



Greater St. Albert Catholic Schools

Trustee Schell Expense Summary

2018-2019 School Year



FTE: 1.0

Type	Description	Current Budget	Quarter 1 Expenses	Quarter 2 Expenses	Quarter 3 Expenses	Year To Date Expenses	Variance to Budget
Remuneration							
	Trustees Honorarium	\$13,825	\$3,456	\$3,456	\$3,456	\$10,368	3,457
	Per Diem (Trustee Budget)	\$3,150	\$450	\$1,350	\$0	\$1,800	1,350
Remuneration Total		\$16,975	\$3,906	\$4,806	\$3,456	\$12,168	4,807
Benefits							
	Life, AD&D, Ext Health, Dental, CPP, EI	\$6,913	\$1,394	\$1,420	\$1,363	\$4,177	2,736
Benefits Total		\$6,913	\$1,394	\$1,420	\$1,363	\$4,177	2,736
Allowances							
	General Expenses	\$0	\$0	\$0	\$0	\$0	0
	Position - N/A	\$0	\$0	\$0	\$0	\$0	0
Allowances Total		\$0	\$0	\$0	\$0	\$0	0
Expenses							
	Cell Phone Costs	\$0	\$0	\$0	\$0	\$0	0
	Dues, Fees, Memberships	\$2,895	\$1,382	\$1,274	\$0	\$2,656	239
	Meals And Hospitality	\$65	\$0	\$0	\$65	\$65	0
	Supplies/Other	\$0	\$0	\$0	\$0	\$0	0
	Travel to/from Board Meetings	\$250	\$0	\$0	\$147	\$147	103
	Travel (Trustee Budget)	\$1,750	\$563	\$518	\$52	\$1,133	617
	Budget Transfer Between Trustees	\$0	-	-	-	-	-
	Flexible Funds	\$1,835	-	-	-	-	-
Expenses Total		\$6,795	\$1,945	\$1,792	\$264	\$4,001	2,794
Trustee Budget Totals		\$30,683	\$7,245	\$8,018	\$5,083	\$20,346	\$10,337
Per Diems Charged to General Trustee Budget			\$0	\$420	\$960	\$1,380	



Trustee: **Schell, Greg** Total Reimbursement: **\$1,014.08**

Dates Covered by Claim: From: **Jan 01, 19** To: **Feb 28, 19**

Spg: 02

Date	Event Description	Category	Location	Account to Charge:				GST	
				General	No. of	Mileage	Parking	Other	included in
Jan 09, 19	School Council - EMP	School Council	St. Albert	Trustee	2	9.0			
Jan 16, 19	School Council - JIN	School Council	St. Albert	Trustee	2	18.0			
Jan 17, 19	Board Planning Committee Meeting	Committee Meeting	St. Albert	General	2	7.0			
Jan 22, 19	GrACE Workshop - St. Anthony Centre	Committee Meeting	Edmonton	General	4	10.0			
Jan 22, 19	Trevor Horne, MLA - DO	Government Meeting	St. Albert	General	2	7.0			
Jan 29, 19	Meeting - Town of Morinville- DO	Municipal Councils	St. Albert	General	2	7.0			
Feb 04, 19	Policy Advisory Committee - DO	Committee Meeting	St. Albert	General	2	7.0			
Feb 04, 19	Glen Van Dijken, MLA - DO	Government Meeting	DO	General	2				
Feb 08, 19	ATA Partners Lunch	Other	Edmonton	General	2				Chateau Lacombe
Feb 12, 19	Meeting- Town of Legal - DO	Municipal Councils	St. Albert	General	3	7.0			
Feb 20, 19	School Council - JIN	School Council	St. Albert	Trustee	2	18.0			
Feb 25, 19	ATA Dinner	Other	St. Albert	General	2				
Feb 26, 19	Meeting - Jeff Wedman - DO	Government Meeting	DO	General	3	7.0			
Feb 28, 19	Marie Renaud, MLA - DO	Government Meeting	DO	General	2	7.0			
TOTALS	Number of Events: 14				32	104.0	\$0.00	\$0.00	\$0.00

Note: All mileage, regardless if designated as general or trustee for per diem purposes, is charged to the trustee budget.

Note: The amount of taxable mileage to be included on your T4 from this claim is \$0.00

Comments / Explanation:

Trustee Expense Calculation	General Account	Trustee Account	Total Reimbursement to Trustee
Number of Hours charged	26	6	
Per Diem Claim Amount: \$30 each hr.	\$780.00	\$180.00	\$960.00
Non-Taxable Mileage in KM	n/a	104.0	
Non-Taxable Mileage at \$0.52 / KM	n/a	\$54.08	\$54.08
Taxable Mileage in KM	n/a	0.0	
Taxable Mileage at \$0.52 / KM	n/a	\$0.00	\$0.00
Parking	n/a	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total Expenses	\$780.00	\$234.08	\$1,014.08

I certify that this claim is correct

"submitted electronically via Trustee email"

Trustee Signature

"reviewed by Chair & authorized by email"

Board Chair/Vice-Chair Authorization for General Account Expenses

DLJ - authorized for payment & posting

Secretary Treasurer's Signature

Finance Dept Only		AP Processing		Vendor ID#: EM14173	
TR- 01227		General Acct:		Amount w/gst GST in amt	
		Other		\$0.00	\$0.00
		Other			
Payroll Processing		Trustee Acct:			
Per Diem: G	1-463-07-01-00-000-08 26 hrs. x \$30/hr. \$780.00	Non-Taxable Mileage	1-462-07-01-02-000-08	\$54.08	\$2.58
Per Diem: T	1-463-07-01-02-000-08 6 hrs. x \$30/hr. \$180.00	Taxable Mileage	1-462-07-01-02-003-08	\$0.00	\$0.00
		Parking	1-462-07-01-02-000-08	\$0.00	\$0.00
		Other		\$0.00	\$0.00
PAYROLL Total	\$960.00	Other			
		AP Total		\$54.08	\$2.58

Quarter	Trustee	Category	Month	Description	Amount
Q3	Trustee Schell	Meals And Hospitality	43616	ASBA ZONE 2/3	\$65.00
Q3				Total Meals and Hospitality	\$65.00
Q3	Trustee Schell	Travel to/from Board Meetings	43616	DS CHATEAU LACOMBE HOTEL	\$146.83
Q3				Total Travel to/from Board Meetings	\$146.83
Q3	Trustee Schell	Travel (Trustee Budget)	43616	SCHELL, GREGORY	\$52.33
Q3				Total Travel (Trustee Budget)	\$52.33