

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, April 11, 2016, 2:00 P.M.
District Office, 6 St. Vital Avenue,
St. Albert, AB**

MEMBERS PRESENT Trustees Crockett, McEvoy, Proulx, Radford, Shaw, and Tremblay

ADMINISTRATION PRESENT

D. Keohane, superintendent, S. McGuinness, assistant superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

CALL TO ORDER **Trustee Radford** called the meeting to order at 2:00 p.m.

IN CAMERA

200/16 **Trustee Tremblay:** **THAT** the Board of Trustees move In Camera at 2:00 p.m. **CARRIED (5/5)**

Trustee Proulx joined the meeting at 2:04 p.m.

OUT OF CAMERA

201/16 **Trustee Shaw:** **THAT** the Board of Trustees move Out of Camera at 3:15 p.m. **CARRIED (6/6)**

The Board recessed until 3:30 p.m.

OPENING PRAYER **Trustee Tremblay** offered the Opening Prayer.

APPROVAL OF AGENDA

202/16 **Trustee McEvoy:** **THAT** the Board of Trustees approve the agenda as presented. **CARRIED (6/6)**

PRESENTATION DELEGATION

No delegations.

APPROVAL OF MINUTES & SUMMARIES

203/16 **Trustee Proulx:** **THAT** the Board of Trustees approve the following minutes and summary in one group as circulated:

- Regular Board Meeting Minutes of March 21, 2016
- Board Advocacy Committee Meeting Summary of April 4, 2016

CARRIED (6/6)

APPROVAL OF REPORTS FROM ADVOCACY COMMITTEE MEETING

204/16 **Trustee Crockett:** **THAT** the Board of Trustees approve the March 18, 2016 Alberta School Boards Association Zone 2/3 meeting report as presented by Trustee Crockett at the Advocacy Committee meeting held on April 4, 2016.
CARRIED (6/6)

GOOD NEWS

Trustee Radford shared the Good News Report.

Trustees Crockett and Proulx both shared an update on the increase in the number of children receiving First Communion at their respective parishes. It was noted the increases are significant and may have been a result of the Sacramental Preparation Initiative jointly offered in our schools by the Edmonton Archdiocese.

QUESTIONS FROM THE PUBLIC

None

CONSENT ITEMS

Review of Board Policy 15 – School Closure and Board Policy 17 – Public Interest Disclosure (Keohane)

205/16 **Trustee McEvoy:** **THAT** the Board of Trustees approve the review of Board Policy 15 – School Closure and Board Policy 17 – Public Interest Disclosure with no changes.
CARRIED (6/6)

ACTION ITEMS

Policy 19 – Acknowledging Territories of Indigenous Communities within District Events

Trustee Radford read for the second time, Draft Board Policy 19 – Acknowledging Territories of Indigenous People.

206/16 **Trustee Proulx:** **THAT** the Board of Trustees approve a second reading of Draft Policy 19 – Acknowledging Territories of Indigenous Communities within District Events and direct the superintendent to bring back a final draft to the April 25, 2016 regular meeting.
CARRIED (6/6)

BELRA Presentation Format

Superintendent Keohane presented an updated format that would maximize staff availability and participation.

207/16 **Trustee McEvoy:** **THAT** the Board of Trustees approve the presentation of BELRA awards for the 2016 – 2017 during staff meeting days for staff in our schools.
CARRIED (6/6)

NEW BUSINESS

There was no new business.

INFORMATION ITEMS

Report from the Chair

There was no report from the Chair.

Report from the Superintendent

Secretary-treasurer Schlag updated the Board on the current

organizational structure for District Office administration.

Assistant superintendent McGuinness updated the Board on the current vacancies and the position of the District to respond to these with qualified candidates through the work of Leadership Succession Planning.

Secretary-treasurer Schlag provided an update on the process for allocating funds to schools and shared a draft of the *2016-17 Principles for the Basis of Allocations to Schools* with Trustees. This is a process that is reviewed by the Board prior to actual budget information being approved. A note regarding the elimination of Board Directed Fees for the coming school year is reflected in this report.

Communications manager Bruineman shared an update on communication activities for the first quarter of the 2016 calendar year, as an update to the report provided in December 2015.

208/16 **Trustee Shaw: THAT** the Board of Trustees receive the superintendent's report as information. **CARRIED (6/6)**

BOARD COMMITMENTS

209/16 **Trustee Crockett: THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting. **CARRIED (6/6)**

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

Lucie Roy inquired as to why media is not informed of the BELRA award presentations. Superintendent Keohane indicated that the Board of Education Leadership Recognition Award (BELRA) acknowledges a school's accomplishment in relation to their Accountability Pillar Results and overall contribution to the District's improvement from year to year. It is an award that has historically been celebrated internally with teaching staff in appreciation of their contribution.

TRUSTEE REQUEST FOR INFORMATION

Trustee Radford requested an update on the timelines for notification of staff retirements and announcement of new appointments. Assistant superintendent McGuinness shared the timeline for announcing appointments and indicated retirements are communicated once they are known, usually after May 21, 2016.

CLOSING PRAYER **Trustee Tremblay** offered the closing prayer.

ADJOURNMENT

210/16 **Trustee Tremblay: THAT** the Board of Trustees adjourn the regular meeting at 4:30 p.m. **CARRIED (6/6)**

Secretary Treasurer

Chair