

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE  
BOARD OF TRUSTEES  
GREATER ST. ALBERT ROMAN CATHOLIC  
SEPARATE SCHOOL DISTRICT NO. 734  
HELD ON MONDAY, September 10, 2018, 7:00 P.M.  
DISTRICT Office, 6 St. Vital Avenue  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Becigneul, Crockett, Proulx, Radford, Shaw (by phone), Schell, and Tremblay

**ADMINISTRATION PRESENT**

D Keohane, superintendent, C Moroziuk, assistant superintendent, R Nixon, assistant superintendent, D Schlag, secretary-treasurer

**CALL TO ORDER** Secretary-treasurer Schlag called the meeting to order at 7:00 p.m.

**OPENING PRAYER** Trustee Tremblay lead the opening prayer.

**ACKNOWLEDGMENT OF TERRITORIES**

Secretary-treasurer Schlag provided confirmation as follows, "The Greater St. Albert Catholic School Board acknowledges that it is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation." Kinanâskomitin Manito (Thank you Creator).

**ELECTIONS**

Secretary-treasurer Schlag presided over the elections for the positions of Chair and Vice-Chair.

Trustee Crockett nominated Trustee Becigneul for the position of Chair; Trustee Becigneul accepted the nomination and with no further nominations from the floor, was acclaimed to the office of Chair.

Trustee Schell nominated Trustee Tremblay for the position of Vice-Chair; Trustee Tremblay accepted the nomination and with no further nominations from the floor, was acclaimed to the office of Vice-Chair.

**1/19** **Trustee Shaw:** **THAT** the Board of Trustees approve the effective date of October 1, 2018 as the start of the 2018-2019 term of the new chairperson, Joe Becigneul and vice-chairperson, René Tremblay and that the term continue until the end of the month following elections at the 2019 Organizational Meeting.

**CARRIED (7/7)**

**2/19** **Trustee Shaw:** **THAT** the Board of Trustees approve Secretary-treasurer Schlag continue as Chair for the remainder of the Organizational meeting.

**CARRIED (7/7)**

**REGULAR MEETING, ORGANIZATION MEETING, TIME, PLACE AND DATE**

**3/19**                                    **Trustee Becigneul:**    **THAT** the Board of Trustees approve the 2018-2019 schedule of board meeting dates as presented with all meetings held at District Office.  
**AND**  
**THAT** the Board of Trustees approve the date of September 9, 2019 to conduct its 2018-2019 organizational meeting, with a start time of 7:00 p.m.  
**CARRIED (7/7)**

**SIGNING AUTHORITY-BANKING**

**4/19**                                    **Trustee Proulx:**        **THAT** the Board of Trustees approve the chair or vice-chair and superintendent of schools, secretary-treasurer or finance manager as authorized for Greater St. Albert Roman Catholic Separate School District No. 734 as banking signing authority for the 2018-2019 school year, effective October 1, 2018.  
**CARRIED (7/7)**

**BORROWING RESOLUTION**

**5/19**                                    **Trustee Tremblay:**    **THAT** the Board of Trustees approve the attached borrowing resolution for the 2018-2019 school year.  
**CARRIED (7/7)**

**APPOINTMENT OF AUDITOR**

**6/19**                                    **Trustee Radford:**      **THAT** the Board of Trustees approve the appointment of the firm, Meyers, Norris & Penny LLP, as auditors for Greater St. Albert Roman Catholic Separate School District No. 734 for the 2018-2019 fiscal year.  
**CARRIED (7/7)**

**COMMITTEE STRUCTURE AND APPOINTMENTS**

**7/19**                                    **Trustee Crockett:**     **THAT** the Board of Trustees approve the committee structure and appointments, as attached.  
**CARRIED (7/7)**

**SCHOOL COUNCIL LIAISON APPOINTMENTS**

**8/19**                                    **Trustee Becigneul:**    **THAT** the Board of Trustees defer the appointments of School Council Liaisons until the dates and times of the school council meetings have been confirmed for 2018-2019 school year and that any meetings until such confirmation is received are attended by the 2017-2018 Trustee Representatives.  
**CARRIED (7/7)**

**DISCLOSURE OF INFORMATION**

**9/19**                                    **Trustee Proulx:**        **THAT** the Board of Trustees agree to provide the information as required on the attached form according to the *School Act*, Section 81, and submit to the secretary-treasurer prior to the next scheduled meeting of September 24, 2018.  
**CARRIED (7/7)**

**CLOSING PRAYER** Trustee Tremblay lead the closing prayer.

**ADJOURNMENT**

**10/19** **Trustee Radford:** **THAT** the Board of Trustees adjourn the regular meeting at 8:04 p.m.

**CARRIED (7/7)**

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Secretary Treasurer

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Chair

**BORROWING RESOLUTION**

WHEREAS The Board of Trustees of Greater St. Albert Roman Catholic Separate School District No. 734 (the "Board") considers it necessary to borrow certain sums of money from time to time to meet current operating expenditures;

NOW THEREFORE, be it resolved that:

1. The Board do borrow from The Bank of Nova Scotia ("the Bank") sums of money from time to time as required to meet current expenditures of the Board, provided that the total principal amount owed to the Bank at any one time shall not exceed the sum of FIVE MILLION (\$5,000,000) DOLLARS.
2. Any two of the following officers, one from Group A Administration and one from Group B Trustee,

Group A Administration: Superintendent of Schools, Secretary Treasurer, Finance Manager

Group B Trustee: Trustee, Chair, Trustee, Vice Chair

(the "Officers")

Be and are hereby authorized for and on behalf of the Board:

- (a) to apply to the Bank for the aforesaid loan to the Board and to negotiate rates of interest; and
  - (b) to obtain advance of monies from the Bank by way of overdraft on the Board's account or pursuant to promissory notes, loan agreements or other evidence of indebtedness from the Bank, as maybe permitted or required by the Bank; and
  - (c) to execute on behalf of the Board such bills, promissory notes or similar or other forms of obligation as the Bank may require as evidence of and security for all sums borrower hereunder,  
and each document executed as aforesaid shall be valid and binding upon the Board according to its tenor and the Bank shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this resolution.
3. All sums borrower pursuant to paragraph 1 hereof or so much thereof as from time to time remains unpaid shall bear interest at rates per annum as mutually agreed between the Board and the Bank from time to time.
4. As security for repayment of money borrowed pursuant to paragraph 1 hereof, the Board hereby charges to and in favor of the Bank all the revenues of whatever nature and kind by such security documentation as the Bank may require in respect to the foregoing charge. The said charge shall be collateral to the obligation of the Board to repay with agreed interest on all sums borrowed from the Bank. The Bank shall not be bound to recover any such requisitions or other monies before being entitled to repayment from the Board.

5. The Bank shall be furnished with a certified copy of this resolution and a list of the Officers together with specimens of their signatures, and this resolution and the said list shall be binding on the Board until notice to the contrary or of any changes therein shall be given to the Manager of the Bank.

**CERTIFICATE**

*By signing below, our officers certify for the Board that:*

- *There are no provisions in our incorporating documents or by-laws which impair in any way the powers of our trustees or officers to borrow money or grant security.*
- *Our trustees have full power to pass this Resolution and to bind the Board in all respects*
- *The above resolution was properly passed by the Board of Trustees in compliance with all applicable legislation and continues in effect.*

WE HEREBY CERTIFY that the foregoing resolution was duly passed by the Board of Trustees of the Board at a duly and regularly constituted meeting thereof held on the 10<sup>th</sup> day of September, 2018 at which a quorum was present and that the said resolution is in full force and effect.

WITNESS our hands and the seal of the Board this 10<sup>th</sup> day of September, 2018.

\_\_\_\_\_  
CHAIR

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SECRETARY TREASURER

GREATER ST. ALBERT CATHOLIC SCHOOLS  
 BOARD COMMITTEE REPRESENTATIVES  
 2018-2019



Committees	Representative(s)	Alternate
ACSTA	René Tremblay	Joan Crockett
ASBA Zone 2/3	Joe Becigneul	Noreen Radford
ASBA Second Language Caucus	René Tremblay	Greg Schell
ATA Liaison	Noreen Radford Cathy Proulx	Greg Schell
Ad hoc Communications Committee	René Tremblay	
Audit Committee	Greg Schell Serena Shaw René Tremblay	Joe Becigneul
Awards Selection Committee	Greg Schell Cathy Proulx Serena Shaw	René Tremblay
Board Planning Session Committee	Greg Schell René Tremblay Cathy Proulx	Joan Crockett
Business Liaison		
a) St. Albert	Joan Crockett	Joe Becigneul
b) Morinville	Noreen Radford	René Tremblay
c) Legal	Cathy Proulx	
Capital Committee	Serena Shaw Greg Schell (reporter)	Joe Becigneul

Education Foundation	Joe Becigneul	
First Nations, Métis and Inuit Leadership Committee	Joan Crockett René Tremblay Serena Shaw	
Grievance Committee	Committee of the Whole	
Laura Bird Memorial Selection Committee	Cathy Proulx Joan Crockett Joe Becigneul	
Negotiations:		
a) Support Staff	Cathy Proulx Greg Schell	Serena Shaw
b) ATA	Noreen Radford Joan Crockett	Cathy Proulx
Policy Advisory Committee	Greg Schell Noreen Radford	Serena Shaw
Rural Caucus of Alberta School Boards	Cathy Proulx	René Tremblay
Teacher Employee Bargaining Association	Noreen Radford	

# DISCLOSURE FORM FOR TRUSTEES

## 2018-2019



**1. Disclosure of Trustee Information:**

Legal Name	Employer	Nature of Organization's Business

**2. Disclosure of Trustee's Spouse or Adult Interdependent Partner and Children (of any age) Information:**

Legal Name	Relationship	Employer	Nature of Organization's Business
<b>A.</b>			
<b>B.</b>			
<b>C.</b>			
<b>D.</b>			

*(If required, additional information can be put on the back of the sheet)*

**3. Disclosure of Personal Pecuniary Interest (Corporate, Partnerships, Firms, Government, and Person's):**

Name of Organization Entity

**4. Disclosure of Pecuniary Interest of Children (under 18 only) and any other Person Named in Section 2:**

Name of Corporation	Partnerships	Firms	Government	Person's
<b>A.</b>				
<b>B.</b>				
<b>C.</b>				
<b>D.</b>				

Upon election, trustees are required, in accordance with the *School Act*, Section 81, to file a "Disclosure of Information" statement with the board's secretary identifying the names and employment of each trustee and trustee's immediate family and the names of corporations, partnerships, individuals in which the trustee, trustee's spouse or adult interdependent partner, or children under 18 years of age have a pecuniary interest. In accordance with section 83 of the *School Act*, if a trustee has a pecuniary interest related to a matter before the Board, the trustee must abstain from voting on any question relating to the matter. Information on this form is collected in accordance with section 33 and protected in accordance with section 29 of the *Freedom of Information and Protection of Privacy Act*.

\_\_\_\_\_   
 *Trustee Signature*

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 *Date*