

STUDENT SAFETY

Background

The Division recognizes that it has a responsibility to provide for the safety of its students. Every reasonable effort will be made to provide students with a safe learning environment.

Procedures

1. Principals are responsible for:
 - 1.1 Providing information to staff on the common-law doctrine of in loco parentis, which requires that employees act as a reasonable and prudent parent would in similar circumstances.
 - 1.2 Making the link for *School Physical Activity Health and Education Resource for Safety* website readily available. (<https://myspheres.ca/en/>)
 - 1.3 Requiring appropriate and adequate supervision at all school-sponsored activities.
 - 1.3.1 Ensuring that all supervisors are wearing vests to increase student safety through visibility during outdoor school supervision periods and events. Supervision vests are recommended for indoor supervision and field trips.
 - 1.4 Providing the opportunity for staff to take certified first aid and cardiopulmonary resuscitation courses.
 - 1.6 Ensuring that all external doors are locked during school hours, unless properly supervised (ie: during recess periods). Taking into consideration the daily operations of a school, doors can be unlocked when properly supervised (recess or other events under supervision).
2. Teachers are responsible for:
 - 2.1 Becoming familiar with [School Physical Activity Health and Education Resource for Safety](#) website.
 - 2.2 Taking into consideration the safety guidelines for the teaching and supervision of various sporting or physical education activities as described in the *School Physical Activity Health and Education Resource for Safety website* when planning such activities.
 - 2.3 Planning activities that are suitable to the age, mental and physical condition of the participants.

- 2.4 Planning teaching and coaching students in a progressive fashion to perform the activity properly.
 - 2.5 Checking the adequacy of the equipment and the suitability of its arrangement.
 - 2.6 Providing proper supervision for the activity and the inherent risk involved.
 - 2.7 Obtaining the approval of the Principal for school-sponsored events that take place outside of the school.
 - 2.8 Following safety practices identified in various Programs of Studies, as prescribed by Alberta Education.
 - 2.9 Wearing a supervision vest during outdoor supervision. Supervision vests are recommended for indoor supervision and field trips to increase student safety through visibility.
3. The supervisor of operations is responsible for the inspection, on a regular basis, of all physical activity facilities, including playing surfaces, playgrounds and major equipment.
 4. The link to the *School Physical Activity Health and Education Resource for Safety* website should be readily available to staff. (<https://myspheres.ca/en/>)
 5. Principals shall advise staff:
 - 5.1 To take into consideration such factors as the number of students being supervised, the age, maturity, level of skill and knowledge, and behavioral propensities of the student, the nature of the activity, the type of the activity and weather conditions when planning for or teaching or coaching students in physical activities.
 6. Teachers should:
 - 6.1 Regularly inspect equipment used at the school for sporting and physical activities.
 - 6.2 Obtain approval from the Principal for sporting and physical activities that take place at venues other than the school site.
 7. All staff should become familiar with the following administrative procedures which address student safety in the following areas:

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| AP 132 | Inclement Weather |
| AP 531 | Traffic and Parking Control |
| AP 533 | Hazardous Materials Management |
| AP 350 | Student Discipline Framework |
| AP 354 | Suspension and Expulsion of Students |
| AP 352 | Student Dress Code |

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| AP 355 | Use of Alcohol, Cannabis or Restricted and Illicit Drugs |
| AP 313 | Student Health Services |
| AP 215 | Off-Campus Education |
| AP 530 | Building and Grounds Maintenance |
| AP 535 | Community Use of Facilities/Joint Use |
| AP 311 | Crisis Response and Safety Plan |
| AP 312 | Evacuation Drills |
| AP 131 | Emergency Closure of Facilities |
| AP 540 | Student Transportation Services |
| AP 543 | Transportation of Students/Private Vehicles |
| AP 260 | Field Trips and Excursions |

Reference: Section 11, *Education Act*