

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
THE GREATER ST. ALBERT ROMAN CATHOLIC  
SEPARATE SCHOOL DIVISION  
HELD on MONDAY, SEPTEMBER 30, 2019, 2:00 P.M.  
Division Office, 6 St. Vital Avenue,  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Becigneul, Crockett, Radford, Schell, Shaw, and Tremblay

Trustee Proulx (arrived at 2:03 p.m.)

**ADMINISTRATION PRESENT**

D Keohane, superintendent; R Nixon, assistant superintendent; C Moroziuk, assistant superintendent, and I Paulik, secretary- treasurer

**CALL TO ORDER** Trustee **Becigneul** called the meeting to order at 2:01 p.m.

**IN CAMERA**

**16/20** Trustee **Radford:** THAT the Board of Trustees move In Camera at 2:01 p.m.

**CARRIED (6/6)**

**OUT OF CAMERA**

**17/20** Trustee **Crockett:** THAT the Board of Trustees move Out of Camera at 3:30 p.m.

**CARRIED (7/7)**

**OPENING PRAYER**

Trustee **Shaw** offered the Opening Prayer.

**ACKNOWLEDGEMENT**

The Board of Trustees of The Greater St. Albert Roman Catholic Separate School Division acknowledges that it is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration. Kinanâskomitin Manito (Thank you Creator).

**APPROVAL OF AGENDA**

**18/20** Trustee **Schell:** THAT the Board of Trustees approve the agenda as presented.

**CARRIED (7/7)**

**PRESENTATION DELEGATION**

There were no presentations.

## APPROVAL OF MINUTES & SUMMARIES

**19/20**                      **Trustee Shaw:**    **THAT** the Board of Trustees approve the minutes of the Regular Meeting of the Board held on June 24, 2019 as circulated.

**CARRIED (7/7)**

**20/20**                      **Trustee Tremblay:**    **THAT** the Board of Trustees approve the minutes of the Special Meeting of the Board held on September 9, 2019 as circulated.

**CARRIED (7/7)**

**21/20**                      **Trustee Radford:**    **THAT** the Board of Trustees approve the minutes of the Committee of the Whole Meeting held on September 9, 2019 as circulated.

**CARRIED (7/7)**

## APPROVAL OF COMMITTEE & EVENT REPORTS

**22/20**                      **Trustee Shaw:**        **THAT** the Board of Trustees approve the committee reports from the Board Committee of the Whole meeting held September 9, 2019:

- Alberta Catholic School Trustees' Association
- Business Liaison: Morinville Chamber

**CARRIED (7/7)**

## GOOD NEWS

**Trustee Bécigneul** shared the Good News Report.

## QUESTIONS FROM THE PUBLIC

There were no questions.

## CONSENT ITEMS

**23/20**                      **Trustee Crockett:**    **THAT** the Board of Trustees receive the consent items attached and approve all recommendations contained therein as follows:

- 12.1 Policy Review Schedule
- 12.2 Review of Board Policy 1: District Mission Statement, Values and Beliefs, Statement of Philosophy, Goals and Objectives, Policy 2: Role of the Board, Policy 12: Role of the Superintendent

**CARRIED (7/7)**

## ACTION ITEMS

### **10-Year Capital Plan Report**

Superintendent Keohane provided an overview of the 10-Year Capital Plan Report.

**24/20**                      **Trustee Tremblay:**    **THAT** the Board of Trustees receive the 2018 10-Year Capital Plan as information.

**CARRIED (7/7)**

### **Revised 2020-2023 Capital Plan**

Superintendent Keohane provided an overview of the 2020-2023 Capital Plan.

**25/20**                      **Trustee Schell:**        **THAT** the Board of Trustees approve the revision of the 2020-2023 Three-Year Capital Plan with the addition of a third priority for École Father Jan.

**CARRIED (7/7)**

**Faith in Our Future Business Proposal**

Superintendent Keohane provided an overview of the Faith in Our Future Business Proposal.

**26/20**                      **Trustee Shaw:**        **THAT** the Board of Trustees approve the Faith in Our Future Business Proposal as presented.

**CARRIED (7/7)**

**Policy 15: School Closure/Transfer of Students**

Superintendent Keohane provided an overview of the revised Policy 15: School Closure/Transfer of Students.

**27/20**                      **Trustee Tremblay:**    **THAT** the Board of Trustees approve the review of Board Policy 15: School Closure / Transfer of Students with the changes as presented.

**CARRIED (7/7)**

**Faith in Our Future Consultation Plan**

Consultant Emily Ball presented the Faith in Our Future Consultation Plan.

**28/20**                      **Trustee Tremblay:**    **THAT** the Board of Trustees approve the Faith in Our Future Consultation Plan as presented.

**CARRIED (7/7)**

**2019-2020 Board Monitoring Calendar**

Superintendent Keohane provided an overview of the 2019-2020 Board Monitoring Calendar as a recommended schedule to ensure Board oversight for ongoing reports.

**29/20**                      **Trustee Crockett:**    **THAT** the Board of Trustees approve the 2019-2020 Board Monitoring Calendar as amended.

**CARRIED (7/7)**

**2019-2020 Board Advocacy Plan**

Superintendent Keohane provided an overview of the 2019-2020 Board Advocacy Plan as a summary of recommended work that aligns with the Board's Strategic Plan.

**30/20**                      **Trustee Proulx:**        **THAT** the Board of Trustees approve the 2019-2020 Advocacy Plan as amended.

**CARRIED (7/7)**

**2019-2020 Communication Plan Highlights**

The Communications Manager provided an overview of the 2019-2020 Communication Plan Highlights, to be posted on the website once approved.

**31/20**

**Trustee Crockett:** **THAT** the Board of Trustees approve the 2019-2020 Communication Plan and 2019-2020 Communication Plan Highlights to be posted on the division website.

**CARRIED (7/7)**

**Confirmation of Alberta Catholic School Trustees' Association Award Nominations**

**Trustee Proulx** presented the Awards Selection Committee's decision to nominate Kathy Kieser for the 2019 ACSTA Appreciation Award and Deb Schlag for the 2019 ACSTA Honorary Membership Award.

**32/20**

**Trustee Proulx:** **THAT** the Board of Trustees confirm the nominations of Kathy Kieser for the 2019 ACSTA Appreciation Award and Deb Schlag for the 2019 ACSTA Honorary Membership Award.

**CARRIED (7/7)**

**Laura Bird Memorial Beacon of Hope Award**

Trustee Crockett provided an update on the selection of the 2019 Laura Bird Memorial Beacon of Hope Award. Board Motion 194/19 was carried at the June 24, 2019 regular board meeting approving the committee's selection for the 2019 Laura Bird Memorial Beacon of Hope Award. The name was withheld until acceptance was confirmed and the award was presented at the Opening Mass that was held on August 30, 2019.

**33/20**

**Trustee Crockett:** **THAT** the Board of Trustees confirm the selection of Dolores Andressen as the 2019 Laura Bird Memorial Beacon of Hope Award recipient that was presented on August 30, 2019.

**CARRIED (7/7)**

**Vaping Policy Position for Alberta School Boards Association**

Assistant Superintendent Nixon provided an overview of the joint Policy Position on Vaping between Greater St. Albert Catholic Schools and local counterpart St. Albert Schools to present as a policy statement at the upcoming ASBA Fall General Meeting.

**34/20**

**Trustee Shaw:** **THAT** the Board of Trustees approve the joint Policy Position on Vaping for submission as a policy statement at the 2019 ASBA Fall General Meeting.

**CARRIED (7/7)**

**Opting Out of ASFF**

**35/20**                    **Trustee Shaw:**        **THAT** the Board of Trustees approve that Division 4 of part 6 of the recently amended Education Act does not apply to this Board.

**CARRIED (7/7)**

Faith in Our Future Ad Hoc Committee

**36/20**                    **Trustee Radford:**    **THAT** the Board of Trustees approve the Faith in Our Future ad hoc committee, consisting of Superintendent Keohane, Assistant Superintendent Rhonda Nixon, Communications Manager Madeleine Burlin, Chair Becigneul, Trustee Crockett, Trustee Schell and alternate Trustee Tremblay.

**CARRIED (7/7)**

**NEW BUSINESS**

No new business.

**INFORMATION ITEMS**

**Report from the Chair**

Trustee Becigneul shared an update from Health Canada indicating they were approved for funding to secure more smoking and vaping bylaws and policies, and thanked the Board for their support with this initiative.

He confirmed attendance of trustees' and senior admin at the upcoming Archbishop's dinner on Friday, October 4.

He also shared a letter addressed to Minister LaGrange sent by Saint Thomas Aquinas Roman Catholic Schools requesting a meeting with the Minister regarding provincial announcements of new schools in Alberta.

**Report from the Superintendent**

Information updates from administration included the following items:

- May 2019 Accountability Pillar Report Update (Keohane)
- Appointment of an Auditor (Paulik)
- Insurance Update (Paulik)

**37/20**                    **Trustee Proulx:**        **THAT** the Board of Trustees receive the superintendent's report as information.

**CARRIED (7/7)**

**PUBLIC ENGAGEMENT HIGHLIGHTS**

**38/20**                    **Trustee Shaw:**        **THAT** the Board of Trustees receive the Public Engagement Highlights as information.

**CARRIED (7/7)**

**CLARIFICATION PERIOD FOR PUBLIC & MEDIA**

There were no questions.

**TRUSTEE REQUEST FOR INFORMATION.**

There was no request at this time.

**CLOSING PRAYER**

**Trustee Shaw** offered the closing prayer

**IN CAMERA**

**39/20**

**Trustee Tremblay:** **THAT** the Board of Trustees move In Camera at 5:55 p.m.

**CARRIED (7/7)**

**OUT OF CAMERA**

**40/20**

**Trustee Shaw:** **THAT** the Board of Trustees move Out of Camera at 7:19 p.m.

**CARRIED (7/7)**

**ADJOURNMENT**

**41/20**

**Trustee Crockett:** **THAT** the Board of Trustees adjourn the regular meeting at 7:21 p.m.

**CARRIED (7/7)**

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Secretary Treasurer

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Chair



## Committee Report Summary

**Board Committee of the Whole Meeting Date:** September 9, 2019

**Submitted By:** Trustee Crockett (Alternate for Trustee Tremblay)

**Committee/Event Name:** ACSTA

**Committee/Event Date:** June 13 – 14, 2019

**Executive Summary Attached**



# EXECUTIVE summary

## Elected Officers

Serena Shaw, President  
Cheryl Low, Vice President

## Directors

Lory Iovinelli  
Calgary RCSSD No. 1  
John Williams  
Catholic Education  
Association of Yukon (CEAY)  
John de Jong  
Christ the Redeemer CSRD No. 3  
Natalie Béland  
Conseil scolaire Centre-Est No. 3  
Steve Daigle  
Conseil scolaire Centre-Nord No. 2  
Madelaine Fortin-Bergeron  
Conseil scolaire du Nord-Ouest No. 1  
Genevieve Poulin  
Conseil scolaire Francosud  
Greg Ibach  
East Central Alberta CSSRD No. 16  
Alene Mutala  
Edmonton CCSSD No. 7  
Michelle Szott  
Elk Island CSRD No. 41  
Richard Yaceyko  
Evergreen CSRD No. 2  
Robert Yaro  
Fort McMurray RCSSD No. 32 Michael  
Ouellette  
Grande Prairie RCSSD No. 28  
René Tremblay  
Greater St. Albert RCSSD No. 734 John  
Kuran  
Holy Family CRD No. 37  
Pat Bremner  
Holy Spirit RCSRD No. 4  
Vince MacDonald  
Lakeland RCSSD No. 150  
Gemma Christie  
Living Waters CRD No. 42  
Dick Mastel  
Medicine Hat CSRD No. 20  
Kim Pasula  
Red Deer Catholic Regional Schools  
Dwight Wiebe  
St. Paul ERD No. 1  
Henry Effon  
St. Thomas Aquinas RCSRD No. 38 Erin  
Currie  
Yellowknife Catholic Schools  
Most Rev. William McGrattan, Liaison Bishop  
Andrea Holowka, CCSSA President  
Jamie McNamara, CCSSA Exec. Director  
Dean Sarnecki, Executive Director

Celebrate, preserve, promote, and enhance Catholic education

## ACTION ITEMS

### **Catholic School Facilities Committee:**

ACSTA, CCSSA, and the Bishops will do a comprehensive review of ACSTA's policy on shared facilities.

### **Succession Planning Strategy Committee:**

Board of Directors accepted the recommended Succession Planning Strategy and the committee's Terms of Reference.

### **Curriculum and Resource Development Coordinator Position:**

ACSTA supports the exploration of this position as explained by Archbishop Smith as being in it's plenary stage. The Board awaits further details regarding job description and financial commitment.

### **Education Amendment Act (2019):**

ACSTA will be working with the government on the upcoming regulations. ACSTA met with the Honorable Minister of Education, Adriana LaGrange on June 13.

### **Professional Development for Trustees**

The AGM Planning committee will bring back information at the September meeting on how best to organize Trustee PD.

### **Office Lease**

ACSTA has re-negotiated it's lease for the remainder of the 2015-2020 contract and agreed to a new lease for 2020-2025 at its current location. The new terms will provide substantial savings and provide opportunity for minor office renovation.

### **ACSTA Strategic Plan**

Approval of the 2019-2022 Strategic Plan was deferred to the September meeting to include changes discussed on June 13, 2019.



The Alberta Catholic School Trustees' Association represents  
Catholic trustees in Alberta, Northwest Territories and Yukon.

ACSTA is committed to celebrating, preserving, promoting, and enhancing Catholic education.  
By providing spiritual and political leadership, we strive to advocate for publicly funded  
Catholic education with a unified voice.





## REPORTS

### **Board**

- **ACSTA President**

Highlighted and informed the Board of activities since the February meeting.

- **Governance Committee**

The Governance Committee reviewed survey data and continues Bylaw review process. Bylaws will be sent to members to review prior to the ACSTA AGM.

### **Administration**

#### **Executive Director**

2018-2020 Strategic Plan Action Taken:

- MLA Engagement Day will be planned for Spring 2020.
- Listing of MP's that support Catholic education will be distributed to Directors.
- Election package will be separated into specific topics for continued advocacy.
- Executive Reports and Meeting Minutes will be archived on ACSTA website.

#### **Director of Advocacy**

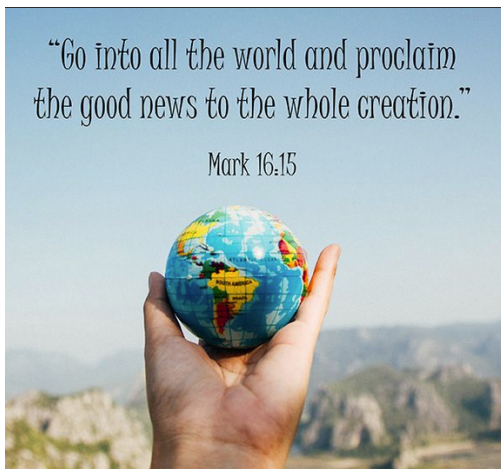
Highlighted month by month description of advocacy activity as per circulated document.

- **Quarterly Financial Statements**

The Board approved the 2020 proposed ACSTA budget considerations and assumptions recommended by the Finance Committee. The Board accepted the June 14, 2019 Metrix Group regarding 2018 Audit and ACSTA financial statements for the year ended December 31, 2018. The audited statement will be presented to the 2019 AGM for approval. Metrix Group Ltd. was appointed to the ACSTA auditor for the 2019 fiscal year. The board also approved a transfer from the captial reserve to cover the cost for new office computers.

- **Accountability Reports**

The Board reviewed: G-1,2,3, Mission Statement, Vision Commitment, Core Purpose; G-4, Foundational Goals; BSR-1, Role of the Executive Director; BSR-2, Delegation to the Executive Director; and BSR-3, Monitoring the Executive Director Performance.





## Education Partners

- **Alberta/Northwest Territories/Yukon Bishops**  
Archbishop Richard Smith spoke to the Curriculum and Resource Development Coordinator position.
- **CCSSA**  
CCSSA President, Andrea Holowka and Executive Director, Jamie McNamara high-lighted the previously circulated report.
- **GrACE**  
Director Michael Ouellette informed Directors that many GrACE groups have been formed throughout the province. Previously circulated report was highlighted.
- **CCSTA**  
President Serena Shaw reported on the May 29th, 2019 CCSTA Board Meeting and the CCSTA 2019 Conference in Canmore.
- **ASBA Zone 7**  
Zone 7 representative, Michael Ouellette reported on the ASBA meeting.



September 12-13, 2019  
**ACSTA Board of Directors' Meeting**

November 3, 2019  
**Catholic Education Sunday**

November 15-17, 2019  
**ACSTA Convention and AGM**

May 18-22, 2020  
**Catholic Education Week**

May 21, 2020  
**World Catholic Education Day**

May 21-22, 2020  
**ACSTA Board of Directors' Meeting**

**FACT**

ACSTA has 24 member boards serving 483 Catholic schools in Alberta, NWT and Yukon that provide a Catholic education to over 181,000 students.



**CATHOLIC  
SCHOOLS**

educating mind ♥ heart ♥ spirit



**FACT**

Catholic schools are distinct because they provide a faith based education fully permeated with the teachings of Jesus Christ in all aspects of curriculum and culture.



## Committee Report Summary

**Board Committee of the Whole Meeting Date:** September 9, 2019

**Submitted By:** Trustee Noreen Radford

**Committee/Event Name:** Business Liaison: Morinville Chamber

**Committee/Event Date:** September 4, 2019

### Summary of Agenda Items:

Associate Minister Natural Gas, Dale Nally, MLA Morinville- St Albert was the guest speaker at the chamber meeting.

Attendance was high indicating the interest in hearing MLA Nally speak.

He stated that he was pleased to be able to speak to the group and stated it has been a whirlwind summer. In fact, his government is calling it a "summer of consultations. While the previous government did a drive-by engagement process, this government is committed to engaging stakeholders. They have met with the farming communities, Service Alberta, Rural residents regarding internet service and fees. Within two weeks of taking office, a meeting was arranged to discuss the TransCanada Pipeline.

The majority of the work is on the basis of government initiatives identified during their campaign. They are dedicated to eliminate 30% of red tape. Alberta has a failing grade in regard to small businesses. There will be a round table meeting on Red Tape Reduction, Friday, October 4<sup>th</sup> 1:30 - 3:30 p.m. at the Sturgeon Valley Golf and Country Club.

This government has met with the Chiefs of all First Nations in Alberta. They believe in Reconciliation but agree to having the treaty recognition as optional. Real action is what is happening. The Premier attended six Pow-Wows and has indicated that his government is an ally.

Within three weeks, stakeholders with Alberta Industrial Heartland. The repeal of the Carbon Tax was the most important issue addressed during their door knocking. This Carbon Tax was a 4.5 million dollar tax grab during a time when Alberta's economy was at its worst.

Conversation with Chinese investors are taking place with a tax cut incentive.

Bill 201 - Requirement to have all publicly-funded schools to have Epi-Pens at the ready was passed ensuring the health and safety of students.

The McKennon Report is a work in progress. There will be deliberations for budget consultations. Conservatives are caring for the most vulnerable. There will not be a spend less but a desire to look for efficiencies. All money saved will be put into the front line.

In Education, there will not be a penny less spent. Enrollment growth will be covered.

There were 374 commitments made, of which 14% are completed.

### **Impact to GSACRD**

Question posed: Thank you for addressing school fees, saving countless hours for our Finance Dept. and enabling our teaching staff to be more flexible. A concern for school boards is the lack of a budget and the angst caused by this.

Will there be assurances that diverse programs can be maintained?

Answer: We understand that there is some anxiousness among school boards but the government is committed to ensuring the quality of education remains top notch.

Greater St. Albert Roman Catholic Separate School Division  
RESOLUTION OF SCHOOL BOARD  
TO OPT OUT OF THE  
ALBERTA SCHOOL FOUNDATION FUND

THAT the Board of Trustees of the Greater St. Albert Roman Catholic Separate School Division approve that Division 4 of Part 6 of the recently amended *Education Act* (2012) s. 164(1-5) does not apply to this Board.

MOVED: by Trustee Shaw

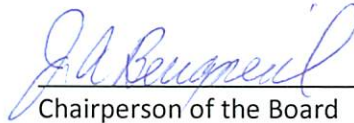
Resolution carried this 30th day of September, 2019.

CERTIFICATION TO THE MINISTER OF EDUCATION

This Board hereby certifies to the Minister of Education that pursuant to the above resolution of the Board, Division 4 of Part 6 of the recently amended *Education Act* (2012) s. 164(1-5) does not apply to this Board.

The Greater St. Albert Roman Catholic Separate School Division

Per:

  
Chairperson of the Board

Per:

  
Secretary/Treasurer to the Board

Seal of the District

