

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
GREATER ST. ALBERT ROMAN CATHOLIC  
SEPARATE SCHOOL DISTRICT NO. 734  
HELD on MONDAY, November 14, 2016, 2:00 P.M.  
District Office, 6 St. Vital Avenue,  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Becigneul, Crockett, McEvoy, Proulx, Radford, Shaw, and Tremblay

**ADMINISTRATION PRESENT**

D. Keohane, superintendent, S. McGuinness, assistant superintendent, R. Nixon, assistant superintendent, D. Schlag, secretary-treasurer

**CALL TO ORDER** Trustee Shaw called the meeting to order at 2:00 p.m.

**IN CAMERA**

58/17 Trustee Becigneul: **THAT** the Board of Trustees move In Camera at 2:00 p.m.

**CARRIED (6/6)**

Trustee Proulx joined the meeting at 2:03 p.m.  
Assistant superintendent McGuinness joined the meeting at 2:05 p.m.

**OUT OF CAMERA**

59/17 Trustee Crockett: **THAT** the Board of Trustees move Out of Camera at 3:17 p.m.

**CARRIED (7/7)**

**The Board recessed until 3:30 p.m.**

**OPENING PRAYER** Trustee Shaw offered the Opening Prayer, requesting that the tragic loss of student Teryck Graham-Gee be kept in our thoughts.

**ACKNOWLEDGEMENT** Trustee Shaw acknowledged the Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation.

**APPROVAL OF AGENDA**

60/17 Trustee Proulx: **THAT** the Board of Trustees approve the agenda as presented.

**CARRIED (7/7)**

**PRESENTATION DELEGATION**

There were no presentations.

**APPROVAL OF MINUTES & SUMMARIES**

61/17 Trustee Becigneul: **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on October 31, 2016 as circulated.

**CARRIED (7/7)**

62/17 **Trustee Crockett:** **THAT** the Board of Trustees approve the summary of the Board Advocacy Committee meeting held on November 7, 2016 as circulated.  
**CARRIED (7/7)**

63/17 **Trustee McEvoy:** **THAT** the Board of Trustees approve the committee reports (9.1 to 9.5) from the Board Advocacy Committee meeting held on November 7, 2016.  
**CARRIED (7/7)**

#### **GOOD NEWS**

**Trustee Shaw** shared the Good News Report.

**Trustee McEvoy** commended R.S. Fowler on the production and the work of all students, along with principal and vice-principal for their roles in Guys and Dolls.

**Trustee Radford** highlighted the Morinville Community High School Social Studies students who were involved in the annual Remembrance Day ceremony at a packed Cultural Centre. They did a wonderful job.

**Trustee Shaw** mentioned that Mary Keftenbelt, a member of the CrissCross Ministry Team, has written a song commemorating Remembrance Day.

#### **QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

#### **CONSENT ITEMS**

##### **Review of Board Policy 3 –Role of the Trustee**

64/17 **Trustee Becigneul:** **THAT** the Board of Trustees approve the review of Board Policy 3 – Role of the Trustee, as presented with no changes.  
**CARRIED (7/7)**

##### **Trustee Crockett requested that Board Policy 4 – Trustee Code of Ethics be moved to 13.1 Action Items**

#### **ACTION ITEMS**

##### **Board Policy 4 – Trustee Code of Ethics**

**Trustee Crockett** requested a review and change to language used by recommending the removal of the words “either” and “petty”, to present a more a positive statement.

65/17 **Trustee Becigneul:** **THAT** the Board of Trustees approve the review of Board Policy 4 – Trustee Code of Ethics with the following change in wording to item 1.4:  
*Refusing to play politics in the traditional partisan or any other sense.*  
**CARRIED (7/7)**

#### **NEW BUSINESS**

**None.**

#### **INFORMATION ITEMS**

##### **Report from the Chair**

**Trustee Shaw** updated Trustee Shaw updated the Board on a new date for the dinner meeting with the Local ATA - January 19<sup>th</sup>, 2017.

**Report from the Superintendent**

**Assistant superintendent McGuiness** provided an updated report highlighting some of the International trips planned at this time.

**Assistant superintendent Nixon** updated the Board on the partnerships that exist and their significance, including curriculum, post-secondary, and community support networks. The assistant superintendent thanked the Edmonton Regional Learning Consortium, MacEwan University, Norquest College, St. Albert Strategy & Mobilization Committee, Family and Youth Working Groups, Developmental Assets Committee and the Regional Collaborative Service Delivery for their respective roles in supporting student success.

66/17 **Trustee Becigneul:** **THAT** the Board of Trustees receive the superintendent’s report as information.

**CARRIED (7/7)**

**BOARD COMMITMENTS**

67/17 **Trustee Tremblay:** **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

**CARRIED (7/7)**

**CLARIFICATION PERIOD FOR PUBLIC & MEDIA**

There were no questions.

**TRUSTEE REQUEST FOR INFORMATION**

There were no requests.

**CLOSING PRAYER**

**Trustee Proulx** offered the closing prayer.

**ADJOURNMENT**

68/17 **Trustee McEvoy:** **THAT** the Board of Trustees adjourn the regular meeting at 4:40 p.m.

**CARRIED (7/7)**

\_\_\_\_\_  
Secretary Treasurer

\_\_\_\_\_  
Chair



Greater St. Albert Roman Catholic Separate School District No. 734

# Committee Report Summary

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**Board Advocacy Committee Meeting Date:** November 7, 2016

**Submitted by Trustee:** Trustee Shaw

**Committee/Event Name:** ACSTA Report

**Committee Meeting Date & Time:**

**Summary of Agenda Items:**

- ✓ President's Report
- ✓ Communication Initiatives
- ✓ ACSTA Strategic Plan

**Highlights of Items Relevant to GSACRD:**

The ACSTA report including the ACSTA President's Report was shared with trustees. Trustee Shaw will share some highlights of the report at the meeting.

Attached: [Report](#) Uploaded to the Meeting Folder



Greater St. Albert Roman Catholic Separate School District No. 734

## Committee Report Summary

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**Board Advocacy Committee Meeting Date:** November 7, 2016

**Submitted by Trustee:** Joan Crockett

**Committee/Event Name:** ASBA Zone 2/3 Annual Meeting

**Committee Meeting Date:** September 23, 2016

### **Chair Report – Cheryl Dumont**

- By-laws were reviewed during summer with a few minor changes. Discussion and approval will take place at the October Zone AGM.
- Issues Forum to be held September 27 – 28 at Matrix Hotel.

### **Financial Report – Heather Rogers**

- Draft budget will be in place for October meeting. Reducing fees is being considered.
- Adding budget lines for: Comprehensive Health and Zone Language Reps.
- \$10 000 operation surplus must be maintained per September 2007 motion.

### **Alberta Education Report – Garrett Doll**

- Standards for Teaching Quality, Principal Leadership and Superintendent Leadership to be recommended to the Minister for adoption by Ministerial Order and will take effect September 2018.
- Alberta Education and the U of A will support the creation of on line courses available to professionals who work with children from Early Childhood through grade 3.
- Alberta Ed is developing an inclusive education policy framework to provide guidance for schools and government to create a shared vision.
- SLA's in the 2016-2017 pilot will focus only on improving student learning and enhancing instruction for students.
- Grade 6 Math PATs will feature Part A – 15 number operations questions – 15 minutes, Part B 40 questions to cover broad range of curriculum outcomes.
- Certificates of School Completion can be awarded to students with significant cognitive disability by principals.

### **Edwin Parr Committee – Colleen Holowaychuk**

- 19/29 boards nominated a first-year teacher. The trend is increasing to recognize strong first year teachers. Venue at Royal Executive Inn is not big enough to accommodate 4- 5 more nominees with family and school administration. Membership decided to stay with Royal Executive Inn West for 2017. A bigger venue will be researched for 2017-2018.

**First Nations, Metis and Inuit Student Success and Wellbeing Taskforce** – Darrell Ghostkeeper, rep from Zone 2/3 - Taskforce is undertaking a quarterly newsletter highlighting promising practices and input from partners and stakeholders.

- ASBA will be asked to do an e-scan of FNMI policies across the province, draft a policy advisory and create a database of existing policies that boards can reference.
- ASCA's AGM and conference will take place April 28-31 in Edmonton and will be focused on the TRC and FNMI education. Chief Wilton Littlechild will be the keynote speaker. Charlene Bearhead is assisting. ASCA is also planning an intergenerational panel to talk about their experiences.

**September Professional Development Presentation** – LGBTQ Student Presentation

**October Professional Development**

- AGM – Committee Elections, Advocacy Topics Discussion

**November Professional Development**

- Alberta Education Learning Technology Policy Framework – Phase 2 with Brian Callaghan

**Upcoming Events:**

- ASBA Fall General Meeting – November 20 – 22, 2016  
**Theme – Stronger Together** Highlights: Sunday Awards Evening, Monday – MLA Reception with Minister after business day and recognizing Scott McCormack past ASBA Executive Director, Tuesday Breakfast with Education Minister or Deputy Minister.
- Canadian School Boards Association (CSBA) will be held in Whistler, 2017

***Next meeting – 9:30 am October 28, 2016, St Anthony Centre  
10425 – 84 Avenue, Edmonton***



Greater St. Albert Roman Catholic Separate School District No. 734

## Committee Report Summary

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**Board Advocacy Committee Meeting Date:** November 7, 2016

**Submitted by Trustee:** Joan Crockett

**Committee/Event Name:** ASBA Zone 2/3 Annual General Meeting

**Committee Meeting Date:** October 28, 2016

**Annual General Meeting:** elect various Zone executives and committee members, approve the budget for the year, approve any changes proposed to our bylaws, vote for Zone advocacy priorities and review the annual calendar.

### **Elected:**

**Director 2** – Jennifer Tuininga, Alternate – Trina Boymook

**Edwin Parr:** Shelley Porter, Kim Armstrong, Alice McLaughlin

**Advocacy Committee:** Michelle LaMar, Jackie Comeau, Carol Demong

**Labor Relations** – Mandi Skogen, Alternate - Nancy Sand

**Edmonton Regional Learning Consortium** – Justine Wright

**Advocacy Items for 2016 – 2017** – Wrap Around Services and Role/Relevancy of Locally Elected Trustees.

### **Zone Chair Report – Cheryl Dumont**

- Two Ad Hoc Committee were struck: Advocacy Committee and make recommendations for change.
- Edwin Parr Committee will review committee work and the annual Edwin Parr awards dinner and make recommendations for change.
- 81 members on Group Facebook Page – Secretary Kim Ayers monitors the page.

### **Proposed Zone Budget –**

- Fee reduced by half last year to reduce surplus funds. 2016-2017 fees reflect return to established base fee, 0.00% increase. Per motion of September 28, 2007, a minimum operating surplus of \$10 000 must be maintained.

### **Board of Directors Report**

- Edmonton Public has made the decision to no longer send representation to the ASBA board of directors.
- ASBA submitted its input on the Child and Youth Advocate Review. Submission is posted on the ASBA website at <http://bit.ly/2eugmhl>
- The Board agreed to remove the 35-service cap on SIPP Agreement.

- Envisioning ASBA's Future Zone conversations will be posted on the ASBA website <http://bit.ly/2errzAj>.
- Zone Language Rep and Comprehensive School Health Rep as well as the Ad-Hoc Committees, Edwin Par/Advocacy Review have been added as separate line items.

### **Alberta Education Report – Christine Bouchard, Education Manager**

- Regional Collaborative Service Delivery (RCSD) has expanded to First Nations communities. There are 17 RCSD's across the province and each will work collaboratively with school and community partners to address regional identified needs, coordinate and leverage systems, build system capacity and plan for sustainability.

### **October Professional Development**

- AGM – Committee Elections, Advocacy Topics Discussion, World Cafe

### **November Professional Development**

- Workshop for Board Reps – 8:30 am
- Alberta Education Learning Technology Policy Framework – Phase 2 with Brian Callaghan
- Treaty 6 information (tentative)

### **Upcoming Events:**

- **ASBA Fall General Meeting** – November 20 – 22, 2016  
**Theme – Stronger Together** Highlights:  
**Sunday** Awards Evening,  
**Monday** – MLA Reception with Minister after business day and recognizing Scott McCormack, past ASBA Executive Director,  
**Tuesday** Breakfast with Education Minister or Deputy Minister.
- **Canadian School Boards Association (CSBA)** will be held in Whistler, 2017

***Next meeting –***

***8:30 am – Workshop for Board reps 9:30 am November 25, 2016,***

***No meeting in December***

***January 20, which is the third Friday***

***St Anthony Centre***

***10425 – 84 Avenue, Edmonton***



**St. Albert Roman Catholic Separate School District No. 734**

## Committee Report Summary

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**Board Advocacy Committee Meeting Date:** November 7, 2016

**Submitted by Trustee:** Joan Crockett

**Committee/Event Name:** St Albert Chamber Committee

**Committee Meeting Date:** September 14, 2016

**Summary of Agenda Items:** Speaker Councillor Cathy Heron – Smart City Master Plan

**History of Cities – 1800 - 3% of population lived in cities, 2015 – 50%.**

**Citizens are now more mobile, urban and digital**

- Council approved an innovative Smart City Master Plan which sets out a vision of how the community can grow as a Smart City: to embrace technology, to be innovative and progressive and resource efficient through data analytics. A Smart City would enhance the brand of the City as well as generate efficiencies. Examples: Transit Rider App – when is the next bus coming, Fleet tracking, moisture sensors in the sports field, crime mapping, and smart traffic signals to enhance traffic flow.
- Key Outcomes Include: greater efficiency in operations, employee productivity, support economic development to grow existing business and attract new investment as well as enhance service delivery.
- Strategy - maintain a fast, affordable and secure broadband network that links employees, municipal buildings, and residents.

**Highlights of Items Relevant to GSACRD:**

- The Master Plan will collaborate with local organizations to provide public computer access, digital literacy to the community through the St Albert Public Library, schools and civic programs.



Greater St. Albert Roman Catholic Separate School District No. 734

# Committee Report Summary

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**Board Advocacy Committee Meeting Date:** November 7, 2016

**Submitted by Trustee:** Trustee McEvoy

**Committee/Event Name:** City of St. Albert – Community and Social Development

**Committee Meeting Date & Time:** October 12, 2016

**Summary of Agenda Items:**

- Crime Prevention
- Homelessness
- Domestic Violence
- Mental Health
- Capacity

**Highlights of Items Relevant to GSACRD:**

Superintendent Keohane, Assistant Superintendent Nixon and I attended this event and in my opinion all the agenda items were relevant to our school district, since any one of them may affect a given number of our students at any time. The format was round table, with participants moving through each topic by going to different tables, each of which had a facilitator and note taker. Everyone had an opportunity to listen and to give input. I have the handouts for your perusal.

**Further Action Recommended to the Board for Consideration:**

In order to keep current with all aspects of life in St. Albert I think the Board and Admin. should continue its tight involvement in this committee.