

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF GREATER ST. ALBERT ROMAN  
CATHOLIC SEPARATE SCHOOL DISTRICT NO. 734  
HELD on MONDAY, May 25, 2015, 6:30 P.M.  
District Office, 6 St. Vital Avenue,  
St. Albert, AB**

---

**MEMBERS PRESENT** Trustees Crockett, McEvoy, Proulx, Radford and Shaw

**MEMBERS ABSENT** Trustee Caron

**ADMINISTRATION PRESENT**

D. Keohane, superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

**CALL TO ORDER** Trustee Radford called the meeting to order at 6:30 p.m.

**OPENING PRAYER** Trustee Crockett offered the opening prayer.

**IN CAMERA**

223/15 Trustee Shaw: **THAT** the Board of Trustees move In Camera at 6:35 p.m.  
**CARRIED (5/5)**

**OUT OF CAMERA**

224/15 Trustee Crockett: **THAT** the Board of Trustees move Out of Camera at 7:36 p.m.  
**CARRIED (5/5)**

**APPROVAL OF AGENDA**

225/15 Trustee Crockett: **THAT** the Board of Trustees approve the agenda as presented.  
**CARRIED (5/5)**

**APPROVAL OF MINUTES & SUMMARIES**

226/15 Trustee McEvoy: **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on April 20, 2015 as circulated.  
**CARRIED (5/5)**

227/15 Trustee Shaw: **THAT** the Board of Trustees approve the summary of the Committee of the Whole Meeting of the Board held on April 30, 2015 as circulated.  
**CARRIED (5/5)**

228/15 Trustee Proulx: **THAT** the Board of Trustees approve the minutes of the Board Advocacy Committee meeting held on May 11, 2015 as circulated.  
**CARRIED (5/5)**

## COMMITTEE AND EVENT REPORTS

- 229/15                      **Trustee McEvoy:**     **THAT** the Board of Trustees approve the committee reports from the Board Advocacy Committee meeting held on May 11, 2015, as follows:
- Alberta Catholic School Trustees' Association meeting
  - St. Albert Business Liaison meeting
- CARRIED (5/5)**

## GOOD NEWS

**Trustee Radford** shared the Good News Report. **Trustee Crockett** shared her accolades on the success of the 2015 SACHS graduation class. At the time of the grad, 100 out of 187 students had already received acceptance into a post-secondary program.

## QUESTIONS FROM THE PUBLIC

There were no questions.

## CONSENT ITEMS

### Review of Board Policy 16 – Alternative Programs

- 230/15                      **Trustee Shaw:**        **THAT** the Board of Trustees approve the review of Board Policy 16 – Alternative Programs with no changes.
- CARRIED (5/5)**

## ACTION ITEMS

### Principles for the Basis of Allocations

- 231/15                      **Trustee McEvoy:**     **THAT** the Board of Trustees approve the 2015-2016 Principles for the Basis of Allocations to Schools, as presented and attached.
- CARRIED (5/5)**

### LIFE Framework/Administrative Procedure 359 – Safe and Caring Learning Environments for Students

Superintendent, D. Keohane presented the revised framework to respond to Bill 10 and support to AP 359.

- 232/15                      **Trustee McEvoy:**     **THAT** That the Board of Trustees approve Administrative Procedure 359 – Safe and Caring Learning Environments as presented.
- CARRIED (3 in favor, 2 opposed; Proulx, Shaw)**

### Policy 18 – Naming of Schools 2nd Reading

- 233/15                      **Trustee Crockett:**   **THAT** That the Board of Trustees approve a second draft review of Policy 18 – Naming of Schools and direct the superintendent to bring back a final draft to the June 15, 2015 regular meeting.
- CARRIED (5/5)**

### Shaping Our Future Report

- 234/15                      **Trustee Crockett:**   **THAT** the Board of Trustees approve the Shaping Our Future Final Report and its complementary public Web Page as presented.
- And

**THAT** the Board of Trustees direct the superintendent based upon the report and web page recommendations, to provide an implementation plan by January 30th, 2016, with relevant timelines and budgetary considerations included.

**CARRIED (5/5)**

### **2015/2016 Instructional Year Calendar**

235/15

**Trustee McEvoy:** **THAT** the Board of Trustees approve the request from administration to have the option of reducing operational days from 200 to 199 with respect to the 2015-2016 Instructional Calendar, dated May 25, 2015.

**CARRIED (3 in favor, 2 opposed; Proulx, Radford)**

### **Support for The Catholic Archdiocese of Edmonton's Sacramental Education Initiative**

236/15

**Trustee McEvoy:** **THAT** the Board of Trustees continues to support its requested financial contribution to the Catholic Archdiocese of Edmonton's Sacramental Education Initiative.

**CARRIED (5/5)**

### **NEW BUSINESS**

There was no new business.

### **INFORMATION ITEMS**

#### **Report from the Chair**

Trustee Radford requested trustees review Policy 3 and Policy 4 for future discussion on the proposed Code of Ethics. Correspondence was shared highlighting the sod turning planned by the Francophone Board for their new school on June 19, 2015.

#### **Report from the Superintendent**

Superintendent Keohane shared recent updates on the Accountability Pillar Report highlighting the District success on all measures and in particular the dropout rate noting that 100% of the District's FNMI students graduate.

Secretary-treasurer Schlag updated the Board on the extension to submit the budget by June 30, 2015.

Asst. Superintendent McGuinness provided the summary of Field Trip Activity in the District. Trustee Radford inquired as to whether or not Field Trip Cost Recovery includes costs incurred to provide substitute teachers for teachers participating on the trips.

Superintendent Keohane presented the summary report from the recent Community Conversation. Trustee Crockett shared feedback received on the process and the interest in increasing parental involvement in these sessions.

237/15

**Trustee Proulx:** **THAT** the Board of Trustees receive the superintendent's report as information.

**CARRIED (5/5)**

**BOARD COMMITMENTS**

238/15                                 **Trustee Crockett:**     **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.  
**CARRIED (5/5)**

**CLARIFICATION PERIOD FOR PUBLIC & MEDIA**

Public member (Lucie Roy) inquired about the Shaping Our Future recommended directions and commented on the opportunities that exist with the local Rotary clubs.

Carryl Bennett-Brown, ATA Local #23 asked for clarification on the process for budget approval and submission, which was provided at the meeting.

**TRUSTEE REQUEST FOR INFORMATION**

**Trustee Radford** inquired as to when the Board could expect to see a list of retirees and it was confirmed the list would be shared after the deadline of May 31, 2015.

**MOTION TO EXTEND THE MEETING**

239/15                                 **Trustee Proulx:**         **THAT** the Board of Trustees extend the regular meeting until 10:30 p.m.  
**CARRIED (5/5)**

**IN CAMERA**

240/15                                 **Trustee McEvoy:**                 **THAT** the Board of Trustees move In Camera at 9:39 p.m.  
**CARRIED (5/5)**

**OUT OF CAMERA**

241/15                                 **Trustee McEvoy:**         **THAT** the Board of Trustees move Out of Camera at 10:11 p.m.  
**CARRIED (5/5)**

**CLOSING PRAYER**

**Trustee Crockett** offered the closing prayer.

**ADJOURNMENT**

242/15                                 **Trustee Crockett:**     **THAT** the Board of Trustees adjourn the regular meeting at 10:12 p.m.  
**CARRIED (5/5)**

\_\_\_\_\_  
Secretary Treasurer

\_\_\_\_\_  
Chair