



# Greater St. Albert Catholic Schools Trustee Crockett Expense Summary 2016-2017 School Year



**FTE: 1.0**

Type	Description	Current Budget	Year To Date Expenses	Variance to Budget
<b>Remuneration</b>				
	Trustees Honorarium	\$11,484	\$11,484	0
	Per Diem (Trustee Budget)	\$4,720	\$4,720	0
	Per Diem (General Budget)		\$4,000	
<b>Remuneration Total</b>		<b>\$16,204</b>	<b>\$20,204</b>	<b>(4,000)</b>
<b>Benefits</b>				
	Life, AD&D, Ext Health, Dental, CPP, EI	\$5,631	\$5,631	0
<b>Benefits Total</b>		<b>\$5,631</b>	<b>\$5,631</b>	<b>0</b>
<b>Allowances</b>				
	General Expenses	\$1,742	\$1,740	2
	Position - N/A	\$0	\$0	0
<b>Allowances Total</b>		<b>\$1,742</b>	<b>\$1,740</b>	<b>2</b>
<b>Expenses</b>				
	Cell Phone Costs	\$0	\$0	0
	Dues, Fees, Memberships	\$2,947	\$2,947	0
	Meals And Hospitality	\$112	\$112	0
	Supplies/Other	\$87	\$87	0
	Travel to/from Board Meetings	\$3	\$3	0
	Travel (Trustee Budget)	\$2,243	\$2,300	(57)
	Travel (General Budget)		\$0	
	Budget Transfer Between Trustees	\$0	-	-
	Flexible Funds	\$0	-	-
<b>Expenses Total</b>		<b>\$5,392</b>	<b>\$5,449</b>	<b>(57)</b>
<b>Overall Total</b>		<b>\$28,969</b>	<b>\$33,024</b>	<b>(\$4,055)</b>



Trustee: **Crockett, Joan** **Total Reimbursement \$908.60**

Dates Covered by Claim: From: **May 25, 17** To: **Jun 14, 17**

Spg: 07

Account to Charge:										
Date	Event Description	Category	Location	General or Trustee	No. of Hours	Mileage (in km)	Parking	Other	GST included in Other	Details of Other
May 25, 17	FNMI Meeting	Committee Meeting	St Albert	General	2	5.0				
Jun 01, 17	CCSTA	Conventions	Niagar Falls	Trustee	3					
Jun 02, 17	CCSTA	Conventions	Niagara Falls	Trustee	9					
Jun 03, 17	CCSTA	Conventions	Niagara Falls	Trustee	9					
Jun 13, 17	Joint Use Meeting with City	Municipal Councils	St Albert	General	4	5.0				
Jun 14, 17	Laura Bird Awards Selection Committee	Committee Meeting	St Albert	General	3	5.0				
Feb 22, 17	Rotary Breakfast -Morinville	Other	Morinville	Trustee	3	40.0				
<b>TOTALS</b>	<b>Number of Events: 7</b>				<b>33</b>	<b>55.0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

Note: All mileage, regardless if designated as general or trustee for per diem purposes, is charged to the trustee budget.

Note: The amount of taxable mileage to be included on your T4 from this claim is \$0.00

Comments / Explanation:

Trustee Expense Calculation	General Account	Trustee Account	Total Reimbursement to Trustee
Number of Hours charged	9	24	
Number of Per Diems	3	8	
Per Diem Claim Amount: \$80 each	\$240.00	\$640.00	<b>\$880.00</b>
Non-Taxable Mileage in KM	n/a	55.0	
Non-Taxable Mileage at \$0.52 / KM	n/a	\$28.60	<b>\$28.60</b>
Taxable Mileage in KM	n/a	0.0	
Taxable Mileage at \$0.52 / KM	n/a	\$0.00	<b>\$0.00</b>
Parking	n/a	\$0.00	<b>\$0.00</b>
Other	\$0.00	\$0.00	<b>\$0.00</b>
<b>Total Expenses</b>	<b>\$240.00</b>	<b>\$668.60</b>	<b>\$908.60</b>

I certify that this claim is correct

"submitted electronically via Trustee email"

Trustee Signature

"reviewed by Chair & authorized by email"

Board Chair/Vice-Chair Authorization for General Account Expenses

*[Signature]* - authorized for payment & posting

Secretary Treasurer's Signature

Finance Dept Only				AP Processing			
TR- 01105				Vendor ID#: EM10572			
				General Acct:	Amount w/gst	GST in amt	
				Other	\$0.00	\$0.00	
				Other			
Payroll Processing				Trustee Acct:			
Per Diem: G	1-463-07-01-00-000-08	3 x \$80	\$240.00	Non-Taxable Mileage	1-462-07-01-07-000-08	\$28.60	\$1.36
Per Diem: T	1-463-07-01-07-000-08	8 x \$80	\$640.00	Taxable Mileage	1-462-07-01-07-003-08	\$0.00	\$0.00
				Parking	1-462-07-01-07-000-08	\$0.00	\$0.00
				Other		\$0.00	\$0.00
<b>PAYROLL Total</b>			<b>\$880.00</b>	Other			
				<b>AP Total</b>		<b>\$28.60</b>	<b>\$1.36</b>



Quarter	Trustee	Category	Month	Description	Amount
Q1	Trustee Crockett	Dues,Fees, Memberships	Oct 16	ACSTA	\$464.00
Q1	Trustee Crockett	Dues,Fees, Memberships	Nov 16	PG ST JOSEPHS COLL: TICKET FOR ST. JOSEP	\$250.00
Q2	Trustee Crockett	Dues,Fees, Memberships	Dec 16	ALBERTA SCHOOL BOARDS	\$711.20
Q2	Trustee Crockett	Dues,Fees, Memberships	Dec 16	JC STAR OF THE NORTH RETREAT	\$24.19
Q2	Trustee Crockett	Dues,Fees, Memberships	Feb 17	ALBERTA SCHOOL BOARDS	\$304.80
Q2	Trustee Crockett	Dues,Fees, Memberships	Feb 17	JC ST ALBERT CHAMBER OF COMM	\$43.54
Q3	Trustee Crockett	Dues,Fees, Memberships	Apr 17	JC ST ALBERT CHAMBER OF COMM	\$38.71
Q3	Trustee Crockett	Dues,Fees, Memberships	Apr 17	JC ERLC	\$420.00
Q3	Trustee Crockett	Dues,Fees, Memberships	May 17	PG DOTCOMYOUREVENT: CATHOLICITY CONSTITU	\$198.12
Q3	Trustee Crockett	Dues,Fees, Memberships	May 17	PG DOTCOMYOUREVENT: CANCELLATION OF CATH	(\$198.12)
Q1	Trustee Crockett	General Expenses	Sep 16	CROCKETT, JOAN	\$145.14
Q1	Trustee Crockett	General Expenses	Oct 16	CROCKETT, JOAN	\$145.14
Q1	Trustee Crockett	General Expenses	Nov 16	CROCKETT, JOAN	\$145.14
Q2	Trustee Crockett	General Expenses	Dec 16	CROCKETT, JOAN	\$145.14
Q2	Trustee Crockett	General Expenses	Jan 17	CROCKETT, JOAN	\$145.14
Q2	Trustee Crockett	General Expenses	Feb 17	CROCKETT, JOAN	\$145.14
Q3	Trustee Crockett	General Expenses	Mar 17	CROCKETT, JOAN	\$145.14
Q3	Trustee Crockett	General Expenses	Apr 17	CROCKETT, JOAN	\$145.14
Q3	Trustee Crockett	General Expenses	May 17	CROCKETT, JOAN	\$145.14
Q4	Trustee Crockett	General Expenses	Jun 17	CROCKETT, JOAN	\$145.14
Q4	Trustee Crockett	General Expenses	Jul 17	CROCKETT, JOAN	\$145.14
Q4	Trustee Crockett	General Expenses	Aug 17	CROCKETT, JOAN	\$145.14
Q1	Trustee Crockett	Meals And Hospitality	Oct 16	ACSTA	\$73.00
Q3	Trustee Crockett	Meals And Hospitality	Apr 17	PG ST ALBERT CHAMB: ST. ALBERT CHAMBER L	\$38.71
Q1	Trustee Crockett	Supplies/Other	Nov 16	NUTTALL'S PRINTING & GRAPHICS INC	\$57.80
Q1	Trustee Crockett	Supplies/Other	Nov 16	PG ANYTHING BRANDE: 2 NAMETAGS FOR CROCK	\$29.13
Q1	Trustee Crockett	Travel (Trustee Budget)	Sep 16	PREPD:PG WESTIN (WESTIN: ROOM DEPOSIT FO	\$185.25
Q1	Trustee Crockett	Travel (Trustee Budget)	Nov 16	JC STAR OF THE NORTH RETREAT	\$24.19
Q2	Trustee Crockett	Travel (Trustee Budget)	Dec 16	RECODE: JC STAR OF THE NORTH RETREAT	(\$24.19)
Q2	Trustee Crockett	Travel (Trustee Budget)	Dec 16	JC WESTIN (WESTIN HOTELS)	\$621.07
Q3	Trustee Crockett	Travel (Trustee Budget)	May 17	DS CHATEAU LACOMBE: TRUSTEE PLANNING S	\$146.83
Q4	Trustee Crockett	Travel (Trustee Budget)	Aug 17	JC ST ALBERT & DISTRICT CHAM	\$40.00