

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, June 26, 2017, 2:00 P.M.
District Office, 6 St. Vital Avenue,
St. Albert, AB**

MEMBERS PRESENT Trustees Becigneul, Crockett, McEvoy, Proulx, Radford, Shaw, and Tremblay

ADMINISTRATION PRESENT

D. Keohane, superintendent; R. Nixon, assistant superintendent; S. McGuinness, assistant superintendent; D. Schlag, secretary-treasurer

CALL TO ORDER Trustee Shaw called the meeting to order at 2:00 p.m.

IN CAMERA

259/17 Trustee Tremblay: **THAT** the Board of Trustees move In Camera at 2:01 p.m.

CARRIED (6/6)

Trustee Proulx joined the meeting at 2:05 p.m.

OUT OF CAMERA

260/17 Trustee Crockett: **THAT** the Board of Trustees move Out of Camera at 3:29 p.m.

CARRIED (7/7)

The Board recessed until 3:30 p.m.

OPENING PRAYER Trustee Tremblay offered the Opening Prayer.

ACKNOWLEDGEMENT Trustee Shaw acknowledged that the Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration. Kinanâskomitin Manito (Thank you Creator).

APPROVAL OF AGENDA

261/17 Trustee Radford: **THAT** the Board of Trustees approve the agenda as amended with the deferral of 13.2b until the September 11, 2017 Regular Meeting of the Board.

CARRIED (7/7)

PRESENTATION DELEGATION

Audit Plan Presentation (Meyers, Norris & Penny)

Mr. Kevin George, partner with Meyers, Norris, & Penny updated the Board on the process planned for this year's audit, including: objectives, responsibilities, proposed materiality, areas of emphasis, and auditor independence to ensure a comprehensive audit that complies with all standards.

St. Albert School Resource Officer Year-end Report

Cpl. Kading and Staff Sgt. Jeff Jacobsen updated the Board on the RCMP’s activity in district schools over the past year. The programs that were highlighted included: DARE grade 6, and the drug awareness sessions for all grade 8’s. An update on staffing plans was provided. Going forward they continue to be open to working with schools and supporting curriculum areas that could be enhanced with their expertise as community partners.

APPROVAL OF MINUTES & SUMMARIES

262/17

Trustee McEvoy: **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on June 12, 2017 as circulated.

CARRIED (7/7)

GOOD NEWS

Trustee Shaw shared the Good News Report and added that former Sports Academy alumni, Ian Mitchell, had been the 57th pick by the Chicago Blackhawks in the 2nd round NHL draft. **Trustee Radford** gave accolades to the organizing committee of the Pipe Ceremony, the elders, students and Chief Alexis who participated and led elements of the ceremony and said she was honored to be among the attendees. **Trustee McEvoy** commented on R.S. Fowlers video of staff dancing their way into exams that was edited by students.

QUESTIONS FROM THE PUBLIC

There were no questions.

CONSENT ITEMS

There were no consent items.

ACTION ITEMS

Review of Board Policy 20 – Laura Bird Memorial Beacon of Hope Award

Trustee McEvoy updated the Board on proposed changes discussed by the Laura Bird Memorial sub-committee that will provide further clarification and direction on the policy to improve the selection process for this award.

263/17

Trustee McEvoy: **THAT** the Board of Trustees approve the review of Board Policy 20 – Laura Bird Memorial Beacon of Hope Award with the noted changes as presented to procedure numbers 7, 8, 9, 12, and 13.

CARRIED (7/7)

Alberta Catholic School Trustees’ Association Award Nominations

264/17

Trustee Tremblay: **THAT** the Board of Trustees approve the nominations put forth by the Nominations Committee for the Alberta Catholic School Trustees’ Association (ACSTA) as follows:

- ACSTA Faithful Steward Long Service Award - Cathy Proulx (20 Year Award).
- ACSTA Appreciation Award – endorsement of the Committee’s Nominee until acceptance has been confirmed and

nomination submitted to ACSTA in accordance with the deadline of Sept 11, 2017; public endorsement will be made confirming the Nominee at the Sept 11, 2017 meeting.

CARRIED (7/7)

Laura Bird Memorial Beacon of Hope Award Recipient

265/17

Trustee McEvoy: **THAT** the Board of Trustees approve the committee's selection as the recipient of the 2017 Laura Bird Memorial Beacon of Hope Award.

CARRIED (7/7)

Board Policy 2 – Board Operations: School Fees Addition

Secretary-treasurer Schlag updated and highlighted for the Board policy changes that need to be in place to align with Bill 1, An Act to Reduce School Fees legislation.

266/17

Trustee Crockett: **THAT** the Board of Trustees approve the changes to Board Policy 2 – Role of the Board, as presented in the new Section 6, titled "Fees", and direct Administration to submit the Policy to the Minister of Education, as required no later than June 30, 2017;

AND

Adjust the wording in the second last paragraph of Appendix A in Policy 2 to read: Following the retirement recognition program, any employee who is leaving the district, but is not being formally recognized as a retiree, will **also** be invited to receive a blessing.

CARRIED (7/7)

MOTION TO EXTEND

267/17

Trustee Becigneul: **THAT** the Board of Trustees extend the meeting until 7:00 p.m.

CARRIED (7/7)

2017-2018 School Fee Approval

Secretary-treasurer Schlag updated the Board on School Fee requirements in conjunction with the new legislation (*Bill 1*) and provided a series of schedules that reflect the fee-by-fee detail for each of the schools for both 16-17 and 17-18, which will need to be sent to the Ministry of Education for further review after approval by the Board.

268/17

Trustee Radford: **THAT** the Board of Trustees approve the 2017-2018 School Fee Revenue Schedules (one for each school) which indicate the maximum fees per course or activity as presented and attached, along with the 2017-2018 Transportation Fee Revenue Schedule, and Consolidated Fee Revenue Schedule Summary.

CARRIED (7/7)

The Board recessed from 5:38 p.m. until 6:05 p.m.

2017-2018 Budget

Secretary-treasurer Schlag presented the 2017-2018 Budget that is based on spending today's dollars on today's students, reflects the Board's decision to maintain current transportation fee levels for one year, and integrates school fee charges that

respond to *Bill 1, An Act to Reduce School Fees* legislation.

Furthermore, the budget is based on stable enrolment and is anticipated to be a deficit budget. Approximately 80% of all revenue received goes directly to Instruction and the Board Approved Class Size for grades 1-9 has been constant since 2012-13 (22/26/27.5). The High School Class Size, for allocation purposes, increased from 28.0 to 30.5 in 2016-2017, to improve equity at all grade levels.

269/17 **Trustee McEvoy:** **THAT** the Board of Trustees approve the district 2017-2018 operating budget with estimated revenues of \$69,308,440 and estimated expenditures of \$69,798,602, resulting in an annual deficit of (\$490,162).
CARRIED (7/7)

Addendums to the 2017-2018 Principles for the Basis of Allocations to Schools

270/17 **Trustee Tremblay:** **THAT** the Board of Trustees approve the Addendums to the 2017-2018 Principles for the Basis of Allocations to Schools, located on pages 10, 11, and 12, as presented and attached.
CARRIED (7/7)

MOTION TO EXTEND

271/17 **Trustee Proulx:** **THAT** the Board of Trustees extend the meeting until 9:30 p.m.
CARRIED (7/7)

2017-2018 Three-Year Education Plan Framework

Superintendent Keohane updated the Board on the Framework and alignment of the Board's work to the Strategic Plan, the Board's Advocacy Plan and the District Communication Plan.

272/17 **Trustee McEvoy:** **THAT** the Board approve the Planning Framework for the 2017 – 2020 Three-Year Education Plan as presented.
CARRIED (7/7)

Superintendent's Evaluation Report

273/17 **Trustee McEvoy:** **THAT** the Board of Trustees approve the Superintendent's Evaluation Report as developed from the June 12, 2017 presentation as an accurate accounting of the Superintendent's performance for the period June 2016 to June 2017 and further, the Board authorizes the Chair to make any required technical edits and to sign the report on the Board's behalf.
CARRIED (7/7)

NEW BUSINESS

There was no new business.

INFORMATION ITEMS

Report from the Chair

Trustee Shaw updated the Board on correspondence received from Alberta Education.

Report from the Superintendent

Superintendent Keohane updated the Board on School Council Year-end reports, the requirement for councils to report and where this information can be accessed.

Asst. superintendent Nixon updated the Board on contact made with Our Lady of Loretto Chapel, the parish situated on the Edmonton Garrison Military Base and future plans to share information on the District.

Secretary-treasurer Schlag provided the Board with a one-page summary report on school-based fees that can be charged for 2017-2018, which also responds to new legislation.

Secretary-treasurer Schlag also updated the Board on the 2016-2017 position, with the Quarter 3 Financial Report, which estimates a \$525,454 deficit to year-end.

274/17

Trustee Proulx: **THAT** the Board of Trustees receive the superintendent's report as information.

CARRIED (7/7)

BOARD COMMITMENTS

275/17

Trustee Crockett: **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

CARRIED (7/7)

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

There were no questions.

TRUSTEE REQUEST FOR INFORMATION

Trustee Crockett requested that information on facility use across the District be shared in advance of future joint use meetings for improved understanding.

CLOSING PRAYER

Trustee Tremblay offered the closing prayer.

IN CAMERA

276/17

Trustee Tremblay: **THAT** the Board of Trustees move In Camera at 7:43 p.m.

CARRIED (7/7)

OUT OF CAMERA

277/17

Trustee Crockett: **THAT** the Board of Trustees move Out of Camera at 9:19 p.m.

CARRIED (7/7)

ADJOURNMENT

278/17

Trustee Proulx: **THAT** the Board of Trustees adjourn the regular meeting at 9:19 p.m.

CARRIED (7/7)

Secretary Treasurer

Chair