

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
GREATER ST. ALBERT ROMAN CATHOLIC  
SEPARATE SCHOOL DISTRICT NO. 734  
HELD on MONDAY, December 14, 2015, 2:00 P.M.  
District Office, 6 St. Vital Avenue,  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Caron, Crockett, McEvoy, Proulx, Radford, Shaw, and Tremblay

**ADMINISTRATION PRESENT**

D. Keohane, superintendent, S. McGuinness, assistant superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

**CALL TO ORDER** Trustee Radford called the meeting to order at 2:00 p.m.

**OPENING PRAYER** Trustee Shaw offered the opening prayer.

**IN CAMERA**

78/16 Trustee Proulx: **THAT** the Board of Trustees move In Camera at 2:04 p.m. **CARRIED (6/6)**

**OUT OF CAMERA**

79/16 Trustee Crockett: **THAT** the Board of Trustees move Out of Camera at 3:01 p.m. **CARRIED (6/6)**

**APPROVAL OF AGENDA**

80/16 Trustee Proulx: **THAT** the Board of Trustees approve the agenda as amended with the addition of New Business 13.1 Staff Faith Award. **CARRIED (6/6)**

**PRESENTATIONS**

**Staff Recognition**

The Board of Trustees formally recognized the 2015 Masters of Religious Education Graduates including: C. Bennett-Brown, Tom Feehan, Dianne Hutton, Louis Kloster, Colin Loisel and Ryan O’Gorman.

**Partners in Education**

The Board of Trustees presented the local RCMP detachments in Morinville and St. Albert with a certificate recognizing their contributions in supporting youth in Greater St. Albert Catholic Schools. Staff Sergeant Suleman and Constable Short were present on behalf of the Morinville RCMP and Constable MacKay represented the St. Albert detachment.

**APPROVAL OF MINUTES & SUMMARIES**

81/16 Trustee McEvoy: **THAT** the Board of Trustees approve

the minutes of the regular meeting of the Board held on November 23, 2015 as circulated.

**CARRIED (6/6)**

#### **COMMITTEE AND EVENT REPORTS**

There were no reports.

#### **GOOD NEWS**

**Trustee Radford** shared the Good News Report.

#### **QUESTIONS FROM THE PUBLIC**

None.

#### **CONSENT ITEMS**

##### **Review of Board Policy 5 – Role of the Chair and Board Policy 6 – Role of the Vice-Chair**

82/16

**Trustee Shaw:** **THAT** the Board of Trustees approve the review of Board Policy 5 – Role of the Chair and Board Policy 6 – Role of the Vice-Chair with no changes.

**CARRIED (6/6)**

**Trustee Caron joined the meeting at 3:33 p.m.**

##### **Board Policy 7-Board Operations**

83/16

**Trustee McEvoy:** **THAT** the Board of Trustees approve changes to section 7 of Board Policy 7, adjusting the order of the opening prayer as the first agenda item considered in the public.

**CARRIED (7/7)**

#### **ACTION ITEMS**

##### **Board Development Plan**

Superintendent D. Keohane presented a summary of topics for consideration.

84/16

**Trustee Proulx:** **THAT** the Board of Trustees accept topics, as presented, to advance collective understanding with educational practices being pursued within the School District as follows:

- Religious Education Course Programming within the District
- Impact of High School Flexibility on student learning within the District
- The Sacramental Education Initiative implementation plan
- The Evolving Focus of the Gallup Student Poll and Applications with the District
- An Overview of the Church's Year of Mercy and possible applications for a new faith goal next year
- Gender Identity Issues
- Urban Agriculture Program
- Maker Spaces
- Google Drive, Apps, & Gmail
- Mental Health Issues
- Media Training
- Governance (Robert's Rules)
- Truth & Reconciliation

**CARRIED (7/7)**

## **Reciprocal Use Agreement – City of St. Albert**

Secretary-treasurer Schlag updated the Board on changes and clarifications to the existing agreement.

- 85/16                    **Trustee McEvoy:**     **THAT** the Board of Trustees receive the reciprocal use agreement with the City of St. Albert as information, and approve for signing by Administration, when presented, with the new effective date of January 1, 2016.  
**CARRIED (7/7)**

### **2016-2017 Instructional Calendar**

Assistant Superintendent, S. McGuinness presented the draft Calendar which reflects feedback received from stakeholder groups.

- 86/16                    **Trustee Crockett:**     **THAT** the Board of Trustees approve the 2016-2017 Instructional Calendar as presented.  
**CARRIED (7/7)**

### **Board Directed Committee**

**Trustee Crockett** presented a recommendation to establish a sub-committee to further understand staff interest in updating the existing recognition program.

- 87/16                    **Trustee Crockett:**     **THAT** the Board of Trustees approve the establishment of a board directed committee of a maximum of three trustees, including select Sr. Administration, to develop a staff survey on recognition preferences, with a goal to sharing the results with the Board, as soon as possible, but no later than the last meeting of May 2016. Trustees assigned to this committee are: Joan Crockett, Cathy Proulx, and Rene Tremblay.  
**CARRIED (6 in favor, 1 opposed)**

### **International Field Trips**

Assistant Superintendent, S. McGuinness updated the Board on international trips planned for the remainder of the school year.

- 88/16                    **Trustee Caron:**        **THAT** the Board of Trustees approve the following three field trips: SACHS (Anaheim), ESSMY (Sea of Cortez), and MCHS (Japan), as presented.  
**DEFEATED (1 in favor, 6 opposed)**

**Trustee Proulx:**       **THAT** The Board of Trustees direct administration to review each international trip on a case-by-case basis in light of the changing climate for the remainder of the 2015-2016 school year.

Following discussion **Trustee Proulx** withdrew this motion.

## **MEETING EXTENSION**

- 89/16                    **Trustee Proulx:**       **THAT** the Board of Trustees extend the Regular meeting of the Board until 6:00 p.m.  
**CARRIED (7/7)**
- 90/16                    **Trustee Shaw:**        **THAT** The Board of Trustees confirm and continue with the existing process for approving field trips.  
**CARRIED (5 in favor, 2 opposed)**

**NEW BUSINESS**

**Staff Faith Award**

Trustee Shaw presented the suggestion that the Board put in place an award that would recognize outstanding staff that model & witness our Catholic faith. This will be a discussion at a future Advocacy Meeting.

**INFORMATION ITEMS**

**Report from the Chair**

There was no report.

**Report from the Superintendent**

**Secretary-treasurer Schlag** updated the Board on the school facilities utilization highlighting those schools considered to be at or near capacity. To mitigate over capacity at JJN, a modular unit was installed in September 2015. The addition of new infrastructure will address over capacity in the long term.

**Secretary-treasurer Schlag** also presented the Fee Waiver Report as at November 30, 2015.

**Superintendent Keohane** updated the Board on the timing of the next Community Conversation to be held February 24, 2016.

**Communications manager Bruineman** provided the Board with an update on the progress in relation to the District Communications Plan for 2015-2016. It was highlighted that the preschool program will be renamed Pre-Kindergarten to more accurately reflect the program design.

91/16

**Trustee Crockett: THAT** the Board of Trustees receive the Superintendent’s report as information.

**CARRIED (7/7)**

**BOARD COMMITMENTS**

92/16

**Trustee Caron: THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting, with the deletion of the Religious Education Congress and the NSBA Conference.

**DEFEATED (2 in favor, 5 opposed)**

93/16

**Trustee McEvoy: THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

**CARRIED (5 in favor, 2 opposed; Caron, Proulx)**

**MEETING EXTENSION**

94/16

**Trustee McEvoy: THAT** the Board of Trustees extend the Regular meeting of the Board until 6:30 p.m.

**CARRIED (7/7)**

**CLARIFICATION PERIOD FOR PUBLIC & MEDIA**

Carryl Bennett-Brown reminded the Board about the upcoming Teacher’s Convention deadline for trustees.

**TRUSTEE REQUEST FOR INFORMATION**

Trustee Radford inquired about the draft standards for FNMI students released by the government recently and asked for clarification on impacts for program delivery. Superintendent Keohane indicated this has been addressed within our District and that no service delivery changes would be impacted.

