

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, October 2, 2017, 2:00 P.M.
District Office, 6 St. Vital Avenue,
St. Albert, AB**

MEMBERS PRESENT Trustees Becigneul, Crockett, McEvoy, Proulx, Radford, Shaw and Tremblay

ADMINISTRATION PRESENT

D. Keohane, superintendent; R. Nixon, assistant superintendent; S. McGuinness, assistant superintendent; D. Schlag, secretary-treasurer

CALL TO ORDER Trustee Shaw called the meeting to order at 1:59 p.m.

IN CAMERA

20/18 Trustee Becigneul: **THAT** the Board of Trustees move In Camera at 2:00 p.m.
CARRIED (7/7)

OUT OF CAMERA

21/18 Trustee Tremblay: **THAT** the Board of Trustees move Out of Camera at 3:27 p.m.
CARRIED (7/7)

The Board recessed until 3:30 p.m.

OPENING PRAYER

Trustee Tremblay offered the Opening Prayer in French.

ACKNOWLEDGEMENT

Trustee Shaw acknowledged that the Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. Kinanâskomitin Manito (Thank you Creator).

APPROVAL OF AGENDA

22/18 Trustee Becigneul: **THAT** the Board of Trustees approve the agenda as amended with the addition of 13.6 Superintendent's Compensation.
CARRIED (7/7)

PRESENTATION DELEGATION

There were no presentations.

APPROVAL OF MINUTES & SUMMARIES

23/18 Trustee Crockett: **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on September 11, 2017 as circulated.
CARRIED (7/7)

24/18 **Trustee Radford:** **THAT** the Board of Trustees approve the summary of the Committee of the Whole meeting held on September 25, 2017 as circulated.
CARRIED (7/7)

GOOD NEWS
Trustee Shaw shared Good News, noting there was a correction required to the first bullet of School News; the two students were from Bertha Kennedy as opposed to Notre Dame as presented in the report. This information will be corrected.

Trustee McEvoy also highlighted St. Albert Catholic High's involvement in the Run for the Cure event held on the previous weekend. **Dr. Nixon** updated the Board on the involvement of the ESSMY staff who presented recently at the Advanced Placement Conference with respect to the introduction of this programming in their school.

QUESTIONS FROM THE PUBLIC

There were no questions.

CONSENT ITEMS **Policy Review**

25/18 **Trustee Crockett:** **THAT** the Board of Trustees approve the review of Board Policy 1 – District Mission Statement, Values, and Beliefs, Statement of Philosophy, Goals and Objectives with the changes as presented and Board Policy 2 – Role of the Board with no changes.
CARRIED (7/7)

ACTION ITEMS

2017-2018 Board Monitoring Calendar

26/18 **Trustee Tremblay:** **THAT** the Board of Trustees approve the 2017-2018 Board Monitoring Calendar as presented.
CARRIED (7/7)

Board Advocacy Plan

27/18 **Trustee McEvoy:** **THAT** the Board of Trustees adopt the 2017-2018 Advocacy Plan as presented.
CARRIED (7/7)

2017-2018 Communication Plan and Highlights

28/18 **Trustee Radford:** **THAT** the Board of Trustees approve the 2017-2018 Communication Plan and 2017-2018 Communication Plan Highlights to be posted on the district website.
CARRIED (7/7)

2017-2018 Board Honorarium Rates

29/18 **Trustee Tremblay:** **THAT** the Board of Trustees approve the 2017-18 Annual Honorarium Rates, effective September 1, 2017, for Trustees in the following positions: Chair: \$13,891 per annum (\$1,157.60 per month); Vice-Chair: \$12,732 per annum (\$1,061.00 per month); and Trustee: \$11,609 per annum (\$967.45 per month). Any newly elected Trustees will receive a prorated amount for 17- 18, based on 10 months of the fiscal year, beginning November 2017 and ending in August 2018.

AND

THAT any changes to respective Honorarium Rates, due to changes in positions from Elections held at the Organizational Meeting on October 30, 2017, take effect as of November 1, 2017.

CARRIED (7/7)

2017-18 Annual Allowance Rates

30/18

Trustee Becigneul: **THAT** the Board of Trustees approve the 2017-18 Annual Allowance Rates, effective September 1, 2017, for Trustees as follows:

Non-Accountable Expense Allowance – All Trustees:

Position Allowance – Chair: \$1,800/year (\$150/month);
Position Allowance – Vice-Chair: \$1,500/year (\$125/month);
Position Allowance – Vice-Chair: \$1,050/year (\$87.50/month).
Amounts will be pro-rated for all Trustees commencing or resigning their terms during the year.

AND

THAT any changes to respective Annual Allowances, due to changes in positions from elections held at the Organizational Meeting on October 30, 2017, take effect as of November 1, 2017.

CARRIED (7/7)

Superintendent’s Compensation

31/18

Trustee Crockett: **THAT** the Board of Trustees approve the adjustments in the overall compensation package for the Superintendent effective July 1, 2017, as per the details communicated via letter dated October 2, 2017 from the Board Chair to the secretary-treasurer.

CARRIED (6 in favor, 1 opposed; Radford)

NEW BUSINESS

There was no new business.

INFORMATION ITEMS

Report from the Chair

Trustee Shaw shared correspondence with the Board and provided an update from the Alberta Catholic Schools Trustee Association.

In addition, trustee Shaw recognized fellow **trustee and vice-chair, McEvoy** for her service to the district over the past thirteen years. **Trustee McEvoy** is not seeking re-election.

Trustee Shaw commended all trustees for their diligent work on behalf of students over the past term on many initiatives which included:

- The approval of two new schools and two modernizations;
- Support for the building of Pope Francis School in Tacloban, Philippines;
- The approval of new policies in the areas of Public Interest Disclosure, Naming of Schools, Acknowledgement of Territories, Laura Bird Memorial Beacon of Hope Award, and the Recruitment & Selection of Personnel; and
- Their work in advocating for Catholic education and participation in recognizing 150 years of Catholic education in the region

Report from the Superintendent

Assistant Superintendent McGuinness updated the Board on the enrolment report, indicating that final data is submitted to Alberta Education on October 4th and referenced as the September 30, 2017 Enrolment Report.

Assistant Superintendent Nixon provided the Board with an updated report on First Nations, Métis and Inuit, including the introduction of a blog to communicate regular updates from the Leadership committee to the public.

32/18 **Trustee Proulx:** **THAT** the Board of Trustees receive the superintendent's report as information.
CARRIED (7/7)

MOTION TO EXTEND

33/18 **Trustee Proulx:** **THAT** the Board of Trustees approve the extension of the regular meeting until 7 p.m.
CARRIED (7/7)

BOARD COMMITMENTS

34/18 **Trustee Crockett:** **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.
CARRIED (7/7)

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

There were no questions.

TRUSTEE REQUEST FOR INFORMATION

Trustee Tremblay requested information on early dismissal in the district including an understanding of the logistics and factors involved with transportation for schools that have early dismissal in place.

CLOSING PRAYER **Trustee Tremblay** offered the closing prayer.

IN CAMERA

35/18 **Trustee McEvoy:** **THAT** the Board of Trustees move In Camera at 5:23 p.m.
CARRIED (7/7)

Trustee Proulx left the meeting at 6:25 p.m.

OUT OF CAMERA

36/18 **Trustee Tremblay:** **THAT** the Board of Trustees move Out of Camera at 6:53 p.m.
CARRIED (6/6)

ADJOURNMENT

37/18 **Trustee Proulx:** **THAT** the Board of Trustees adjourn the regular meeting at 6:53 p.m.
CARRIED (6/6)

Secretary Treasurer

Chair