

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF GREATER ST. ALBERT  
ROMAN CATHOLIC SEPARATE SCHOOL DISTRICT NO. 734  
HELD ON MONDAY, DECEMBER 17, 2012, 7:00 P.M.  
DISTRICT OFFICE  
6 St. Vital Avenue, St. Albert, AB**

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**MEMBERS PRESENT** Trustees Caron, Crockett, Hansen, McEvoy, Proulx, Radford, and Turnbull

**ADMINISTRATION PRESENT**

D. Keohane, superintendent, S. Bayus, deputy superintendent, D. Quick, assistant superintendent, & D. Schlag, secretary-treasurer

**CALL TO ORDER** Trustee McEvoy called the meeting to order at 6:01 p.m.

**OPENING PRAYER** Trustee Crockett offered the opening prayer.

**IN CAMERA**

159/13 **Trustee Radford:** THAT the Board of Trustees move the meeting *In Camera* at 6:03 p.m.

**CARRIED**

**Trustee Proulx joined the meeting at 6:37 p.m.**

**OUT OF CAMERA**

160/13 **Trustee Caron:** THAT the Board of Trustees move the meeting *Out Of Camera* at 7:01 p.m.

**CARRIED**

**APPROVAL OF AGENDA**

161/13 **Trustee Crockett:** THAT the Board of Trustees approve the agenda as presented.

**CARRIED**

**APPROVAL OF MINUTES**

162/13 **Trustee Turnbull:** THAT the Board of Trustees approve the minutes of the regular meeting of the Board held on December 10, 2012 as circulated.

**CARRIED**

**GOOD NEWS**

Trustee McEvoy shared the Good News Report and superintendent Keohane shared a summary video prepared by Habitat for Humanity in recognition of the schools support in this Pajama Day Event. In addition, Trustee Turnbull commended MCHS on selling out all performance to their production of Footloose.

**QUESTIONS FROM THE PUBLIC**

There were no questions.

**ACTION ITEMS**

**ECS Transportation Fees**

Secretary-treasurer D. Schlag presented the option for the introduction of an ECS transportation fee in the district.

163/12

**Trustee Caron:** THAT the Board of Trustees approve the introduction of ECS transportation fees, using the same fee structure as the district's other transportation fees for grades 1-12, commencing with 2013-2014 school year.

**CARRIED**

**ASBA Strategic Plan Input**

Trustee Crockett facilitated a discussion to provide input from the board via a structured survey so as to provide input to the ASBA Board of Directors on their 2013-2016 Strategic Plan.

164/13

**Trustee Radford:** THAT the Board of Trustees review and complete the ASBA questionnaire on priorities for the ASBA 2013-2016 Strategic Plan and submit to ASBA prior to January 11, 2013.

**CARRIED**

**Area Trade Shows**

165/13

**Trustee Proulx:** THAT the Board of Trustees direct the Superintendent to arrange a booth in the trade show in St. Albert on April 5-7, 2013 and commit to share responsibility for staffing the booth according to a schedule which will be developed and presented for approval on or prior to March 18, 2013.

**CARRIED**

**(4 in favor, 3 opposed)**

166/13

**Trustee Proulx:** THAT the Board of Trustees direct the Superintendent to arrange a booth in the trade show in Morinville on April 19-21, 2013 and commit to share responsibility for staffing the booth according to a schedule which will be developed and presented for approval on or prior to March 18, 2013.

**CARRIED**

**INFORMATION ITEMS**

**Report From The Chair**

Trustee McEvoy shared the Christmas greetings received from community partners and organizations. She also shared the recognition received from the Royal Canadian Legion for supporting their publication. In addition, an update was provided from the recent meeting with Archbishop Richard Smith. Of note is their need for participation on a working committee on the Sacraments which superintendent D. Keohane has put his name forward to be considered.

**Report From the Superintendent**

Secretary-treasurer D. Schlag presented the quarterly financial update which indicates the district is on target based on the projected forecasts shared using the fall budget update. She also shared the School Fee Exemption Report which is consistent with previous years.

167/13

**Trustee Turnbull:** THAT the Board of Trustees receive the superintendent's report as information.

**CARRIED**

#### **TRUSTEE COMMITTEE REPORTS**

A verbal report was shared by Trustee McEvoy from the recent St. Albert Chamber Christmas celebration. Trustee Turnbull updated the board on the space considerations for Ecole Notre Dame Elementary when planning Christmas concerts due to the school population growth.

#### **TRUSTEE EVENT REPORTS**

Trustee Radford provided an update on her attendance at the Ordination of the new Bishop, Most Reverend Paul Terrio, in St. Paul and expressed thanks to district staff for arranging the transportation to this event.

#### **BOARD COMMITMENTS**

168/13

**Trustee Turnbull:** THAT the Board of Trustees approve the board commitments as presented and updated at this meeting.

**CARRIED**

#### **QUESTIONS FROM PUBLIC & MEDIA CLARIFICATION**

There were no questions.

#### **TRUSTEE REQUEST FOR INFORMATION**

There were no requests for information.

#### **IN CAMERA**

169/13

**Trustee Radford:** THAT the Board of Trustees move the meeting *In Camera* at 8:20 p.m.

**CARRIED**

#### **OUT OF CAMERA**

170/13

**Trustee Radford:** THAT the Board of Trustees move the meeting *Out of Camera* at 9:03 p.m.

**CARRIED**

#### **CLOSING PRAYER**

**Trustee Crockett** offered the closing prayer.

#### **ADJOURNMENT**

171/13

**Trustee Proulx:** THAT the Board of Trustees adjourn the regular meeting at 9:05 p.m.

**CARRIED**

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Secretary Treasurer

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Chair