



Greater St. Albert Catholic Schools

Trustee Becigneul Expense Summary

2018-2019 School Year

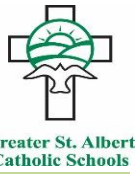


FTE: 1.0

Type	Description	Current Budget	Quarter 1 Expenses	Variance to Budget
Remuneration				
	Trustees Honorarium	\$17,400	\$4,106	13,294
	Per Diem (Trustee Budget)	\$3,150	\$240	2,910
Remuneration Total		\$20,550	\$4,346	16,204
Benefits				
	Life, AD&D, Ext Health, Dental, CPP, EI	\$8,699	\$1,437	7,262
Benefits Total		\$8,699	\$1,437	7,262
Allowances				
	General Expenses	\$0	\$0	0
	Position - N/A	\$0	\$0	0
Allowances Total		\$0	\$0	0
Expenses				
	Cell Phone Costs	\$0	\$0	0
	Dues, Fees, Memberships	\$2,895	\$747	2,148
	Meals And Hospitality	\$170	\$88	82
	Supplies/Other	\$580	\$580	(1)
	Travel to/from Board Meetings	\$250	\$0	250
	Travel (Trustee Budget)	\$1,750	\$322	1,428
	Budget Transfer Between Trustees	\$0	-	-
	Flexible Funds	\$2,005	-	-
Expenses Total		\$7,650	\$1,737	5,912

Trustee Budget Totals	\$36,899	\$7,520	\$29,378
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Per Diems Charged to General Trustee Budget	\$300
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Trustee: **Becigneul, Joe** Total Reimbursement: **\$588.60**

Dates Covered by Claim: From: **Sep 12, 18**

To: **Oct 20, 18**

Spg: 04

Date	Event Description	Category	Location	Account to Charge:					GST included in Other	Details of Other
				General or Trustee	No. of Hours	Mileage (in km)	Parking	Other		
Sep 12, 18	Vital Grandin School Council	School Council	Vital Grandin School	Trustee	1					
Sep 18, 18	Neil M. Ross School Council	School Council	Neil M. Ross School	Trustee	2					
Sep 20, 18	Bertha Kennedy School Council	School Council	Bertha Kennedy School	Trustee	2					
Sep 28, 18	ASBA Zone 2/3	ASBA Zone	St. Anthony Centre	General	6	40.0				
Oct 03, 18	Vital Grandin School Council	School Council	Vital Grandin School	Trustee	1					
Oct 16, 18	Neil M. Ross School Council	School Council	Neil M. Ross School	Trustee	1					
Oct 18, 18	Bertha Kennedy School Council	School Council	Bertha Kennedy School	Trustee	1					
Oct 19, 18	ASBA Zone 2/3	ASBA Zone	St. Anthony Centre	General	4	40.0	\$7.00			
TOTALS	Number of Events: 8				18	80.0	\$7.00	\$0.00	\$0.00	

Note: All mileage, regardless if designated as general or trustee for per diem purposes, is charged to the trustee budget.

Note: The amount of taxable mileage to be included on your T4 from this claim is \$0.00

Comments / Explanation:

Trustee Expense Calculation	General Account	Trustee Account	Total Reimbursement to Trustee
Number of Hours charged	10	8	
Per Diem Claim Amount: \$30 each hr.	\$300.00	\$240.00	\$540.00
Non-Taxable Mileage in KM	n/a	80.0	
Non-Taxable Mileage at \$0.52 / KM	n/a	\$41.60	\$41.60
Taxable Mileage in KM	n/a	0.0	
Taxable Mileage at \$0.52 / KM	n/a	\$0.00	\$0.00
Parking	n/a	\$7.00	\$7.00
Other	\$0.00	\$0.00	\$0.00
Total Expenses	\$300.00	\$288.60	\$588.60

I certify that this claim is correct

"submitted electronically via Trustee email"

Trustee Signature

"reviewed by Vice-Chair & authorized by email"

Board Chair/Vice-Chair Authorization for General Account Expenses

DLI - authorized for payment & posting

Secretary Treasurer's Signature

Finance Dept Only		AP Processing		Vendor ID#: EM14092	
TR- 01192		General Acct:	Amount w/gst	GST in amt	
		Other	\$0.00	\$0.00	
		Other			
Payroll Processing		Trustee Acct:			
Per Diem: G	1-463-07-01-00-000-08 10 hrs. x \$30/hr. \$300.00	Non-Taxable Mileage	1-462-07-01-04-000-08 \$41.60	\$1.98	
Per Diem: T	1-463-07-01-04-000-08 8 hrs. x \$30/hr. \$240.00	Taxable Mileage	1-462-07-01-04-003-08 \$0.00	\$0.00	
		Parking	1-462-07-01-04-000-08 \$7.00	\$0.33	
		Other		\$0.00	
PAYROLL Total	\$540.00	Other			
		AP Total	\$48.60	\$2.31	

Quarter	Trustee	Category	Month	Description	Amount
Q1	Trustee Becigneul	Dues,Fees, Memberships	Nov 18	ALBERTA SCHOOL BOARDS	\$747.40
				Total Dues, Fees, Memberships	\$747.40
Q1	Trustee Becigneul	Meals And Hospitality	Nov 18	BECIGNEUL, JOSEPH	\$88.00
				Total Meals and Hospitality	\$88.00
Q1	Trustee Becigneul	Supplies/Other	Nov 18	JB PAYPAL *ALBERTACATH	\$580.00
				Total Supplies/Other	\$580.00
Q1	Trustee Becigneul	Travel (Trustee Budget)	Oct 18	BECIGNEUL, JOSEPH	\$47.03
Q1	Trustee Becigneul	Travel (Trustee Budget)	Nov 18	BECIGNEUL, JOSEPH	\$84.77
Q1	Trustee Becigneul	Travel (Trustee Budget)	Nov 18	PG WESTIN (WESTIN: NOVEMBER 2018 ASBA/AC	\$190.11
				Total Travel (Trustee Budget)	\$321.91