

2021-2022



Greater St. Albert  
Catholic Schools

*Greater St. Albert Catholic Schools*

*Full Day Kindergarten Fee*

*Commitment Form*

Please complete this fee commitment form in full along with the student registration form. Payment information must be completed on page 2 for registration to be considered complete. Please return the fee commitment form to the school.

**The fee commitment form will be forwarded by the school to:**  
Division Office, Finance Department, 6 St. Vital Avenue, St. Albert, AB T8N 1K2

*All registrations will be processed through the schools and all fees will be processed at Division Office.*

**PLEASE NOTE:**

Kindergarten registration for Greater St. Albert Catholic Schools will be accepted at each school on a first come, first serve basis. You are encouraged to get your registration in as soon as possible, as space may be limited by school capacity.

|   |                |
|---|----------------|
| Date:   |                |
| Last Name:                                      | First Name:    |
| Address:  | Postal Code:   |
| Full Name of Parent/Guardian (completing form): |                |
| Daytime Phone:                                  | Evening Phone: |
| E-Mail:   |                |
| School Attending in 2021-2022:                  |                |

**Total Program Fees: \$3,250/year**

**\*\*\*Please include the following with this fee commitment form:\*\*\***

- **Initial non-refundable program fee of \$325**
  - Due on date of registration – payable by cash or cheque (this represents the monthly fee for September) Cheque is payable to Greater St. Albert Catholic Schools (please attach) and should be dated current.
- **Payment information for balance of fees: \$2,925**
  - Please indicate your choice on page 2

**SCHOOL USE ONLY:**

- Registration form on file at the school
- Copy of Birth Certificate of child
- Registration fee (cash or cheque) attached

## Payment Due Upon Registration

A \$325 non-refundable deposit (cash or cheque only please) MUST accompany this fee commitment form.

Please also select one of the following for the October 2021 - June 2022 payments of \$2,925:

- Online Payments - Online payment options (Visa, MC and eCheck) will be available at <https://gsacrd.schoolcashonline.com/> **AFTER September 1, 2021.**
- Full payment of the balance (\$2,925) OR
  - Installments – once you choose this option there will be a drop down box available for you to choose the number of installments that best suit your family (maximum of 9 in September; number of installments available decreases AFTER September 30, 2021).
- Cheque(s) attached – dated the 1<sup>st</sup> of the month as per the payment schedule below: **(Please make cheques payable to Greater St. Albert Catholic Schools) A \$25 service charge will be levied for any returned cheques and this method of payment will no longer be accepted.**
- Debit Card Transactions - Greater St. Albert Catholic Schools finance department will accept debit card transactions, however, because this method of payment requires a personal identification number (PIN) persons interested in this method of payment would be required to come to the Division Office each month for processing. **(Payment is due the 1st of every month)**
- Cash Transactions - Cash transactions may be processed in person at the Division Office. (Please do not send cash with your child) **(Payment is due the 1st of every month)**

### Payment Schedule:

- 9 payments of \$325 – October 1, 2021 to June 1, 2022
- 8 payments of \$365.63 - October 1, 2021 to May 1, 2022 (final payment is \$365.59)
- 7 payments of \$417.86 - October 1, 2021 to April 1, 2022 (final payment is \$417.84)
- 6 payments of \$487.50 - October 1, 2021 to March 1, 2022
- 5 payments of \$585 - October 1, 2021 to February 1, 2022
- 4 Payments of \$731.25 – October 1, 2021 to January 1, 2022
- 3 payments of \$975 - October 1, 2021 to December 1, 2022
- 2 payments of \$1,462.50 - October 1, 2021 and November 1, 2022
- 1 payment of \$2,925 dated October 1, 2021.

\*If the school does not offer the program, a full refund would be provided. The reimbursement would be made by a cheque (if paid by cash/cheque) or credit card.

**\*\* Payments MUST be registered online or received as Postdated Cheques by September 30, 2021, at the LATEST\*\***

### I understand:

- The guidelines set out on this fee commitment form.
- A transportation application, if required, must be completed in addition to the school registration form.

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Information on this form is collected under Section 33 in the Freedom of Information and Protection of Privacy Act.

**Faith in Our Students**

Passion • Relationships • Commitment • Hope • Innovation • Excellence