Albert, on either side of Hwy 2, (J.J. Nearing and Neil M. Ross) provided opportunity to gather feedback from the public on boundaries and programming in person. Additionally there was an online opportunity via survey to provide feedback for those unable to attend or preferred the online option. All residence locations of participants were posted on the St. Albert Ward 1 map to provide Trustees with information on the interests of families in attending SAA.

Given the size and grade configuration of the school, it will be necessary to confirm attendance areas and transportation designation for three different scenarios within Ward 1:

- A: Elementary French Immersion (2 options)
- B: Elementary English (4 options)
- C: Junior High English (3 options)

Administration was directed to determine four boundary options that satisfy the Guiding Principles and consider public input for the Board’s review. Overall, there are nine (9) options for consideration and each of the three (3) scenarios above will have two options chosen by the Board for further public feedback.

This recommendation deals specifically with **Junior High English** and has a computer generated boundary map for reference purposes only, as well as three options for consideration:

C1 (Changes to RSF only – SAA with Jensen Lakes & all of Erin Ridge):

- Identifies **SAA** designated to the entire **Jensen Lakes** neighbourhood (new-no current designation), as well as **ERIN RIDGE NORTH**, and **ERIN RIDGE PROPER** (both currently designated to RSF)
- Identifies **RSF** designated to areas on the current *Attendance Map*, which includes the historical areas of **Bellerose and Guilbault**, with the exception of **ERIN RIDGE NORTH**, and **ERIN RIDGE PROPER** (designated to SAA), and the addition of the newly formed area of **Namao**, south of Hwy 37.
- **VJM** designated to areas on the current *Attendance Map*, with no change

C2 (Changes to RSF only – SAA with Jensen Lakes & part of Erin Ridge):

- Identifies **SAA** designated to the entire **Jensen Lakes** neighbourhood (new-no current designation), as well as **ERIN RIDGE NORTH** (currently designated to RSF)
- Identifies **RSF** designated to areas on the current *Attendance Map*, which includes the historical areas of **Bellerose and Guilbault**, with the exception of **ERIN RIDGE NORTH** (designated to SAA), and the addition of the newly formed area of **Namao**, south of Hwy 37.
- **VJM** designated to areas on the current *Attendance Map*, with no change

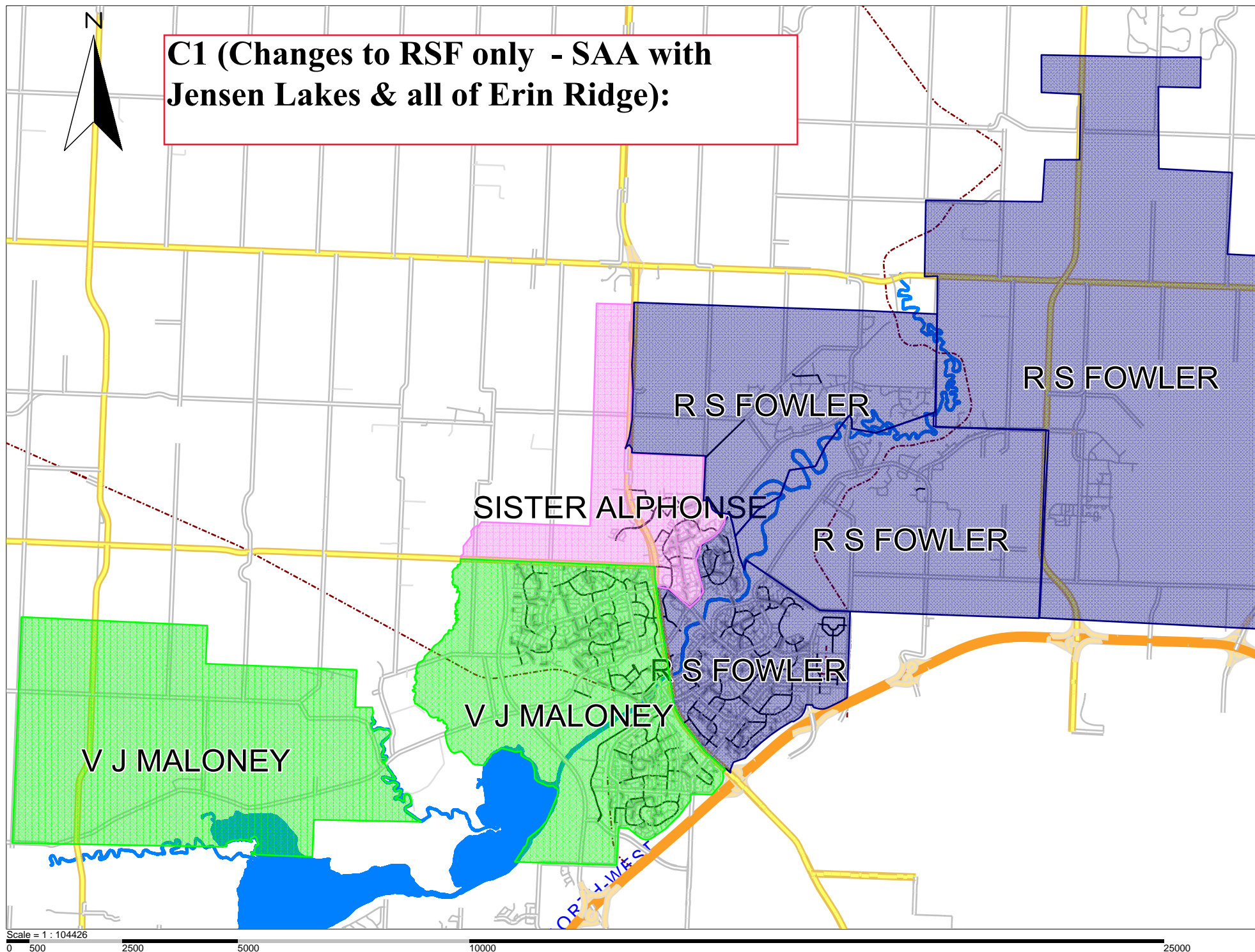
C3 (Changes to RSF only – SAA with Jensen Lakes):

- Identifies **SAA** designated to the entire **Jensen Lakes** neighbourhood (new-no current designation)
- Identifies **RSF** designated to areas on the current *Attendance Map*, which includes the historical areas of **Bellerose and Guilbault**, and the addition of the newly formed area of **Namao**, south of Hwy 37
- **VJM** designated to areas on the current *Attendance Map*, with no change

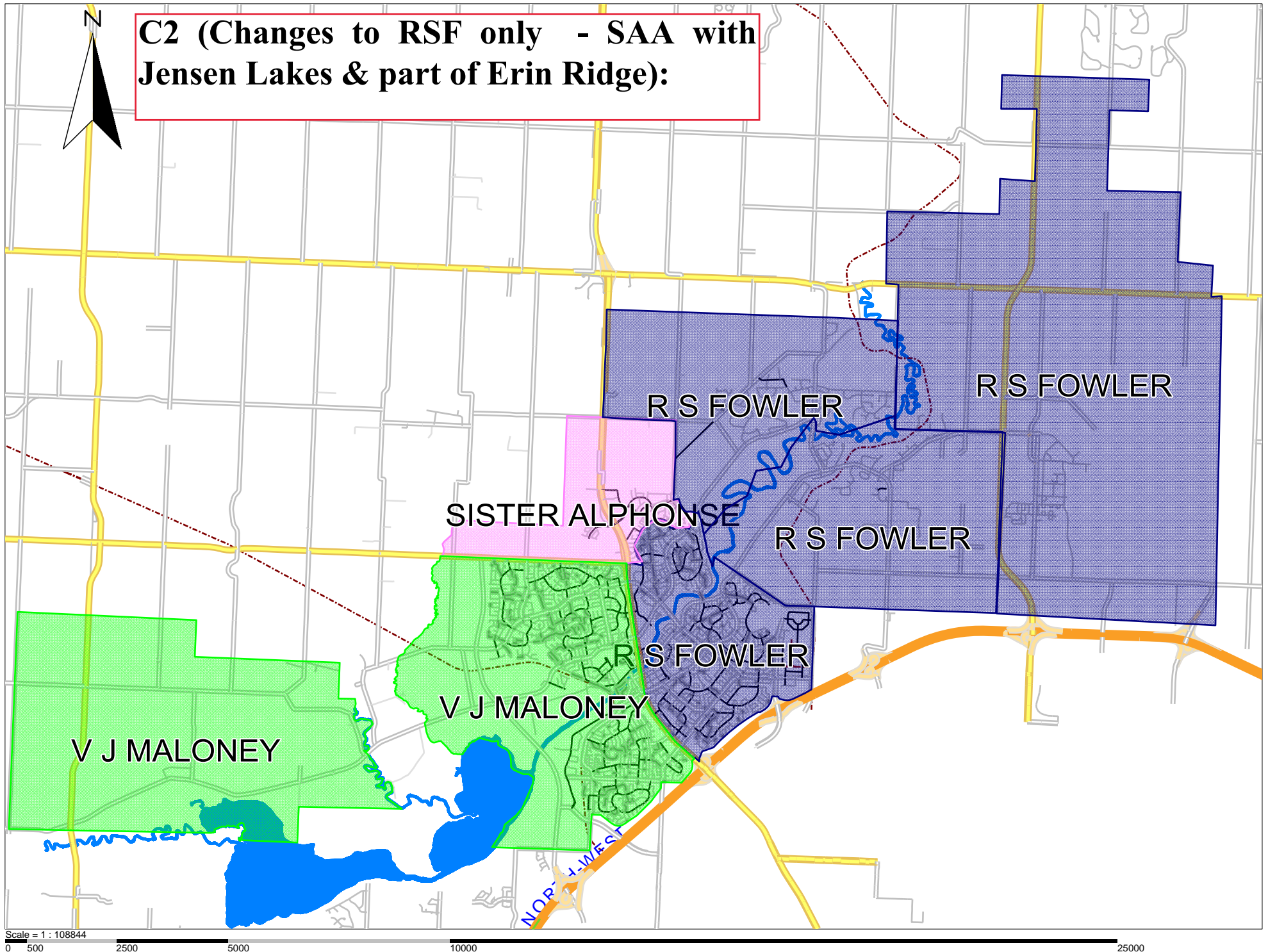
RECOMMENDATION:

THAT the Board of Trustees approve the following two options, scenario C__ and scenario C __ for further public feedback.

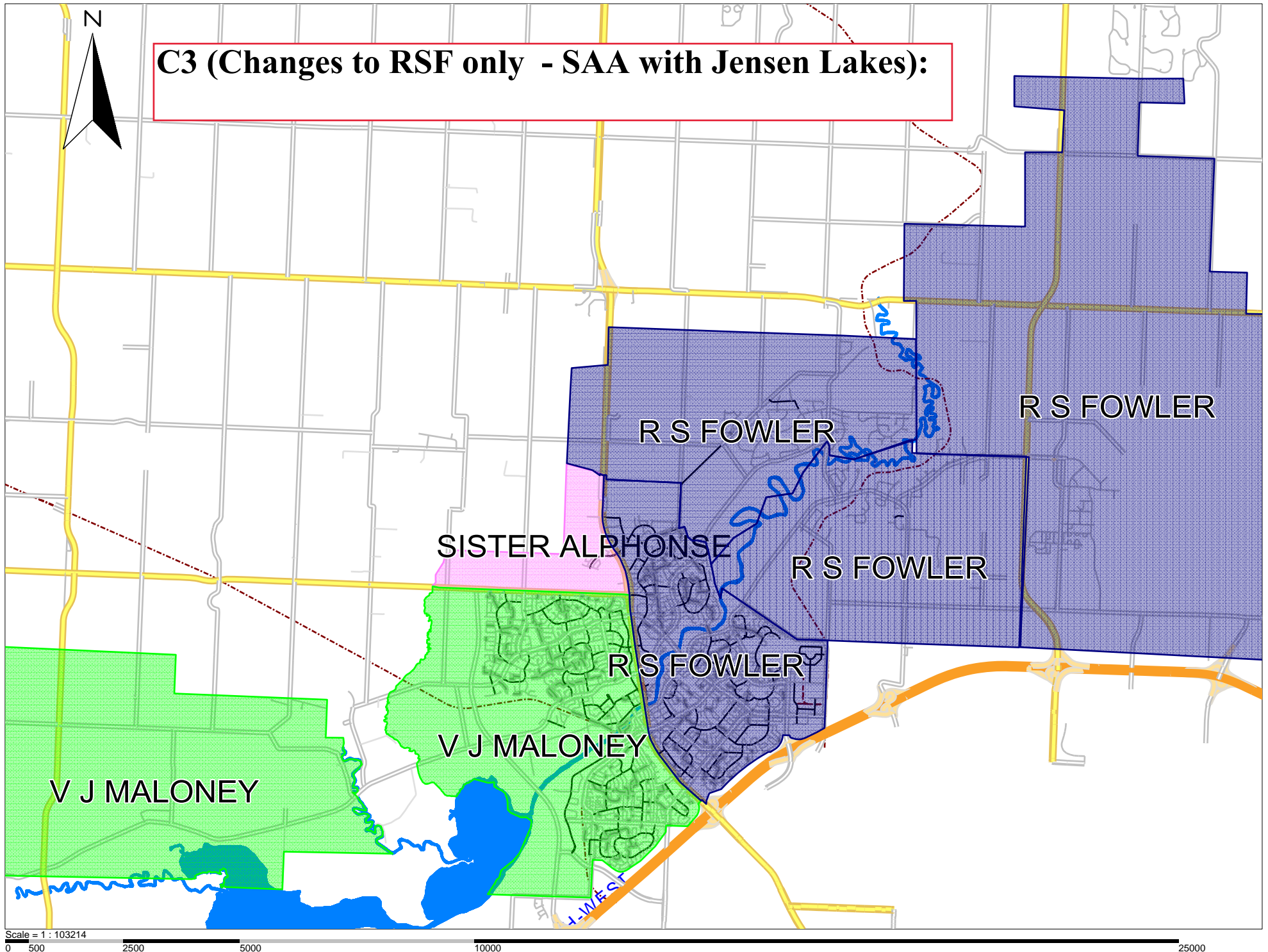
**C1 (Changes to RSF only - SAA with
Jensen Lakes & all of Erin Ridge):**



C2 (Changes to RSF only - SAA with Jensen Lakes & part of Erin Ridge):



C3 (Changes to RSF only - SAA with Jensen Lakes):



Scale = 1 : 103214

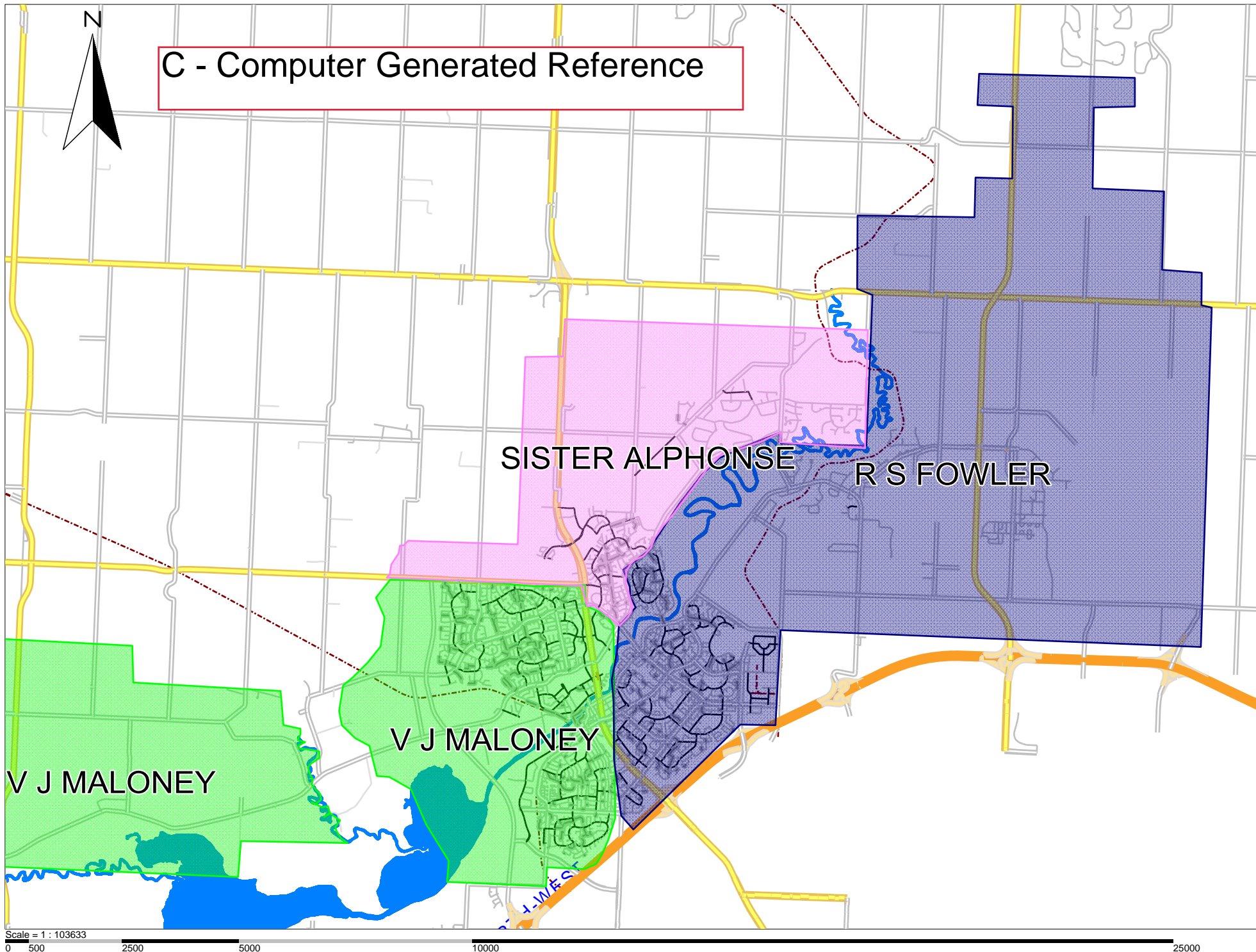
0 500

2500

5000

10000

25000



Greater St. Albert Catholic Schools Attendance Areas

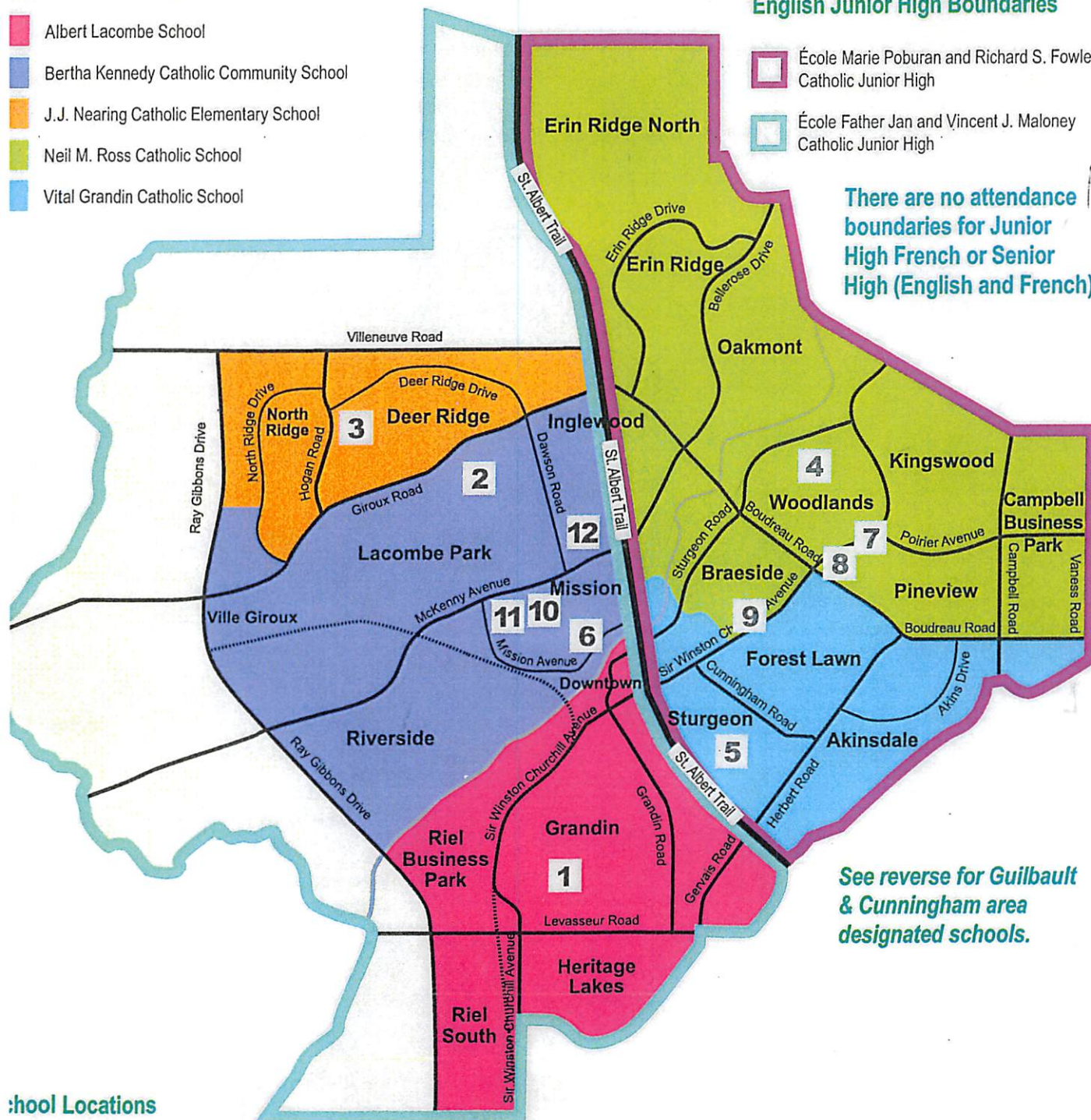
English Elementary Boundaries

- Albert Lacombe School
- Bertha Kennedy Catholic Community School
- J.J. Nearing Catholic Elementary School
- Neil M. Ross Catholic School
- Vital Grandin Catholic School

French Immersion Elementary & English Junior High Boundaries

- École Marie Poburan and Richard S. Fowler Catholic Junior High
- École Father Jan and Vincent J. Maloney Catholic Junior High

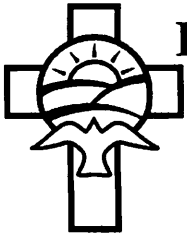
There are no attendance boundaries for Junior High French or Senior High (English and French)



See reverse for Guilbault & Cunningham area designated schools.

School Locations

- | | | | |
|--|--|--|---|
| Albert Lacombe School | 4 Neil M. Ross Catholic School | 8 École Secondaire Sainte Marguerite d'Youville (No boundaries) | 10 Vincent J. Maloney Catholic Junior High School |
| Bertha Kennedy Catholic Community School | 5 Vital Grandin Catholic School | 9 Richard S. Fowler Catholic Junior High School | 11 St. Albert Catholic High School (No boundaries) |
| J.J. Nearing Catholic Elementary School | 6 École Father Jan | | 12 St. Gabriel High School (No boundaries) |
| | 7 École Marie Poburan | | |



BOARD OF TRUSTEES REGULAR MEETING

FEBRARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 13.4

General Election – October 16, 2017

PRESENTERS:

Deb Schlag, secretary-treasurer

BACKGROUND:

All school boards and municipalities will enter into elections on October 16, 2017. Pursuant to Sections 2 and 3 of the *Local Authorities Election Act*, referring to joint elections, the Board of Trustees may enter into an agreement, by resolution, with municipalities in each of the District's three wards to oversee the upcoming school board elections.

It has been past practice for the Town of Legal, the Town of Morinville, and the City of St. Albert to conduct the Trustee Elections on behalf of the district in General Election years. Three (3) of the past four (4) By-Elections, in a single Ward, have been handled internally. There is not internal capacity to conduct a General Election for School Board Trustee, in all three (3) District Wards.

It would be the recommendation of Administration to pursue agreements with all four current municipalities that are included within the District's boundaries: Town of Legal, Town of Morinville, City of St. Albert, and the County of Sturgeon.

The City of St. Albert and the County of Sturgeon will require additional conversation and confirmation. Please see a list of key dates, as attached.

In addition, pursuant to Section 13 of the *Local Authorities Election Act*, the Board of Trustees should deal with the Appointment of a Returning Officer, as follows:

13(1) An elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this Act.

(2) If the elected authority does not appoint a returning officer, the secretary is deemed to have been appointed as the returning officer.

(3) The returning officer for a local jurisdiction may not be a candidate for the elected authority for that local jurisdiction.

It is important to note that an elected authority can only have **one** returning officer s13(1), even though in s3(3) a person may be a returning officer for more than one elected authority.

Recommendations for named Deputy Returning Officers in Legal and Morinville are advancing today; however, the specific appointments for St. Albert and the County of Sturgeon will follow within the timeline specified in the key dates, once confirmations are in place. Based on the wording of the motions, it will not be necessary to bring them back to the Board.

Cont'd on page 2...

RECOMMENDATION #1:

THAT the Board of Trustees appoints Deborah Schlag as the Returning Officer for Greater St. Albert Roman Catholic Separate School District No. 734 for the October 16, 2017 General Election, as related to the seven (7) positions of School Board Trustee for the District.

RECOMMENDATION #2:

THAT the Board of Trustees provides the Superintendent and/or Secretary-Treasurer with the authority to enter into an agreement with the Town of Morinville to conduct the 2017 school board elections for all residents of Greater St. Albert Roman Catholic Separate School District No. 734 that live in the Town of Morinville, within Ward 2.

AND

THAT the Board of Trustees direct Deborah Schlag to appoint the Returning Officer for the Town of Morinville, **Jennifer Maskoske**, as a Deputy Returning Officer for Greater St. Albert Roman Catholic Separate School District No. 734, in conjunction with the October 16, 2017 General Election for Catholic School Board Trustees, as outlined in the agreement.

RECOMMENDATION #3:

THAT the Board of Trustees provides the Superintendent and/or Secretary-Treasurer with the authority to enter into an agreement with the Town of Legal to conduct the 2017 school board elections for all residents of Greater St. Albert Roman Catholic Separate School District No. 734 that live in the Town of Legal, within Ward 3.

AND

THAT the Board of Trustees direct Deborah Schlag to appoint the Returning Officer for the Town of Legal, **Wilma Weiss**, as a Deputy Returning Officer for Greater St. Albert Roman Catholic Separate School District No. 734, in conjunction with the October 16, 2017 General Election for Catholic School Board Trustee, as outlined in the agreement.

RECOMMENDATION #4:

THAT the Board of Trustees provides the Superintendent and/or Secretary-Treasurer with the authority to enter into an agreement with the City of St. Albert to conduct the 2017 school board elections for all residents of Greater St. Albert Roman Catholic Separate School District No. 734 that live in the City of St. Albert, within Ward 1.

AND

THAT the Board of Trustees direct Deborah Schlag to appoint the Returning Officer or designate for the City of St. Albert as a Deputy Returning Officer for Greater St. Albert Roman Catholic Separate School District No. 734, in conjunction with the October 16, 2017 General Election for Catholic School Board Trustees, as outlined in the agreement.

RECOMMENDATION #5:

THAT the Board of Trustees provides the Superintendent and/or Secretary-Treasurer with the authority to enter into an agreement with the County of Sturgeon, to conduct the 2017 school board elections for all residents of Greater St. Albert Roman Catholic Separate School District No. 734, that live in the County of Sturgeon and outside the municipal boundaries of Legal, Morinville, or St. Albert.

AND

THAT the Board of Trustees direct Deborah Schlag to appoint the Returning Officer or designate for the County of Sturgeon as a Deputy Returning Officer for Greater St. Albert Roman Catholic Separate School District No. 734, in conjunction with the October 16, 2017 General Election for Catholic School Board Trustees, as outlined in the agreement.

IMPORTANT DATES

2017 School Board General Elections

Prior to March 1	Amend or replace a bylaw providing for the nomination and election of trustees by wards or electoral subdivisions (section 262(1) to (8) SA)
Prior to April 15	Pass a bylaw that requires candidates prepare and disclose campaign contributions (section 118(2) LAEA)
Prior to May 18	Pass a bylaw to provide for the number of types of identification required for a person to produce to verify the person's identity (section 53(3), (4), and (5) LAEA)
Monday, June 19	Last day to give public notice of the board's intention to consider a resolution to authorize holding a plebiscite to obtain approval to impose a special school tax levy (section 190 SA)
Prior to June 30	Pass a bylaw to provide that the election day in the local jurisdiction is to be the Saturday immediately preceding the 3 rd Monday in October (section 11(2) LAEA)
Prior to June 30	Pass a bylaw specifying the minimum number of electors required to sign the nomination of a candidate for a local jurisdiction with a population of at least 10,000 (section 27(2) LAEA)
Prior to June 30	Pass a bylaw to receive earlier nominations and to establish additional locations to receive nominations (section 28(2) LAEA)
Prior to June 30	Pass a bylaw to provide that a voting station is to be opened before 10:00 a.m. (section 46(1) and (2) LAEA)
Friday, August 4	Last day to order or prepare nomination forms and supplies (not regulated).
Prior to August 16	Pass a bylaw for the printing of ballots (section 43(3) LAEA)
Prior to August 18	Pass a bylaw requiring every nomination be accompanied with a deposit in a fixed amount (section 29(1) LAEA)
Prior to August 18	Pass a resolution to authorize holding a plebiscite to obtain approval to impose a special school tax levy (section 190 SA)

Monday, September 4	Provide for first notice of nomination day in the prescribed form and methods (section 26(1) LAEA).
Monday, September 11	Provide for second notice of nomination day in the prescribed form and methods (section 26(1) LAEA)
Prior to September 18	Pass a bylaw for provisions of the death of a candidate who has been nominated (section 33(1) LAEA)
Prior to September 18	Pass a resolution to provide for special ballots and the provision methods (section 77.1 LAEA)
Prior to September 18	Pass a resolution to set an earlier date and time for the returning officer to receive an outer envelope (section 77.2 LAEA)
Monday, September 18	Nomination Day (section 25 LAEA)
September 19	The returning officer shall forward a signed statement showing the candidate's name/information (section 28(1) and 28(6)) (Submit to the Education's BOSS Branch)
Wednesday, September 25	Order election materials (not legislated).
Monday, September 25	Prepare notice of advance vote (section 74 LAEA).
Monday, October 2	Provide for the first notice of election day in the prescribed form and methods (section 35 LAEA).
Monday, October 9	Provide for the second notice of election day in the prescribed form and methods (section 35 LAEA).
Saturday, October 14	Last day for holding advance vote (section 73 LAEA).
Monday, October 16	Election Day (section 11 LAEA).
Wednesday, October 18	Last day for candidate to request a returning officer to recount ballots (section 98 LAEA).
Friday, October 20	The returning officer shall declare the election results at noon (section 97 LAEA).
Saturday, November 4	Last day for an elector to request a judicial recount (section 103 LAEA).
Monday, November 13	Last day for the school board to hold an organizational meeting (section 64 SA)
Monday, November 27	Election material shall be destroyed unless otherwise ordered by a judge (section 101 LAEA).

- (b) by abduction, duress or any fraudulent device or contrivance
 - (i) impedes, prevents or otherwise interferes with the free exercise of the franchise of an elector, or
 - (ii) compels, induces or prevails on an elector to give or refrain from giving the elector's vote, or to vote for or against a candidate, bylaw or question, at an election.

1983 cL-27.5 s117

Allowable election expenses

118(1) In any election under this Act, the following expenses shall be held to be lawfully incurred and the payment of them is not a contravention of this Act:

- (a) the actual personal expenses of the candidate;
- (b) the cost of acquiring premises, accommodation, goods or services used for proper election campaign purposes;
- (c) bona fide payments for the fair cost of printing and advertising;
- (d) reasonable and ordinary payment to any person for the hire of transportation used
 - (i) by a candidate or speakers in travelling to and from public meetings, or
 - (ii) by any person in connection with and for the proper purposes of an election.

(2) With respect to an election of a school board trustee under this Act, an elected authority may, by a bylaw passed prior to April 15 of a year in which a general election is held require that candidates prepare and disclose to the public statements of all their campaign contributions and campaign expenses and may prescribe how campaign contributions not used for campaign expenses must be used.

(2.1) If a bylaw is passed under subsection (2), the elected authority may require that the statements of campaign contributions and campaign expenses be audited in accordance with generally accepted auditing standards.

(2.2) If a bylaw is passed under subsection (2), a person eligible to vote in the election may request to examine the statements of campaign contributions and campaign expenses during regular business hours and in the presence of the returning officer, deputy or secretary.

Prior To
APRIL 15
OPTIONAL
(may)



and current address for the purpose of determining whether the person is eligible to vote.

→ (4) An elected authority may, by a bylaw passed no later than 6 months prior to nomination day of a year in which an election is to be held, provide for the number and types of identification that are required to be produced by a person who wishes to vote by a special ballot to verify the person's name and current address for the purpose of determining whether the person is eligible to vote.

(5) A bylaw under subsection (3) or (4)

→ (a) may specify identification in addition to that referred to in subsection (1)(b)(i), and

(b) may provide for the number and types of identification that are required to be produced to also verify the person's age.

(6) Any bylaw passed under subsection (3) or (4) providing for the number and types of identification that are required to be produced to verify the person's name and current address for the purpose of determining whether the person is eligible to vote must provide that a returning officer shall accept one piece of identification referred to in subsection (1)(b)(i)(A) or (B) for that purpose.

(7) When an elected authority intends to pass a bylaw under subsection (3) or (4) it must

(a) advertise the proposed bylaw in accordance with section 53.1, and

(b) include in the notice of election day under section 35 the proposed number and types of identification to be required.

(8) A scrutineer may not vouch for a person under subsection (2).

(9) A person who attends a voting station for the purpose of voting may not vote unless the requirements of subsection (1) or (2) are met.

RSA 2000 cL-21 s53;2006 c22 s27;2012 c5 s109

Advertising a section 53 bylaw

53.1(1) Notice of a bylaw to be passed under section 53 must

(a) be published at least once a week for 2 consecutive weeks in at least one newspaper or other publication circulating in the area to which the proposed bylaw relates, or

(b) be mailed or delivered to every residence in the area to which the proposed bylaw relates.

Prior to
MAY 18
OPTIONAL
(may)

is eligible to vote as an elector and produces for inspection the following proof of the person's identity and current residence and, where required by a bylaw passed under subsection (3), age:

- (i) if a bylaw has not been passed under subsection (3),
 - (A) one piece of identification issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photograph of the elector and his or her name and current address, or
 - (B) one piece of identification authorized by the Chief Electoral Officer under the *Election Act* for the purposes of section 95(1)(a)(ii) of that Act that establishes the elector's name and current address;
- (ii) if a bylaw has been passed under subsection (3), the number and types of identification required by the bylaw to verify the person's name and current address and, if applicable, age.

(2) Notwithstanding subsection (1), if there is a list of electors, a person may instead prove that the person is eligible to vote as an elector and his or her identity and current residence and, if applicable, age by making a statement in the presence of an officer at the voting station, in the prescribed form, if he or she is accompanied by another person whose name appears on the list of electors for the same voting station at which that other person is entitled to vote and that other person

- (a) produces for inspection
 - (i) if subsection (1)(b)(i) applies, a piece of identification referred to in subsection (1)(b)(i), or
 - (ii) if subsection (1)(b)(ii) applies, the number and types of identification required by the bylaw,
- and
- (b) vouches for him or her by making a statement in the presence of an officer at the voting station in the prescribed form.

(3) An elected authority may, by a bylaw passed no later than 6 months prior to nomination day of a year in which an election is to be held, provide for the number and types of identification that are required to be produced by a person to verify the person's name

Prior to
MAY 18

OPTIONAL
(may)





Greater St. Albert Roman Catholic Separate School District No. 734

Board Chair Correspondence

Attachment for Agenda Item 15.1.1

As reported by the Board Chair

Regular Board Meeting Date: February 13, 2017

	Date of Correspondence	Sender/Recipient	Subject of Correspondence
1.	February 1, 2017	Minister of Education to ACSTA	Comments on harmful effects of pornography
2.	February 3, 2017	Rogers to ACSTA	Comments on adult content on cable TV



BOARD OF TRUSTEES REGULAR MEETING

FEBRUARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 15.2

Report from the Superintendent

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees receive the superintendent's report as information.

Superintendent's Information Report to the Board
Greater St. Albert Roman Catholic Separate School District No. 734
February 13th, 2017

***Trustee Request for Information**

At the January 16, 2017 regular meeting, Trustee Tremblay requested information regarding the Safe Arrival App for student absences. Secretary-treasurer, Deb Schlag, will provide information regarding this App.

Fiscal Responsibility

2017-2018 Enrolment Projections

Secretary Treasurer, Deb Schlag, will provide enrolment projections for the 2017-2018 school year. (Attached)

2017-2018 Preliminary Budget Information

Secretary-Treasurer, Deb Schlag, will provide information on a preliminary budget for 2017-2018. (Attached)

Organizational Management

Student Enrolment and Staffing Reports

Assistant Superintendent, Sean McGuinness, will provide a report on student enrolment and a report on staffing. (Attached)

Faith Leadership

Faith and Spiritual Initiatives Update

Assistant Superintendent, Rhonda Nixon, will provide a Faith and Spiritual Initiatives Update. (Attached)

Policy

Board Policy 8 – Board Committees Update (Trustee PAC Representatives)

At the January 16, 2017 regular meeting, the following motion was made:

109/17 Trustee Crockett: THAT the Board of Trustees direct the superintendent to provide additional information on the feasibility of reducing trustee representation, within the Policy Advisory Committee terms of reference and report the information at the Regular Meeting of the Board on February 13, 2017.

The ATA Collective Agreement confirms through clause 18.7 that PAC shall exist:

with membership of at least one teacher from each school elected by the staff, one teacher appointed by the local, one member appointed by the Canadian Union of Public Employees, Local 2550, one member appointed by the Unifor of Canada, Local No. 72 – A, two members of the Board, Superintendent, Assistant Superintendent, and one Principal from the Superintendent's advisory council ...

Given this understanding, I can confirm that it would only be feasible to maintain trustee representation on the Policy Advisory Committee at two members.

Recommendation: That the Board receives this report as information.

*This report has been organized according to the categories of responsibilities for the superintendent (outlined in Policy 12), as they would apply to the timing of the report.



DATE: February 9, 2017 **REFERENCE #: 17-04**
TO: The Board of Trustees
FROM: David Keohane, superintendent of schools
SUBJECT: SafeArrival App @ MCHS - Information
ORIGINATOR: Trustee Tremblay
PREPARED BY: Deb Schlag, secretary-treasurer

At the January 30, 2017 Regular Meeting, **Trustee Tremblay** requested an update on the Mobile APP for Safe Arrival, currently in the pilot phase at MCHS.

Issue:

New trial process for Student Absences, in the pilot phase; more details requested.

Background:

All schools currently have access to an automated call-out service for electronic messaging used as a communication tool with families that has the capability to telephone, text, or email as programmed. A presentation was made to CCLC by School Messenger, the company that supports the messaging service currently used by the District. There was interest from 3 schools to take part in a pilot program to test an automated process to advise, record, and monitor student absences at the schools. VJM, GHP, and MCHS volunteered to PILOT the program. It was being tested for convenience and efficiency and the schools were directed to gather feedback and report back to the CCLC group. The initial round of feedback has taken place and mostly positive remarks were relayed. MCHS was torn, as the APP eliminated the personal touch, which the school was trying to keep, but seemed efficient.

A brochure on the Mobile-friendly APP is attached.

The service is very cost effective and very efficient, saving many hours of follow-up by school secretaries.

A second round of feedback will be requested in the spring.

Impact on Governance:

This is operational in nature; a school-based decision, and is not recommended for mandate by the Board.

School Mobile Apps

SchoolMessenger CustomApp: The Custom K-12 Mobile App Solution

Delivering Original Design, Rich Features, and End-to-End Support

You work hard to set your board apart from others. That's why it's so important to choose a mobile app provider who truly understands app development and design. There's a clear difference between distinctive apps and those based on standard templates, and your board deserves an app which showcases your distinct vision and accomplishments.

SchoolMessenger CustomApp is the school mobile app solution that is completely customized to the needs of each individual board. And we don't stop there. From our rapid development process to ongoing support, SchoolMessenger CustomApp provides the capabilities boards need to reach parents and community members on their mobile devices.

Discover the many reasons why hundreds of top school boards have chosen to go mobile with SchoolMessenger CustomApp.

True Original Design – No Templates

From the beginning, SchoolMessenger has developed truly custom apps that help boards stand out. Each app features a one-of-a-kind design that is in harmony with its board's brand, logo, and colour scheme.

Custom branding is just the beginning for your SchoolMessenger CustomApp. We also work with you to define your larger objectives and design a mobile solution that achieves them.



Want to improve staff engagement? Let us create a separate section within your app just for employees, filled with important human resource and professional development content. Want to build alumni engagement into your app? Let us bring together the athletic, news, and fundraising content that you need. The possibilities are limited only by your imagination.

Meeting the Unique Needs of K-12 Boards

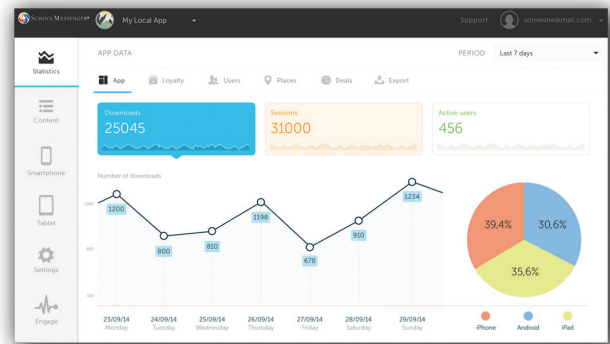
SchoolMessenger CustomApp is a mobile solution that is designed around you. From the moment we begin your project to long after the official launch of your app in the app stores, everything we do is designed to meet the needs of your specific school community. Benefit from our straightforward development process, unmatched feature set and ongoing support.

Rapid end-to-end development process. Our simple four-step process is designed to maximize your creative input while minimizing your time commitment and resource investment. This process not only enables rapid development, but more importantly, that your school board's precise requirements are met.

Amazing content integration that feeds itself. You don't need another outlet to post to. That's why we'll develop your SchoolMessenger CustomApp to incorporate the existing streams to which you and your users already publish – pulling from your website, calendars, sports schedules, social media channels, and more.

Ongoing maintenance and support. Your dedicated project manager is there to walk you through the development and launch of your app. After launch, we manage hosting and technical updates (e.g. as mobile phone platforms evolve) and will help add new content streams. Our responsive, award-winning support team is available to help any time you have questions.

Analyze performance and more with App Manager. When you'd like to directly manage your SchoolMessenger CustomApp, our web-based App Manager is always there. App Manager allows you to easily analyze how people are engaging with your app and generate reports for your team. You can also



edit content, adjust images and layout, and instantly publish your changes. With App Manager, you have maximum control over your app.

Give parents access to recent notifications and student data with InfoCenter. SchoolMessenger notification customers will appreciate our InfoCenter module, which allows boards to integrate recent notifications right into their mobile app. InfoCenter can also provide on-the-go parents with secure access to data they want to see – grades, attendance, transportation info, and other types of student data.* Make your app a one-stop shop for school information with InfoCenter.

See It In Action Today!

Schedule a demo now. Call 1-800-920-3897 or email us at sales@schoolmessenger.com.

Parents, Staff, Students, and Alumni Have Gone Mobile – And You Should, Too

88% of time spent on smartphones is spent using apps, according to comScore.

Give the members of your school community the rich mobile experience they expect.

More than 70% of American adults own a smartphone, according to Nielsen.

This statistic highlights the importance of having a strong mobile communications strategy.

47% of low-income adults own smartphones, and 7% depend on smartphones for internet access, according to Pew Research Center.

A dedicated mobile app may be the best way to reach low-income families, who tend to have limited access to broadband internet and depend on their smartphones for school news and information.

* Requires opt in and setup by the board. Additional fees may be charged depending on capabilities desired.



DATE: February 13, 2017
TO: Board of Trustees
FROM: David Keohane, superintendent of schools
SUBJECT: Sister Alphonse Academy Educational Programming Report
ORIGINATOR: Rhonda Nixon, assistant superintendent
REFERENCE:

Background. This report addresses the request by the Board for a presentation on possible programming options for Sister Alphonse Academy (K-9) School. The options presented are based on the findings of the “Sister Alphonse Academy: New School Boundary and Programming Public Consultation” (SAA Report) and the potential feeder/competitor programming within our district. The options suggested are preliminary because we are waiting for results from *ThoughtExchange Survey* about preferred programming interests of our community (March 1, 2017).

SAA Results. Community consultation involved respondents from two open houses (transcribed qualitative comments) and a paper-based and online survey (quantitative data). Thematic analysis of such data (351 responses) illuminated three main themes:

- a) Academic-focused programming: a specialty program such as Primary Years IB, as one example, or strong academic programming combined with options (fine arts, language-based choices) is what the community indicated mattered most;
- b) Sports and wellness opportunities: sports teams and/or wellness programs focused on fitness, not only competitive sports. Recreation academy was mentioned within the data as was the comment not to have another hockey or soccer academy.
- c) CTS and option programming: language-based, technology-focused, fine arts, life skills course offerings and extracurricular programming were highlighted as important by the community.

Programs in Neighboring Feeder/Competitor Schools. Presently we have academic programming in our feeder/competitor schools in the potential catchment areas, which needs to be considered here:

- **Joseph M. Demko (K-9, English, 900 students)**: St. Albert Public is committing to Logos (Christian) programming to draw from the whole district, and they advertise a “full complement of CTS programs for junior high students.”
- **ESSMY and ÉMP**: We have PreAP (Grade 7-9) and AP (Grades 10-12) academic programming in ESSMY, so we will consider complimentary academic challenge programming for grades 4-6 at École Marie Poburan (K-6, French Immersion). At this time, we are looking at calling it “GSACRD Academic Preparatory Programming (APP)”.



- **École Lois E. Hole:** French Immersion Hockey and Recreation Academies will be the focus at this school, so we should consider a recreation academy at SAA.
- **Neil M. Ross (K-6, English):** has a strong academic reputation and an explicit focus on 21C competency development through project-based learning and integration of emerging technologies. We will want to highlight a technology-focused program at this site and not try to do the same at SAA. In other words, we need something to continue to distinguish NMR as a strong choice for elementary students in the area.
- **J.J. Nearing (K-6, English):** has a strong academic reputation and an explicit focus on literacy and numeracy development through intensive whole school literacy supports and numeracy taught in every subject using First Steps. We may want to look at a Literacy and ELL Centre within the school as a draw to that school once SAA opens.

Sister Alphonse Academy Programming. Subject to verification based on *ThoughtExchange* results, we are looking at **GSACRD Academic Preparatory Programming (APP)** for grades 4-9 and a **Recreation Academy** for grades 7-9 for SAA. For Grades 4-6 students, we would consider parallel academic programming at École Marie Poburan and SAA.

Academic-focused programs. Presently, the **academic program of choice** (open to district-wide boundaries) will be **GSACRD Academic Preparatory Programming (APP)** for grades 4-6 students to provide them with a smooth pathway into ÉSSMY (French Immersion 7-9) or SSA (English 7-9 and 10-12 AP, English and French Immersion). This parallel programming blends with our current programming at existing potential feeder schools to SAA (i.e., Neil M. Ross and J.J. Nearing are both very strong academically).

Recreation academy. We may have a Recreation Academy at Sister Alphonse and focus on utilizing the full range of outdoor and community facilities available (nearby beach, water access, large green space) as well as indoor wellness options. This will parallel the Rec Academy opening at the nearby competitor school, École Lois E. Hole.

World of work options. We will emphasize a **full range of CTS options** for SAA, which will parallel the “full range of CTS options at Joseph Demko.” To distinguish SAA, we will also have a **research-focused PreAP seminar course** for grades 7-9 students wanting to explore career pathways and/or topics of interest in which they connect locally and globally to experts in multi-disciplines worldwide. One such discipline could be environmental/botanical studies that was emphasized in some comments within the community consultation report. For example, we could look at creating a living wall of consumables to be used by science classes to teach about growth, energy usage, light, and geothermal/environmental impact of alternative energy sources, and CTS options as well as the school cafeteria (financial literacy, work experience, healthy food choices).

Conclusion. These are preliminary suggestions for programming at SAA based on the recent community consultation report and examination of programming within and across our district. We will also consider the results of the *ThoughtExchange* before making final decisions.



Greater St. Albert
Catholic Schools

Greater St. Albert Roman Catholic Separate School District No. 734

6 St. Vital Avenue, St. Albert, AB T8N 1K2

Telephone (780) 459-7711

Fax (780) 458-3213

www.gsacrd.ab.ca

Memorandum

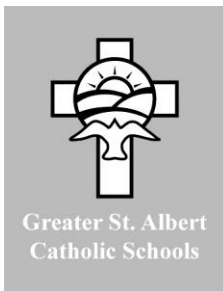
To: David Keohane, Superintendent
From: Deb Schlag, Secretary-Treasurer
Date: February 9, 2017
Re: Preliminary 4 Year Enrolment Projections

Attached is a preliminary 4 year enrolment projection report, as the basis of the 2017-18 Budget process, with the following general assumptions:

- All Kindergarten projected enrolments are based on the average of the previous three years data (either actual or projected) + 3 children (to support increased K enrolment in the current year)
- Other assumptions are stated in the box immediately to the right of the estimated years' enrolments and based on trends
- Figures have been shared with administrators for review (feedback is expected by the week of February 21, 2017)
- Figures do not include any current census correlations, which may impact K-3 populations or newly formed districts which have recently impacted the MO adjusting GSACRD's boundary
- The current year actual enrolment of the District at Sept 30, 2016, not including SG or PUF, is 5,602 students (5,827 including SG and PUF) and the preliminary estimate for 2017-18 is 5,578 **(a reduction of 24 students from the current year of 5,602)** which is considered **STABLE**
- In FTE students, not including SG or PUF, the reports indicate current enrolment as of Sept 30, 2016 of 5,386 FTE and projected enrolment of 5,344 FTE, a reduction of 42 FTE
- The addition of CFB Lancaster, the remainder of Namao, and Carbondale is likely to have a positive impact on enrolment, but is not verifiable at this time. It is unknown how many

Faith in Our Students

PASSION • RELATIONSHIPS • COMMITMENT • HOPE • INNOVATION • EXCELLENCE



PASSION • RELATIONSHIPS • COMMITMENT • HOPE • INNOVATION • EXCELLENCE

Catholic families, not currently attending our schools, may choose to access Catholic Education with Transportation services

- Based on the conservative projected enrolment drop of 24 students for 2017-18, an associated reduction in certificated staff of 1.0 FTE might also be expected (too early for speculation; will also be impacted by potential retirements which we will know in May)
- Conversely, should enrolment increase, we will be in a position to hire staff (even if only from retirements)
- Figures will be revised again in March/April of 2017, following input from administrators for the 2017-2018 budget process

Preliminary Budget Presentation #1 – February 13, 2017

Enrolment Projections & Timeline

Enrolment Projections: - see Memo previous item on Agenda.

Enrolments are the basis of the BUDGET; any and all adjustments are made as a result to changes in enrolment.

Presentation #2 Wage Conditions & Timeline (March 2017)

WAGE CONDITIONS:

- Teachers (expired 31Aug16; as of 8Feb17 still at the Provincial table)
- St. Albert Support (UNIFOR - formerly CEP expires 31Aug17)
- Morinville & Legal Support Staff (CUPE - expired 31Aug16; currently in negotiations)
- OUT of SCOPE Staff - individual contracts and/or Conditions of Employment (Maintenance, Therapists)

Future Presentations:

1. Prepare Revenue Estimates for 2017-18 (initially without increases)
2. Seek input and provide DRAFT Basis for Allocations to Schools
3. Complete excel model of school staff allocations for 2017-18
4. Provide Budget Template (MBF) to Schools for population
5. Prepare DRAFT Budget(s) for review by the Board
6. FINAL Budget Approval by the Board required on May 29, 2017 (unless extended)
7. Approved Budget due to AB ED by Wednesday, May 31, 2017 (due May 31, as per the School Act)

Budgetary Principles (in alignment with our Education Plan):

All Allocations and/or Schools will:

- Be responsive to programming needs that enable students to meet the Standards of Education prescribed by the Minister of Education
- Ensure that K-12 Religious Education may be part of a student's program plan
- Develop program plans and pedagogy that places students in the centre and in charge of the learning process
- Deploy technology supporting pedagogy that improves learning for all students
- Support targeted and specific intervention plans for FNMI learners with the differentiated FNMI grant dollars provided

Class Size Standards used for 16-17 and intended for 17-18 (subject to approval by the Board):

◆ ECS to Grade 3	22.0 students
◆ Grade 4 to 6	26.0 students
◆ Grade 7 to 9	27.5 students
◆ Grade 10 to 12	30.5 students



Greater St. Albert
Catholic Schools

Greater St. Albert Roman Catholic Separate School District No. 734

6 St. Vital Avenue, St. Albert, AB T8N 1K2

Telephone (780) 459-7711

Fax (780) 458-3213

www.gsacrd.ab.ca

To: David Keohane, Superintendent of Schools

From: Sean McGuinness, Assistant Superintendent of HR & Leadership Services

Date: February 8, 2017

Re: February 1, 2017 - Enrolment Report

Please accept the attached as the district monitoring report of student enrolment as of February 1, 2017. This report compares the current student enrolment to the enrolment numbers of September 30, 2016.

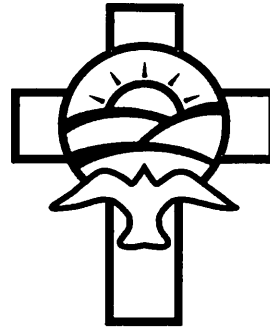
It is also noted that changes in the enrolment of kindergarten through grade 9 programs after September 30th will not change the per student grant that was based on the September 30th enrolments. Changes in high school enrolments will impact the credit enrolment unit (CEU) grant for the second semester.

Please contact me if you have any questions.

Sean McGuinness
Assistant Superintendent
HR & Leadership Services

Faith in Our Students

PASSION • RELATIONSHIPS • COMMITMENT • HOPE • INNOVATION • EXCELLENCE



**Greater St. Albert
Catholic Schools**

DISTRICT ENROLMENT

MONITORING REPORT

as of February 1, 2017

Greater St. Albert Catholic Schools

Enrolment Report at February 1, 2017

	ECS	1	2	3	4	5	6	7	8	9	10	11	12	12R	Total Enrolment (Including ECS)	1-year % Change
DISTRICT SUMMARY																
September 30, 2012	440	466	414	449	502	458	515	564	502	524	383	428	422	10	6,077	
September 30, 2013	422	427	421	421	456	510	470	550	566	515	364	346	448	7	5,923	-2.53%
September 30, 2014	434	412	429	126	449	445	479	526	490	550	375	349	350	17	5,431	-8.31%
September 30, 2015	375	445	443	432	432	466	446	505	521	504	375	361	319	17	5,641	3.87%
September 30, 2016	432	377	437	447	438	438	477	445	506	513	344	362	367	19	5,602	-0.69%
February 1, 2017	435	375	438	448	440	432	478	451	500	513	352	367	371	17	5,617	0.27%

Note:

This enrolment report only details regular Kindergarten to Grade 12 enrolment

5617

This report does not include:

* St. Gabriel/Storefront School Students

129

* PUF Preschool Students

110

Total enrolment with unreported students

5856

Italics used to denote numbers are for information.

Legend:

ECS = Early Childhood Services (Kindergarten)

12R = Returning Grade 12 Students

Greater St. Albert Catholic Schools

Enrolment Report at February 1, 2017

	ECS	1	2	3	4	5	6	7	8	9	10	11	12	12R	Total Enrolment (Including ECS)	1-year % Change
Albert Lacombe																
September 30, 2015	26	24	38	31	35	52	46								252.0	
September 30, 2016	21	27	22	42	33	43	53								241.0	-4.37%
February 1, 2017	21	26	23	41	34	45	53								243.0	0.83%

Bertha Kennedy																
September 30, 2015	25	32	24	40	33	32	46								232.0	
September 30, 2016	38	22	35	29	39	34	37								234.0	0.86%
February 1, 2017	35	21	35	29	40	34	36								230.0	-1.71%

Ecole Father Jan																
September 30, 2015	36	43	57	39	56	27	28								286.0	
September 30, 2016	50	39	42	58	41	55	28								313.0	9.44%
February 1, 2017	50	39	42	56	41	55	28								311.0	-0.64%

JJ Nearing																
September 30, 2015	53	71	73	72	50	72	67								458.0	
September 30, 2016	76	57	67	70	75	46	72								463.0	1.09%
February 1, 2017	76	56	68	70	76	46	73								465.0	0.43%

Ecole Marie Poburan																
September 30, 2015	60	65	62	55	58	50	52								402.0	
September 30, 2016	67	56	55	56	49	48	47								378.0	-5.97%
February 1, 2017	67	56	54	55	49	47	47								375.0	-0.79%

Greater St. Albert Catholic Schools

Enrolment Report at February 1, 2017

	ECS	1	2	3	4	5	6	7	8	9	10	11	12	12R	Total Enrolment (Including ECS)	1-year % Change
<i>Neil M Ross</i>																
September 30, 2015	58	67	53	69	59	82	64								452.0	
September 30, 2016	61	64	71	56	75	60	86								473.0	4.65%
February 1, 2017	62	64	72	58	74	59	86								475.0	0.42%

<i>Vital Grandin</i>																
September 30, 2015	23	30	21	24	24	34	36								192.0	
September 30, 2016	15	20	27	23	24	28	39								176.0	-8.33%
February 1, 2017	16	20	27	24	25	28	39								179.0	1.70%

<i>RS Fowler</i>																
September 30, 2015								127	137	116					380.0	
September 30, 2016								122	134	143					399.0	5.00%
February 1, 2017								123	133	143					399.0	0.00%

<i>VJ Maloney</i>																
September 30, 2015								154	154	181					489.0	
September 30, 2016								153	159	150					462.0	-5.52%
February 1, 2017								154	156	151					461.0	-0.22%

Greater St. Albert Catholic Schools

Enrolment Report at February 1, 2017

	ECS	1	2	3	4	5	6	7	8	9	10	11	12	12R	Total Enrolment (Including ECS)	1-year % Change
ESSMY																
September 30, 2015								88	91	75	27	32	12		325.0	
September 30, 2016								68	85	87	10	19	34		303.0	-6.77%
February 1, 2017								69	84	87	10	20	34		304.0	0.33%

St. Albert Catholic High																
September 30, 2015											207	182	173	4	566.0	
September 30, 2016											210	207	194	5	616.0	8.83%
February 1, 2017											218	210	195	5	628.0	1.95%

Notre Dame																
September 30, 2015	82	96	98	89	102										467.0	
English	54	70	75	64	76											
Immersion	28	24	23	25	26											
Alexander Band	0	2	0	0	0											
September 30, 2016	88	80	98	94	85										445.0	-4.71%
English	54	53	74	71	60											
Immersion	34	26	22	23	25											
Alexander Band	0	1	2	0	0											
February 1, 2017	92	80	98	96	84										450.0	1.12%
English	55	54	74	74	60											
Immersion	37	25	22	22	24											
Alexander Band	0	1	2	0	0											

Greater St. Albert Catholic Schools

Enrolment Report at February 1, 2017

	ECS	1	2	3	4	5	6	7	8	9	10	11	12	12R	Total Enrolment (Including ECS)	1-year % Change
<i>Georges H Primeau</i>																
September 30, 2015						98	95	112	120						425.0	
English						72	81	91	101							
Immersion						23	13	20	18							
Alexander Band						3	1	1	1							
September 30, 2016						107	97	93	106						403.0	-5.18%
English						83	72	80	88							
Immersion						24	23	12	16							
Alexander Band						0	2	1	2							
February 1, 2017						103	96	96	105						400.0	-0.74%
English						79	72	81	89							
Immersion						24	22	14	15							
Alexander Band						0	2	1	1							

Greater St. Albert Catholic Schools

Enrolment Report at February 1, 2017

	ECS	1	2	3	4	5	6	7	8	9	10	11	12	12R	Total Enrolment (Including ECS)	1-year % Change
MCHS																
September 30, 2015										117	141	147	134	13	552.0	
English										96	130	138	128	13		
Immersion										18	8	5	4	0		
Alexander Band										3	3	4	2	0		
September 30, 2016										116	124	136	139	14	529.0	-4.17%
English										100	115	130	130	14		
Immersion										15	7	3	6			
Alexander Band										1	2	3	3			
February 1, 2017										115	124	137	142	12	530.0	0.19%
English										99	115	132	134			
Immersion										15	7	3	6			
Alexander Band										1	2	3	2			

Legal																
September 30, 2015	12	17	17	13	15	19	12	24	19	15					163.0	
September 30, 2016	16	12	20	19	17	17	18	9	22	17					167.0	2.45%
February 1, 2017	16	13	19	19	17	15	20	9	22	17					167.0	0.00%

Greater St. Albert Catholic Schools
Enrolment Report at February 1, 2017

St. Albert Ward

<i>School</i>	<i>ECS</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>12R</i>	<i>School Enrolment Total Feb 1, 2017</i>	<i>School Enrolment Total Sept 30, 2016</i>	<i>1-year % change</i>
<i>Albert Lacombe</i>	21	26	23	41	34	45	53								243.0	241.0	0.83%
<i>Bertha Kennedy</i>	35	21	35	29	40	34	36								230.0	234.0	-1.71%
<i>Father Jan</i>	50	39	42	56	41	55	28								311.0	313.0	-0.64%
<i>JJ Nearing</i>	76	56	68	70	76	46	73								465.0	463.0	0.43%
<i>Ecole Marie Poburan</i>	67	56	54	55	49	47	47								375.0	378.0	-0.79%
<i>Neil M Ross</i>	62	64	72	58	74	59	86								475.0	473.0	0.42%
<i>Vital Grandin</i>	16	20	27	24	25	28	39								179.0	176.0	1.70%
<i>RS Fowler</i>								123	133	143					399.0	399.0	0.00%
<i>VJ Maloney</i>								154	156	151					461.0	462.0	-0.22%
<i>ESSMY</i>								69	84	87	10	20	34		304.0	303.0	0.33%
<i>St. Albert Catholic High</i>											218	210	195	5	628.0	616.0	1.95%
<i>St. Albert Ward Total</i>															4070.0	4058.0	0.30%

Morinville Ward

<i>Notre Dame</i>	92	80	98	96	84										450.0	445.0	1.12%
<i>Georges H. Primeau</i>						103	96	96	105						400.0	403.0	-0.74%
<i>MCHS</i>										115	124	137	142	12	530.0	529.0	0.19%
<i>Total Morinville Ward</i>															1380.0	1377.0	0.22%

Legal Ward

<i>Legal School</i>	16	13	19	19	17	15	20	9	22	17					167.0	167.0	0.00%
<i>Total Enrolment:</i>	435	375	438	448	440	432	478	451	500	513	352	367	371	17	5617.0	5602.0	0.27%

Legend:
ECS = Early Childhood Services (Kindergarten)
12R = Returning Grade 12 Students

Greater St. Albert Catholic Schools
ECS Student Enrolment Report
as of February 1, 2017

ECS - School	Enrolment Sept 30/16	Enrolment Feb 1/17	Change in Enrolment Sept 2016 to Feb 2017	Enrolment % change Sept 2016 to Feb 2017
Albert Lacombe	21.0	21.0	0.0	0.00%
Bertha Kennedy	38.0	35.0	-3.0	-7.89%
J. J. Nearing	76.0	76.0	0.0	0.00%
Father Jan	50.0	50.0	0.0	0.00%
Ecole Marie Poburan	67.0	67.0	0.0	0.00%
Neil M. Ross	61.0	62.0	1.0	1.64%
Vital Grandin	15.0	16.0	1.0	6.67%
Notre Dame	88.0	92.0	4.0	4.55%
Legal	16.0	16.0	0.0	0.00%
TOTAL	432.0	435.0	3.0	0.69%

Legend:

ECS = Early Childhood Services (Kindergarten)

PUF = Program Unit Funded

MM = Mild-Moderate

Greater St. Albert Catholic Schools
Pre-Kindergarten Student Enrolment Report
as of February 1, 2017

Enrolment Sept 30/16	Enrolment Feb 1/17	Change in Enrolment Sept 2016 to Feb 2017	Enrolment % change Sept 2016 to Feb 2017
-------------------------	-----------------------	--	---

Pre-Kindergarten Enrolment Including Funded Students Only				
Albert Lacombe	19	23	4.0	21.05%
Bertha Kennedy	20	18	-2.0	-10.00%
Vital Grandin	27	29	2.0	7.41%
Notre Dame	23	24	1.0	4.35%
Legal	15	16	1.0	6.67%
TOTAL	104.0	110.0	6.0	5.77%

Pre-Kindergarten Enrolment Including Funded and Non-Funded Students				
Albert Lacombe	30	30	0.0	0.00%
Bertha Kennedy	31	28	-3.0	-9.68%
Vital Grandin	43	40	-3.0	-6.98%
Notre Dame	42	42	0.0	0.00%
Legal	17	18	1.0	5.88%
TOTAL	163.0	158.0	-5.0	-3.07%

Legend:

ECS = Early Childhood Services (Kindergarten)

PUF = Program Unit Funded

MM = Mild-Moderate

Greater St. Albert Catholic Schools
Home School, ELL and FNMI - Enrolment Report at February 1, 2017

<i>Home School</i>	<i>ECS</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>Enrolment Total</i>
														0
<i>Total Homeschool</i>														0

<i>ELL Summary</i>	<i>ECS</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>Total:</i>
September 30, 2016	0	15	12	24	19	26	33	18	31	21	28	16	18	261
February 1, 2017	6	16	13	24	21	26	31	19	31	21	29	17	18	272

<i>FNMI Summary</i>	<i>ECS</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>Total:</i>
September 30, 2016	23	19	26	23	24	28	39	30	39	37	20	38	34	380
February 1, 2017	24	20	28	23	25	28	41	33	37	38	22	38	26	383

Legend:
ELL = English Language Learners
FNMI = First Nations, Metis and Inuit
ECS = Early Childhood Services (Kindergarten)



Greater St. Albert
Catholic Schools

Greater St. Albert Roman Catholic Separate School District No. 734

6 St. Vital Avenue, St. Albert, AB T8N 1K2

Telephone (780) 459-7711

Fax (780) 458-3213

www.gsacrd.ab.ca

MEMORANDUM

DATE: February 8, 2017

TO: David Keohane, Superintendent of Schools

FROM: Sean McGuinness, Assistant Superintendent, Human Resources/ Leadership

RE: Staffing Report - February 1, 2017

Attached is a Staffing Report for February 2017. Included is a comparison of the staffing levels to September 2016.

Sean McGuinness
Assistant Superintendent
Human Resources/Leadership

SM/jw

Attachment:

Faith in Our Students

PASSION • RELATIONSHIPS • COMMITMENT • HOPE • INNOVATION • EXCELLENCE

Greater St. Albert Roman Catholic Separate School District No. 734

CERTIFICATED STAFF REPORT

February 1, 2017

(Total FTE by Site)

SCHOOL	Sept 30, 2015 FTE	Feb 1, 2017 FTE
Albert Lacombe School	16.61	16.61
Bertha Kennedy Catholic Community School	14.00	14.00
Ecole Father Jan	15.83	15.83
Neil M. Ross Elementary School	23.31	23.31
Vital Grandin Catholic School	12.50	12.50
R.S. Fowler Catholic Jr. High	20.19	20.19
St. Albert Catholic High	30.65	31.39
V. J. Maloney Catholic Jr. High	23.59	23.59
Ecole Marie Poburan	17.72	17.72
Ecole Secondaire Ste. Marguerite d'Youville	16.40	16.40
J.J. Nearing Catholic Elementary	24.40	24.40
St. Gabriel High School	6.60	6.60
Ecole Notre Dame Catholic Elementary School	25.93	25.93
Legal School	11.20	11.20
Ecole Georges H. Primeau Middle School	22.29	22.29
Morinville Community High School	30.91	29.91
School Total	312.13	311.87
District Office	6.80	6.90
District Total	318.93	318.77

*DO FTE does not include non-ATA staff (D. Keohane, R. Nixon, S. McGuinness, B. Brochu); includes 1.0 FRIM float.



DATE: February 13, 2017
TO: Board of Trustees
FROM: David Keohane, Superintendent of Schools
SUBJECT: Faith and Spiritual Initiatives
ORIGINATOR: Rhonda Nixon, Assistant-Superintendent
REFERENCE: Colin Loiselle, Religious Education and Christian Family Life Consultant

BACKGROUND. In this report, we are sharing our progress on the **District Specific Outcome: Through furthering a culture of evangelization, faith formation, and vocation within our schools, students, staff, and parents know, model, and witness Jesus Christ** in the District Three-Year Education Plan (2016-2019) by describing progress on key strategies.

SOCIAL JUSTICE AND WORKS OF MERCY

2016 – 2017 – schools demonstrate a preferential option for the poor and needy through social justice/ community service activities that support Catholic Social Services and Canadian Organization for Development and Peace

2016 – 2017 – students exercise their own ethical and entrepreneurial response to social justice through a teachable discernment process

2016 – 2017 – focus on the intentional incorporation of the corporal and spiritual works of mercy within the culture of the school

Living our faith through social justice commitments. We are currently in the third year of our district partnership with Development and Peace. Our District goal is to raise \$200 000.00 for the reconstruction of Pope Francis School and Village in Tacloban, Philippines which was devastated by Typhoon Haiyan in November 2013. Through the combined efforts of all GSACRD schools, over \$140 000 has been raised so far. In addition, Development and Peace provides us with resources to engage students in Catholic Social Teachings, and Catholic response to social issues of importance. In parallel to our work with Development and Peace, all staff have been encouraged to support Catholic Social Services through prayer, fundraising for the annual Sign of Hope campaign, and accessing educational resources.

Living our faith through community events. On October 26, 2016, our District participated in We Day Alberta at the Calgary Saddledome. Approximately 150 students and staff from 7 GSACRD schools attended the event. WE Day provides students with an engaging way to come together as school leaders, to plan and initiate works of mercy within their schools. Another example of how we live our faith as a district is that our schools are involved annually in decorating over 1800 paper bags and filling them with goodies for the inmates at the Edmonton Remand Centre. This is one way that GSACRD ‘visited the imprisoned’, a Corporal Work of Mercy, a vital teaching component of the initiative. In order to accommodate parents who chose to opt out of this activity, teachers offered parents the opportunity to designate their child’s decorated bag for the needy in downtown Edmonton. This year designated bags were dropped



off at the Bissell Center to provide lunches for their temporary workers. To recognize GSACRD's 15th year participating in the bag decorating activity, a group of 13 staff and trustees from GSACRD were invited to visit inmates at the Edmonton Remand Center. During the visit, staff and inmates shared stories about the importance of receiving the bags during Christmas. The stories were touching and many staff agreed that this was a powerful faith experience. GSACRD staff, students, and Board members have shared how important this initiative has been in recognizing human dignity and spreading Christ's light to the darkest corners of our world.

RETREATS

2016 – 2017 – student retreats are available for all students to nurture a prayerful, peer-to-peer encounter with Jesus Christ

Living our faith through student retreats. Before December 2016, our District's Youth Evangelization Team, Criss Cross Ministries led by Doug Kramer, hosted retreats for the grades 7-9 classes in our Junior High Schools. As of February 2017, the Criss Cross Ministry team started hosting "Love-in-Action" retreats for our elementary (Grades 1-6) classes. Each student will be given the opportunity to share and develop their faith in a fun atmosphere through songs, skits, games, scripture, and prayer. In addition to school-based retreats, approximately 200 grade 8 students from GSACRD attended a Fr. Mike "Catfish" Mireau Faith Day, which was organized by Edmonton Catholic Schools. The event, held at the Shaw Conference Center, featured speakers, Jesse Manibusan, and Carla Cuglietta, and was organized as a faith retreat opportunity for students, and it concluded with mass led by Bishop Bittman.

Living our faith through staff retreats. Staff retreats offer participants opportunities to engage in personal and communal prayer encounters and to deepen their relationship with Jesus Christ. To begin our year, our entire staff participated in a full day with Jessie Manibusan, and the feedback was very positive in terms of building a sense of community of church through song and prayer. In October 2016, our administrators gathered for a two-day administrators' retreat at Pigeon Lake. Father Paul Kavanagh explored "The Excellent Catholic Teacher" (a follow up document to the *Five Marks of Catholic Education* document, which came out of the 2014 *Alberta Catholic Education Symposium: Growing Forward*). Similarly, each school offered or will offer staff a "faith retreat day" which can involve speakers, activities, liturgies, and programs that are designed to further staff relationships with Jesus Christ and to live and work from a faith-filled perspective.

HOPE, ENGAGEMENT, AND WELL-BEING

2016 – 2017 – religious education is relevant and promotes hope, engagement, and well-being in students

Cultivating strong parish-school partnerships. All schools within the district participate in consultant-led bi-monthly meetings with the partner parishes. These meetings help to nurture student faith by fostering the home-parish-school relationship. Parishes and schools support one another in communicating events, planning liturgies, organizing priest visits, and preparing youth for sacraments. To further develop this partnership, our Religious Education and Christian Family Life Consultant organizes schools to contribute regularly to "Telling Our Story", which is its own newsletter distributed at parish masses. This publication is produced 6 times throughout the school year and is distributed during weekend masses at our four partner parishes. Each issue



highlights the faith life and service projects of our Catholic schools for members of our parish communities, who may not otherwise be part of our school community. Different schools are encouraged to contribute each month. Finally, our schools take part annually in Catholic Education Sunday. Staff members from our schools participate in Catholic Education Sunday by volunteering in various ministries at each of the weekend masses. Each of our 16 schools is assigned to different masses over the weekend. As well, GSACRD trustees, parents, and staff members shared personal stories and testimonies of their experiences with Catholic Education.

Growing teacher leaders in Catholic Education. Our Religious Education and Christian Family Life Consultant supports teachers to learn about their faith and to lead as faith leaders in their schools by:

- financially supporting 6 teachers (this year) to continue their Masters in Religious Education program;
- teaching the Catholic Education Formation Program for 16 new teachers,
- leading the Committee of Religious Education Representatives in meetings and professional development four times per year;
- hosting professional development for our new curriculum resource (Growing in Faith, Growing in Christ) for Grades 1, 2 and 3 teachers;
- facilitating staff to make connections between our *Calls to Action for Truth and Reconciliation* and our work as faith leaders in schools by providing speakers for our FNMI committees, reviewing lessons as they are developed through our FNMI grant; and by sharing resources from inter-jurisdictional PD.
- supporting staff with religious education and faith resources through a website.

Engaging in informal and formal staff development. To promote GSACRD staff faith formation, we have been hosting two “Theology on Tap” sessions annually at pubs in St. Albert. Our first session, led by Bishop Gregory Bittman from the Archdiocese of Edmonton, supported attendees to have vibrant discussion about assisted suicide and euthanasia. Our second session, led by Matt Hoven, Assistant Professor with St. Joseph’s College, University of Alberta, addressed Sports and Religion issues. “Theology on Tap” is an opportunity for staff to interact informally and discuss current faith-based topics and issues in a relaxed context. In addition to such informal events, we continue to offer faith formation sessions for administrators at the beginning of each of our regular CCLC meetings. This year, we have enacted our faith theme in CCLC by addressing the Corporal and Spiritual Works of Mercy. Each month we have looked at one or two of the Works of Mercy, reflecting on how they may be taught, animated, and experienced in our schools. At each meeting, a prayer presentation is shared with administrators to share in their school communities.

ANIMATING THE DISTRICT THEME

2016 – 2019 – Pursue an animated and actionable representation of the district theme that lead to visual impact at the school and district levels

Our faith theme for 2016-17 is *Opening the Doors of Mercy Love-in-Action*. At CCLC, a monthly schedule uncovers one or two Corporal Works of Mercy using varied prayers, activities, and reflection exercises. By the end of the year, students, staff, and families will ideally have



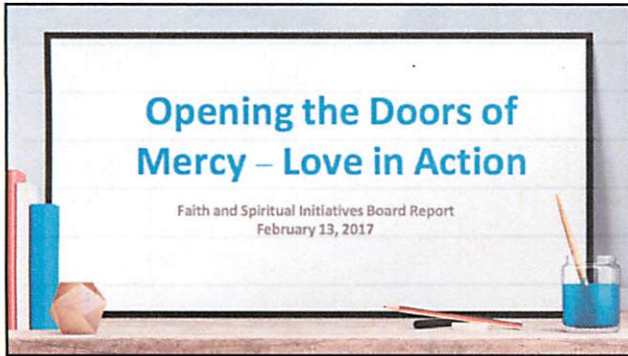
been exposed to each of the Corporal and Spiritual Works— learning about them and engaging in them using resources provided through staff development.

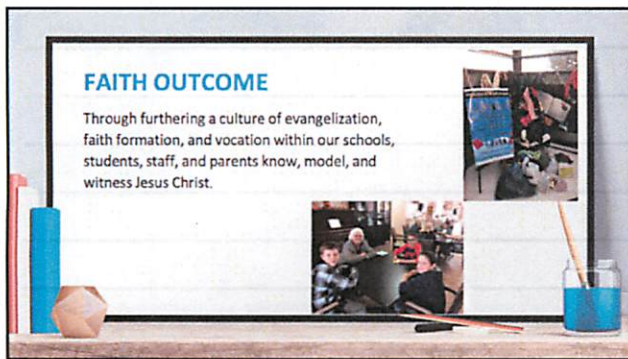
SPONTANEOUS PRAYER

2016 – 2019 – teach students a model of spontaneous prayer for our blessings and the needs of others;

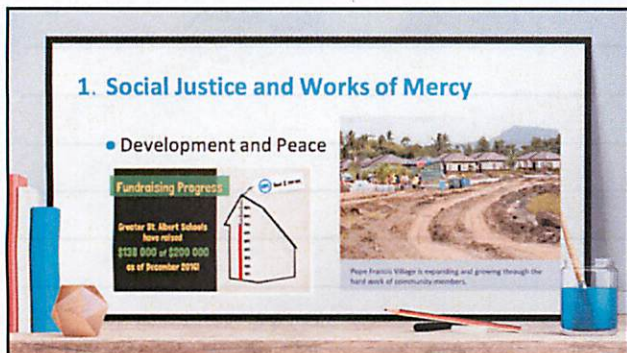
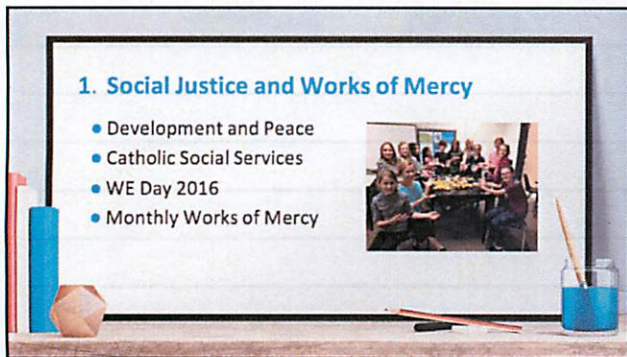
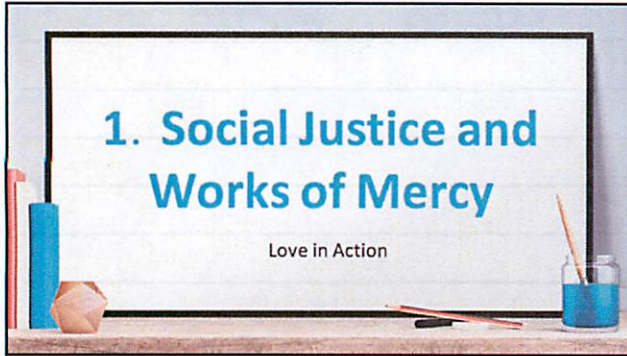
Through our School Results Reviews (SRRs), our Religious Education and Christian Family Life Consultant found that administrators expressed some struggle with bringing spontaneous prayer alive on a consistent basis in their schools. The mechanism for addressing this struggle is to continue to work through our CCLC meetings to develop and share a District repertoire of strategies for K-12 teachers to explore across subjects and grades.

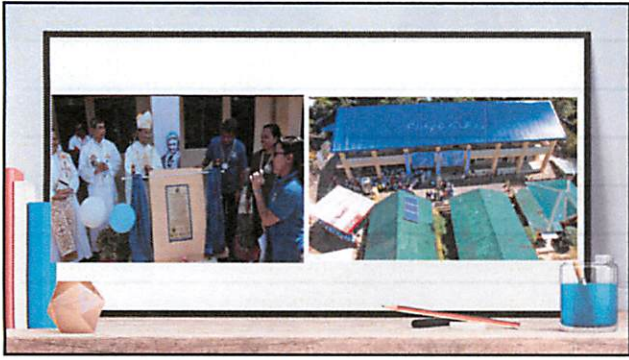
CONCLUSION. Greater St. Albert Catholic Schools takes great pride in our Catholic identity which calls us “to awaken the hearts and minds” of our students while educating them and nurturing them in the Catholic faith, so they may be good citizens who fulfil their destinies to become saints in the world to come.

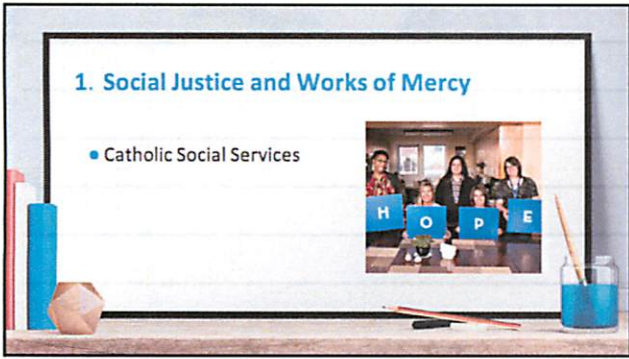


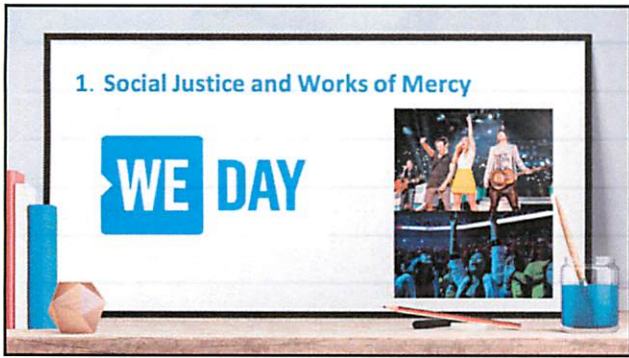


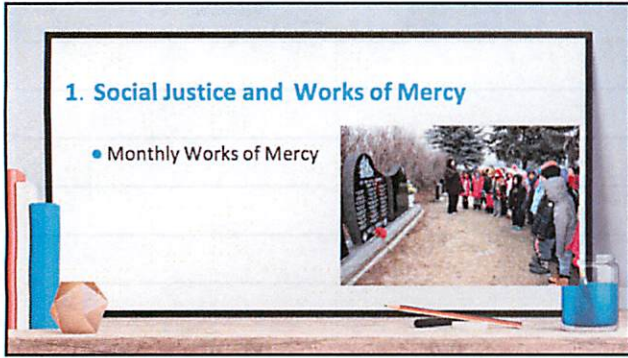


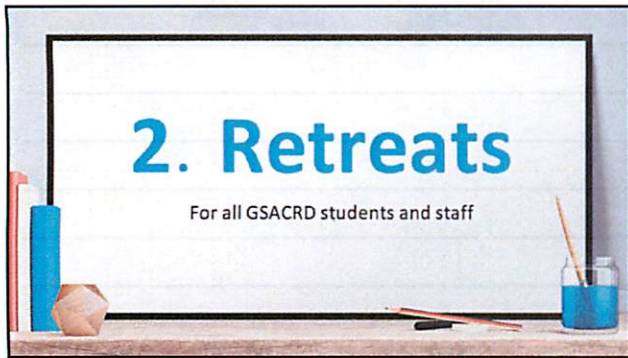


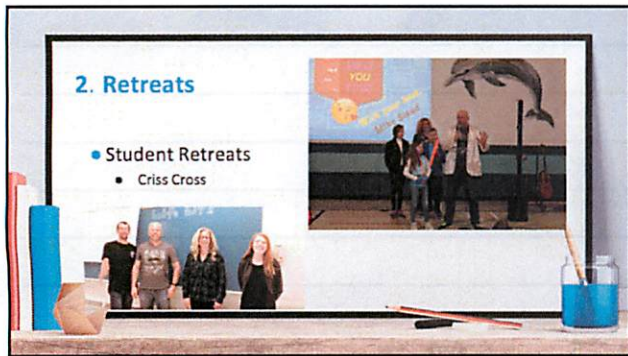












2. Retreats

- Staff Retreats



2. Retreats

- Administrator's Retreat



3. Hope, Engagement and Well Being

Making Religious Education Relevant

- + Parish Partnerships
- + Telling Our Story
- + Theology on Tap
- + Staff Faith Formation



Growing Teacher Leaders in Catholic Education

MRE 6 Teachers are currently at Newman College	CEFP 16 New Teachers	GIF GIC (gr. 1-3) Growing in Faith, Growing in Christ
Religion Committee Meets 4 times/year	FNMI Advisory Meets 7 times/year	R. E. Website Link

4. Animating the District Theme

Opening the Doors of Mercy
Love-in-Action


- + Corporal and Spiritual Works of Mercy
- + Doors of Mercy

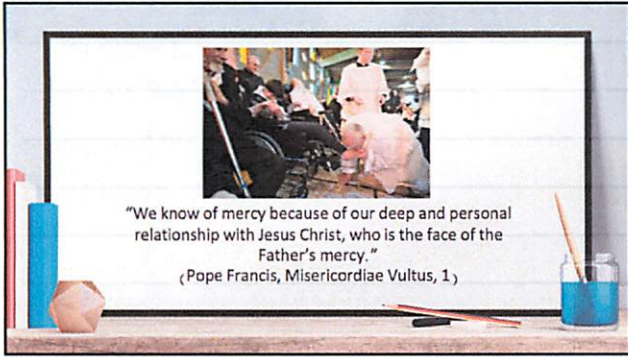


5. Spontaneous Prayer

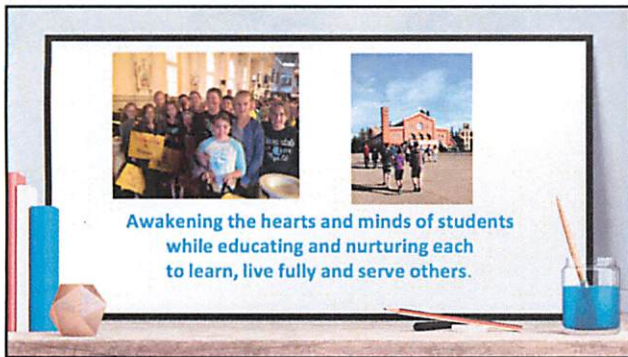
Pope Francis' Five Finger Prayer

- + You, Who, Do, Through





"We know of mercy because of our deep and personal relationship with Jesus Christ, who is the face of the Father's mercy."
(Pope Francis, Misericordiae Vultus, 1)

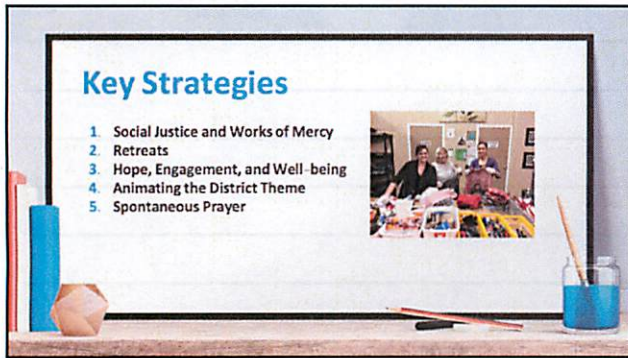


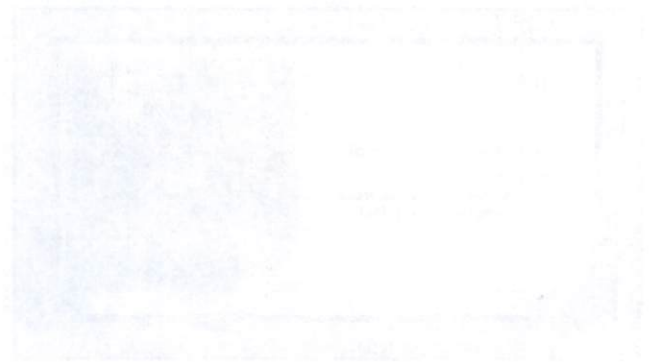
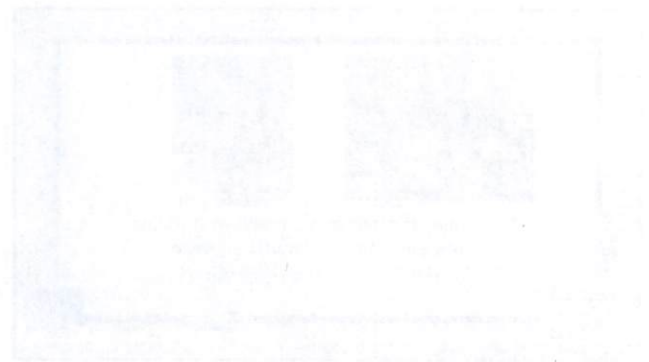
Awakening the hearts and minds of students while educating and nurturing each to learn, live fully and serve others.



MERCY

"Let us become agents of mercy."
— Pope Francis ... Easter Urbi et Orbi message on March 31, 2013







BOARD OF TRUSTEES REGULAR MEETING

FEBRUARY 13, 2017

ATTACHMENT FOR AGENDA ITEM 16

Board Commitments

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

Greater St. Albert Catholic Schools Board Commitments 2016-2017

Month	Date	Event	Location Time	Attending
<u>FEBRUARY</u>				
	February 8, 2017	St. Albert State of the City Address	Enjoy Centre - Moonlight Room (11:30 am - 1:30 pm)	Becigneul, Crockett, McEvoy, Keohane, Tremblay, Nixon, Radford
	February 10, 2017	ATA Convention Luncheon	Westin Hotel, (11:30 am)	Proulx, McEvoy, Radford, Crockett, Keohane, Nixon, McGuinness
	February 24-26, 2017	Religious Education Congress	Annaheim	Shaw, Proulx
<u>MARCH</u>				
	March 5-7, 2017	Rural Symposium	Fantasyland Hotel, Edmonton	
	March 15, 2017	Phase 2 New School Open House	JJN (3:00 pm - 7:00 pm)	
	March 21, 2017	Phase 2 New School Open House	NMR (3:00 pm - 7:00 pm)	
	March 25-27, 2017	NSBA Annual Conference and Exposition	Denver Colorado	
<u>APRIL</u>				
	April 21-22, 2017	Board Planning Session (Tentative)	TBC	
	April 28-30, 2017	ASCA Conference & AGM	Delta Edmonton South	
<u>MAY</u>				
	May 2-5, 2017	Provincial Blueprints	Kananaskis	
	May 12, 2017	ESSMY Graduation	St. Albert Parish (1:00 pm)	
	May 25, 2017	SACHS Grad Mass	St. Albert Parish (7:00 pm)	
	May 26, 2017	SACHS Graduation	Agricom (1:00 pm)	
	May 26, 2017	Edwin Parr Banquest	Executive Royal Inn (6:00 pm)	
<u>JUNE</u>				
	June 5/6, 2017	ASBA SGM	Sheraton Red Deer	Keohane, McEvoy, Shaw, Becigneul, Proulx, Radford, Tremblay
	June 1/3, 2017	CCSTA Conference	Niagra Falls	Crockett
	June 9, 2017	St. Gabes Graduation	12:00 pm - 3:00 pm	
	June 13, 2017	Annual Joint School Boards/City Meeting	École Alexandre-Taché (5:30 pm)	Keohane, Schlag, Shaw, Tremblay, Becigneul, Crockett, Proulx, McEvoy, Radford
	June 29, 2017	MCHS Graduation	Jubilée (6:00 pm)	