

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF GREATER ST. ALBERT ROMAN
CATHOLIC SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, February 9, 2015, 6:30 P.M.
District Office, 6 St. Vital Avenue
St. Albert, AB**

MEMBERS PRESENT Trustees Caron, Crockett, Kaup, McEvoy, Proulx, Radford,
and Shaw

ADMINISTRATION PRESENT
D. Keohane, superintendent, D. Quick, assistant
superintendent, D. Schlag, secretary-treasurer

ADMINISTRATION ABSENT
S. McGuinness, assistant superintendent

CALL TO ORDER **Trustee Radford** called the meeting to order at 6:30 p.m.

OPENING PRAYER **Trustee McEvoy** offered the opening prayer.

IN CAMERA

142/15 **Trustee Crockett:** **THAT** the Board of Trustees move In
Camera at 6: 37 p.m.

CARRIED (6/6)

Trustee Caron joined the meeting at 6:38 p.m.

OUT OF CAMERA

143/15 **Trustee Proulx:** **THAT** the Board of Trustees move
Out of Camera at 7:28 p.m.

CARRIED (7/7)

APPROVAL OF AGENDA

144/15 **Trustee Caron:** **THAT** the Board of Trustees approve
the agenda as amended with the addition of 13.1 Election
Costs.

CARRIED (7/7)

APPROVAL OF MINUTES

145/15 **Trustee Kaup:** **THAT** the Board of Trustees approve
the minutes of the regular meeting of the Board held on
January 26, 2015 as circulated.

CARRIED (7/7)

146/15 **Trustee Shaw:** **THAT** the Board of Trustees approve
the summary of the Board Advocacy Committee meeting held
on February 2, 2015 as circulated (attached).

CARRIED (7/7)

COMMITTEE AND EVENT REPORTS

147/15 **Trustee Shaw:** **THAT** the Board of Trustees approve

the summary report from the Alberta School Boards Association Zone 2/3 meeting presented at the Board Advocacy Committee meeting held on February 2, 2015 (attached).

CARRIED (7/7)

148/15

Trustee Kaup: **THAT** the Board of Trustees approve the summary report from the Alberta Catholic Trustees Association meeting presented at the Board Advocacy Committee meeting held on February 2, 2015 (attached).

CARRIED (7/7)

149/15

Trustee Crockett: **THAT** the Board of Trustees approve the summary report from the 150th Anniversary Committee presented at the Board Advocacy Committee meeting held on February 2, 2015 (attached).

CARRIED (7/7)

PRESENTATION DELEGATION

Healthy School Communities Award champions Cathy Traynor and Dolores Andressen shared the fabulous news that the District was honored recently with provincial recognition as “School District Champions” for leading the way in implementing comprehensive school health programs in district schools. The framework was presented that contributed to this recognition and the success at Bertha Kennedy School that is now being implemented in ten other District schools. The delegation left a handout for the Board (attached).

GOOD NEWS

Trustee Radford shared the Good News report and Trustee Caron provided an update from the Capital sub-committee highlighting the good news that the SACHS modernization is progressing with the full scope as requested in the Capital Plan. He thanked administration for their work in advocating for the full scope and the support from the provincial government.

Trustee Shaw shared highlights of the Altar Servers’ Trip to Canmore, AB, and added that this was an excellent connection between home, school, and parish for all involved.

QUESTIONS FROM THE PUBLIC

Carryl Bennett-Brown inquired about the link between Occupational Health & Safety and the Healthy Schools Initiative. Superintendent Keohane responded that the two areas were separate and distinct.

CONSENT ITEMS

Review of Board Policy 13 – Appeals and Hearings Regarding Student Matters.

Superintendent Keohane shared with Trustees the need to provide programming to students in the event they may not meet the criteria for re-enrollment as a result of expulsion. To address the situation section 5 and 6 were recommended in the backgrounder as follows:

5. Where an expelled student is to be re-enrolled, the designated Assistant Superintendent shall set such conditions as are deemed

reasonable respecting the re-enrollment of the student. For example, the student may be directed to counselling programs, risk assessment, etc. If additional information on the student is required for that student to be re-enrolled in a District program, such condition(s) will be stated in the letter to the parent and the student (if 16 years of age or older), and a required date for the completion of such conditions will be included in that correspondence.

6. The term of an expulsion must be for eleven (11) school days or more, up to the end of that school year. The District reserves the right to direct and re-enroll a student, who has been expelled, to another school within the District, in the following school year, based upon program reasons, or the safety and security of other students.

150/15 **Trustee Shaw:** **THAT** the Board of Trustees approve the review of Board Policy 13 – Appeals and Hearings Regarding Student Matters with the items 5 and 6 added, as worded within the background information.
CARRIED (7/7)

ACTION ITEMS

2015-16 Instructional Calendar Revision

151/15 **Trustee Proulx:** **THAT** the Board of Trustees approve the revised 2015-2016 Instructional Calendar, dated February 9, 2015, as presented today (attached).
CARRIED (7/7)

École Georges H. Primeau IMR Tender Response Approval

152/15 **Trustee Kaup:** **THAT** the Board of Trustees approve the responses submitted for options 2 and 3 on the Georges H. Primeau Middle School roof replacement project as follows: Knight’s Roofing Ltd. as the successful bidder on Option 2 and Christensen & McLean Roofing Co. as the successful bidder on Option 3.
CARRIED (7/7)

NEW BUSINESS

Election Costs

Trustees discussed the need for convenient access to polling stations for all eligible electors of the jurisdiction. They agreed that options should be explored to provide opportunity for electors outside of municipal limits with all local authorities in which the District shares boundaries. The only local authority that the District does not currently contract with for election service is Sturgeon County.

153/15 **Trustee Caron:** **THAT** the Board of Trustees direct administration to explore the possibility and potential cost of contracting with Sturgeon County for the 2017 Municipal Election and onward.
CARRIED (7/7)

INFORMATION ITEMS

Report from the Chair

No report at this time.

Report from the Superintendent

Secretary-treasurer Schlag shared a response to the request for information made by Trustee Proulx at the January 26, 2015 meeting on "recorded vote" highlighting the process and policies that guide District practice.

Superintendent Keohane confirmed the Board's submission on the feedback to the provincial regulations review was sent to Alberta Education.

Assistant Superintendent Quick provided a Faith and Spiritual Initiatives update highlighting:

- o Retreats for staff and students are being implemented in schools; this is in alignment with the goals in the 3-Year Education plan,
- o The District commitment to raise \$200,000 over the next few years to support Canadian Development and Peace.
- o The relationships with Parish Priests that are strengthening in all school communities.

Assistant Superintendent Quick presented an updated staffing report, comparing Feb 1, 2015 FTE's to those at Sept 30, 2014.

Secretary-treasurer Schlag presented reports on the current position and projects planned for operations and maintenance as well as those scheduled for infrastructure maintenance and renewal projects in the District.

154/15 **Trustee Proulx:** **THAT** the Board of Trustees receive the superintendent's report as information. **CARRIED (7/7)**

BOARD COMMITMENTS

155/15 **Trustee McEvoy:** **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting. **CARRIED (7/7)**

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

There were no questions.

TRUSTEE REQUEST FOR INFORMATION

There were no requests.

MOTION TO EXTEND THE MEETING

156/15 **Trustee McEvoy:** **THAT** the Board of Trustees extend the regular meeting until 9:45 p.m. **CARRIED (6 in favor, 1 opposed)**

IN CAMERA

157/15 **Trustee Proulx:** **THAT** the Board of Trustees move In Camera at 9:29 p.m. **CARRIED (7/7)**

OUT OF CAMERA

158/15 **Trustee Kaup:** **THAT** the Board of Trustees move Out of Camera at 9:40 p.m.

CARRIED (7/7)

CLOSING PRAYER **Trustee McEvoy** offered the closing prayer.

ADJOURNMENT

159/15 **Trustee Shaw:** **THAT** the Board of Trustees adjourn
the regular meeting at 9:41 p.m.

CARRIED (7/7)

Secretary Treasurer

Chair



Greater St. Albert Roman Catholic Separate School District No. 734

Committee Report Summary

Board Advocacy Committee Meeting Date: February 2, 2015

Submitted by Trustee: Serena Shaw

Committee/Event Name: ASBA Zone 2/3

Committee/Event Meeting Date & Time: January 23, 2015

Summary of Agenda Items:

- The new versions of the School Regulations that are required to support the Education Act, when proclaimed, were reviewed by ASBA Consultant, Jim Gibbons, who pointed out changes to the Transportation Reg. (removal of walk limit of 2.4 km) and introduction of School Fees Reg (addition of ‘consultation process’)
- G-Tec - (Governance through Engagement Collaboration) was reviewed
- C2 Committees update was provided
- Director’s Report was focused on budget; gathering input, making budget assumptions, and finally presenting @ SGM
- Presentation by “Respect Group” board members Sheldon Kennedy and Wayne McNeil highlighting their desire to share the program they developed with all who work with children in an attempt to teach “healthy boundaries” and “respectful behaviors” to adults who may not have had specific training.
- An Edmonton Catholic Schools’ parent presented to the zone on the harmfulness of WiFi
- Alberta Education is currently looking for FNMI students for the Minister’s Student Advisory Council; Current focus on Curriculum redesign, review of Three Year Education Plans and Annual Education Results Reports (AERR’s)
- Trustee Development Session on “Brain Development”, including the role of stress on the brain

Highlights of Items Relevant to GSACRD:

- The “Respect Group” has received funding to offer a pilot program to School Boards, as requested.
- Direction in Administrative Procedures is considered in the same category as “Policy”

Other Highlights:

- Will discuss with Trustees at meeting



Greater St. Albert Roman Catholic Separate School District No. 734

Committee Report Summary

Board Advocacy Committee Meeting Date: February 2nd, 2015

Submitted by Trustee: Trustee McEvoy

Committee/Event Name: ACSTA Directors' Meeting at Royal Executive Inn, Leduc

Committee Meeting Date & Time: January 30, 2015. 10 a.m. to 4 p.m.

Summary of Agenda Items:

Mission Statement

Governance Commitment

Director Commitment

General Executive Limitation

This was the consent agenda and it passed.

Highlights of Items Relevant to GSACRD:

Tony spoke about the Education Regulations. All Catholic Boards received the ACSTA position. It was forwarded to all trustees and we spoke about it at the last board meeting. He spoke to it further, but no changes are being made and all boards supported the ACSTA analysis and recommendations, which are being forwarded to the government. The consultations close on January 31st 2015.

Codes of Conduct; This item appeared on the agenda in light of Bill 10. Kevin Feehan suggested that all Catholic Boards should address this regarding students and staff. All Catholic School Boards should have consistent, albeit not identical, Codes of Conduct. Question: would it be good to have ACSTA develop the principles Of a Code of Conduct, a type of template that all Catholic School Boards would have in common? Suggestion: Perhaps every Board should send their codes to ACSTA For examination so that ACSTA could come up with some basic and common principles, at the same time, respecting the autonomy of all boards. For example, similar language but not the same for all boards. An email will be sent out explaining this approach.

There is a real interest in creating legislation that is enabling rather than restricting. Bishop Henry spoke about the Religious Ed. Curriculum Rewrite. He is very happy with

The content and is looking forward to its roll out in September 2015.

The President's Report is attached (Confidential for Trustees Only) The CCSSA
President's Report is attached (Confidential for Trustees Only)

The ACSTA AGM 2014 received excellent evaluation reports.

A Round Table discussion was held on the Vision statement. Every table submitted suggestions, which will be compiled and sent around for board discussions. It is a work in progress. The Round Table also discussed Advocacy Challenges and Opportunities. These suggestions will also be compiled and will be up for further discussion.

The Spring Conference in Cold Lake has been cancelled due to lack of registrations.

Spice and Blueprint Retreats were recommended to all trustees who can attend.

Acceptance of North West Territories Catholic Schools into ACSTA membership. The Motion was on the floor for discussion, which on the whole was positive and the motion Was passed.

Discussion about bylaws, which were last rewritten sixteen years ago. The Governance Committee, along with Kevin, will revise the bylaws and then they will go out to all Boards For further comment and/or revision before finalizing.

There will also be an in-camera report available for the February Board meeting.



External Committee Report Summary

For Presentation at Regular Board Meeting: Monday, February 2, 2015

Submitted by Trustee: Serena Shaw

Committee Name: 150th Anniversary, Update on Gala Event, June 13, 2015:

- Event Purpose.
 - o Gala event will take place on Saturday, June 13, 2015 in the evening as at the finale celebration. It will be held on Mission Hill and there is a sub-committee established to look after all aspects of this event. Cocktails begin at 6 p.m., dinner at 7 p.m.
 - o Target audiences include GSACRD alumni, community members, suppliers to GSACRD, dignitaries and advocates of Catholic education.
 - o The event supports the Legacy component of the 150th celebrations; the Foundation will be hosting a silent/live auction to raise funds supporting their mandate to build better futures. (*150th Anniversary objectives and planning guidelines established by the committee on the reverse*).

- Ticket Sales.
 - o The price of the ticket was set to achieve cost-recovery on the event when all tables are sold. Any variance on the expenses will be managed by the District.
 - o To date, 11 out of 36 tables have been reserved; individual tickets went on sale today.
 - o The proceeds raised from the silent and live auction will be held in trust for the Education Foundation.

- Site Logistics
 - o The event will be held outdoors in a 40 by 140 tent at the base of Mission Hill.
 - o VIP parking will be available at the NABI, Ecole Father Jan and Little White School/Tennis club sites. The parking is limited so overflow parking will be handled by the District parking lot and St. Albert Parish parking lot. A shuttle service will be provided for those parking at the top of the hill.
 - o The tent will have 36 tables (seating 288 people); 3 host bars, an area for the “Art in Progress” display and a dedicated area for the silent auction display. Historical information will be integrated into the silent auction displays for people to enjoy while they are bidding.

- Agenda
 - o Greetings from dignitaries, Board Chair, Superintendent and Historian.
 - o Musical interludes will include student performances.
 - o Sean McGuinness will MC introductions of dignitaries and Danny Hooper.

150 Years of Catholic Education

Committee Members:

Joan Crockett, Dave Caron, Serena Shaw, David Keohane, Deb Schlag, Lydia Yeomans, Louis Kloster, Carol Bruineman

Background: On September 19th Greater St. Albert Catholic Schools will celebrate the milestone of education and the opening of the first school house in the community. A legacy of teaching began in the district when the Sisters of Charity (founded by Ste. Marguerite d'Youville in 1737 and more commonly known as the Grey Nuns) arrived in St. Albert from Lac Ste. Anne in 1863. Construction of a small convent that served as schoolhouse and hospital when needed was completed in 1864 on the site which is now known as the Little White School House.

To mark this important historic occasion the following are key objectives outlined by the committee to guide the celebrations for the 2014-2015 school year.

1. To recognize and celebrate the significance of September 19, 1864 to Greater St. Albert Schools and the community of St. Albert and the province of Alberta.
2. Provide opportunities to engage students, staff and the broader community on the historical significance of education and more specifically Catholic Education in St. Albert.
3. Establish and create awareness of the GSACRD Foundation as a means of continuing the legacy of Catholic Education in the region.

For the purposes of planning, GSACRD established a 150th anniversary committee to focus the planning on three key areas of celebration including:

- Advertising/promotion of the historic milestone,
- Host events to provide opportunities for GSACRD families and the public a venue to celebrate and
- Creating a legacy piece that would see the historical significance of Catholic Education continue for future years.