

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, January 11, 2016, 5:30 P.M.
District Office, 6 St. Vital Avenue,
St. Albert, AB**

MEMBERS PRESENT Trustees Caron, Crockett, McEvoy, Proulx, Radford, Shaw, and Tremblay

ADMINISTRATION PRESENT

D. Keohane, superintendent, S. McGuinness, assistant superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

CALL TO ORDER **Trustee Radford** called the meeting to order at 5:31 p.m.

IN CAMERA

98/16 **Trustee Shaw:** **THAT** the Board of Trustees move In Camera at 5:31 p.m.

CARRIED (4/4)

Trustee McEvoy joined the meeting at 5:34 p.m.

Trustee Caron joined the meeting at 5:37 p.m.

Trustee Proulx joined the meeting at 6:15 p.m.

Trustee Caron departed the meeting at 6:40 p.m.

OUT OF CAMERA

99/16 **Trustee Tremblay:** **THAT** the Board of Trustees move Out of Camera at 7:22 p.m.

CARRIED (6/6)

Trustees recessed to 7:30 p.m.

OPENING PRAYER **Trustee Crockett** offered the opening prayer.

APPROVAL OF AGENDA

100/16 **Trustee McEvoy:** **THAT** the Board of Trustees approve the agenda as amended with the addition of New Business 13.2 Personal Item regarding Trustee Caron.

CARRIED (6/6)

PRESENTATIONS None

APPROVAL OF MINUTES & SUMMARIES

101/16 **Trustee Proulx:** **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on December 14, 2015 as circulated.

CARRIED (6/6)

COMMITTEE AND EVENT REPORTS

None

GOOD NEWS

Trustee Radford shared the Good News Report. Trustee Shaw commended St. Gabriel High School on their Christmas event that has evolved into a wonderful celebration with all of the community who support students in attendance.

Trustee Tremblay shared with the Board the 15 year recognition received from the Morinville Chamber. Trustee Radford attended a wonderful inter-denominational Christmas celebration and commented on the marvelous participation of GSACRD schools.

QUESTIONS FROM THE PUBLIC

None.

CONSENT ITEMS

102/16

Review of Board Policy 8 – Board Committees

Trustee Crockett: **THAT** the Board of Trustees approve the recommended amendment to Board Policy 8 – Board Committees, as presented in 1.1.2, along with changes to 1.6.3 (two member trustees instead of one rep and one alternate).

CARRIED (6/6)

ACTION ITEMS

New St. Albert School Plan

Trustee Shaw, as representative of the Capital Committee, provided an update on the progress regarding the K-9 Jensen Lakes School in St. Albert.

103/16

Trustee Shaw: **THAT** the Board of Trustees approve the work completed as per the conceptual presentation today, and allow work to continue as presented within Alberta Infrastructure & Alberta Education guidelines.

CARRIED (6/6)

Board Directed Transportation Fees

Secretary-treasurer Schlag provided an update on fees that the Board charges to families accessing transportation services and relevant information to ensure it continues as a service that operates on a cost recovery basis. A recommendation was shared to maintain the fee structure at 2015/2016 levels with no increase to families.

104/16

Trustee Shaw: **THAT** the Board of Trustees approve the transportation fee schedule for 2016-17 with no changes to the 2015-16 rates:

AND

THAT all students requesting more than one pick-up/drop-off location that requires more than one bus, will be subject to a fee of 50% for access to a second bus, over and above the current year's applicable category bus pass fee (no change from 2015-16).

CARRIED (5 in favor, 1 opposed)

Board Directed Instruction Fees

Secretary-treasurer Schlag presented the Instruction fees for the last three years and a rationale for the 2016/2017 school year to remove all Board directed fees with the exception of out of

province student fees. It is anticipated there will be funding from the Government to cover these fees and discussion of coverage by reserves on a one-time basis, should that funding fall through. This would align the Board with the expectations of the Minister of Education for addressing school fees so that every parent would experience a reduction in fees.

105/16 **Trustee Crockett:** **THAT** the Board of Trustees approve the reduction of ALL board directed fees for 2016-2017 to \$0 and that Out-of-Province Tuition Fees for grades 1-12 students remain at \$10,750/year.
CARRIED (5 in favor, 1 opposed)

NEW BUSINESS

Board Planning Session Date, Location, Agenda (Planning Committee)

Trustee McEvoy presented an update from the sub-committee which included location, agenda topics, etc. for the Providence Renewal Centre on April 15/16, which will be further explored,

13.2 - Personal Item

Trustee Caron tendered his resignation In Camera, which was effective immediately. Secretary-treasurer shared the resignation letter, which was provided to both the Chair and the secretary treasurer. The Board expressed their regrets and commended all the work of Trustee Caron over his twenty-three year term prior to his In Camera departure from the meeting.

106/16 **Trustee McEvoy:** **THAT** the Board of Trustees acknowledge, with regret, the receipt of Trustee Caron's resignation from the Board, effective immediately this meeting, January 11, 2016.
(6/6 CARRIED)

107/16 **Trustee McEvoy:** **THAT** the Board of Trustees approve the purchase of an appropriate gift in recognition of Trustee Caron's service to the Board.
(6/6 CARRIED)

INFORMATION ITEMS

Report from the Chair

Trustee Radford provided an update on the concerns and action being taken regarding the off leash area adjacent to Neil M. Ross School. She also shared a letter from Mayor Crouse commending GSACRD on the District's performance as outlined in the AERR report. Information on the Shining Student Award was shared with the Board and Administration.

Report from the Superintendent

School Results Reviews (SRRs)

Superintendent Keohane provided an update and summary on the recent School Results Reviews conducted with the administration at each school and information on how schools will be using these results to further best practices in their schools.

Inclusive Education Programming

Assistant superintendent Quick provided an update on the outstanding programming in the District in support of student diverse needs. The two main documents were highlighted; how the District approaches inclusivity and the alignment with Catholic education and a document that details on the student population requiring support and a description of the four levels

of support provided.

MEETING EXTENSION

108/16 **Trustee McEvoy:** **THAT** the Board of Trustees extend the Regular meeting of the Board until 10:00 p.m.
CARRIED (6/6)

Budget 2016-17 Enrolment Projections

Secretary-treasurer Schlag provided a conservative update based on information available at this time. It is expected that the District will see enrolment growth in the coming school year.

Quarterly Financial Statement

Secretary-treasurer Schlag provided the Board with a quarterly update on the financials based on the actual results of September to November and a remaining forecast for the 2015-2016 school year.

109/16 **Trustee McEvoy:** **THAT** the Board of Trustees receive the Superintendent’s report as information.
CARRIED (6/6)

BOARD COMMITMENTS

110/16 **Trustee Crockett:** **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.
CARRIED (6/6)

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

None.

TRUSTEE REQUEST FOR INFORMATION

Trustee Shaw requested an update on the legislation and requirements for a by-election.

CLOSING PRAYER **Trustee Shaw** offered the closing prayer.

ADJOURNMENT

111/16 **Trustee Tremblay:** **THAT** the Board of Trustees adjourn the regular meeting at 10:10 p.m.
CARRIED (6/6)

Secretary Treasurer

Chair