

BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2015

[School Act, Sections 147(2)(b) and 276]

Greater St. Albert Roman Catholic Separate School District No. 734

Legal Name of School Jurisdiction

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BOARD CHAIR

Mrs. Joan Crockett

Name

"Original Signed"

Signature

SUPERINTENDENT

Mr. David Keohane

Name

"Original Signed"

Signature

SECRETARY TREASURER or TREASURER

Mrs. Deborah Schlag

Name

"Original Signed"

Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on** May 26, 2014 **.**
Date

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
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Color coded cells:

blue cells: require the input of data/descriptors wherever applicable.	Grey cells: data not applicable - protected
salmon cells: contain referenced juris. information - protected	white cells: within text boxes REQUIRE the input of points and data.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2014/2015 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

For 2014-2015, Class size and Inclusive Education funding rates increase by 2.00%. All other funding rates including Base Instruction remain the same as for 2013-2014.

Approximately 80% of all revenue received goes directly to Instruction and the Board Approved Class Size has been constant since 2012-13. Budget year 2014-2015 sees a new model of District Allocation s for High Schools due to the unanimous adoption of Flexible Programming Option for students. High Schools will also use the Board Approved Class Size Model at a standard of 28.0 as compared to the CEU Model used in previous years. This new approach should provide stable predictable funding since high schools will now be funded based on the previous three -year average of earned CEU's. On the Downside, the district loses the ability to earn additional CEU's in the same year that they are earned. Any CEU's earned in a year will contribute to the overall school three-year average , but will not make a direct difference in the year the CEU's are earned.

The District expects a decline in certificated staff of approximately 5.0 FTE and a further reduction of non-certificated staff by the equivalent value of approximately 7.5 positions in recognition of a predicted decline in enrolment.

On average, approximately 76% of the district's overall expenses go toward personnel costs (salary and benefits), which is consistent with previous years, given that GSACRD contracts out both transportation and custodial services.

The District is projecting an Accumulated Operating Surplus of just under \$1.5M, with a deficit operating budget for 2014-2015 of (\$287,692). The deficit is a result of one-time initiatives that will further educational opportunities for students in the immediate future.

Instructional spending is projected at \$9,275 per FTE student for 2014-2015

Operational spending is projected at \$11,625 per FTE student for 2014-2015

Based on this budget, the estimated Accumulated Operating Surplus of \$1,468,164 expected on August 31, 2015 is 2.16% of budgeted revenue and represents only 4.3 days of budgeted operating expenditures (based on 200 days).

Significant Business and Financial Risks:

While economic conditions have improved across Canada, recovery is slower in the gov't sector (92.2% of GSACRD's funding comes from the AB Gov't.) and funding to school boards across the province have been impacted by that reality, with a further impact by the 10% reduction to the Admin & Governance Envelope.

Expectations continue for increased demands by English Language Learners (ELL) as we see increased numbers of immigrants moving to and settling in major Alberta centres in and around the Capital region, such as St. Albert, Morinville, and Legal. From 2012-13 to 2013-14 ELL enrolment in this District increased by 25%.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2014/2015	Fall Budget Update 2013/2014	Actual 2012/2013
REVENUES			
Alberta Education	\$61,162,085	\$60,867,759	\$66,370,365
Other - Government of Alberta	\$1,594,953	\$1,629,691	\$404,513
Federal Government and First Nations	\$121,440	\$0	\$127,028
Other Alberta school authorities	\$60,275	\$0	\$55,354
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0
Fees	\$3,296,871	\$3,280,860	\$2,997,570
Other sales and services	\$110,000	\$110,000	\$116,732
Investment income	\$58,000	\$0	\$50,680
Gifts and donations	\$51,000	\$0	\$84,473
Rental of facilities	\$179,570	\$0	\$131,845
Fundraising	\$233,000	\$0	\$321,371
Gains on disposal of capital assets	\$0	\$0	\$3,000
Other revenue	\$1,182,444	\$1,807,015	\$1,276,986
TOTAL REVENUES	\$68,049,638	\$67,695,325	\$71,939,917
EXPENSES			
Instruction	\$54,517,228	\$54,277,236	\$56,328,180
Plant operations & maintenance	\$7,824,427	\$7,625,047	\$7,694,582
Transportation	\$2,834,469	\$2,854,610	\$3,079,201
Administration	\$2,458,920	\$2,440,253	\$2,822,847
External Services	\$702,286	\$587,672	\$961,938
TOTAL EXPENSES	\$68,337,330	\$67,784,818	\$70,886,748
ANNUAL SURPLUS (DEFICIT)	(\$287,692)	(\$89,493)	\$1,053,169

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2014/2015	Fall Budget Update 2013/2014	Actual 2012/2013
EXPENSES			
Certificated salaries	\$31,639,214	\$31,828,086	\$32,841,123
Certificated benefits	\$7,335,388	\$7,183,861	\$7,168,513
Non-certificated salaries and wages	\$10,206,300	\$9,813,228	\$10,272,029
Non-certificated benefits	\$2,755,701	\$2,664,292	\$2,788,985
Services, contracts, and supplies	\$14,190,624	\$13,928,620	\$15,284,693
Capital and debt services			
Amortization of capital assets			
supported	\$1,594,953	\$1,629,691	\$1,686,537
unsupported	\$378,750	\$425,000	\$431,629
Interest on capital debt			
supported	\$236,400	\$312,040	\$394,280
unsupported	\$0	\$0	\$0
Other interest and finance charges	\$0	\$0	\$0
Losses on disposal of capital assets	\$0	\$0	\$18,959
Other expense	\$0	\$0	\$0
TOTAL EXPENSES	\$68,337,330	\$67,784,818	\$70,886,748

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2013	\$6,233,014	\$4,197,296	\$0	\$1,516,599	\$1,516,599	\$0	\$519,119
2013/2014 Estimated impact to AOS for:							
Estimated surplus(deficit)	\$0			\$0	\$0		
Estimated Board funded capital asset additions		\$200,000		\$0	\$0	\$0	(\$200,000)
Estimated Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$2,054,691)		\$2,054,691	\$2,054,691		
Estimated capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Estimated capital revenue recognized - Other GOA		\$1,629,691		(\$1,629,691)	(\$1,629,691)		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated Unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated Assumptions/Transfers of Operations (Explain)	(\$564,493)	\$0		(\$564,493)	(\$564,493)	\$0	\$0
Estimated Balances for August 31, 2014	\$5,668,521	\$3,972,296	\$0	\$1,377,106	\$1,377,106	\$0	\$319,119
2014/2015 Budget projections for:							
Budgeted surplus(deficit)	(\$287,692)			(\$287,692)	(\$287,692)		
Projected Board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted Amortization of capital assets (expense)		(\$1,973,703)		\$1,973,703	\$1,973,703		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other GOA		\$1,594,953		(\$1,594,953)	(\$1,594,953)		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted Unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$0	\$0	\$0
Projected Assumptions/Transfers of Operations (Explain)	\$0	\$0		\$0	\$0	\$0	\$0
Projected Balances for August 31, 2015	\$5,380,829	\$3,593,546	\$0	\$1,468,164	\$1,468,164	\$0	\$319,119

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS SUMMARY- 2014/2015 BUDGET REPORT

The following explains the anticipated changes to Unrestricted Surplus, Investment in Tangible Capital Assets, Endowments, Operating Reserves and Capital Reserves for 2013/2014 and 2014/2015 and breaks down the planned additions to unsupported capital. Additional space is provided in the next tab.

Reason for Changes in Unrestricted Surplus; Investment in Tangible Capital Assets; Endowments; Operating Reserves; and Capital Reserves
2013/2014

The 2014 Fall Update Budget reflected a (\$89,493) DEFICIT to cover an anticipated over-expenditure in transportation of \$9,493 and an \$80,000 budgeted expenditure for Community Conversation facilitation. Since the Fall Update Budget, the Board has approved a \$475,000 expenditure for Technology Upgrades to both hardware and the network infrastructure for Wi-Fi in all schools. Together, these three items account for an anticipated transfer of \$564,493 from unrestricted reserves to operations.

2014/2015

The projected deficit of \$287,692 is to cover the following initiatives: \$40,000 - Transportation GPS & Proximity Scanners; \$113,692 - Instructional Needs; \$70,000 - Fees & PD for IB/LLTA; \$14,000 - Community Conversation Facilitation; \$50,000 - 150th Anniversary of Education in St. Albert Celebrations.

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS
for the Year Ending August 31**

The following explains the anticipated changes to Unrestricted Surplus, Investment in Tangible Capital Assets, Endowments, Operating Reserves and Capital Reserves for 2013/2014 and 2014/2015 and breaks down the planned additions to unsupported capital.

Reason for Changes in Unrestricted Surplus; Investment in Tangible Capital Assets; Endowments; Operating and Capital Reserves 2014/2015

Planned Changes to Board Funded Tangible Capital Assets 2013/2014

The \$200,000 planned increase to Investment in Tangible Capital Assets is from the purchase and installation of a modular classroom to be placed at Ecole Notre Dame in Morinville to alleviate utilization pressures. This purchase was approved by Board Motion and endorsed by the Minister.

2014/2015

Other Information:

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2014/2015 (Note 2)	Actual 2013/2014	Actual 2012/2013	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	4,139	4,284	4,362	Head count
Grades 10 to 12	1,368	1,370	1,528	Note 3
Total	5,507	5,654	5,890	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Other Students:				
Total	17	17	17	Note 4
Total Net Enrolled Students	5,524	5,671	5,907	
Home Ed and Blended Program Students	3	3	5	Note 5
Total Enrolled Students, Grades 1-12	5,527	5,674	5,912	
Of the Eligible Funded Students:				
Severely Disabled Students served	169	167	170	Total eligible funded severely disabled student FTEs; including Code 40s (excluding Code 47s).
EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	500	499	482	ECS children eligible for ECS base instruction funding from Alberta Education.
Other children	45	47	43	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	545	546	525	
Program Hours	612	606	582	Minimum: 475 Hours
FTE Ratio	0.644	0.638	0.613	Actual hours divided by 950
FTE's Enrolled, ECS	351	348	322	
Of the Eligible Funded Children:				
Severely Disabled Children served	45	49	45	Total eligible funded severely disabled children FTEs, including Code 40 children in program units.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2014/2015 budget report preparation.				
3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.				
4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or INAC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.				

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2014/2015	Actual 2013/2014	Actual 2012/2013	Notes
<u>CERTIFICATED STAFF</u>				
School Based	305.3	314.0	323.9	Teacher certification required for performing functions at the school level.
Non-School Based	17.4	13.7	17.6	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	322.7	327.7	341.5	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Certificated Staffing Change due to:				
Enrolment Change	(5.0)	(11.8)	(6.0)	If negative change impact, the small class size initiative is to include any/all teachers retained.
Other Factors	-	(2.0)	(15.5)	Descriptor (required): Secondments, Grants concluding & positions not filled
Total Change	(5.0)	(13.8)	(21.5)	Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:				
Continuous contracts terminated	-	-	-	FTEs
Non-permanent contracts not being renewed	-	-	(6.5)	FTEs
Other (retirement, attrition, etc.)	(5.0)	(13.8)	(15.0)	Descriptor (required): Retirements
Total Negative Change in Certificated FTEs	(5.0)	(13.8)	(21.5)	Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
<u>NON-CERTIFICATED STAFF</u>				
Instructional	159.7	165.8	167.0	Personnel providing instruction support for schools under 'Instruction' program areas.
Non-Instructional	28.2	29.7	30.5	Personnel in Transportation, Board & System Admin., O&M and External service areas.
Total Non-Certificated Staff FTE	188.0	195.5	197.5	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Non-Certificated Staffing Change due to:				
Enrolment Change	(6.0)	(1.2)	(9.0)	FTEs
Other Factors	(1.5)	(0.8)	(1.3)	Descriptor (required): Restructuring - non school based
Total Change	(7.5)	(2.0)	(10.3)	Year-over-year change in Non-Certificated FTE