

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF GREATER ST. ALBERT ROMAN
CATHOLIC SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, SEPTEMBER 29, 2014, 6:30 P.M.
District Office, 6 St. Vital Avenue
St. Albert, AB**

MEMBERS PRESENT Trustees Caron, Crockett, Kaup, McEvoy, Proulx, Radford, and Shaw

ADMINISTRATION PRESENT

D. Keohane, superintendent, S. McGuinness, assistant superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

CALL TO ORDER Trustee Radford called the meeting to order at 6:30 p.m.

OPENING PRAYER Trustee Radford offered the opening prayer and provided some opening remarks for consideration.

IN CAMERA

28/15 Trustee Shaw: **THAT** the Board of Trustees move In Camera at 6:33 p.m.

CARRIED (5/5)

Trustee Proulx joined the meeting at 6:36 p.m.

Trustee Caron joined the meeting at 6:37 p.m.

OUT OF CAMERA

29/15 Trustee Crockett: **THAT** the Board of Trustees move Out of Camera at 7:28 p.m.

CARRIED (7/7)

APPROVAL OF AGENDA

30/15 Trustee McEvoy: **THAT** the Board of Trustees approve the agenda as presented.

CARRIED (7/7)

PRESENTATION DELEGATION

Grant Thornton Audit Strategy Presentation

The Grant Thornton audit team, consisting of Patti Walsh and Meghan DeRoo McConnan reviewed the approach to the audit, including process details, timelines for completing the audit, both on and off site, and the final review with Trustees and management, prior to issuing their audit opinion. As an auditing standards requirement, the team requested that Trustees contact them directly, should they have any information or knowledge of fraudulent behavior.

31/15 Trustee McEvoy: **THAT** the Board of Trustees receives the Report to the Board of Trustees – Initial Communication on Audit Planning and that the report remains confidential.

CARRIED (7/7)

APPROVAL OF MINUTES

32/15 **Trustee Proulx:** **THAT** the Board of Trustees approve the minutes of the Organizational Meeting held on September 8, 2014 as circulated.

CARRIED (7/7)

33/15 **Trustee Shaw:** **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on September 8, 2014 as circulated.

CARRIED (7/7)

34/15 **Trustee Caron:** **THAT** the Board of Trustees approve the summary of the Board Advocacy Committee meeting held on September 22, 2014 as amended, to include Trustee Crockett’s verbal report on Unsung Heroes.

CARRIED (7/7)

COMMITTEE AND EVENT REPORTS

Trustee Crockett shared a written report on her attendance at the St. Albert Chamber recent meeting and Trustee McEvoy provided a written report on her attendance at the Alberta Catholic School Trustees` Association meeting.

35/15 **Trustee Kaup:** **THAT** the Board of Trustees approve the external committee report summaries from meetings attended by Trustee Crockett on September 10, 2014 and Trustee McEvoy on September 19, 2014, as circulated.

CARRIED (7/7)

GOOD NEWS

Trustee Radford shared the Good News report and also highlighted the parents in our community who were recognized at the Unsung Heroes recent event.

Trustee McEvoy, shared accolades from Denise Clark, Catholic Women’s League (CWL) President at Holy Family, who thanked GSACRD for the invitation to the Trustee Breakfast kick-off of the 150th anniversary on September 19, 2014, which was a fabulous event.

Trustee Crockett commented on the fabulous legacy left on YouTube by Father Mike Mireau, former chaplain for Edmonton Catholic Schools, who recently died and was fondly known as “Father Catfish”.

Trustee Caron provided feedback on the Trustee Breakfast and the importance of sharing the 150 events planned throughout the 2014-15 year.

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

CONSENT ITEMS

There were no consent items.

ACTION ITEMS

Board Honorariums

Secretary-treasurer Schlag presented and reviewed the proposed honorarium rates and details highlighting amendments.

36/15

Trustee Crockett: THAT the Board of Trustees approve the 2014-15 Annual Honorarium Rates, effective September 1, 2014, for Trustees in the following positions: \$13,416 (Chair), \$12,296 (Vice-Chair), \$11,212 (Trustees), with amounts pro-rated as of the Organizational Meeting, held September 8, 2014.

CARRIED (5 in favor, 2 opposed-Caron, McEvoy)

Board Allowances

Secretary-treasurer Schlag presented the updated allowances and schedules for consideration in the coming year.

37/15

Trustee Kaup: THAT the Board of Trustees approve the 2014-15 Annual Expense Rate Schedule, effective September 1, 2014, for Trustees as follows:

Non-Accountable Expense Allowance – All Trustees:
\$1,800/year (\$150/month);

Position Allowance – Chair: \$900/year (\$75/month);

Position Allowance – Vice-Chair: \$360/year (\$30/month);

with amounts pro-rated as of the Organizational Meeting, held September 8, 2014.

CARRIED (6 in favor, 1 opposed, Caron)

Board Policy 7

Secretary-treasurer Schlag reviewed the proposed changes to Board Policy 7 as a result of the meeting schedule approved at the Organizational Meeting and the changes to the annual allowances and honorariums.

The intent of the new and/or revised portions of section 11 of Board Policy 7 were reviewed in detail and further clarification was provided and potential amendments were discussed and agreed upon.

38/15

Trustee Proulx: THAT the Board of Trustees approve changes to Board Policy 7 with two (2) amendments as discussed (1. section 11.1: improving clarity of references to the meetings included with the annual honorarium; 2. add in a section to 11.3.2 for in-region travel); with all changes effective September 1, 2014, since no changes were approved in the 2013-14 school year from February 10, 2014 onward..

CARRIED (6 in favor, 1 opposed, Caron)

Communication Plan Highlights 2014-2015

Communications manager, Carol Bruineman shared the Communication Plan highlights for the coming school year and the significance of the 150th anniversary celebrations to the District and its communication plans for 2014-2015.

39/15

Trustee McEvoy: THAT the Board of Trustees approve the 2014-15 Communications Plan and the posting of the Communications Plan Highlights on the district website.

CARRIED (7/7)

NEW BUSINESS

Annual Reciprocal Use Meeting Date

Secretary-treasurer Schlag shared the proposed meeting date of Thursday, May 7, 2015 to meet jointly with St. Albert Public Schools, the Francophone Board, and the City of St. Albert at the annual meeting.

Legal School Communications

Trustee Proulx provided some context for her request to the Board for communication for Legal School that would address how Catholic Separate status and related programming applies to all community students.

Trustee Proulx presented the motion as follows:

THAT the Board of Trustees direct the Superintendent to provide a summary for public distribution that describes Legal School's programming as a Catholic Separate School and how the programming applies to all community students.

During discussion, **a friendly amendment was offered by Trustee Caron to include Morinville schools in addition to Legal, which was accepted by Trustee Proulx.** The motion was revised accordingly.

40/15

Trustee Proulx: **THAT** the Board of Trustees direct the Superintendent to provide a summary for public distribution that describes Legal and Morinville schools' programming within a Catholic Separate District and how the programming applies to all community students.

CARRIED (7/7)

INFORMATION ITEMS

Report from the Chair

There was no report from the Chair.

Report from the Superintendent

Superintendent Keohane provided an update on the planned fall Community Conversation date as December 3, 2014 and that it is proposed to be held at St. Albert Catholic High School.

Assistant Superintendent McGuinness shared the field trip status report which details upcoming planned out-of-province field trips.

41/15

Trustee Shaw: **THAT** the Board of Trustees receive the superintendent's report as information.

CARRIED (7/7)

BOARD COMMITMENTS

42/15

Trustee Kaup: **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

CARRIED (7/7)

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

There were no questions.

TRUSTEE REQUEST FOR INFORMATION

Trustee McEvoy requested an update on the St. Albert Catholic High School modernization project. Trustee Crockett requested an update on Long Service Award recognition. Trustee Radford requested an update on the new Student Learning Assessments (SLA).

MEETING EXTENSION

43/15

Trustee Proulx: **THAT** the Board of Trustees extend the meeting to 10:30 pm.

CARRIED (6 in favor, 1 opposed, Caron)

IN CAMERA

44/15

Trustee McEvoy: **THAT** the Board of Trustees
move In Camera at 9:38 p.m.

CARRIED (7/7)

OUT OF CAMERA

45/15

Trustee Proulx: **THAT** the Board of Trustees move
Out of Camera at 10:34 p.m.

CARRIED (7/7)

CLOSING PRAYER

Trustee Caron offered the closing prayer.

ADJOURNMENT

46/15

Trustee Kaup: **THAT** the Board of Trustees adjourn
the regular meeting at 10:35 p.m.

CARRIED (7/7)

Secretary Treasurer

Chair