

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF GREATER ST. ALBERT ROMAN  
CATHOLIC SEPARATE SCHOOL DISTRICT NO. 734  
HELD ON MONDAY, June 10, 2013, 6:00 P.M.  
DISTRICT Office, 6 St. Vital Avenue  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Caron, Crockett, Hansen, McEvoy, and Radford

**MEMBERS ABSENT** Trustee Proulx

**ADMINISTRATION PRESENT**

D. Keohane, superintendent, S. Bayus, deputy superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

**CALL TO ORDER** Trustee McEvoy called the meeting to order at 6:02 p.m.

**OPENING PRAYER** Trustee Hansen offered the opening prayer

**IN CAMERA**

362/13

**Trustee Radford:** THAT the Board of Trustees move In Camera at 6:03 p.m.

**CARRIED (5/5)**

**OUT OF CAMERA**

363 /13

**Trustee Radford:** THAT the Board of Trustees move Out of Camera at 7:00 p.m.

**CARRIED (5/5)**

**APPROVAL OF AGENDA**

364/13

**Trustee Crockett:** THAT the Board of Trustees approves the agenda with the addition of 10.3 CUPE MOA.

**CARRIED (5/5)**

**APPROVAL OF MINUTES**

365/13

**Trustee Caron:** THAT the Board of Trustees approve the minutes of the regular meeting of the Board held on May 27, 2013 as circulated.

**CARRIED (5/5)**

**GOOD NEWS**

Trustee McEvoy shared the good news report. Trustee Radford highlighted the success of the MCHS track & field team who finished in 6<sup>th</sup> place overall out of 50 teams at the provincial meet in Calgary. As well, Trustee Hansen congratulated all of the CAPPIE award winners from SACHS where they received five nominations and were presented with three awards in the creativity, lead actress and supporting actress categories.

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public, however, Sean Brown, ATA local representative introduced Carol Bennett-Brown who will be taking over his role in the coming school year.

**CONSENT ITEMS**

There were no consent items.

**ACTION ITEMS**

**Board Accountability and Transparency**

Secretary-treasurer, D. Schlag provided background on changes that would enhance the accountability and transparency for the board through revision to Policy 7. After discussion, Trustees agreed that Special Board Meetings and Annual School Review visits should be removed from work proposed to be covered by the general honorarium received by each Trustee and continue to be paid via Per Diem as attended. It was also decided that social events would only qualify for Per Diem payment to Trustees if they were approved as part of Board Commitments; a regular agenda item at each meeting. All other items remain as presented, including the introduction of monthly allowances instead of per item claims for supplies, services and mileage. Allowance amounts are to be outlined annually on an expense reimbursement schedule.

366/13

**Trustee Caron:** **THAT** the Board of Trustees approve the changes, as presented and subsequently amended, to Policy 7, effective Sept. 1, 2013.

**CARRIED (5/5)**

**Board Meeting Dates for September & October 2013 and Organizational Meeting**

Secretary-treasurer D. Schlag presented a schedule of dates for the board meetings prior to the election and a date for the organizational meeting of the board once a new board is elected.

367/13

**Trustee Crockett:** **THAT** the Board of Trustees approve three dates: September 9, 2013, September 30, 2013 and October 7, 2013, with the start time of 6:30 p.m. for any in-camera items and 7:30 p.m. for the public portion of the meetings, to be held at district office, as the only meetings prior to the organization meeting for 2013-14.

**CARRIED (3 in favor/2 opposed)**

368/13

**Trustee Caron:** **THAT** the Board of Trustees approve Monday, October 28, 2013 as the date to conduct the 2013-2014 organization meeting, where all elected Trustees will receive the Oath of Office and conduct the required business.

**CARRIED (5/5)**

**Ratification of CUPE-GSCSSD No. 734 Memorandum of Agreement (MOA)**

Secretary Treasurer Schlag provided highlights of Memorandum of Agreement (MOA) as follows:

- 4 year term, Sept 1, 2012 – August 31, 2016
- 0% salary increase, effective Sept 1, 2012 and one-time, off grid, lump sum payment of \$745 to each employee, prorated to their FTE (full-time is based on 30 or more hours per week)
  - 2% salary increase, effective Sept 1, 2013
  - 0% salary increase, effective Sept 1, 2014
  - 2% salary increase, effective Sept 1, 2015
- Casual rate - \$16.79 per hour, effective Sept. 1, 2013 – with an increase of 2% to \$17.13 per hour on Sept 1/15
- Effective Sept 1/12 – Laboratory Assistant classification is added to Pay Group III

- Agreement to a Commitment Letter stating the employer is willing to enter into discussions regarding salaries contingent upon government announcement of additional funding for school jurisdictions
- Approved Employee Lieu Banks will be automatically paid out on June 30 each year as opposed to being out only when requested. Directions will come from Payroll around lieu bank confirmations at the beginning of June.
- Other minor adjustments to correspondence placed on the personnel file

Secretary Treasurer Schlag noted the MOA was ratified by CUPE members at a June 4, 2013 meeting.

369/13

**Trustee Crockett:** **THAT** the Board of Trustees approve the Memorandum of Agreement of May 28, 2013 between Greater St. Albert Roman Catholic Separate School District No. 734 and The Canadian Union of Public Employees, Local No. 2550, with details listed above.

**CARRIED (5/5)**

#### **NEW BUSINESS**

There were no new business items.

#### **INFORMATION ITEMS**

##### **Report from the Chair**

Trustee McEvoy shared information on the process for submitting nominations for the upcoming Alberta School Boards Association Awards and the timelines, making it necessary for any nominations to be approved at the September 9<sup>th</sup>, 2013 regular meeting. In addition, information on the newly acclaimed as of June 1, 2013, Public Interest Disclosure (Whistleblower Protection) Act and accompanying Regulation was circulated as a follow up to the session she attended hosted by the provincial government.

##### **Report from the Superintendent**

Assistant superintendent Quick presented an update on the research completed to assess the interest in GSACRD schools supporting a Botanical Arts Program. This included survey results that showed interest in such a program, however, the majority surveyed did not support this type of programming at this time. Assistant superintendent Quick also provided an update on the faith and spiritual initiatives in the district recognizing the leadership of Religious Education Consultant, Louis Kloster, in furthering the faith goals of district staff and students.

Superintendent Keohane reported on the work being done with the district Code of Conduct to ensure it is aligned with provincial legislation and namely, the Public Interest Disclosure Act.

370/13

**Trustee Hansen:** **THAT** the Board of Trustees receive the superintendent's report as information.

**CARRIED (5/5)**

#### **TRUSTEE COMMITTEE REPORTS**

Trustee Crockett provided an update on the Alberta School Boards Association (ASBA) Spring General Meeting and shared the documents received from ASBA explaining the

changes to elementary-junior high provincial testing and high school credentials. Trustee Hansen thanked the GSACRD board for their participation at the recent ASBA annual general meeting.

**TRUSTEE EVENT REPORTS**

Trustee Radford provided a verbal report on her attendance at the recent Catholic Conference in Winnipeg.

**BOARD COMMITMENTS**

371/13

**Trustee Crockett:** **THAT** the Board of Trustees approve the board commitments as presented and updated at this meeting.

**CARRIED (5/5)**

**QUESTIONS FROM PUBLIC & MEDIA CLARIFICATION**

There were no questions from the public.

**TRUSTEE REQUEST FOR INFORMATION**

There was no request for information.

372/13

**Trustee Caron:** **THAT** the Board of Trustees extend the meeting until 9:30 p.m.

**CARRIED (5/5)**

**IN CAMERA**

373/13

**Trustee Caron:** **THAT** the Board of Trustees move the meeting In Camera at 9:00 p.m.

**CARRIED (5/5)**

**OUT OF CAMERA**

374/13

**Trustee Caron:** **THAT** the Board of Trustees move the meeting Out of Camera at 9:24 p.m.

**CARRIED (5/5)**

**CLOSING PRAYER**

**Trustee Hansen** offered the closing prayer.

**ADJOURNMENT**

375/13

**Trustee Crockett:** **THAT** the Board of Trustees adjourn the regular meeting at 9:26 p.m.

**CARRIED (5/5)**

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Secretary Treasurer

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Chair