

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF GREATER ST. ALBERT ROMAN  
CATHOLIC SEPARATE SCHOOL DISTRICT NO. 734  
HELD on MONDAY, JUNE 29, 2015, 6:30 P.M.  
District Office, 6 St. Vital Avenue,  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Caron, Crockett, McEvoy, Proulx, Radford, and Shaw

**ADMINISTRATION PRESENT**

D. Keohane, superintendent, D. Quick, assistant superintendent, S. McGuinness, assistant superintendent, D. Schlag, secretary-treasurer

**CALL TO ORDER** Trustee Radford called the meeting to order at 6:34 p.m.

**OPENING PRAYER** Trustee Shaw offered the opening prayer.

**Trustee Proulx arrived at 6:37 pm.**

**IN CAMERA**

260/15 **Trustee Crockett:** THAT the Board of Trustees move In Camera at 6:39 p.m.  
**CARRIED (6/6)**

**OUT OF CAMERA**

261/15 **Trustee Shaw:** THAT the Board of Trustees move Out of Camera at 7:31 p.m.  
**CARRIED (6/6)**

**APPROVAL OF AGENDA**

262/15 **Trustee Crockett** THAT the Board of Trustees approve the agenda as presented.  
**CARRIED (6/6)**

**PRESENTATION DELEGATION**

**St. Albert School Resource Officer (SRO) Report**

Cpl. Kading accompanied by Sgt. Jeff Jacobson presented the year-end SRO Report. Cpl. Kading reported that cyber-bulling and social media are challenges. Chair Radford stated that a priority coming out of our community conversations was for parents to be educated in current technologies and social media issues; Cpl. Kading offered to partner with our district to inform and educate parents on this issue. Youth Academy did not take place this year due to low registrations; will be offered next year including students from other areas, along with students doing work experience through St. Albert Schools. Cpl. Kading spoke about the possibility of healthy relationship presentations with high school CALM courses.

SRO's are looking for meaningful ways to be included in school environments so students see them as approachable.

Cpl. Kading presented a brief description of a Violence Threat

Assessment (VTRA) program that is taking place in other areas of Alberta and is exploring if this would be practical for schools in St. Albert.

Asset Development continues in St. Albert; building relationships with our youth. Community policing takes place during student travel to and from school supporting the Safe Journeys to Schools.

Chair Radford expressed condolences on behalf of the Board on a tough year and thanked Cpl. Kading for a great report.

## **APPROVAL OF MINUTES & SUMMARIES**

263/15

**Trustee McEvoy:** **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on June 15, 2015 as circulated.

**CARRIED (6/6)**

## **COMMITTEE AND EVENT REPORTS**

### **No Committee Reports**

## **GOOD NEWS**

**Trustee Radford** shared the Good News Report about the unveiling of Albert Lacombe School's Mosaic Mural created by students, staff and community members commemorating their 50<sup>th</sup> year anniversary. Trustee Radford was pleased with year-end Mass and said what a great job was done by all. **Trustee Crockett** shared a report she had seen in the magazine called Money Sense rating two of our schools highly, J.J. Nearing and Neil M. Ross. **Trustee McEvoy** reported that for the 150<sup>th</sup> Anniversary, the Grey Nuns will be recognized as a "Legacy Donor" by the Greater St. Albert Catholic Schools Foundation for their donation of \$25,000.

## **QUESTIONS FROM THE PUBLIC**

UNIFOR President (Maureen Petty) inquired as to whether or not the large number of support staff (27 EA's, 2 cooks and 2 secretarial positions) laid off due to the 1.9 % reduction in inclusive education funding by the previous government would be reinstated with funding now restored. She also mentioned that due to a later start date, support staff lost one day's wage. Trustee Radford responded that decisions regarding staffing should be directed to Assistant Superintendent of Human Resources, Sean McGuinness.

Public member (Wendy MacCrae) expressed disappointment and enquired as to the reason why Greater St. Albert Catholic Schools requires 4 superintendent positions when other districts of similar size do not, especially in a time of declining enrolments.

Janet Hooke, UNIFOR vice-president expressed that losing staff is not a minutial detail.

Carryl Bennett-Brown, ATA Local #23 President, inquired as to the reasonable timeline for receiving a response of a question from the previous meeting. Trustee Radford responded that the board required time to meet and review correspondence and that the first opportunity was this meeting tonight.

Leanne LaRoque (CUPE Local member on behalf of the CUPE President) inquired if there would be changes to the Principles for the Basis of Allocations with the funding restored for K-12. She also shared that the unions are lobbying the government through a coalition “KIDS not CUTS” and presented the board with a pen/stylist representing the KIDS NOT CUTS program. **Trustee Radford** encouraged them to contact the ASBA Zone 2/3 chair, Cheryl Dumont and inquire about the possibility of presenting at a zone meeting.

**Trustee Radford** indicated that written responses would be provided to these questions and encouraged the public to stay and hear the budget presentation later in the meeting.

## CONSENT ITEMS

### Locally Developed Courses

Assistant Superintendent Quick described the purpose of locally developed courses following a question from Trustee McEvoy. Trustee Radford commented on the large number of various courses that are being offered in the District.

The following items were moved as one consent item.

264/15

#### **Trustee Caron:**

**THAT** the Board of Trustees approve the use of the acquired locally-developed course **Discovery Option 7-8-9** from September 1, 2015 until August 31, 2019 from Edmonton Public School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools’ junior high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed course **Dance 7-8-9** from September 1, 2015 until August 31, 2019 from Edmonton Public School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools’ junior high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed course **Study Skills and Learning Strategies 7-8-9** from September 1, 2015 until August 31, 2019 from Edmonton Public School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools’ junior high schools.

**THAT** the Board of Trustees approve the use of the developed locally-developed course **Rock and Pop 9** from September 1, 2015 until August 31, 2019 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools’ junior high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed course **Advanced Acting/Touring 15-25-35** for 5 credits beginning September 1, 2014 until August 31, 2019 from Calgary School District No. 19 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools’ high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed courses **Ceramics (Advanced**

**Techniques) 15, 25, 35** for 5 credits each beginning September 1, 2015 until August 31, 2019 from Edmonton Public School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed courses **Dance 15/ 25/35** for 5 credits each beginning September 1, 2015 until August 31, 2019 from Edmonton Public School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed courses **Drawing (Advanced Techniques) 15/25/35** for 5 credits each beginning September 1, 2015 until August 31, 2018 from Edmonton Public School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed course **Fire Department Course 25** for 3 credits beginning September 1, 2015 until August 31, 2019 from Buffalo Trail Public Schools Regional Division No. 28 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed course **Fire Rescue Services 25** for 3 credits beginning September 1, 2015 until August 31, 2019 from Edmonton Public School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed courses **Musical Theatre 15-25-35** for 5 credits each beginning September 1, 2015 until August 31, 2019 from Calgary School District No. 19 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed course **Myth-Busting Science 25** for 3 credits beginning September 1, 2015 until August 31, 2019 from Elk Island Public Schools Regional Division No. 14 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed course **Performing Arts 15-25-35 35** for 3 or 5 credits beginning September 1, 2015 until August 31, 2019 from Grande Yellowhead Public School Division No. 77 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed courses **Religious Education (Roman Catholic) 15-25-35** for 3 or 5 credits each beginning September 1, 2015 until August 31, 2019 from Edmonton Catholic Separate School District No. 7 and any learning

resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed courses **Rock and Pop 15-25-35** for 3 or 5 credits each beginning September 1, 2015 until August 31, 2019 from St. Albert Public School District No. 55565 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

**THAT** the Board of Trustees approve the use of the acquired locally-developed courses **Yoga 15, 25, 35** for 3 or 5 credits beginning September 1, 2015 until August 31, 2019 from Calgary School District No. 19 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

**CARRIED (6/6)**

## **ACTION ITEMS**

### **Capital Reserve Request**

Secretary-treasurer, Schlag explained the cost for setup and delivery of a modular for École Notre Dame was more than originally estimated, and requested that additional money be transferred from the Capital Reserves.

265/15

**Trustee McEvoy:** **THAT** the Board of Trustees approve the use of Capital Reserves for an additional \$100,000 for the purpose of purchase, delivery, and set-up of one modular at École Notre Dame Elementary School for the 2014-15 school year, adjusting the total transfer from Capital Reserves for this purpose to \$300,000, from \$200,000.

**CARRIED (6/6)**

### **2015-2016 Final Budget**

Secretary-treasurer Schlag presented the budget. Various discussions took place throughout the presentation and questions were answered as the presentation proceeded.

266/15

**Trustee Caron:** **THAT** the Board of Trustees approve the district 2015-2016 operating budget with estimated revenues and expenditures of \$68,668,377.

**CARRIED (6/6)**

### **2015-2016 Principles for the Basis of Allocations to School Revision**

267/15

**Trustee Shaw:** **THAT** the Board of Trustees approve the REVISED FINAL 2015-2016 Principles for the Basis of Allocations to Schools, as presented and attached.

**CARRIED (6/6)**

## **MOTION TO EXTEND THE MEETING**

268/15

**Trustee Crockett:** **THAT** the Board of Trustees extend the regular meeting until 10:30 p.m.

**CARRIED (6/6)**

**2015-2016 Strategic Plan**

Superintendent Keohane presented the Strategic Plan and the one page pamphlet that trustees will be able to hand out at parents and community members.

269/15

**Trustee Proulx:** **THAT** the Board of Trustees approve the 2015 – 2016 Strategic Plan as presented.

**CARRIED (6/6)**

**2015-2018 Three Year Education Plan Framework**

Superintendent Keohane explained that the Framework is a starting point for schools and the district to assist in planning for the following year. Trustees Radford and McEvoy commended the superintendent for the easy to read format and detailed information.

270/15

**Trustee McEvoy:** **THAT** the Board approve the Planning Framework for the 2015 – 2018 Three-Year Education Plan as presented.

**CARRIED (6/6)**

**By-Election Plans 2015 – Morinville Ward**

Secretary-treasurer Schlag presented the plans and dates for the trustee by-election in Morinville.

271/15

**Trustee Crockett:** **THAT** the Board of Trustees approve the Town of Morinville as an agent to conduct the Greater St. Albert Catholic Schools 2015 school board by-election of one Trustee in the Morinville Ward on October 19, 2015 and authorize the secretary-treasurer to enter into a written contract or agreement that stipulates the details and conditions of the by-election in accordance with the *Local Authorities Election Act*.

**CARRIED (6/6)**

272/16

**Trustee Crockett:** **THAT** the Board of Trustees appoint Jennifer Maskoske, Legislative Officer of the Town of Morinville, as Returning Officer for the school board by-election of one Trustee in the Morinville Ward on October 19, 2015.

**CARRIED (6/6)**

**Superintendent's Evaluation**

273/16

**Trustee Proulx:** **THAT** the Board of Trustees approve the Superintendent's Evaluation Report as developed in the evaluation workshop of June 22, 2015 as an accurate accounting of the Superintendent's performance for the period June 16, 2014 to June 21, 2015 and further, the Board authorizes the Chair to make any required technical edits and to sign the report on the Board's behalf.

**CARRIED (6/6)**

274/15

**Trustee Proulx:** **THAT** the Board of Trustees approve the adjustments in the remuneration package for the Superintendent effective July 1, 2015, as per the details communicated via letter dated June 29, 2015 from the Board Chair to the secretary-treasurer.

**CARRIED (6/6)**

## NEW BUSINESS

**No New Business.**

## INFORMATION ITEMS

### **Report from the Chair**

Trustee Radford acknowledged various thank you cards that were received and briefly described a letter written to the City of St. Albert from the Chair of St. Albert Public Schools regarding the closure of Villeneuve Road. The letter will be scanned and send to trustees for their information.

### **Report from the Superintendent**

Deputy Superintendent, Sean McGuinness provided a year-end report on field trip activity in the District with a comparison to the previous year.

Secretary-treasurer, Deb Schlag proved a quarterly financial report as well as an update on the modernization of St. Albert Catholic High School.

Superintendent Keohane provided an update on the Youth Ministry Initiative in GSACRD that will continue under the title of GSACRD Criss Cross Ministries lead by Doug Kramer along with the core of the previous team that worked under the mentorship of Father Mike Dechant, keeping familiarity with our students.

275/15

**Trustee Crockett:** **THAT** the Board of Trustees received the superintendent's report as information.

**CARRIED (6/6)**

## BOARD COMMITMENTS

276/15

**Trustee McEvoy:** **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

**CARRIED (6/6)**

## CLARIFICATION PERIOD FOR PUBLIC & MEDIA

Carryl Bennett-Brown, ATA Local #23 President if the principals of schools would be making changes in their schools with the revised Principles for the Basis of Allocations. Secretary-treasurer Deb Schlag explained that the school budgets were based on this revised document. There will be no changes unless there is a growth in students.

## TRUSTEE REQUEST FOR INFORMATION

Trustee Crockett inquired about the possibility for professional development with Google Chrome, Google and Facebook.

## MOTION TO EXTEND THE MEETING

277/15

**Trustee McEvoy:** **THAT** the Board of Trustees extend the regular meeting until 11:30 p.m.

**CARRIED (5 in favor, 1 opposed - Proulx)**

