



Greater St. Albert Catholic Schools Trustee Tremblay Expense Summary 2018-2019 School Year



FTE: 1.0

Type	Description	Current Budget	Quarter 1 Expenses	Quarter 2 Expenses	Quarter 3 Expenses	Year To Date Expenses	Variance to Budget
Remuneration							
	Trustees Honorarium	\$16,066	\$4,016	\$4,016	\$4,016	\$12,048	4,018
	Per Diem (Trustee Budget)	\$3,150	\$1,290	\$240	\$300	\$1,830	1,320
Remuneration Total		\$19,216	\$5,306	\$4,256	\$4,316	\$13,878	5,338
Benefits							
	Life, AD&D, Ext Health, Dental, CPP, EI	\$8,033	\$1,517	\$1,378	\$1,439	\$4,334	3,699
Benefits Total		\$8,033	\$1,517	\$1,378	\$1,439	\$4,334	3,699
Allowances							
	General Expenses	\$0	\$0	\$0	\$0	\$0	0
	Position Expenses - Vice Chair	\$0	\$0	\$0	\$0	\$0	0
Allowances Total		\$0	\$0	\$0	\$0	\$0	0
Expenses							
	Cell Phone Costs	\$0	\$0	\$0	\$0	\$0	0
	Dues, Fees, Memberships	\$2,894	\$1,500	\$1,274	\$0	\$2,774	120
	Meals And Hospitality	\$45	\$0	\$0	\$44	\$44	1
	Supplies/Other	\$0	\$0	\$0	\$0	\$0	0
	Travel to/from Board Meetings	\$500	\$5	\$0	\$147	\$152	348
	Travel (Trustee Budget)	\$1,750	\$343	\$618	\$163	\$1,124	626
	Budget Transfer Between Trustees	\$0	-	-	-	-	-
	Flexible Funds	\$1,950	-	-	-	-	-
Expenses Total		\$7,139	\$1,848	\$1,892	\$354	\$4,094	3,045
Trustee Budget Totals		\$34,388	\$8,671	\$7,526	\$6,109	\$22,306	\$12,082
Per Diems Charged to General Trustee Budget			\$450	\$390	\$1,140	\$1,980	



Trustee: **Tremblay, René** **Total Reimbursement \$452.56**

Dates Covered by Claim: From: **Mar 19, 19**

To: **May 15, 19**

Spg: 08

Date	Event Description	Category	Location	Account to Charge:				GST	
				General	No. of	Mileage	Parking	Other	included in
Apr 05, 19	Board Planning retreat	Board Planning	Edmonton	Trustee	0	40.0			
Apr 18, 19	ACSTA Conference call meeting	Committee Meeting	St. Albert	General	2	0.0			
Apr 29, 19	ACSTA meeting	Committee Meeting	Edmonton	General	2	38.0			
May 01, 19	Notre Dame Parent Council	School Council	Morinville	Trustee	2	42.0			
May 02, 19	Annual Joint Use Meetng	Government Meeting	St. Albert	General	3	16.0			
May 14, 19	GH Primeau parent council	School Council	Morinville	Trustee	3	42.0			
TOTALS					12	178.0	\$0.00	\$0.00	\$0.00

Note: All mileage, regardless if designated as general or trustee for per diem purposes, is charged to the trustee budget.

Note: The amount of taxable mileage to be included on your T4 from this claim is \$0.00

Comments / Explanation:

Trustee Expense Calculation	General Account	Trustee Account	Total Reimbursement to Trustee
Number of Hours charged	7	5	
Per Diem Claim Amount: \$30 each hr.	\$210.00	\$150.00	\$360.00
Non-Taxable Mileage in KM	n/a	178.0	
Non-Taxable Mileage at \$0.52 / KM	n/a	\$92.56	\$92.56
Taxable Mileage in KM	n/a	0.0	
Taxable Mileage at \$0.52 / KM	n/a	\$0.00	\$0.00
Parking	n/a	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total Expenses	\$210.00	\$242.56	\$452.56

I certify that this claim is correct

"submitted electronically via Trustee email"

Trustee Signature

"reviewed by Chair & authorized by email"

Board Chair/Vice-Chair Authorization for General Account Expenses

DLS - authorized for payment & posting

Secretary Treasurer's Signature

Finance Dept Only		AP Processing		Vendor ID#: EM14019	
TR- 01230		General Acct:		Amount w/gst	GST in amt
		Other		\$0.00	\$0.00
		Other			
Payroll Processing		Trustee Acct:			
Per Diem: G	1-463-07-01-00-000-08 7 hrs. x \$30/hr. \$210.00	Non-Taxable Mileage	1-462-07-01-08-000-08	\$92.56	\$4.41
Per Diem: T	1-463-07-01-08-000-08 5 hrs. x \$30/hr. \$150.00	Taxable Mileage	1-462-07-01-08-003-08	\$0.00	\$0.00
		Parking	1-462-07-01-08-000-08	\$0.00	\$0.00
		Other		\$0.00	\$0.00
PAYROLL Total	\$360.00	Other			
		AP Total		\$92.56	\$4.41



Trustee: Tremblay, René **Total Reimbursement \$1,211.60**

Dates Covered by Claim: From: May 16, 19 To: Jun 15, 19

Spg: 08

Date	Event Description	Category	Location	Account to Charge:				GST		
				General	No. of	Mileage	Parking	Other	included in	Details of Other
May 30, 19	CCSTA conference	Conventions	Canmore, AB	Trustee	2	415.0				
May 31, 19	CCSTA conference	Conventions	Canmore, AB	Trustee	8	0.0				
Jun 01, 19	CCSTA conference	Conventions	Canmore, AB	Trustee	6	0.0				
Jun 02, 19	ASBA SGM	ASBA Provincial	Red Deer, AB	Trustee	2	240.0				
Jul 03, 19	ASBA SGM	ASBA Provincial	Red Deer, AB	Trustee	8	175.0				
TOTALS										
Number of Events: 5						26	830.0	\$0.00	\$0.00	\$0.00

Note: All mileage, regardless if designated as general or trustee for per diem purposes, is charged to the trustee budget.

Note: The amount of taxable mileage to be included on your T4 from this claim is \$0.00

Comments / Explanation:

Trustee Expense Calculation	General Account	Trustee Account	Total Reimbursement to Trustee
Number of Hours charged	0	26	
Per Diem Claim Amount: \$30 each hr.	\$0.00	\$780.00	\$780.00
Non-Taxable Mileage in KM	n/a	830.0	
Non-Taxable Mileage at \$0.52 / KM	n/a	\$431.60	\$431.60
Taxable Mileage in KM	n/a	0.0	
Taxable Mileage at \$0.52 / KM	n/a	\$0.00	\$0.00
Parking	n/a	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total Expenses	\$0.00	\$1,211.60	\$1,211.60

I certify that this claim is correct

"submitted electronically via Trustee email"

Trustee Signature

Trustee Account ONLY - Authorization Not Required

Board Chair/Vice-Chair Authorization for General Account Expenses

[Signature] - authorized for payment & posting

Secretary Treasurer's Signature

Finance Dept Only		AP Processing		Vendor ID#: EM14019	
TR- 01234		General Acct:		Amount w/gst	GST in amt
		Other		\$0.00	\$0.00
		Other			
Payroll Processing		Trustee Acct:			
Per Diem: G	1-463-07-01-00-000-08	0 hrs. x \$30/hr.	\$0.00	Non-Taxable Mileage	1-462-07-01-08-000-08 \$431.60 \$20.55
Per Diem: T	1-463-07-01-08-000-08	26 hrs. x \$30/hr.	\$780.00	Taxable Mileage	1-462-07-01-08-003-08 \$0.00 \$0.00
				Parking	1-462-07-01-08-000-08 \$0.00 \$0.00
				Other	\$0.00 \$0.00
PAYROLL Total		\$780.00		Other	
				AP Total	\$431.60 \$20.55

Quarter	Trustee	Category	Month	Description	Amount
Q3	Trustee Tremblay	Meals And Hospitality	43616	RT ORIGINAL JOE'S ST. ALBERT	\$44.14
Q3				Total Meals and Hospitality	\$44.14
Q3	Trustee Tremblay	Travel to/from Board Meetings	43616	DS CHATEAU LACOMBE HOTEL	\$146.83
Q3				Total Travel to/from Board Meetings	\$146.83
Q3	Trustee Tremblay	Travel (Trustee Budget)	43555	TREMBLAY, RENE	\$73.46
Q3	Trustee Tremblay	Travel (Trustee Budget)	43616	TREMBLAY, RENE	\$89.56
Q3				Total Travel (Trustee Budget)	\$163.02