

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE
BOARD OF TRUSTEES
GREATER ST. ALBERT ROMAN CATHOLIC SEPARATE SCHOOL
DISTRICT NO. 734
HELD ON MONDAY, September 8, 2014, 7:30 P.M.
DISTRICT Office, 6 St. Vital Avenue
St. Albert, AB**

MEMBERS PRESENT Trustees Caron, Crockett, Kaup, McEvoy, Proulx, Radford and Shaw

ADMINISTRATION PRESENT

D. Keohane, superintendent, S. McGuinness, assistant superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

CALL TO ORDER Secretary-treasurer Schlag called the meeting to order at 7:30 p.m.

OPENING PRAYER **Trustee Kaup** offered the opening prayer.

ELECTIONS Secretary-treasurer Schlag presided over the elections for the positions of Chair and Vice-Chair.

Trustee Crockett nominated Trustee Radford for the position of Chair and she was acclaimed to the office of Chair.

Trustee Kaup nominated Trustee Shaw for the position of Vice-Chair and she was acclaimed to the office of Vice-Chair.

1/15 **Trustee Crockett:** **THAT** the Board of Trustees approve the term of the new chairperson, Noreen Radford and vice-chairperson, Serena Shaw to be effective September 8, 2014.
CARRIED (7/7)

Trustee Radford gave approval to secretary-treasurer Schlag to continue as Chair for the remainder of the Organizational meeting.

REGULAR MEETING, ORGANIZATION MEETING, TIME, PLACE AND DATE

Trustee Radford put forth the Recommendation #2 motion regarding dates and times.

2/15 **Trustee Radford:** **THAT** the Board of Trustees approve 2014-2015 schedule of regular board meeting dates as presented and attached with the start time of 6:30 p.m. for in-camera and 7:30 p.m. for the public meeting.
CARRIED (5 in favor, 2 opposed)

3/15 **Trustee Shaw:** **THAT** the Board of Trustees approve the date of August 31, 2015 to conduct is 2015-2016 organizational meeting.
CARRIED (5 in favor, 2 opposed)

Trustee Caron declared pecuniary interest and left the meeting at 7:40 p.m.

SIGNING AUTHORITY

4/15 **Trustee McEvoy:** **THAT** the Board of Trustees approve the chair or vice-chair and superintendent of schools, secretary-treasurer or finance manager as authorized for signing authority for Greater St. Albert Roman Catholic Separate School District No. 734.
CARRIED (6/6)

BORROWING RESOLUTION

5/15 **Trustee Crockett:** **THAT** the Board of Trustees approve the attached borrowing resolution.
CARRIED (6/6)

Trustee Caron rejoined the meeting at 7:42 p.m.

APPOINTMENT OF AUDITOR

6/15 **Trustee Kaup:** **THAT** the Board of Trustees approve the appointment of the firm, Grant Thornton LLP, as auditors for Greater St. Albert Roman Catholic Separate School District No. 734 for the 2013-2014 fiscal year.
CARRIED (7/7)

7/15 **Trustee Caron:** **THAT** the Board of Trustees approve the committee structure and appointments, as attached.
CARRIED (7/7)

SCHOOL COUNCIL LIAISON APPOINTMENTS

8/15 **Trustee McEvoy:** **THAT** the Board of Trustees defer the appointment of School Council Liaisons until the dates and times of the school council meetings have been confirmed for the 2014-2015 school year .
CARRIED (7/7)

DISCLOSURE OF INFORMATION

9/15 **Trustee Kaup:** **THAT** the Board of Trustees agree to provide the information as required on the attached form according to the *School Act*, Section 81, and submit to the secretary-treasurer prior to the next scheduled meeting of September 22, 2014.
CARRIED (7/7)

CLOSING PRAYER

Trustee Kaup offered the closing prayer.

ADJOURNMENT

10/15 **Trustee Shaw:** **THAT** the Board of Trustees adjourn the regular meeting at 8:05 p.m.
CARRIED (7/7)

Secretary Treasurer

Chair

GREATER ST. ALBERT CATHOLIC SCHOOLS
BOARD MEETING DATES, TIME, PLACE FOR 2014-2015
DISTRICT OFFICE BOARD ROOM
IN-CAMERA – 6:30 P.M. PUBLIC MEETING -7:30 P.M.

September

September 22, 2014 – Board Advocacy Committee Meeting
 September 29, 2014 – Regular Meeting

October

October 20, 2014 – Board Advocacy Committee Meeting
 October 27, 2014 – Regular Meeting (École Notre Dame)

November

November 3, 2014 - Board Advocacy Committee Meeting
 November 20, 2014 – Board Meeting with Auditors
 November 24, 2014 – Regular Meeting

December

December 1, 2014 - Board Advocacy Committee Meeting
 December 15, 2014 – Regular Meeting

January

January 5, 2015 - Board Advocacy Committee Meeting
 January 12, 2015 – Regular Meeting
 January 26, 2015 – Regular Meeting

February

February 2, 2015 - Board Advocacy Committee Meeting
 February 9, 2015 – Regular Meeting
 February 23, 2015 – Regular Meeting
 February 27/28, 2015 - Planning Session

March

March 2, 2015 – Advocacy Committee Meeting
 March 9, 2015 – Regular Board Meeting
 March 23, 2015 – Regular Board Meeting (Legal School)

April

April 13, 2015 – Board Advocacy Committee Meeting
 April 20, 2015 – Regular Meeting



May

May 11, 2015 – Board Advocacy Committee Meeting
May 25, 2015 – Regular Meeting

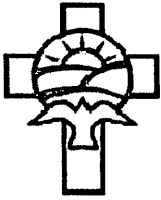
June

June 8, 2015 – Board Advocacy Committee Meeting
June 15, 2015 – Regular Meeting
June 29, 2015 – Regular Meeting

August

August 31, 2015 – Board Organizational Meeting





Greater St. Albert Roman Catholic Separate School District No. 734
 6 St. Vital Avenue
 St. Albert, Alberta
 T8N 1K2

RESOLUTION

WHEREAS The Board of Trustees of Greater St. Albert Roman Catholic Separate School District No. 734 (the "Board") considers it necessary to borrow certain sums of money from time to time to meet current operating expenditures;

NOW THEREFORE, be it resolved that:

1. The Board do borrow from The Bank of Nova Scotia ("the Bank") sums of money from time to time as required to meet current expenditures of the Board, provided that the total principal amount owed to the Bank at any one time shall not exceed the sum of FIVE MILLION (\$5,000,000) DOLLARS.
2. Any two of the following officers, one from Group A Administration and one from Group B Trustee,

Group A Administration: Superintendent of Schools, Secretary Treasurer, Finance Manager

Group B Trustee: Trustee, Chair, Trustee, Vice Chair

(the "Officers")

Be and are hereby authorized for and on behalf of the Board:

- (a) to apply to the Bank for the aforesaid loan to the Board and to negotiate rates of interest; and
- (b) to obtain advance of monies from the Bank by way of overdraft on the Board's account or pursuant to promissory notes, loan agreements or other evidence of indebtedness from the Bank, as maybe permitted or required by the Bank; and
- (c) to execute on behalf of the Board such bills, promissory notes or similar or other forms of obligation as the Bank may require as evidence of and security for all sums borrower hereunder,

and each document executed as aforesaid shall be valid and binding upon the Board according to its tenor and the Bank shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this resolution.

3. All sums borrower pursuant to paragraph 1 hereof or so much thereof as from time to time remains unpaid shall bear interest at rates per annum as mutually agreed between the Board and the Bank from time to time.

4. As security for repayment of money borrowed pursuant to paragraph 1 hereof, the Board hereby charges to and in favor of the Bank all the revenues of whatever nature and kind by such security documentation as the Bank may require in respect to the foregoing charge. The said charge shall be collateral to the obligation of the Board to repay with agreed interest on all sums borrowed from the Bank. The Bank shall not be bound to recover any such requisitions or other monies before being entitled to repayment from the Board.
5. The Bank shall be furnished with a certified copy of this resolution and a list of the Officers together with specimens of their signatures, and this resolution and the said list shall be binding on the Board until notice to the contrary or of any changes therein shall be given to the Manager of the Bank.

CERTIFICATE

By signing below, our officers certify for the Board that:

- *There are no provisions in our incorporating documents or by-laws which impair in any way the powers of our trustees or officers to borrow money or grant security.*
- *Our trustees have full power to pass this Resolution and to bind the Board in all respects*
- *The above resolution was properly passed by the Board of Trustees in compliance with all applicable legislation and continues in effect.*

WE HEREBY CERTIFY that the foregoing resolution was duly passed by the Board of Trustees of the Board at a duly and regularly constituted meeting thereof held on the 8th day of September, 2014 at which a quorum was present and that the said resolution is in full force and effect.

WITNESS our hands and the seal of the Board this 8th day of September, 2014.

CHAIR

SECRETARY TREASURER

**BOARD COMMITTEE REPRESENTATIVES
2014-2015**

Committees	Representative(s)	Alternate
ACSTA	Rosaleen McEvoy	Joan Crockett
ASBA Zone 2/3	Serena Shaw	Brendan Kaup
ASBA Second Language Caucus	Serena Shaw	Joan Crockett
ATA Liaison	Cathy Proulx Noreen Radford	Rosaleen McEvoy
Advocacy Committee	Committee of the Whole	
Business Liaison		
a) St. Albert	Joan Crockett	Rosaleen McEvoy
b) Morinville	Noreen Radford	Brendan Kaup
c) Legal	Cathy Proulx	
Capital Committee	Dave Caron Brandan Kaup	Noreen Radford
(St. Albert) Community Advisory Committee for the RCMP	Joan Crockett	Serena Shaw
C2 Committee	Rosaleen McEvoy	Joan Crockett
Education Foundation	Rosaleen McEvoy	Brendan Kaup
Grievance Committee	Joan Crockett Cathy Proulx	Dave Caron
Linkages - Region 6	Dave Caron	Noreen Radford



Negotiations:

a) Support Staff

Serena Shaw
Cathy Proulx

Joan Crockett

b) ATA

Joan Crockett
Rosaleen McEvoy

Noreen Radford

Policy Advisory Committee

Noreen Radford
Cathy Proulx

Serena Shaw

St. Albert Incubation

Noreen Radford

Joan Crockett





Greater St. Albert Catholic Schools

DISCLOSURE FORM FOR TRUSTEES

1. Disclosure of Trustee Information:

Legal Name	Employer	Nature of Organization's Business

2. Disclosure of Trustee's Spouse or Adult Interdependent Partner and Children (of any age) Information:

Legal Name	Relationship	Employer	Nature of Organization's Business
A.			
B.			
C.			
D.			

(If required, additional information can be put on the back of the sheet)

3. Disclosure of Personal Pecuniary Interest (Corporate, Partnerships, Firms, Government, and Person's):

Name of Organization Entity

4. Disclosure of Pecuniary Interest of Children (under 18 only) and any other Person Named in Section 2:

Name of Corporation	Partnerships	Firms	Government	Person's
A.				
B.				
C.				
D.				

Upon election, trustees are required, in accordance with the *School Act*, Section 81, to file a "Disclosure of Information" statement with the board's secretary identifying the names and employment of each trustee and trustee's immediate family and the names of corporations, partnerships, individuals in which the trustee, trustee's spouse or adult interdependent partner, or children under 18 years of age have a pecuniary interest. In accordance with section 83 of the *School Act*, if a trustee has a pecuniary interest related to a matter before the Board, the trustee must abstain from voting on any question relating to the matter. Information on this form is collected in accordance with section 33 and protected in accordance with section 29 of the *Freedom of Information and Protection of Privacy Act*.

Trustee Signature

Date