

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, June 27, 2016, 2:00 P.M.
District Office, 6 St. Vital Avenue,
St. Albert, AB**

MEMBERS PRESENT Trustees Crockett, McEvoy, Proulx, Radford, Shaw, and Tremblay

ADMINISTRATION PRESENT

D. Keohane, superintendent, S. McGuinness, assistant superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

CALL TO ORDER Trustee Radford called the meeting to order at 2:00 p.m.

IN CAMERA

255/16 Trustee Tremblay: **THAT** the Board of Trustees move In Camera at 2:00 p.m.

CARRIED (6/6)

OUT OF CAMERA

256/16 Trustee Crockett: **THAT** the Board of Trustees move Out of Camera at 3:30 p.m.

CARRIED (6/6)

The Board recessed until 3:35 p.m.

OPENING PRAYER Trustee Shaw offered the Opening Prayer.

ACKNOWLEDGEMENT Trustee Radford acknowledged the Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

APPROVAL OF AGENDA

257/16 Trustee McEvoy: **THAT** the Board of Trustees approve the agenda as presented.

CARRIED (6/6)

PRESENTATION DELEGATION

St. Albert School Resource Officer Program Year-end Report

Cpl. Kading presented the highlights from the past year; mentioning that students from Morinville Community High School participated in this past year's Youth Academy Program. The next program will be in 2018; offered every two years. Support of the Dare Program will continue and is supported by local officials. Inspector Foster reiterated the RCMP's commitment to working with youth and schools.

Morinville School Resource Officer Program Year-end Report

Constable Short highlighted the RCMP SRO's participation in events at the school including flex days (Pack Days), hockey competitions and the annual open house which provide opportunities to connect with students.

APPROVAL OF MINUTES & SUMMARIES

258/16 **Trustee Shaw:** **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on June 13, 2016 as circulated.

CARRIED (6/6)

259/16 **Trustee Proulx:** **THAT** the Board of Trustees approve the summary of the Board Advocacy Committee meeting held on June 20, 2016 as circulated.

CARRIED (6/6)

APPROVAL OF REPORTS FROM ADVOCACY COMMITTEE MEETING

260/16 **Trustee McEvoy:** **THAT** the Board of Trustees approve the committee reports from the Board Advocacy Committee meeting held on June 20, 2016:

9.1 Alberta Catholic School Trustees' Association (Shaw)

9.2 Alberta School Boards Association Zone 2/3 (Crockett)

CARRIED (6/6)

GOOD NEWS

Trustee Radford shared the Good News Report.

Communications Manager, C. Bruineman updated the Board on the recognition received for the 150th Anniversary celebrations from the NSPRA (National Schools Public Relations Association), with a Golden Achievement Award for excellence in Public Relations.

Trustee Radford highlighted G.H. Primeau's Innovation Night event which was impressive and highlighted the range of talent which was shared with the broader community.

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

CONSENT ITEMS

There were no consent items.

ACTION ITEMS

2016-2019 Three-Year Education Plan Framework

Superintendent Keohane presented the updated framework which provides the context and assists the District in the planning process for developing the Education Plan.

261/16 **Trustee McEvoy:** **THAT** the Board of Trustees approve the Planning Framework for the 2016-2019 Three-Year Education Plan as presented.

CARRIED (6/6)

2016-2017 Principles for the Basis of Allocations

Secretary-treasurer Schlag updated the Board on the changes in the Principles for the Basis of Allocations to Schools which now include Board-approved class size standards and specific rate which are key variable in the Principles.

262/16

Trustee Crockett: **THAT** the Board of Trustees approve the 2016-2017 Principles for the Basis of Allocations to Schools, as presented and attached.

CARRIED (6/6)

2016-2017 Budget

Secretary-treasurer Schlag presented the proposed 2016-2017 Budget highlighting that expenditures reflect: spending today’s dollars on today’s kids, maximizing resources to the classroom with 80% of funds supporting students in classrooms, maintaining class sizes for K-9, and the use of reserves to maintain allocations to schools. In addition, the budget highlights stable staffing levels and a projected increase in enrolment.

263/16

Trustee Shaw: **THAT** the Board of Trustees approve the 2016-2017 operating budget with estimated revenues of \$69,091,880 and estimated expenditures of \$69,650,237, resulting in an annual deficit of (\$558,357).

CARRIED (6/6)

MEETING EXTENSION

264/16

Trustee Crockett: **THAT** the Board of Trustees extend the meeting until 6:00 p.m.

CARRIED (6/6)

New Policy 21 – Staff Recruitment / Selection 1st Reading

Superintendent Keohane shared a consolidated draft policy and first reading on staff recruitment and selection.

265/16

Trustee Proulx: **THAT** the Board of Trustees review and make recommendations for Draft Policy 21 – Recruitment and Selection of Personnel.

New Policy 20 - Laura Bird Memorial Beacon of Hope Award 2nd Reading

Superintendent Keohane updated the Board on the selection procedure for the award.

266/16

Trustee Shaw: **THAT** the Board of Trustees approve a second reading of Draft Policy 20 – Laura Bird Memorial Beacon of Hope Award.

Superintendent’s Evaluation Report

267/16

Trustee Tremblay: **THAT** the Board of Trustees approve the Superintendent’s Evaluation Report as developed from the June 13, 2016 presentation as an accurate accounting of the Superintendent’s performance for the period June 2015 to June 2016 and further, the Board authorizes the Chair to make any required technical edits and to sign the report on the Board’s behalf.

CARRIED (6/6)

New School Consultation Process Proposed Guidelines

Communications Manager Bruineman presented updated proposed guidelines for the planned New School Consultation Process. Trustees discussed the guidelines and updated them based on discussion at the June 13, 2016 regular board meeting as well as participating in an online survey to provide individual feedback

268/16

Trustee McEvoy: **THAT** the Board of Trustees approve the Guiding Principles, as presented, that will inform any decisions made on boundaries and programming, beginning with the Fall Consultation Process.

CARRIED (6/6)

NEW BUSINESS

There was no new business.

INFORMATION ITEMS

Report from the Chair

Trustee Radford highlighted correspondence received including the letter sent on behalf of the District to Minister Larivee regarding the MGA Review.

Report from the Superintendent

Assistant Superintendent McGuinness updated the Board on the Field Trip activity that took place during the 2015-2016 School Year.

Secretary-treasurer Schlag presented the Quarterly Financial Report and updated the Board on the expected year end position; a small projected deficit of \$72,325 depending on final year end expenditures.

269/16

Trustee McEvoy: **THAT** the Board of Trustees receive the superintendent’s report as information.

CARRIED (6/6)

BOARD COMMITMENTS

270/16

Trustee Crockett: **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

CARRIED (6/6)

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

Lucie Roy requested clarification on the name of the organization that awarded the District with the 150th Anniversary Golden Achievement Award, in addition to inquiring about an update on the Pope Francis School in the Philippines and the amount raised to date. Communications Manager Bruineman will provide those details to Ms. Roy.

TRUSTEE REQUEST FOR INFORMATION

There were no requests for information.

CLOSING PRAYER

Trustee Shaw offered the closing prayer.

ADJOURNMENT

271/16

Trustee Tremblay: **THAT** the Board of Trustees adjourn the regular meeting at 5:42 p.m.

Secretary Treasurer

Chair



Greater St. Albert Roman Catholic Separate School District No. 734

Committee Report Summary

Board Advocacy Committee Meeting Date: June 20, 2016

Submitted by Trustee: Trustee Shaw

Committee/Event Name: ACSTA

Committee Meeting Date & Time: May 27, 2016

Summary of Agenda Items:

Advocacy/Communications Committee Report Advocacy/Communications Committee Chair Serena Shaw referred to her previously circulated report. The Directors expressed strong support for a structured event offering Directors a chance to educate and advocate with provincial MLAs. Municipal Government Act President Adriana LaGrange reported that the Past President and she attended the Municipal Affairs Technical Briefing of the Municipal Government Act to Alberta School Board Associations on May 13, 2016. Specific details of the embargoed information presented could not be released until the Bill is introduced on May 30th. Municipal Affairs will be travelling to 20 locations across Alberta in June and July to discuss the proposed changes to the MGA through public sessions and Directors were encouraged to attend these sessions. Administration was directed to arrange a meeting with the Minister of Municipal Affairs.

Election Materials President Adriana LaGrange reported the ACSTA is working on preparing documents for the 2017 Municipal Elections, which includes updating the ACSTA document Called to this Vocation: Serving as a Catholic School Trustee

2016 SPICE/Blueprints Retreats

The Executive Director referred to the previously circulated participant evaluation statistics. Both retreats were well received by the participants

2016 AGM & Convention 2016 AGM & Convention Committee Chair Judy Lane reported on the May 26th 2016 committee meeting. Plans for the event include: - a logo design depicting the 50th anniversary; - organizing a Gala Dinner on Saturday evening with invitations being sent to past presidents, selected elected officials, clergy, etc.; - the production of a souvenir book to honor the 50th anniversary; - Silent auction – with proceeds directed towards Toonies for Tuition/Development and Peace. The Committee is recommending to the Governance

Committee that the service award categories be changed from the current 9 and 18 to 8, 12, 16 and 20.

Finance Committee Report Vice-President, John Tomkinson referred to the previously circulated budget considerations and assumptions which will direct the preparation of the 2017 operating budget. MOVED by John Tomkinson that the 2017 proposed ACSTA budget considerations and assumptions be accepted, as amended

Governance Committee Report Governance Committee Chair John Tomkinson spoke to his previously circulated report. Directors were asked to take the draft policy document back to their boards for their input and to report their suggested amendments to the ACSTA office by July 15th. The Governance Committee will present the revised policies at the next meeting.

Executive Director Evaluation MOVED by Kelly Henderson that the Board of Directors approve the Executive Director's evaluation report as developed during the evaluation workshop of February 11, 2016 as an accurate accounting of the Executive Director's performance during the evaluation period March 26, 2015 – February 10, 2016 and further that the Board authorizes the President to sign the report on the Board's behalf

We had a presentation from AB Ed on First Nation, Metis, Inuit resources. I have placed the slide show in the Trustee Shared Folder. There appears to be some good resources available to our staff.



Greater St. Albert Roman Catholic Separate School District No. 734

Committee Report Summary

Board Advocacy Committee Meeting Date: June 20th, 2016

Submitted by Trustee: Joan Crockett

Committee/Event Name: ASBA Zone 2/3 Monthly Meeting

Committee Meeting Date: May 27, 2016

Highlights:

Chairs Report – Cheryl Dumont

- Michael Gramatovich from Northern Gateway has agreed to audit Zone 2/3 books for 2015/2016.
- Zone Professional Development will focus on what can current trustees do to mentor new trustees and get others involved with trusteeship and the election process in general.
- Upcoming Professional Development: LGBTQ panel of students/parents from Outloud, St Albert – September, Curriculum Redesign, and Origins of Treaty Six.
- Zone Facebook Group Page – 80 members now share readings and postings. Kim Ayers, Zone Secretary monitors the page.

Zone Directors – Lorna Misselbrook, Jean Boisvert

- Scott McCormick, Executive Director of ASBA has accepted a position with Alberta Education in the capacity of Executive Director of Research, Engagement, System Assurance and Teacher Relations. His last day with ASBA will be July 13, 2016. Scott will be recognized for his work at the FGM 2016.
- Interim Executive Director will be Jim Gibbons with the new Executive Director to hopefully begin his duties by the end of September.
- Board of Directors draft minutes will be circulated to Zone Chairs.
- 80% of participants of the Provincial Issues Forum were satisfied with forum and MLA reception.

Government of Alberta Education Budget

- Total Budget 9.8 billion (\$7.9 Operating and \$1.9 growth) or \$45 million a day.
- Additional \$28 million for FNMI to close achievement gap in addition to \$48 million existing FNMI grant dollars)
- \$1.6 billion to support 200 announced schools

Next meeting – September – St Anthony Centre, 10425 – 84 Ave Edmonton