

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
HELD ON MONDAY, NOVEMBER 26, 2012, 6:00 P.M.
DISTRICT OFFICE
6 St. Vital Avenue, St. Albert, AB**

MEMBERS PRESENT Trustees Caron, Crockett, Hansen, McEvoy, Proulx, Radford, and Turnbull

ADMINISTRATION PRESENT

D. Keohane, superintendent, S. Bayus, deputy superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

CALL TO ORDER Trustee McEvoy called the meeting to order at 6:05 p.m.

OPENING PRAYER Trustee Crockett offered the opening prayer.

IN CAMERA

117/13 **Trustee Turnbull:** THAT the Board of Trustees move the meeting In Camera at 6:06 p.m.

CARRIED

Trustee Proulx arrived at 6:16 p.m.
Trustee Caron arrived at 6:16 p.m.

OUT OF CAMERA

118/13 **Trustee Turnbull:** THAT the Board of Trustees move the meeting Out of Camera at 7:03 p.m.

CARRIED

APPROVAL OF AGENDA

119/13 **Trustee Radford:** THAT the Board of Trustees approve the agenda with the following amendment:

- Item 10.5 deferred to Item 16 In-Camera for legal considerations

CARRIED

APPROVAL OF MINUTES

120/13 **Trustee Turnbull:** THAT the Board of Trustees approve the minutes of the regular meeting of the Board held on November 5, 2012 as circulated.

CARRIED

121/13 **Trustee Proulx:** THAT the Board of Trustees approve the minutes of the regular meeting of the Board held on November 19, 2012 as circulated.

CARRIED

GOOD NEWS

Trustee McEvoy shared the good news report highlighting Elizabeth Anderson, a teacher at Vital Grandin School being one of 3 choir leaders in the province to receive an Alberta Choral Federation Award and the fact that all GSACRD schools participated in the Support for Habitat's 200th build

by wearing their P.J.'s to school on November 14th, 2012 to raise funds. Trustee Turnbull mentioned that GSACRD won first place for their float for the Morinville Christmas parade. Trustee Radford thanked Superintendent David Keohane for attending the Eucharist celebration in Morinville. Trustee Crockett praised the latest Parish Bulletin and how it informs people about our District who might not have children in our schools.

QUESTIONS FROM THE PUBLIC

There were no questions.

ACTION ITEMS

Audited Financial Statements and Unaudited Schedules to the Financial Statements

122/13

Trustee Radford: THAT the Board of Trustees approve for release the Audited Financial Statements and Notes for the year ending August 31, 2012 with operating revenues of \$72,332,083 and operating expenditures of \$72,177,455, resulting in an operating surplus of \$154,628.

AND

THAT the Board of Trustees receive the Unaudited Schedules to the Financial Statements for the year ending August 31, 2012 as information.

CARRIED

Fall Budget Update

123/13

Trustee Turnbull: THAT the Board of Trustees receive the Fall 2012 Budget Update to the 2012-2013 Budget reflecting a DEFICIENCY of Revenue over Expenses in the amount of (\$118,327), as information.

2012-2015 Three-Year Education Plan

124/13

Trustee Proulx: THAT the Board of Trustees approve the 2012-2015 Three-Year Education Plan for submission to Alberta Education.

2011-2012 Annual Education Results Report

125/13

Trustee Crockett: THAT the Board of Trustees approve the 2011-2012 Annual Education Results Report for submission to Alberta Education.

NEW BUSINESS

There was no new business.

INFORMATION ITEMS

Report From The Chair

Trustee McEvoy updated the Board on correspondence from FMC Law in regard to their impending expansion. In addition Trustee McEvoy mentioned attending Theology on Tap on November 15, 2012 and the ASBA Legal Conference in Calgary that took place on November 6-7, 2012.

Report From the Superintendent

As a response to Trustee Request for Information from the October 29th meeting where Trustee Crockett inquired about an update on the iLearn and St. Gabriel High School programs, Assistant Superintendent, David Quick provided the second part of his report on iLearn.

Deputy Superintendent Bayus presented a Class Size Report, a Field Trip Activity Report, and a Draft version of the Administrative Procedure on Employee Code of Conduct that will be sent to the Policy Advisory Committee.

126/13

Trustee Proulx: THAT the Board of Trustees receive the superintendent’s report as information.

CARRIED

MEETING EXTENSION

127/13

Trustee Turnbull: THAT the Board of Trustees extend the meeting by 30 minutes to 9:30 pm.

CARRIED

TRUSTEE COMMITTEE REPORTS

A written report was shared by Trustee Crockett from the Community Advisory Committee meeting that she attended on November 15, 2012 where she highlighted Inspector Murray’s request for information on student safety or security concerns.

BOARD COMMITMENTS

128/13

Trustee Turnbull: THAT the Board of Trustees approve the board commitments as presented and updated at this meeting.

CARRIED

QUESTIONS FROM PUBLIC & MEDIA CLARIFICATION

There were no questions.

TRUSTEE REQUEST FOR INFORMATION

Trustee Radford inquired about the manner in which staff are made aware of information in Policy & Administrative Procedures as this seemed to be of concern in the Wrongful Dismissal session that she recently attended. A verbal response was provided by Administration.

Trustee Hansen requested an update on the progress of the Botanical Arts Academy. A response will be provided at the December 3, 2012 meeting.

IN CAMERA

129/13

Trustee Proulx: THAT the Board of Trustees move the meeting In Camera at 9:15 p.m.

CARRIED

OUT OF CAMERA

130/13

Trustee Turnbull: THAT the Board of Trustees move the meeting Out of Camera at 9:29 p.m.

CARRIED

ACTION ITEM DEFERRED

131/13

Trustee Turnbull: THAT the Board of Trustees,
WHEREAS:

- A. The *St. Albert and Sturgeon Valley School Districts Establishment Act*, S.A. 2012, c. S-1.5, by section 6, established The Greater St. Albert Roman Catholic Separate School District No. 734, effective July 1, 2012;
AND
- B. The *School Act*, R.S.A. 2000, c. S-3, as amended, provides in section 171 that a board of a separate school district may, pursuant to a resolution, certify to the Minister under seal that Division 4 of Part 6 of the *School Act* does not apply to it.

THEREFORE BE IT RESOLVED that Division 4 of Part 6 of the *School Act* does not apply to this Board.

CARRIED

CLOSING PRAYER

Trustee Proulx offered the closing prayer.

ADJOURNMENT

132/13

Trustee Crockett: THAT the Board of Trustees adjourn the regular meeting at 9:30 p.m.

CARRIED

Secretary Treasurer

Chair