

**SUMMARY OF THE BOARD COMMITTEE of the WHOLE MEETING OF  
GREATER ST. ALBERT RCSSD NO. 734  
MONDAY, DECEMBER 4, 2017**

**COMMITTEE MEMBERS PRESENT**

Trustees Becigneul, Crockett, Proulx, Radford, Schell, Shaw, and Tremblay

**ADMINISTRATION PRESENT**

D Keohane, superintendent; D Schlag, secretary-treasurer; R Nixon, assistant superintendent; and acting assistant superintendent Bayus

**CALL TO ORDER**

Trustee Crockett called the meeting to order at 7:00 p.m. and Trustee Proulx offered the opening prayer.

**ACKNOWLEDGMENT OF TERRITORIES**

Trustee Crockett acknowledged that the Greater St. Albert Catholic School Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. Kinanâskomitin Manito (Thank you Creator).

**POLICY REVIEW FRAMEWORK**

Trustees reviewed Board Policy 4 – Trustee Code of Ethics, which was to include sanctions and rework to become a Code of Conduct. Options were presented that reflected the requests. Policy 5 & 6, Role of the Board Chair and Role of the Vice-Chair was reviewed and additional components were requested for review, which will be brought to the January 15<sup>th</sup> Committee of the Whole Meeting for further review and discussion. Trustees also reviewed Board Policy 12 – Role of the Superintendent and felt it was ready for approval on December 18th.

**ANNUAL JOINT MEETING OF THE CITY & SCHOOL BOARDS DATE**

Trustees reviewed the dates and determined May 24, 2018 would be most appropriate. The information will be sent back to the City of St. Albert, who as hosts, will provide a confirmed date in early 2018.

**UPDATED ADMINISTRATIVE PROCEDURES FOR POLICY 2 – SCHOOL FEES**

Secretary-treasurer Schlag shared the updated AP 502 – Instructional Fees, Refunds, and Waivers & AP 521- Administration of School Generated Funds that now reflect and support the new section 6 in Policy 2 on School Fees (approved in June 2017).

**JURISDICTION CLASS SIZE REPORT**

Acting assistant superintendent Bayus provided an overview of the Class Size Information Report 2017-18, which is a compliance document for Alberta Education, noting the report is strictly on averages. Trustees had opportunity to ask questions and discuss the contents.

**ST. ALBERT 10 YEAR GROWTH REPORT**

Trustees reviewed the St. Albert 10 Year Growth Report, which they thought might be modified with the new Council in place. This will be further reviewed in the future.

**BOARD PLANNING SESSION DATES**

Trustee Crockett expressed her regret in not advising the Board of a conflict in regard to the set dates of April 13-14, 2018 for the Board's Annual Planning Session. The committee will be meeting soon and take that into consideration for the planning of the event.

**TRUSTEE COMMITTEE REPORTS**

Trustee Crockett provided a written report from her attendance at the St. Albert Chamber of Commerce Meeting on November 8, 2017.

Trustees Becigneul, Proulx, and Shaw provided verbal updates on School Council Meetings.

**FIRST NATIONS, METIS, and INUIT ACTIVITY**

Trustees took part in actively listening and sharing a story in a book – Secret of the Dance, which provided an opportunity to learn about aboriginal culture.

Trustee Proulx offered the closing prayer. The meeting was adjourned at 9:07 p.m.