



Greater St. Albert Catholic Schools Trustee Tremblay Expense Summary 2018-2019 School Year



FTE: 1.0

Type	Description	Current Budget	Quarter 1 Expenses	Variance to Budget
Remuneration				
	Trustees Honorarium	\$16,066	\$4,016	12,050
	Per Diem (Trustee Budget)	\$3,150	\$1,290	1,860
Remuneration Total		\$19,216	\$5,306	13,910
Benefits				
	Life, AD&D, Ext Health, Dental, CPP, EI	\$8,033	\$1,517	6,516
Benefits Total		\$8,033	\$1,517	6,516
Allowances				
	General Expenses	\$0	\$0	0
	Position Expenses - Vice Chair	\$0	\$0	0
Allowances Total		\$0	\$0	0
Expenses				
	Cell Phone Costs	\$0	\$0	0
	Dues, Fees, Memberships	\$2,894	\$1,500	1,394
	Meals And Hospitality	\$0	\$0	0
	Supplies/Other	\$0	\$0	0
	Travel to/from Board Meetings	\$500	\$5	495
	Travel (Trustee Budget)	\$1,750	\$343	1,407
	Budget Transfer Between Trustees	\$0	-	-
	Flexible Funds	\$1,995	-	-
Expenses Total		\$7,139	\$1,848	5,291

Trustee Budget Totals **\$34,388** **\$8,671** **\$25,717**

Per Diems Charged to General Trustee Budget **\$450**



Trustee: **Tremblay, René** **Total Reimbursement \$517.44**

Dates Covered by Claim: From: **Sep 23, 18**

To: **Oct 19, 18**

Spg: 08

Date	Event Description	Category	Location	Account to Charge:				GST		
				General	No. of	Mileage	Parking	Other	included in	Details of Other
Sep 28, 18	First Nation, Metis, Inuit Leadership Committee	Committee Meeting	St. Albert	General	3	10.0				
Sep 29, 18	Regimental Ball - St. Albert Victims Services	Other	St. Albert	Trustee				\$150.00	tickets 2@ \$75 ea - paid by cheque	
Oct 09, 18	GH Primeau parent council	School Council	Morinville	Trustee	3	42.0				
Oct 12, 18	First Nation, Metis, Inuit leadership committee	Committee Meeting	St. Albert	General	3	10.0				
Oct 19, 18	Audit Committee Meeting	Committee Meeting	St. Albert	General	2	10.0				
TOTALS						11	72.0	\$0.00	\$150.00	\$0.00

Note: All mileage, regardless if designated as general or trustee for per diem purposes, is charged to the trustee budget.

Note: The amount of taxable mileage to be included on your T4 from this claim is \$0.00

Comments / Explanation:

Trustee Expense Calculation	General Account	Trustee Account	Total Reimbursement to Trustee
Number of Hours charged	8	3	
Per Diem Claim Amount: \$30 each hr.	\$240.00	\$90.00	\$330.00
Non-Taxable Mileage in KM	n/a	72.0	
Non-Taxable Mileage at \$0.52 / KM	n/a	\$37.44	\$37.44
Taxable Mileage in KM	n/a	0.0	
Taxable Mileage at \$0.52 / KM	n/a	\$0.00	\$0.00
Parking	n/a	\$0.00	\$0.00
Other	\$0.00	\$150.00	\$150.00
Total Expenses	\$240.00	\$277.44	\$517.44

I certify that this claim is correct

"submitted electronically via Trustee email"

Trustee Signature

"reviewed by Chair & authorized by email"

Board Chair/Vice-Chair Authorization for General Account Expenses

[Signature] - authorized for payment & posting

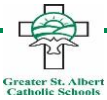
Secretary Treasurer's Signature

Finance Dept Only				AP Processing		Vendor ID#: EM14019	
TR- 01191				General Acct:	Amount w/gst	GST in amt	
				Other	\$0.00	\$0.00	
				Other			
Payroll Processing				Trustee Acct:			
Per Diem: G	1-463-07-01-00-000-08	8 hrs. x \$30/hr.	\$240.00	Non-Taxable Mileage	1-462-07-01-08-000-08	\$37.44	\$1.78
Per Diem: T	1-463-07-01-08-000-08	3 hrs. x \$30/hr.	\$90.00	Taxable Mileage	1-462-07-01-08-003-08	\$0.00	\$0.00
				Parking	1-462-07-01-08-000-08	\$0.00	\$0.00
				Other	1-552-07-01-08-000-08	\$150.00	\$0.00
				Other			
PAYROLL Total				\$330.00	AP Total	\$187.44	\$1.78

Trustee Expense Claim Form for 2018-2019

v.2.0

TR- 01194



Trustee: Tremblay, René **Total Reimbursement \$1,535.84**

Dates Covered by Claim: From: Oct 20, 18

To: Nov 21, 18

Spg: 08

Date	Event Description	Category	Location	Account to Charge:			GST			
				General	No. of	Mileage	Parking	Other	included in	Details of Other
Nov 05, 18	Special Board Meeting - Expulsion	Board Meeting	St. Albert	General	2	10.0				
Nov 05, 18	Long Service Awards Committee	Committee Meeting	St. Albert	General	1	10.0				
Nov 06, 18	MCHS Awards	School Events	Morinville	Trustee	3	42.0				
Nov 07, 18	Notre Dame Parent Council	School Council	Morinville	Trustee	2	42.0				
Nov 13, 18	GHP Parent Council	School Council	Morinville	Trustee	3	42.0				
Nov 16, 18	ACSTA Directors Meeting	Regional Meeting	Edmonton	General	4	24.0				
Nov 16, 18	ASCTA AGM	School Boards Meeting	Edmonton	Trustee	3					
Nov 17, 18	ACSTA AGM	School Boards Meeting	Edmonton	Trustee	9					
Nov 18, 18	ACSTA AGM	School Boards Meeting	Edmonton	Trustee	3	24.0				
Nov 18, 18	ASBA FGM	School Boards Meeting	Edmonton	Trustee	2	24.0				
Nov 19, 18	ASBA FGM	School Boards Meeting	Edmonton	Trustee	8					
Nov 20, 18	ASBA FGM	School Boards Meeting	Edmonton	Trustee	7	24.0				
TOTALS					Number of Events: 12					
						47	242.0	\$0.00	\$0.00	\$0.00

Note: All mileage, regardless if designated as general or trustee for per diem purposes, is charged to the trustee budget.

Note: The amount of taxable mileage to be included on your T4 from this claim is \$5.20

Comments / Explanation:

Trustee Expense Calculation	General Account	Trustee Account	Total Reimbursement to Trustee
Number of Hours charged	7	40	
Per Diem Claim Amount: \$30 each hr.	\$210.00	\$1,200.00	\$1,410.00
Non-Taxable Mileage in KM	n/a	232.0	
Non-Taxable Mileage at \$0.52 / KM	n/a	\$120.64	\$120.64
Taxable Mileage in KM	n/a	10.0	
Taxable Mileage at \$0.52 / KM	n/a	\$5.20	\$5.20
Parking	n/a	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total Expenses	\$210.00	\$1,325.84	\$1,535.84

I certify that this claim is correct

"submitted electronically via Trustee email"

Trustee Signature

"reviewed by Chair & authorized by email"

Board Chair/Vice-Chair Authorization for General Account Expenses

Secretary - authorized for payment & posting

Secretary Treasurer's Signature

Finance Dept Only		AP Processing		Vendor ID#: EM14019	
TR- 01194		General Acct:	Amount w/gst	GST in amt	
		Other	\$0.00	\$0.00	
		Other			
Payroll Processing		Trustee Acct:			
Per Diem: G	1-463-07-01-00-000-08 7 hrs. x \$30/hr. \$210.00	Non-Taxable Mileage	1-462-07-01-08-000-08 \$120.64	\$5.74	
		Taxable Mileage	1-462-07-01-08-003-08 \$5.20	\$0.25	
Per Diem: T	1-463-07-01-08-000-08 40 hrs. x \$30/hr. \$1,200.00	Parking	1-462-07-01-08-000-08 \$0.00	\$0.00	
		Other	\$0.00	\$0.00	
		Other			
PAYROLL Total	\$1,410.00	AP Total	\$125.84	\$5.99	

Quarter	Trustee	Category	Month	Description	Amount
Q1	Trustee Tremblay	Dues,Fees, Memberships	Oct 18	TREMBLAY, RENE	\$150.00
Q1	Trustee Tremblay	Dues,Fees, Memberships	Oct 18	RT PAYPAL *ALBERTACATH	\$528.32
Q1	Trustee Tremblay	Dues,Fees, Memberships	Nov 18	ALBERTA SCHOOL BOARDS	\$787.40
Q1	Trustee Tremblay	Dues,Fees, Memberships	Nov 18	AB CATHOLIC SCHOOL TRUSTEES	\$34.00
Total Dues, Fees, Memberships					\$1,499.72
Q1	Trustee Tremblay	Travel to/from Board Meetings	Nov 18	TREMBLAY, RENE	\$5.03
Total Travel to/from Board Meetings					\$5.03
Q1	Trustee Tremblay	Travel (Trustee Budget)	Oct 18	TREMBLAY, RENE	\$36.23
Q1	Trustee Tremblay	Travel (Trustee Budget)	Nov 18	TREMBLAY, RENE	\$116.74
Q1	Trustee Tremblay	Travel (Trustee Budget)	Nov 18	PG WESTIN (WESTIN: NOVEMBER 2018 ASBA/AC	\$190.11
Total Travel (Trustee Budget)					\$343.08