

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
GREATER ST. ALBERT ROMAN CATHOLIC  
SEPARATE SCHOOL DISTRICT NO. 734  
HELD on MONDAY, November 26, 2018, 2:00 P.M.  
District Office, 6 St. Vital Avenue,  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Becigneul, Crockett, Proulx, Radford, Schell, Shaw and Tremblay

**ADMINISTRATION PRESENT**

D Keohane, superintendent; R Nixon, assistant superintendent; C Moroziuk, assistant superintendent, and D Schlag, secretary-treasurer

**CALL TO ORDER** Trustee Becigneul called the meeting to order at 2:01 p.m.

**IN CAMERA**

**56/19** Trustee Tremblay: **THAT** the Board of Trustees move In Camera at 2:02 p.m.

**CARRIED (6/6)**

Trustee Schell joined the meeting at 2:08 p.m.

**OUT OF CAMERA**

**57/19** Trustee Tremblay: **THAT** the Board of Trustees move Out of Camera at 3:17 p.m.

**CARRIED (7/7)**

The Board recessed until 3:30 p.m.

**OPENING PRAYER**

Trustee Proulx offered the Opening Prayer.

**ACKNOWLEDGEMENT**

Trustee Becigneul acknowledged the Greater St. Albert Catholic School Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. Kinanâskomitin Manito (Thank you Creator).

**APPROVAL OF AGENDA**

**58/19** Trustee Shaw: **THAT** the Board of Trustees approve the agenda as amended with the addition of another action item – 13.6 Agreements.

**CARRIED (7/7)**

**PRESENTATION DELEGATION**

There were no presentations.

## APPROVAL OF MINUTES & SUMMARIES

- 59/19**                      **Trustee Tremblay:**    **THAT** the Board of Trustees approve the summary of the Audit Committee Meeting held on October 19, 2018 as circulated.  
**CARRIED (7/7)**
- 60/19**                      **Trustee Schell:**        **THAT** the Board of Trustees approve the minutes of the Regular Meeting of the Board held on October 29, 2018 as circulated.  
**CARRIED (7/7)**
- 61/19**                      **Trustee Radford:**    **THAT** the Board of Trustees approve the minutes of the Special Meeting (Expulsion) held on November 5, 2018 as circulated.  
**CARRIED (7/7)**
- 62/19**                      **Trustee Proulx:**       **THAT** the Board of Trustees approve the summary of the Committee of the Whole meeting held on November 5, 2018 as circulated.  
**CARRIED (7/7)**
- 63/19**                      **Trustee Radford:**    **THAT** the Board of Trustees approve the minutes of the Financial Audit Review meeting held on November 22, 2018 as circulated.  
**CARRIED (7/7)**

## APPROVAL OF COMMITTEE & EVENT REPORTS

- 64/19**                      **Trustee Crockett:**    **THAT** the Board of Trustees approve the committee report from the Board Committee of the Whole meeting held on November 5, 2018 as follows:  
9.1 Alberta School Boards Association Zone 2/3 (Becigneul)  
**CARRIED (7/7)**

## GOOD NEWS

**Trustee Becigneul** shared the Good News Report.

**Trustee Radford** commended the superintendent and assistant superintendent for their presentation at the Morinville Rotary and for highlighting the marvelous work of the District. Rotary members were engaged with the presentation and had many questions regarding the school curriculum.

**Chair Becigneul** commented on the Leaders of Tomorrow Award Presentation to the Healthy Bobkats Leadership team at Bertha Kennedy School. The gym was full of students, staff and parents proud of the work of this committed team of students and their teacher leader, Dolores Andressen.

**Chair Becigneul** passed along the great news that former trustee, Rosaleen McEvoy was honoured by the Alberta Catholic Trustees Association (ACSTA) with an Appreciation Award for her dedicated service and commitment to Catholic Education. The award was presented at the Annual General Meeting of the ACSTA.

## QUESTIONS FROM THE PUBLIC

There were no questions.

## CONSENT ITEMS

- 65/19**                    **Trustee Shaw:**            **THAT** the Board of Trustees receive the consent items attached and approve all recommendations contained therein as follows:
- 12.1.    Review of Board Policy 7 – Board Operations
  - Board Policy 8 – Board Committees
  - Board Policy 9 – Board Representatives
- CARRIED (7/7)**

## ACTION ITEMS

### **Alberta School Foundation Fund (ASFF) Opt-Out**

- 66/19**                    **Trustee Crockett:**    As further endorsement of Motions 122/18 and 84/14 currently on the books in regard to ASFF Opt-Out status for Catholic Boards, **THEREFORE BE IT RESOVED** that Division 4 of Part 6 of the School Act does not apply to this Board.
- CARRIED (7/7)**

### **2017-2018 Audited Financial Statements**

**Secretary-Treasurer Schlag** introduced Patrick Moore, representative with Meyers, Norris, Penny, LLP (MNP) who presented an overview of the audit process in alignment with the strategy, advised the status of the audit was complete and fully compliant. MNP highlighted there was no Management Letter resulting from the current audit and that the areas noted in previous years had been fully addressed. Accolades were passed on to the District finance team for their work.

The **2017 – 2018 Financial Results** were presented by secretary-treasurer Schlag. The Statement of Financial Position, Statement of Operations, and the Accumulated Operating Surplus were the focus of the presentation.

- 67/19**                    **Trustee Tremblay:**    **THAT** the Board of Trustees approve for release the Audited Financial Statements (AFS) and Notes for the year ending August 31, 2018 with operating revenues of \$68,715,698 and operating expenditures of \$69,475,423, resulting in an operating deficit of (\$759,725).
- AND**
- THAT** the Board of Trustees receive the Unaudited Schedules (UAS) to the Financial Statements for the year ending August 31, 2018 as information and direct Administration to post the UAS on the district website along with the AFS and Notes by November 30, 2018.
- CARRIED (7/7)**

### **2018-2019 Fall Budget Update**

Secretary-treasurer Schlag provided the Board with an update of 2018-19 Budget, based on the September 30<sup>th</sup> enrollment.

- 68/19**                    **Trustee Proulx:**        **THAT** the Board of Trustees formally receive the Fall 2018 Update to the 2018-2019 Budget as information, reflecting Revenues of \$71,246,013 and Expenses of \$71,882,112; an overall projected deficit of (\$636,099).
- CARRIED (7/7)**

**Combined 2017-2018 Annual Education Results Report and 2018-2021 Three-Year Education Plan**

**69/19**                    **Trustee Crockett:**    **THAT** the Board of Trustees approve the combined 2017-2018 Annual Education Results Report & 2018-2021 Three-Year Education Plan for submission to Alberta Education.

**CARRIED (7/7)**

**Superintendent's Evaluation Report**

**70/19**                    **Trustee Tremblay:**    **THAT** the Board of Trustees approve the Superintendent's Evaluation Report as completed at the October 29, 2018 meeting, as an accurate accounting of the Superintendent's performance for the period June 2017 to June 2018, and further authorize the Chair to make any required technical edits and sign the report on the Board's behalf.

**CARRIED (7/7)**

**Agreements**

**71/19**                    **Trustee Radford**        **THAT** the Board of Trustees direct the Board Chair and the Superintendent to sign the School Site Allocation Agreement with the City of St. Albert.

**CARRIED (7/7)**

**72/19**                    **Trustee Radford:**        **THAT** the Board of Trustees direct the Superintendent to sign Reciprocal Use – First Amending Agreement with the City of St. Albert and return it to the City Manager's office as fully executed by all four parties.

**CARRIED (7/7)**

**NEW BUSINESS**

There was no new business.

**INFORMATION ITEMS**

**Report from the Chair**

**Chair Bcigneul** shared correspondence received from former trustee, Rosaleen McEvoy thanking the Board for the recognition and shared accolades for all of the Board's and districts accomplishments this past year.

**Report from the Superintendent**

Information updates from administration included the following items:

- Newman Theological College EXCEL Program
- Field Trip Activity Report
- Modular Classroom Request to Alberta Education for 2019-2020.

**73/19**                    **Trustee Crockett:**        **THAT** the Board of Trustees receive the superintendent's report as information.

**CARRIED (7/7)**

**MEETING EXTENSION**

**74/19**                    **Trustee Shaw:**            **THAT** the Board of Trustees extend the regular meeting of the Board until 6:15 p.m.

**CARRIED (7/7)**





## Committee Report Summary

**Board Committee of the Whole Meeting Date:** November 5, 2018

**Submitted By:** Joe Becigneul

**Committee/Event Name:** ASBA Zone 2/3

**Committee/Event Date:** October 19, 2018

### Summary of Agenda Items:

Standing items.

Zone 2/3 Bylaw amendments review.

Proposed Zone 2/3 Budget review.

### Elections:

**Zone 2 Director:** Nominees were Lorraine Stewart, Michelle Lamar and Arlene Hyrynk.

Arlene Hyrynk was elected.

Alternate for Zone 2: Michelle Lamar and Devonna Klaasen were nominated.

Michelle Lamar was elected.

Alternate Director 1: Lorraine Stewart – Acclaimed

**ERLC Nominee:** Diana Bower Acclaimed.

Alternate: Linda Wigton – Acclaimed.

**Edwin Parr Nominees:** Acclaimed were:

Cathie Langmead

Jean Boisvert

Joe Becigneul

## Presidents Report: Lorrie Jess

- New CEO selected with the public announcement forthcoming.
- Advocacy Plan for the FGM was discussed.
- FGM – MLA Reception
- Minister Eggen will speak the morning of the 20<sup>th</sup>.
- Class size survey project – looking for local realities and meaning to districts.
- Budget was passed with much discussion around the \$15,000 reserve cap.
- Bylaw amendments were all passed.
- Zone appreciation award given to Jackie Carroll.

## AB Education Report: Garret Doll

- Learnab.ca up and running for teachers, parents and students. Has been hearing some of the curriculum presentations. Plan is still for December launch.
- March 1 – Mandatory training for class 1 & 2 school bus drivers. Training assistance (not confirmed) provided to the Boards.
- Drugsafe.ca for resources on cannabis.
- High School completion rate committee is alive. Lorrie Jess to serve on behalf of ASBA.
- Website <https://education.alberta.ca/> and click on "In The Loop"
- Question from floor re seat belts on school buses. Policy is currently 3 "bums" per seat. Will gov't mandate 3 seat belts per seat. Response back from AB Ed prior to end of meeting that regulation of buses is a federal matter.

## No ASBA Zone Committee Reports:

Board Sharing:

Zone language – 1<sup>st</sup> conference call in November. Presenting in April.

Edwin Parr Committee need a meeting place (Board Room) two consecutive days first week of April and two full days with tech support for video conference interviews with nominees first week of May. Our Boardroom is booked both weeks.

## Highlights Relevant to GSACRD:

1: The By-law amendments were all housekeeping changes.

2: President's Report: (Lorrie Jess).

- ASBA adding a learning mgmt. system to their website for on-line courses. To be launched at FGM.
- New logo and website updates for ASBA.

3: Alberta Education Report (Highlights):

- AB Ed still interested in curriculum feedback K-4 (30,000 plus to date) on track for Dec.
- Thought Leaders Forum – Nov. 30<sup>th</sup>.

4: PD – was on plant and plant operations.

Upcoming Zone 2/3 Meeting dates:

November 23, 2018 (proposed half day)

January 18, 2019

February 22, 2019

March 15, 2019

April 26, 2019

May 24, 2019 (Chateau Louis, 12:30 p.m. – **Edwin Parr Awards Banquet** planned for evening).

June 21, 2019 (may or may not be held)