



BOARD OF TRUSTEES REGULAR MEETING

Greater St. Albert Roman Catholic Separate School District No. 734
District Office

6 St. Vital Ave., St. Albert, AB T8N 1K2 | Phone: 780-459-7711

AGENDA

Monday, November 28, 2016 | 2:00 P.M. Call to Order
3:30 P.M. – Public Meeting

1. **Call to Order:** Serena Shaw
2. **In-Camera**
3. **Out-of-Camera at 3:30 pm**
4. **Opening Prayer:** Noreen Radford
5. **Acknowledgment of Territories:** Serena Shaw
The Greater St. Albert Catholic School Board acknowledges that it is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation.
6. **Approval of Agenda**
7. **Presentation Delegation**
8. **Approval of Minutes & Summaries**
 - 8.1 Regular Board Meeting Minutes of November 14, 2016 Attached
 - 8.2 Audit Committee Meeting Summary of November 15, 2016 Attached
 - 8.3 Financial Audit Review Board Meeting Minutes of November 23, 2016 Attached
9. **Approval of Committee & Event Reports from Advocacy Committee Meetings**
10. **Good News (Communication & Community Relations)** Attached
11. **Questions from the Public**
(Questions are submitted in writing on the Thursday prior to meeting. Information and the form can be found on the District website located on the District website at <http://bit.ly/1SLTFSh>.)
12. **Consent Items**
(The Chair will ask for a motion to receive and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request the status of a consent item be changed to an action item.)
13. **Action Items**
 - 13.1 Capital Reserves Transfer (Schlag) Attached
 - 13.2 Audited Financial Statements (Schlag) Attached for Trustees
 - 13.3 Fall Budget Update (Schlag) Attached for Trustees

13.4 Combined 2015-2016 Annual Education Results Report &
2016-2019 Three Year Education Plan (Keohane)

Attached for Trustees

14. New Business

15. Information Items

15.1 Report from the Chair

15.1.1 Correspondence

Attached

15.1.2 Other Items

15.2 Report from the Superintendent

15.2.1 Organizational Management

- Jurisdiction Class Size Report (McGuinness)

Attached

16. Board Commitments

Attached

17. Clarification Period for Public & Media

(Related to agenda items, only as deliberated)

18. Trustee Request for Information

19. Closing Prayer: Noreen Radford

20. In-Camera *(if applicable)*

21. Out-of-Camera *(if applicable)*

22. Adjournment



BOARD OF TRUSTEES REGULAR MEETING

NOVEMBER 28, 2016

ATTACHMENT FOR AGENDA ITEM 8.1

Regular Board Meeting Minutes of November 14, 2016

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the minutes of the regular meeting of the Board held on November 14, 2016 as circulated/as circulated and amended.

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, November 14, 2016, 2:00 P.M.
District Office, 6 St. Vital Avenue,
St. Albert, AB**

MEMBERS PRESENT Trustees Becigneul, Crockett, McEvoy, Proulx, Radford, Shaw, and Tremblay

ADMINISTRATION PRESENT

D. Keohane, superintendent, S. McGuinness, assistant superintendent, R. Nixon, assistant superintendent, D. Schlag, secretary-treasurer

CALL TO ORDER Trustee Shaw called the meeting to order at 2:00 p.m.

IN CAMERA

58/17 Trustee Becigneul: **THAT** the Board of Trustees move In Camera at 2:00 p.m.

CARRIED (6/6)

Trustee Proulx joined the meeting at 2:03 p.m.
Assistant superintendent McGuinness joined the meeting at 2:05 p.m.

OUT OF CAMERA

59/17 Trustee Crockett: **THAT** the Board of Trustees move Out of Camera at 3:17 p.m.

CARRIED (7/7)

The Board recessed until 3:30 p.m.

OPENING PRAYER

Trustee Shaw offered the Opening Prayer, requesting that the tragic loss of student Teryck Graham-Gee be kept in our thoughts.

ACKNOWLEDGEMENT Trustee Shaw acknowledged the Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation.

APPROVAL OF AGENDA

60/17 Trustee Proulx: **THAT** the Board of Trustees approve the agenda as presented.

CARRIED (7/7)

PRESENTATION DELEGATION

There were no presentations.

APPROVAL OF MINUTES & SUMMARIES

61/17 Trustee Becigneul: **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on October 31, 2016 as circulated.

CARRIED (7/7)

62/17 **Trustee Crockett:** THAT the Board of Trustees approve the summary of the Board Advocacy Committee meeting held on November 7, 2016 as circulated.
CARRIED (7/7)

63/17 **Trustee McEvoy:** THAT the Board of Trustees approve the committee reports (9.1 to 9.5) from the Board Advocacy Committee meeting held on November 7, 2016.
CARRIED (7/7)

GOOD NEWS

Trustee Shaw shared the Good News Report.

Trustee McEvoy commended R.S. Fowler on the production and the work of all students, along with principal and vice-principal for their roles in Guys and Dolls.

Trustee Radford highlighted the Morinville Community High School Social Studies students who were involved in the annual Remembrance Day ceremony at a packed Cultural Centre. They did a wonderful job.

Trustee Shaw mentioned that Mary Keftenbelt, a member of the CrissCross Ministry Team, has written a song commemorating Remembrance Day.

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

CONSENT ITEMS

Review of Board Policy 3 –Role of the Trustee

64/17 **Trustee Bcigneul:** THAT the Board of Trustees approve the review of Board Policy 3 – Role of the Trustee, as presented with no changes.
CARRIED (7/7)

Trustee Crockett requested that **Board Policy 4 – Trustee Code of Ethics** be moved to 13.1 Action Items

ACTION ITEMS

Board Policy 4 – Trustee Code of Ethics

Trustee Crockett requested a review and change to language used by recommending the removal of the words “either” and “petty”, to present a more a positive statement.

65/17 **Trustee Bcigneul:** THAT the Board of Trustees approve the review of Board Policy 4 – Trustee Code of Ethics with the following change in wording to item 1.4:
Refusing to play politics in the traditional partisan or any other sense.
CARRIED (7/7)

NEW BUSINESS

None.

INFORMATION ITEMS

Report from the Chair

Trustee Shaw updated the Board on a new date for the dinner meeting with the Local ATA - January 19th, 2017.

Report from the Superintendent

Assistant superintendent McGuinness provided an updated report highlighting some of the International trips planned at this time.

Assistant superintendent Nixon updated the Board on the partnerships that exist and their significance, including curriculum, post-secondary, and community support networks. The assistant superintendent thanked the Edmonton Regional Learning Consortium, MacEwan University, Norquest College, St. Albert Strategy & Mobilization Committee, Family and Youth Working Groups, Developmental Assets Committee and the Regional Collaborative Service Delivery for their respective roles in supporting student success.

66/17 **Trustee Becigneul:** THAT the Board of Trustees receive the superintendent's report as information.

CARRIED (7/7)

BOARD COMMITMENTS

67/17 **Trustee Tremblay:** THAT the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

CARRIED (7/7)

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

There were no questions.

TRUSTEE REQUEST FOR INFORMATION

There were no requests.

CLOSING PRAYER Trustee Proulx offered the closing prayer.

ADJOURNMENT

68/17 **Trustee McEvoy:** THAT the Board of Trustees adjourn the regular meeting at 4:40 p.m.

CARRIED (7/7)

Secretary Treasurer

Chair



BOARD OF TRUSTEES REGULAR MEETING

NOVEMBER 28, 2016

ATTACHMENT FOR AGENDA ITEM 8.2

Audit Committee Meeting Summary of November 15, 2016

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the summary of the Audit Committee meeting held on November 15, 2016 as circulated/as circulated and amended.

**SUMMARY OF THE AUDIT COMMITTEE MEETING OF
GREATER ST. ALBERT RCSSD NO. 734
TUESDAY, NOVEMBER 15, 2016**

COMMITTEE TRUSTEE MEMBERS PRESENT

Trustees Crockett, Radford, and Shaw (Ex-Officio)

COMMUNITY MEMBERS PRESENT

Bruce Perry, John Smith

ADMINISTRATION PRESENT

D Keohane, superintendent; D Schlag, secretary-treasurer

COMMITTEE MEMBERS ABSENT

Trustee Proulx

CALL TO ORDER

Secretary-treasurer Schlag called the meeting to order at 7:03 p.m. and offered the opening prayer.

COMMITTEE TERMS of REFERENCE

The committee reviewed a Draft Terms of Reference for the Audit Committee, discussed the role as it relates to assisting in the fiscal oversight of the Board, and agreed on a final version which will be incorporated into Board Policy 8 – *Board Committees* before it comes to a Regular Meeting of the Board of Trustees for review and approval.

SELECTION of COMMITTEE CHAIR

Trustee Radford expressed a desire to be the Audit Committee Chair, as per the Terms of Reference, which state one of the three Trustees on the Committee shall act as Chair. That role will commence at the next meeting, which will be scheduled for November 23, 2016.

OVERVIEW of 2015-16 OPERATING SURPLUS and INTENDED ALLOCATION to CAPITAL RESERVES

The committee reviewed GSACRD AP 514 – Capital Reserve Funds, which states that the Board shall, by resolution, approve all transfers to and from the reserves and that the resolution shall state clearly the purpose for the transfer. Secretary-treasurer Schlag reviewed the surplus with the committee and there was agreement that a recommendation for transfer of \$200,000 should go to the Board at the next Regular meeting, which will be November 28, 2016. The intended purpose of the funds is:

- \$50,000 each for the two new schools for a total of \$100,000 to be used for commemorative enhancements, capital in nature, for Sr. Alphonse Academy in St. Albert and St. Kateri Tekakwitha Academy in Morinville. The Board will determine the specific purchases or commission an artist when the schools are nearing construction completion.
- \$100,000 for renovations required at District Office for security enhancements.

Secretary-treasurer Schlag offered the closing prayer. The meeting was adjourned at 8:55 p.m.

Meeting chaired by secretary-treasurer Schlag



BOARD OF TRUSTEES REGULAR MEETING

NOVEMBER 28, 2016

ATTACHMENT FOR AGENDA ITEM 8.3

Financial Audit Review Regular Board Meeting Minutes of November 23, 2016

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the minutes of the financial audit review regular meeting of the Board held on November 23, 2016 as circulated/as circulated and amended.

**MINUTES OF THE FINANCIAL AUDIT REVIEW
REGULAR MEETING OF THE BOARD OF TRUSTEES OF
GREATER ST. ALBERT ROMAN CATHOLIC SEPARATE
SCHOOL DISTRICT NO. 734
HELD ON WEDNESDAY, NOVEMBER 23, 2016 at 3:00 p.m.
at 6 St. Vital Avenue, St. Albert, AB**

MEMBERS PRESENT Trustees Crockett, McEvoy, Proulx, Radford, and Shaw

MEMBERS ABSENT Trustees Becigneul and Tremblay

COMMUNITY AUDIT COMMITTEE MEMBERS PRESENT
Bruce Perry and John Smith

ADMINISTRATION PRESENT
D. Schlag, secretary-treasurer, D. Keohane, superintendent,
F. Maisano, finance manager

AUDITORS PRESENT Kevin George, CPA, CA, MPAcc, Engagement Partner, MNP^{LLP}
Chantille Mitchell, CPA, CA, Engagement Senior, MNP^{LLP}

CALL TO ORDER

Trustee Radford called the meeting to order at **3:01 p.m.**, and declared it a duly constituted meeting, as quorum had been reached with 5 of the possible 7 Trustees present and that it would be an in-camera meeting for the purpose of discussing the financial statements and overall audit results in advance of the public release at the regular meeting on November 28, 2016. Trustee Radford welcomed the Auditors from the firm Myers, Norris, Penny (MNP^{LLP}).

OPENING PRAYER Trustee McEvoy offered the Opening Prayer.

APPROVAL OF AGENDA

69/17 **Trustee Proulx:** **THAT** the Board of Trustees approve the agenda as presented. **CARRIED (5/5)**

IN CAMERA

70/17 **Trustee Crockett:** **THAT** the Board of Trustees move the meeting in camera at 3:02 p.m. **CARRIED (5/5)**

OUT OF CAMERA

71/17 **Trustee McEvoy:** **THAT** the Board of Trustees move the meeting out of camera at 6:05 p.m. **CARRIED (5/5)**

CLOSING PRAYER Trustee Shaw offered the Closing Prayer.

ADJOURNMENT

72/17 **Trustee Proulx:** **THAT** the Board of Trustees adjourn the meeting at 6:05 p.m. **CARRIED (5/5)**

Secretary Treasurer

Chair



BOARD OF TRUSTEES REGULAR MEETING

NOVEMBER 28, 2016

ATTACHMENT FOR AGENDA ITEM 10

Good News (Communication & Community Relations)

PREPARED BY:

Carol Bruineman, communications manager

BACKGROUND:

Please see attached.

Good News
Regular Board Meeting
November 28, 2016

School News

- **ESSMY** Rotary Exchange student, Sam Warawa will be sharing his experiences studying in Thailand for the past year with his school community. This initiative to study overseas was in conjunction with the Rotary Interact Club.
- **SEARCH** (Catholic youth group) made use of **ESSMY** School facilities for their recent retreat. A group of 100 students attended and deepened their relationship with our Lord. It was a huge success! In addition, staff at the school are planning their upcoming retreat with leader, Father Kristopher Schimdt. He is a former **ESSMY** grad. The retreat will conclude with the first mass celebrated in the school chapel.
- Irene Szmihelsky, teacher at **J.J. Nearing School** was recognized this month in the University of Alberta's Faculty of Education, Illuminate publication for her commitment to lifelong learning. She recently completed her master of education degree and commented in the article *"For me to go to convocation, the ceremony isn't the important part. The achievement, the journey I was on is far more significant."*

Athletic News

- Legal School senior boys' volleyball team took home the Championship Banner in their league and the girls' team won silver! Congratulations to all players and coaches.
- Tanner Doll, **SACHS Alumni**, who plays for the Ottawa RedBlacks was in the lineup for the Grey Cup this past Sunday. Congratulations!



BOARD OF TRUSTEES REGULAR MEETING

NOVEMBER 28, 2016

ATTACHMENT FOR AGENDA ITEM 13.1

Capital Reserves Transfer

PRESENTER:

Deb Schlag, secretary treasurer

BACKGROUND:

During the meeting held on November 15, 2016, the audit committee reviewed GSACRD AP 514 – Capital Reserve Funds, which states that the Board shall, by resolution, approve all transfers to and from the reserves and that, the resolution shall state clearly the purpose for the transfer. Secretary-treasurer Schlag reviewed the surplus with the committee and there was agreement that a recommendation for transfer of \$200,000 should go to the Board at the next Regular meeting. The transfer is reflected in the Financial Statements for the year ended, August 31, 2016, and the intended purpose of the transfer is identified in the motion below:

AP 514 – Capital Reserve Funds (attached)

RECOMMENDATION:

THAT the Board of Trustees approve the transfer of \$200,000 to Capital Reserves; \$100,000 to School and Instruction Related Capital Reserves and \$100,000 to Board and System Administration Capital Reserves for the intended purpose as follows:

- \$50,000 each for the two new schools for a total of \$100,000 to be used for commemorative enhancements, capital in nature, for Sr. Alphonse Academy in St. Albert and St. Kateri Tekakwitha Academy in Morinville. The Board will determine the specific purchases or commission an artist when the schools are nearing construction completion.
- \$100,000 for renovations required at District Office for security enhancements.

CAPITAL RESERVE FUNDS

Background

The District encourages the creation of capital reserves through the regular budget process for the purchase, replacement or upgrading of capital equipment. The District also encourages the creation of reserves by schools for the same purposes.

Procedures

1. The Board shall, by resolution, approve all transfers to and from the reserves. The resolution shall state clearly the purpose for the transfer.
 - 1.1 Money accumulated in a reserve for capital expenditures shall be used only for capital expenditures unless approval is received from the Minister to do otherwise.
2. Monies received by the Board from a provincial grant for a specific purpose may be spent during a subsequent fiscal year for a substantially similar purpose. Use of a different purpose requires the approval of the Minister of Learning.
3. Source and revenue funds may include all or any of the following:
 - 3.1 Land and Land Improvements (not for schools)
 - ◆ District Operating Surpluses
 - 3.2 Building and Building Improvements (not for schools)
 - ◆ District Operating Surpluses
 - 3.3 Equipment
 - ◆ Year End Surplus Transfers
 - 3.4 Vehicles
 - ◆ Year End Surplus Transfers

NOTE: Funds from the sale of obsolete or surplus assets may be placed in the appropriate reserve. Although some operating reserves can also be established, in no circumstance may funds for administrative costs be placed in any reserve.

4. Application of reserve funds may include all or any of the following:
 - 4.1 Land and Land Improvement (not for schools)
 - 4.2 Building and Building Improvements
 - ◆ Offices, garages (not for school)

4.3 Equipment

- ◆ Purchase of major equipment items

4.4 Vehicles

- ◆ Purchase of vehicles

Reference: Section 152, School Act



BOARD OF TRUSTEES REGULAR MEETING

NOVEMBER 28, 2016

ATTACHMENT FOR AGENDA ITEM 13.4

Combined 2015-2016 Annual Education Results Report (AERR) & 2016-2019 Three-Year Education Plan

PRESENTER:

David Keohane, superintendent of schools

BACKGROUND:

Each year, the district is required to provide to Alberta Education and to its stakeholders an Annual Education Results Report and Three-year Education Plan. It is also required that this report as well as a summary be posted on the district's web site and communicated to the board's various publics.

Attached for trustees is a copy of the combined report and summary. These documents will be available at www.gsacrd.ab.ca/about-us/plans-and-reports following board approval.

RECOMMENDATION:

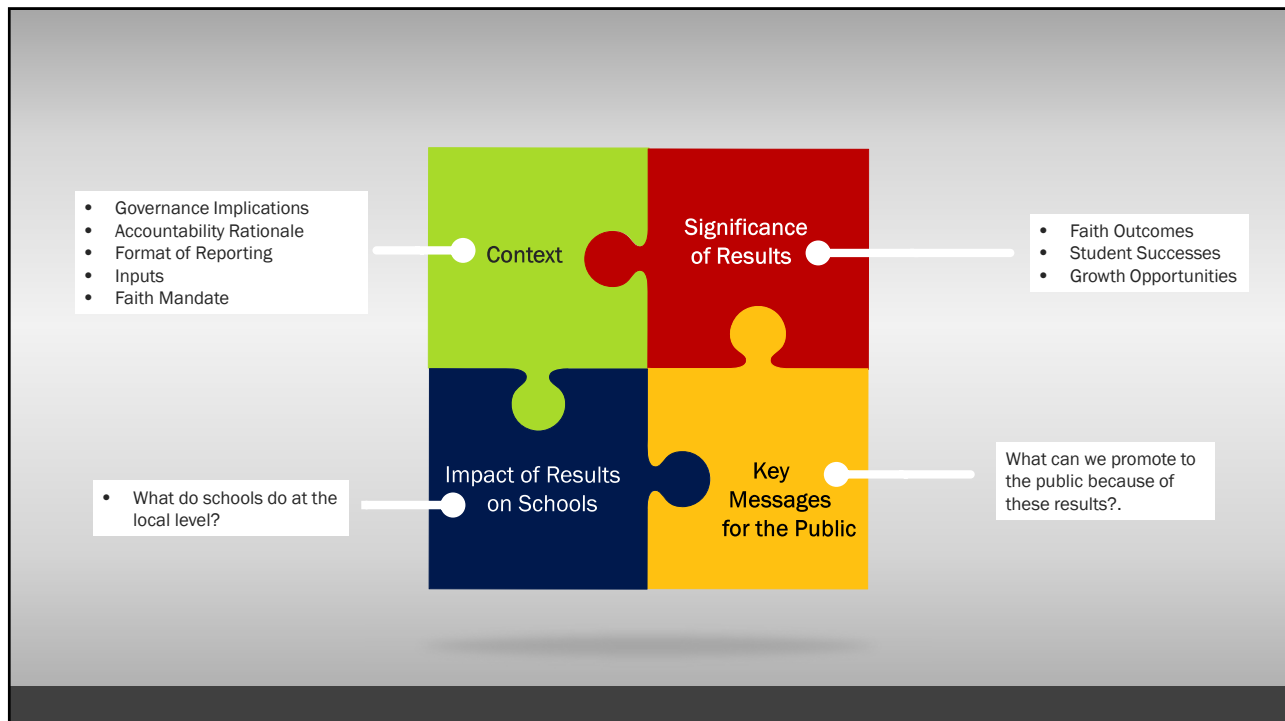
THAT the Board of Trustees approve the combined 2015-2016 Annual Education Results Report & 2016-2019 Three-Year Education Plan for submission to Alberta Education.



**GREATER ST. ALBERT
CATHOLIC SCHOOLS**
Faith in Our Students

2015 / 2016 Annual Education Results Report & 2016 / 2019 Three Year Education Plan Putting the Pieces Together

Regular Meeting of the Board
November 28, 2016



Context

The Document

- Demonstrates responsiveness to the 2015 - 2017 Three - Year Education Plan.
- Outlines desired outcomes, strategies, and measures for the 2016 - 2019 Three - Year Education Plan.

Context

This Occurs Because

- Section 78, School Act states:

A board shall develop a reporting and accountability system, disseminate it, and use it in a manner that the minister prescribes.

Context

Government Prescription

Policy and Requirements for School Board Planning and Results Reporting

April 2016

Context

Government Prescription

This document is issued under authority of the following:

- *School Act*, RSA 2000, Section 78
- *Fiscal Planning and Transparency Act*, Section 10
- Alberta Regulation 113/2007, *School Act*, *School Councils Regulation*
- Alberta Regulation 120/2008, *Government Organization Act*, *Education Grants Regulation*, Sections 2 and 7

What's Changed?

New Alberta Education Business Plan

Alberta Education's Business Plan 2016 - 2019 contains five outcomes. School authorities will need to develop their Three-Year Education Plans in alignment with this structure:

Context

Primary Inputs

- Faith Life of the District (January, June 2016)
- Annual Accountability Pillar Reports (May, October 2016)
- Safe and Caring Schools Report (January 2016)
- Quarterly Financial Reports
- Operating Budget (November 2016)
- District Capital Plan (March 2016)
- Oper. and Maint. Report (March 2016)
- Audited Financial Statements (November 2016)
- Three - Year Education Plan Framework - with inputs from community (Approved June 2016) (students, parents, staff), administration, and Board

Context

Document Bias

- The ethos of Catholic Education being fully implemented throughout the district enables all government mandates to be met more meaningfully.
- i.e., Attention to dignity of the human person and the welfare of the common good = safe and caring schools, a strong focus on citizenship, high quality education, program of studies, students completing school, success in learning.

Context

What We Want this Plan to Be

- a tool to inform system accountability and improvement, not a fancy artifact;
- compliant with provincial reporting standards while maintaining community perspectives at the local level;
- A reflection of expertise around implementation and a manageable / achievable set of outcomes.

Context

Evidence of these Goals

- Relating and assessing our results to our mission (p. 7 - 10);
- Demonstrating how "government mandated accountability" is improved through our faith dimension (p. 14 - 18);
- Evaluating the extent to which we are successful in a manner that is educationally defensible (p. 10).

What's Significant About the Results ...

Faith Outcome

- Students learned how to be global citizens by contributing their time and talent to various initiatives promoted by Canadian Development and Peace, including the construction of the Pope Francis School in the Philippines (p. 14)
- Through service based learning, students practices the see – judge – act discernment methodology to address injustices (poverty, discrimination, waste in the world) based on Gospel values and Church teachings (p.15)

What's Significant About the Results ...

Faith Outcome

- Faith based retreats, as opportunities to strengthen and deepen our relationship with Board and with each other were provided or students at each of our 16 schools (p. 15);
- Faith formation for staff and administration remained a priority with monthly topics dedicated to supporting the Domestic Church (families) and Pope Francis' encyclical, *Laudato Si* being provided throughout the District (p. 16).

What's Significant About the Results ...

Faith Outcome

- Schools provided instructional masses, which deepened students' understanding of the liturgical priorities and unique focuses of the mass (p. 17);
- With three of four provincial performance measures demonstrating very high achievement in parental involvement, safe and caring schools, and active citizenship, our district demonstrates excellent results (p. 14, 17);
- Our schools demonstrate not only a unique way of thinking to inform our living, but most importantly portray a unique way of living as community to inform our thinking.

What's Significant About the Results

Student Successes in Learning

- For all areas of provincial accountability, the District exceeded provincial results by an average of 5% (p. 1);
- Our district achieved "Good" or "Excellent" as overall ratings for 16 of 16 measures (p. 19);
- Overall ratings for provincial testing results improved by one level of achievement (p. 20);
- Rutherford Eligibility exceeded the Province by 12% (p. 20);
- High School Completion within Three Years of entering high school was 10% higher than the province.

What's Significant About the Results

Student Successes in Learning

- High School Completion within Three Years of entering high school was 10% higher than the province (p. 1);
- No overall results are deemed to be of “issue” or “concern”;
- 50% of outcomes are deemed to be “high yield” in nature and the remaining 50% reflect our capacity to sustain “consistent” results;
- FNMI students achieved at a higher rate at the Acceptable Standard for PATs than all other students provincially (+9%), and improved by 5% from prior year at the Standard of Excellence (p. 22);

What's Significant About the Results

Growth Opportunities

- Sustain an “Excellent” overall rating for 10 measures on the Accountability Pillar and sustain a minimum of 5% above the province for all 16 measures;
- Increase from “Good” to “Excellent” in overall ratings for safe and caring schools; provincial achievement tests and diploma exams at the Standard of Excellence; Diploma Participation Rate; Transition Rate to Post-Secondary Education; and Work Preparation;
- Through interventions and supports, improve FNMI students' performance at the Acceptable Standard on Diplomas

What's Significant About the Results

Growth Opportunities

- Improve Biology 30 and Chemistry 30 at the Acceptable Standard; Physics 30, Social 30 - 1 at the Acceptable Standard and Standard of Excellence; and French 30 - 1 and Math 30 - 1 at the Standard of Excellence (p. 7)

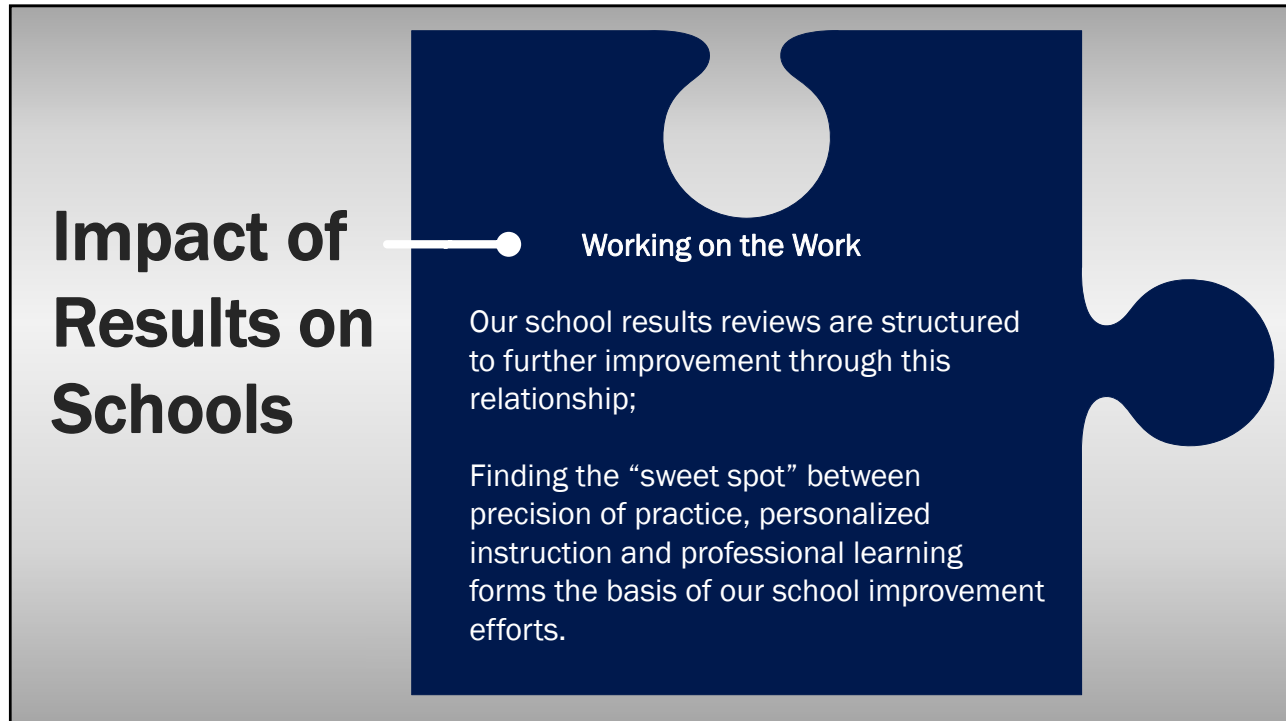
Impact of Results on Schools

Working on the Work

School jurisdictions improve
One school at a time;

Schools improve
one classroom at a time;

Classrooms improve one student
at a time.

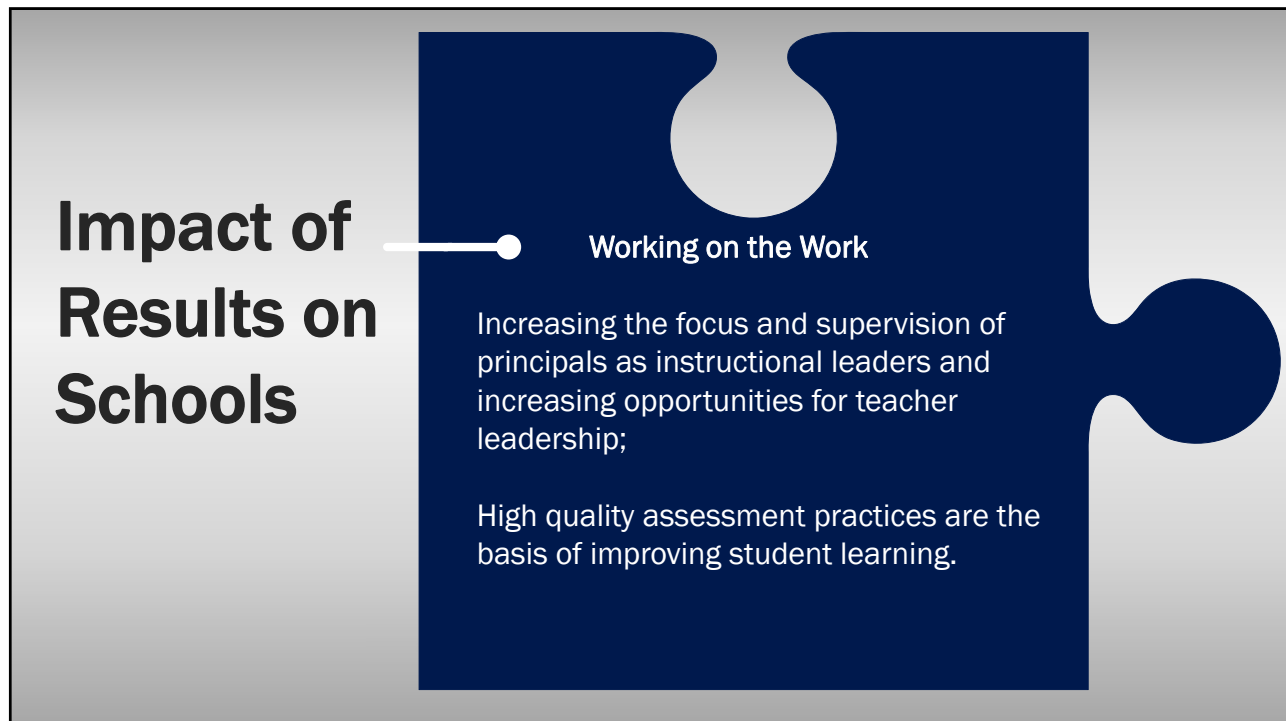


Impact of Results on Schools

Working on the Work

Our school results reviews are structured to further improvement through this relationship;

Finding the “sweet spot” between precision of practice, personalized instruction and professional learning forms the basis of our school improvement efforts.



Impact of Results on Schools

Working on the Work



Increasing the focus and supervision of principals as instructional leaders and increasing opportunities for teacher leadership;

High quality assessment practices are the basis of improving student learning.

Key Messages for the Public

What the Evidence Supports

- ✓ Full, conscious, and active participation within our faith mandate;
- ✓ Learning environments that are safe and caring;
- ✓ Provincial leadership in high school completion;
- ✓ Excellence in student learning;
- ✓ Excelling beyond the province in “narrowing the gap” for FNMI students;
- ✓ Effective working relationships between home and school;
- ✓ A culture of leadership, innovation, and continuous improvement;
- ✓ A focused plan of action arising from diverse stakeholder input resulting in alignment between the school – district – government.

2015 / 2016 Annual Education Results Report & Three Year Education Plan

Putting the Pieces Together

Regular Meeting of the Board
November 28, 2016



Greater St. Albert Roman Catholic Separate School District No. 734

Board Chair Correspondence

Attachment for Agenda Item 15.1.1

As reported by the Board Chair

Regular Board Meeting Date: November 28, 2016

	Date of Correspondence	Sender/Recipient	Subject of Correspondence
1.	November 10, 2016	Mayor Crouse to Board Chairs of St. Albert Public, Conseil Centre-Nord, GSACRD	Oakmont and Kingswood School/Park Sites
2.	November 21, 2016	Christine Pretty, Board Chair of Foothills School Division to Minister Eggen	Curriculum Survey and Opportunity for Input



BOARD OF TRUSTEES REGULAR MEETING

NOVEMBER 28, 2016

ATTACHMENT FOR AGENDA ITEM 15.2

Report from the Superintendent

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees receive the superintendent's report as information.

**Superintendent's Information Report to the Board
Greater St. Albert Roman Catholic Separate School District No. 734
November 28th, 2016**

***Organizational Management**

Jurisdiction Class Size Report

Assistant Superintendent, Sean McGuinness, will provide a District class size report.
(Attached)

Recommendation: That the Board receives this report as information.

*This report has been organized according to the categories of responsibilities for the superintendent (outlined in Policy 12), as they would apply to the timing of the report.



Greater St. Albert
Catholic Schools

Greater St. Albert Roman Catholic Separate School District No. 734

6 St. Vital Avenue, St. Albert, AB T8N 1K2

Telephone (780) 459-7711

Fax (780) 458-3213

www.gsacrd.ab.ca

To: David Keohane, Superintendent of Schools

From: Sean McGuinness, Assistant Superintendent of Human Resources & Leadership Services

Date: November 22, 2016

Re: **Class Size Information Report**

Attached is the Class Size Information Report for enrolments as of September 30, 2016.

The report has yet to be confirmed by Alberta Education. Once the report is confirmed by Alberta Education, the report will be posted on the district web site for public viewing.

Sean McGuinness
Assistant Superintendent
Human Resources & Leadership Services

Faith in Our Students

PASSION • RELATIONSHIPS • COMMITMENT • HOPE • INNOVATION • EXCELLENCE



Greater St. Albert Catholic Schools

Class Size Information Report 2016 - 2017



Class Size Information Report

Alberta Education provides resources to school boards to assist them in meeting the Class Size Guidelines (listed below). Greater St. Albert Catholic Schools is accountable for a district average in class size implemented across the entire district. Therefore, some classes will be above the guidelines and some will be below the guidelines.

The Board is required to post the Class Size Information on the district website or include it in the Annual Education Results Report.

Class Size Information Results and Guidelines for 2016-2017

Grades	District Average Class Size <u>All Subjects</u> 2016-2017	District Average Class Size <u>Core Subjects</u> 2016-2017	District Guidelines (Average No. of students to one teacher)	Alberta Education – 5 Year Guidelines (Average No. of students to one teacher)
K-3	21.0	20.8	20.0	17.0
4-6	24.7	24.1	26.0	23.0
7-9	23.9	24.7	27.5	25.0
10-12	18.2	22.4	-	27.0

Commentary:

With regards to the “All Subject Report” and the “Core Subject Report”, the district has met the Class Size Guidelines of the district in grades 4-6 and 7-9. The district is less than two percentage points from the Alberta Education Guidelines for 4-6 and is below the Albert Education Guidelines for grades 7-9. Although the district does not set a Guideline for 10-12 Class Size averages, the district is well below the Alberta Education Guidelines for high school Class Size Average.

The district is approaching the district K – 3 Guidelines and is not meeting the Alberta Education Guidelines for K – 3. The district will continue to work to meet the Alberta Education Guidelines noting that there are infrastructure challenges in meeting these guidelines in some schools. In particular, in order to meet the K-3 guideline of an average of 17 students to 1 teacher, more classroom space is required which is not readily available in all schools.

The district continues to ensure that class-sizes are appropriate within the context of each school are effective in helping students meet the provincial learning outcomes.

Jurisdiction Report - to be included with AERR

ALL SUBJECTS

Jurisdiction:

4077 - Greater St. Albert Roman Catholic Separate School District No. 734

Number of Schools Reported:

15

Total Number of Schools:

15

	K to 3			4 to 6			7 to 9			10 to 12		
	2014/15	2015/16	2016/17	2014/15	2015/16	2016/17	2014/15	2015/16	2016/17	2014/15	2015/16	2016/17
Albert Lacombe Catholic Elementary School	20.2	20.1	22.8	22.1	24.2	21.7	25.2	22.2		0.0	16.0	
Bertha Kennedy Catholic Community School	22.9	15.1	20.7	23.5	18.5	27.5						
Ecole Father Jan Community School	22.2	22.0	20.2	25.0	27.8	26.0						
Ecole Marie Poburan	23.0	22.2	21.2	27.0	26.7	24.0						
Ecole Secondaire Sainte Marguerite d'Youville							25.7	27.2	25.2	13.3	14.6	11.9
Georges H Primeau School				22.4	20.0	25.6	24.8	22.5	23.5			
J. J. Nearing Catholic Elementary School	23.2	22.4	19.5	23.1	23.6	24.1						
Legal School	12.9	13.9	20.3	13.3	19.3	21.3	12.5	24.9	20.6			
Morinville Community High School							23.0	19.5	21.6	22.7	22.6	21.8
Neil M Ross Catholic School	21.0	22.5	23.0	25.6	25.6	25.7						
Notre Dame Elementary School	21.4	21.7	20.9	21.7	25.8	25.8						
Richard S Fowler Catholic Junior High School							26.5	26.7	25.2			
St. Albert Catholic High School										23.5	16.7	18.8
Vincent J Maloney Catholic School							24.5	24.6	23.1			
Vital Grandin Catholic School	19.5	19.5	21.3	25.3	31.3	24.3						
Total for Jurisdiction 4077	21.3	20.7	21.0	23.1	23.9	24.7	24.4	24.8	23.9	20.8	17.8	18.2

Jurisdiction Report - to be included with AERR

CORE SUBJECTS ONLY

4077 - Greater St. Albert Roman Catholic Separate School District No. 734

Jurisdiction:

Number of Schools Reported:

15

Total Number of Schools:

15

	K to 3			4 to 6			7 to 9			10 to 12		
	2014/15	2015/16	2016/17	2014/15	2015/16	2016/17	2014/15	2015/16	2016/17	2014/15	2015/16	2016/17
Albert Lacombe Catholic Elementary School	18.9	19.8	22.8	22.7	26.0	21.7						
Bertha Kennedy Catholic Community School	22.7	15.1	20.7	23.5	18.5	27.5						
Ecole Father Jan Community School	22.0	21.9	20.1	25.0	27.8	26.0						
Ecole Marie Poburan	23.0	22.1	21.2	27.0	26.7	24.0						
Ecole Secondaire Sainte Marguerite d'Youville							26.4	28.2	26.6	17.6	18.0	14.4
Georges H Primeau School				22.0	18.5	25.0	23.9	21.6	21.7			
J. J. Nearing Catholic Elementary School	23.2	22.4	19.3	23.1	23.6	24.1						
Legal School	13.6	13.3	20.0	14.0	19.0	17.8	16.9	21.1	17.5			
Morinville Community High School							22.3	19.5	20.4	25.0	24.3	23.8
Neil M Ross Catholic School	21.0	22.5	22.9	24.2	25.6	24.6						
Notre Dame Elementary School	21.2	21.5	20.5	22.2	25.8	24.3						
Richard S Fowler Catholic Junior High School							27.4	27.1	26.2			
St. Albert Catholic High School										22.3	22.5	24.2
Vincent J Maloney Catholic School							26.1	24.8	26.1			
Vital Grandin Catholic School	19.2	19.6	21.3	25.3	31.3	22.8						
Total for Jurisdiction 4077	21.2	20.7	20.8	23.1	23.5	24.1	25.3	24.7	24.7	22.1	22.0	22.4



BOARD OF TRUSTEES REGULAR MEETING

NOVEMBER 28, 2016

ATTACHMENT FOR AGENDA ITEM 16

Board Commitments

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

Greater St. Albert Catholic Schools Board Commitments 2016-2017

Month	Date	Event	Location Time	Attending
DECEMBER				
	December 1, 2016	SRR Trustee Visit MCHS	8:30 AM	All Trustees,
		SRR Trustee Visit GHP	10:30 AM	All Trustees,
	December 1, 2016	Tour of St. Jean Baptiste Parish	12:30 pm	McEvoy, Radford, Crockett, Loiselle, Shaw, Nixon,
	December 8, 2016	SRR Trustee Visit Albert Lacombe	8:30 AM	McGuinness, Keohane
		SRR Trustee Visit ESSMY	10:30 AM	
		SRR Trustee Visit St. Gabes	1:30 PM	
	December 16, 2016	Morinville Rotary Christmas Party		Crockett (2), Radford (2)
	December 20, 2016	Trustee Christmas Baskets to Schools	9:00 AM	
JANUARY				
	January 19, 2016	ATA Dinner (Tentative)	TBC	Trustees, McGuinness
	January 27, 2017	BELRA Presentations to All Schools	All Schools	
	January 30, 2017	Joint School Boards Meeting	Location and Time TBD	
MARCH				
	March 25-27, 2017	NSBA Annual Conference and Exposition	Denver Colorado	
APRIL				
	April 21-22, 2017	Board Planning Session (Tentative)	TBC	
MAY				
	May 2-5, 2017	Provincial Blueprints	Kananaskis	