



BOARD OF TRUSTEES REGULAR MEETING

**Greater St. Albert Roman Catholic Separate School District No. 734
District Office**

6 St. Vital Ave., St. Albert, AB T8N 1K2 | Phone: 780-459-7711

AGENDA

**Monday, May 28, 2018 | 2:00 P.M. Call to Order
3:30 P.M. – Public Meeting**

- 1. Call to Order:** Serena Shaw
- 2. In-Camera**
- 3. Out-of-Camera at 3:30 pm**
- 4. Opening Prayer:** Joe Becigneul
- 5. Acknowledgment of Territories:** Serena Shaw
The Greater St. Albert Catholic School Board acknowledges that it is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. Kinanâskomitin Manito (Thank you Creator).
- 6. Approval of Agenda**
- 7. Presentation Delegation**
- 8. Approval of Minutes & Summaries**

8.1 Regular Board Meeting Minutes of April 23, 2018	Attached
8.2 Committee of the Whole Meeting Summary (Budget) of April 25, 2018	Attached
8.3 Special Meeting (Labour) Minutes of May 14, 2018	Attached
8.4 Board Committee of the Whole Meeting Summary of May 14, 2018	Attached
- 9. Approval of Committee & Event Reports from Advocacy Committee Meetings**

9.1 Alberta School Boards Association Zone 2/3 Report (Becigneul)	Attached
9.2 Business Liaison – St. Albert Report (Becigneul)	Attached
9.3 Business Liaison – St. Albert Report (Becigneul)	Attached
- 10. Good News (Communication & Community Relations)** Attached
- 11. Questions from the Public**
*(Questions are submitted in writing on the Thursday prior to meeting.
Information and the form can be located on the District website at
<http://bit.ly/1SLTFSh>.)*

12. Consent Items

(The Chair will ask for a motion to receive and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request the status of a consent item be changed to an action item.)

- 12.1 Review of Board Policy 9 – Board Representatives, Board Policy 16 – Alternative Programs, Board Policy 18 – Naming of Schools (Keohane) Attached

13. Action Items

- 13.1 Board Strategic Priority Report (Keohane) Attached
13.2 2018-2019 Principles for the Basis of Allocations to Schools (Schlag) Attached
13.3 2018-2019 School Fees (Schlag) Attached
13.4 2018-2019 Transportation Fees (Schlag) Attached
13.5 2018-2019 Budget (Schlag) Attached
13.6 2018-2019 Early Dismissal Times (Keohane, Nixon)

14. New Business

15. Information Items

- 15.1 Report from the Chair
15.1.1 Correspondence
15.1.2 Other Items
 - [Alberta Catholic School Trustees' Association Awards](#)
 - [Alberta School Boards Association Awards](#)
- 15.2 Report from the Superintendent Attached
15.2.1 Educational Leadership Attached
 - Alberta Education Field Services Report (Keohane)
 - Gallup 2018 Great Workplace Award Attached
- 15.2.2 Educational Leadership – Student Welfare
 - Field Trip Activity Report (Moroziuk)

16. Board Commitments

Attached

17. Clarification Period for Public & Media

(Related to agenda items, only as deliberated)

18. Trustee Request for Information

19. Closing Prayer: Joe Becigneul

20. In-Camera (if applicable)

21. Out-of-Camera (if applicable)

22. Adjournment





BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 8.1

Regular Board Meeting Minutes of April 23, 2018

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the minutes of the Regular Meeting of the Board held on April 23, 2018, as circulated or as circulated and amended.

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, April 23, 2018, 2:00 P.M.
District Office, 6 St. Vital Avenue,
St. Albert, AB**

MEMBERS PRESENT Trustees Becigneul, Proulx, Schell, Shaw and Tremblay

MEMBERS ABSENT Trustees Crockett and Radford

ADMINISTRATION PRESENT

D Keohane, superintendent; R Nixon, assistant superintendent;
C Moroziuk, assistant superintendent; D Schlag, secretary-treasurer

CALL TO ORDER **Trustee Shaw** called the meeting to order at 1:58 p.m.

IN CAMERA

189/18 **Trustee Becigneul:** **THAT** the Board of Trustees move In Camera at 1:58 p.m.
CARRIED (5/5)

OUT OF CAMERA

190/18 **Trustee Tremblay:** **THAT** the Board of Trustees move Out of Camera at 3:31 p.m.
CARRIED (5/5)

The Board recessed until 3:39 p.m.

OPENING PRAYER

Trustee Tremblay offered the Opening Prayer.

ACKNOWLEDGEMENT

Trustee Shaw acknowledged that the Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. Kinanâskomitin Manito (Thank you Creator).

Trustee Shaw welcomed **Clint Moroziuk**, our new assistant superintendent, Human Resources & Support Services.

APPROVAL OF AGENDA

191/18 **Trustee Becigneul:** **THAT** the Board of Trustees approve the agenda as amended with the addition of new business 14.3 A Delegation Process.
CARRIED (5/5)

PRESENTATION DELEGATION

Provincial EXL Award Recognition

Mr. Barry Litun, Executive Director, College of Alberta School Superintendents (CASS) brought greetings on behalf

of CASS to present the EXL Award to Superintendent Keohane. Mr. Litun highlighted the exceptional processes that Superintendent Keohane has put in place to provide effective leadership in the district. He also acknowledged the work he has done in engaging the community that has resulted in outstanding participation.

Recess from 3:55 pm to 4:10 pm for hospitality and fellowship with members of the public following the EXL award presentation.

St. Kateri Tekakwitha Academy What We Heard Report

Jan Bloomfield, Independent Consultant with Strategy Plus presented the findings from the Phase II consultation on boundaries and programming for St. Kateri Tekakwitha Academy. The “What We Heard” report details the feedback provided through an Open House and online survey held in March 2018. It is posted on the website under School Capital Projects.

APPROVAL OF MINUTES & SUMMARIES

192/18 **Trustee Tremblay:** **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on March 19, 2018 as circulated.

CARRIED (5/5)

193/18 **Trustee Proulx:** **THAT** the Board of Trustees approve the summary of the Committee of the Whole meeting held on April 9, 2018 as circulated.

CARRIED (5/5)

APPROVAL OF COMMITTEE & EVENT REPORTS

194/18 **Trustee Becigneul:** **THAT** the Board of Trustees approve the Business Liaison - St. Albert and Alberta School Boards Association Zone 2/3 reports, distributed by Trustee Crockett and Becigneul, respectively, from the April 9, 2018 Committee of the Whole meeting.

CARRIED (5/5)

GOOD NEWS

Trustee Shaw shared Good News Report.

QUESTIONS FROM THE PUBLIC

There were no questions.

CONSENT ITEMS

Board Policy Review

195/18 **Trustee Schell:** **THAT** the Board of Trustees approve the review of Board Policy 17 - Public Interest Disclosure with the changes as presented and Board Policy 20 – Laura Bird Memorial Beacon of Hope Award with no changes.

CARRIED (5/5)

ACTION ITEMS

St. Kateri Tekakwitha Academy Phase 2 Report

Communications manager Bruineman updated the Board on

the St. Kateri Tekakwitha Academy consultation process. This included the completion of the Phase II consultation including the “What We Heard” report prepared by Jan Bloomfield, an independent consultation with Strategy Plus.

196/18 **Trustee Bécigneul:** **THAT** the Board of Trustees receive the Phase 2 St. Kateri Tekakwitha Academy Consultation Report “What We Heard,” authored by Jan Bloomfield with Strategy Plus, as information.

CARRIED (5/5)

Board Planning Session Agenda

197/18 **Trustee Tremblay:** **THAT** the Board of Trustees approve the Board Planning Session agenda for May 11th – 12th, 2018 as presented.

CARRIED (5/5)

Transportation Tenders

Secretary-treasurer Schlag updated the Board on the review process that took place to evaluate all bids and the considerations / implications of the future cost to deliver service and to maintain a level of service across all communities. The evaluation criteria shared was comprehensive and Secretary-treasurer Schlag presented a recommendation for Board consideration. This included the cost impact to those riders who are considered ineligible (less than 2.4 km from designated school) or attending a school or program of choice.

198/18 **Trustee Bécigneul:** **THAT** the Board of Trustees approve the following Daily Maximum Rates for student transportation services during the 2018-2021 school years (based on 17-18 routes & ridership, subject to future year modifications due to enrollment), for the provision of triple, double and single runs as follows:

2018-19 ranging from \$243.96 to \$270.00 for Rural and Urban routes for grades 1-12 and \$69.50 to \$85.00 for Urban Kindergarten routes (all single runs - K).

2019-20 ranging from \$246.40 to \$275.40 for Rural and Urban routes for grades 1-12 and \$70.20 to \$86.70 for Urban Kindergarten routes (all single runs - K).

2020-21 ranging from \$248.86 to \$280.90 for Rural and Urban routes for grades 1-12 and \$70.90 to \$88.45 for Urban Kindergarten routes (all single runs - K).

AND

That administration is authorized to negotiate with contractors to meet or better the daily maximum rate in each year, before finalizing contracts with specific contractors.

CARRIED (5/5)

NEW BUSINESS

Rural Caucus of the Alberta School Boards (RCASB) Membership

199/18 **Trustee Tremblay:** **THAT** the Board of Trustees approve

membership in the Rural Caucus of Alberta School Boards and designate Trustee Tremblay as the Representative for the remainder of the 2017-18 school year and Trustee Proulx as the Alternate.

AND

THAT the Board of Trustees direct the Superintendent to update Board Policy 9 – Board Representatives to include the Rural Caucus of Alberta School Boards, as soon as possible.

CARRIED (5/5)

Summer Jobs Grant Implications Support

200/18 **Trustee Schell:** **THAT** the Board of Trustees support the Board Chair or designate contacting both ACSTA and CCSTA for the purposes of advocacy on this matter.

CARRIED (5/5)

A Delegation Process

201/18 **Trustee Proulx:** **THAT** the Board of Trustees direct the superintendent to address delegation processes as requested by the Board.

CARRIED (5/5)

INFORMATION ITEMS

Report from the Chair

Trustee Shaw Trustee Shaw updated the Board on a recent meeting with Michael Cooper, MP and the portfolio of topics addressed in the discussion.

A correspondence update was provided.

MOTION TO EXTEND THE MEETING

202/18 **Trustee Proulx:** **THAT** the Board of Trustees extend the meeting until 6:15 p.m.

CARRIED (5/5)

Report from the Superintendent

Superintendent Keohane shared reports on the following:

- Leadership Succession Planning Report

Assistant Superintendent Moroziuk updated the Board on the report and recent staffing completed successfully as part of this process.

203/18 **Trustee Tremblay:** **THAT** the Board of Trustees receive the superintendent's report as information.

CARRIED (5/5)

BOARD COMMITMENTS

204/18 **Trustee Proulx:** **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

CARRIED (5/5)

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

There were no questions.

TRUSTEE REQUEST FOR INFORMATION

There were no requests.

CLOSING PRAYER

Trustee Tremblay offered the closing prayer.

IN CAMERA

205/18

Trustee Becigneul: THAT the Board of Trustees move In Camera at 5:24 p.m.

CARRIED (5/5)

OUT OF CAMERA

206/18

Trustee Tremblay: THAT the Board of Trustees move Out of Camera at 5:55 p.m.

CARRIED (5/5)

ADJOURNMENT

207/18

Trustee Schell: THAT the Board of Trustees adjourn the regular meeting at 5:55 p.m.

CARRIED (5/5)

Secretary Treasurer

Chair



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 8.2

Committee of the Whole Meeting (Budget) Summary of April 25, 2018

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the summary of the Committee of the Whole meeting (Budget) held on April 25, 2018 as circulated or as circulated and amended.

***SUMMARY OF THE BOARD COMMITTEE of the WHOLE MEETING (BUDGET) of
GREATER ST. ALBERT RCSSD NO. 734
WEDNESDAY, APRIL 25, 2018***

COMMITTEE MEMBERS PRESENT

Trustees Becigneul, Proulx, Radford, Schell, Shaw, and Tremblay

COMMITTEE MEMBERS ABSENT

Trustee Crockett

ADMINISTRATION PRESENT

D Keohane, superintendent; R Nixon, assistant superintendent; C Moroziuk, assistant superintendent; D Schlag, secretary-treasurer

CALL TO ORDER

Trustee Shaw called the meeting to order at 2:00 p.m. and Trustee Tremblay offered the opening prayer in French. Trustee Shaw handed the meeting over to Secretary-Treasurer Schlag to review all components of the budget.

BUDGET REVIEW

Trustees reviewed and discussed relevant information for the 2018-19 Budget as follows:

- Review of 2018-19 Budget Highlights & changes from prior year
- Review Funding Profile as prepared by AB ED (March 2018)
- Review Enrolment & Rationale for Budget
- Review Revenue
- Explanation of Average Teacher Salary Cost
- Explanation of Average Teacher Benefit Cost
- Review Centralized Needs and comparison to previous year
- Review Expenditures
- Review of Potential Projected Deficit and class size adjustments for allocation purposes
- Review Status of Reserves
- Review the Budget Form
- Review Trustee Budget for 2018-19 in comparison to 2017-18

TRUSTEE BUDGET REVIEW and DISCUSSION

A proposed Trustee budget, specific to governance, was reviewed with a request for additional feedback via email, if desired, after further consideration following the meeting.

NEXT STEPS & BUDGET SUBMISSION

A few expected revenues from AB ED are unconfirmed at April 25th, and will be expected in late April or early May. The deadline for the 2018-19 budget submission is May 31, 2018. School Fees are still being gathered from schools, which will impact the budget. School Fees are also due to the Department on May 31, 2018. Both School Fees and the Budget will be considered by the Board at a Regular meeting on May 28th, 2018.

Trustee Becigneul offered the closing prayer.

The meeting was adjourned at 6:05 p.m.

Meeting chaired by Trustee Shaw



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 8.3

Special Board Meeting Minutes (Labour) of May 14, 2018

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the minutes of the Special Meeting of the Board (Labour) held on May 14, 2018 as circulated or as circulated and amended.

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF TRUSTEES
OF
GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DISTRICT NO. 734
LABOUR
HELD ON MONDAY, MAY 14, 2018 at 6:00 p.m.
at 6 St. Vital Avenue, St. Albert, AB**

MEMBERS PRESENT

Trustees Becigneul, Crockett, Proulx, Radford, Schell, Shaw, and Tremblay

ADMINISTRATION PRESENT

D. Keohane, superintendent, D. Schlag, secretary-treasurer, R. Nixon, assistant superintendent, C. Moroziuk, assistant superintendent

CALL TO ORDER

Trustee Shaw called the meeting to order at **6:00 p.m.** and declared it a duly constituted meeting, as quorum had been reached with 6 of the possible 7 Trustees present. A minimum of four (4) Trustees is required for quorum.

OPENING PRAYER

Trustee Tremblay offered the opening prayer.

ACKNOWLEDGEMENT

Trustee Shaw acknowledged that the Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. Kinanâskomitin Manito (Thank you Creator).

WAIVER OF NOTICE OF SPECIAL MEETING

Not required – Formal Notice was provided on May 2, 2018

APPROVAL OF AGENDA

208/18 Trustee Tremblay: THAT the Board of Trustees approve the agenda as presented.

CARRIED (6/6)

IN CAMERA

209/18 Trustee Radford: THAT the Board of Trustees move the meeting in camera at 6:02 p.m.

CARRIED (6/6)

Trustee Proulx joined the meeting at **6:05 p.m.**

OUT OF CAMERA

210/18 Trustee Becigneul: THAT the Board of Trustees move the meeting out of camera at 6:57 p.m.

CARRIED (7/7)

BOARD DECISIONS

ATA Ratification

211/18 Trustee Tremblay: THAT the Board of Trustees approve the Memorandum of Agreement, signed April 11, 2018, between Greater St. Albert Roman Catholic Separate School District No. 734 and the Alberta Teachers Association / ATA Local No. 23.

CARRIED (7/7)

UNIFOR Ratification

212/18 **Trustee Proulx:** **THAT the Board of Trustees** approve the Memorandum of Agreement, signed April 13, 2018, between Greater St. Albert Roman Catholic Separate School District No. 734 and the UNIFOR Union Local 72-A.

CARRIED (7/7)

CLOSING PRAYER

Trustee Tremblay offered the closing prayer.

ADJOURNMENT

213/18 **Trustee Crockett:** **THAT** the Board of Trustees adjourn the meeting at 7:01 p.m.

CARRIED (7/7)

Secretary Treasurer

Chair



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 8.4

Committee of the Whole Meeting Summary of May 14, 2018

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the summary of the Committee of the Whole meeting held on May 14, 2018 as circulated or as circulated and amended.

**SUMMARY OF THE BOARD COMMITTEE of the WHOLE MEETING OF
GREATER ST. ALBERT RCSSD NO. 734
MONDAY, MAY 14, 2018**

COMMITTEE MEMBERS PRESENT

Trustees Becigneul, Crockett, Proulx, Radford, Schell, Shaw and Tremblay

ADMINISTRATION PRESENT

D Keohane, superintendent; D Schlag, secretary-treasurer; R Nixon, assistant superintendent, C Moroziuk, assistant superintendent

CALL TO ORDER

Trustee Radford called the meeting to order at 7:03 p.m. and Trustee Crockett offered the opening prayer.

ACKNOWLEDGMENT OF TERRITORIES

Trustee Radford acknowledged that the Greater St. Albert Catholic School Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. Kinanâskomitin Manito (Thank you Creator).

RECOGNITION OF STAFF

Trustees recognized staff for their accomplishments as follows:

Edwin Parr Nominees: Callum MacMillan from Georges H Primeau (GHP) and Ryan Harrison from J. J. Nearing (JJN). Principal Allan Menduk from GHP and Principal Gina Anstruther and Vice-Principal Helen Jackson from JJN were on hand to offer a tribute to their respective nominees.

Excellence in Catholic Education Award Recipient: Brent Kieser from Richard S Fowler. Superintendent Keohane provided some background to the award and meaningful examples of why Mr. Kieser was deserving of this award.

2017 Guiding the Journey-Indigenous Educator Award Recipient: Billie-Jo Grant from Vincent J Maloney (VJM). Assistant Superintendent Nixon shared the nomination letter sent on Ms. Grant's behalf, outlining her many contributions to Indigenous education.

Trustees provided each teacher with a token of appreciation and recessed to celebrate with all present.

POLICY REVIEW FRAMEWORK

Trustees reviewed Board Policy 9 – Board Representatives and the changes necessary due to the addition of membership in the Rural Caucus of Alberta School Boards. Board Policy 16 – Alternative Programs was reviewed with changes to reflect alignment with the *School Act*, regulations, and Administrative Procedures. A review of Board Policy 18 – Naming of Schools resulted in no further changes. All three policies will move to the Regular meeting on May 28, 2018 for approval.

TRANSPORTATION FEES PREVIEW

Trustees reviewed a draft copy of the Transportation budget with five different scenarios, from no fee increase with deficit consequences to an increase of \$90 for riders accessing enhanced service (students < 2.4 km from their designated school) and the same increase for a family rate, and a \$150 increase for Cross-Boundary fees. Trustees considered each scenario and the impact on the overall budget. This item will move to the Regular meeting on May 28, 2018 for approval.

EARLY DISMISSAL FRIDAYS

Trustees reviewed the information provided by Assistant Superintendents Moroziuk and Nixon on early dismissal Fridays at MCHS, SACHS, and VJM including the research, implications for student safety, associated costs, and transportation impact on schools sharing bus routes. Trustees had good discussion and exchange on the topic. This item will move to the Regular meeting on May 28, 2018 for approval.

DRAFT BASIS for ALLOCATIONS to SCHOOLS REVIEW

Trustees reviewed the changes to the Basis for Allocations to Schools, specific to the 2018-19 school year, following the budget meeting held on April 25, 2018. Changes include updates to budgetary principles, class size adjustments for allocation purposes, additions of allocations for Pedagogy & Technology (which has been provided for a few years) and Chaplaincy (new for 18-19), and the inclusion of the process for the utilization of contingency. All three addendums were reviewed as well. This item will move to the Regular meeting on May 28, 2018 for approval.

TRUSTEE COMMITTEE & SCHOOL COUNCIL REPORTS

Trustee Becigneul provided three written reports from his attendance at the Zone 2/3 Meeting on April 27, 2018, and two St. Albert Chamber of Commerce Meetings on April 11, 2018 and May 9, 2018. Trustee Proulx provided feedback from the Legal School Council on the new Visual Identity rollout.

FIRST NATIONS, METIS, and INUIT ACTIVITY

Trustees reviewed the Education for Reconciliation May Update, which is available on the District website. Assistant Superintendent Nixon shared a short exercise with Trustees, providing an insight to the meaning of names to indigenous peoples. The book, **Thunderboy Jr.**, was shared with the Board to illustrate the power of a “name”.

Trustee Crockett offered the closing prayer. The meeting was adjourned at 10:17 p.m.

Meeting chaired by Trustee Radford



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 9.1

Committee & Event Reports

PREPARED BY:

- | | |
|---|----------|
| 9.1 Alberta School Boards Association Zone 2/3 Report (Becigneul) | Attached |
| 9.2 Business Liaison – St. Albert Report (Becigneul) | Attached |
| 9.3 Business Liaison – St. Albert Report (Becigneul) | Attached |

RECOMMENDATION:

THAT the Board of Trustees approve the committee reports from the Board Committee of the Whole meeting held on May 14, 2018.



Committee Report Summary

Board Committee of the Whole Meeting Date: May 14, 2018

Submitted By: Trustee Becigneul

Committee/Event Name: ASBA Zone 2 / 3

Committee/Event Date: April 27, 2018. (9 am to 3 pm)

Summary of Agenda Items:

The Agenda was circulated to Trustees prior to the meeting.

Highlights Relevant to GSACRD:

GSACRD was the only Division to submit a Proposed Policy ahead of the deadline.

- **St. Albert Public** (Funding for English Language Learning be reinstated), and **Fort McMurray Public** (Formation of an Ad Hoc Committee) brought policies along with the requisite copies to the meeting – **ATTACHED.**
- **Edmonton Catholic** approached me after the discussion with a list of questions and concerns surrounding our Proposed policy – **ATTACHED.**

ASBA Presentation – Tash Taylor has been hired by ASBA in the role of School Boards Advisor. Tash gave a presentation on “Telling Your Story with Meaning”: The presentation was on the importance of governance, the relevance of elected school boards, ways to strengthen purpose and image of school board Trustees and what lies ahead.

Indigenous Advisory Circle: Charlene Bearhead and Sharon Morin presented to the group and talked about Indigenous (meaning global) / Aboriginal (meaning FNMI). They took questions afterwards.

Alberta Education Report: Garret Doll.

- Classroom improvement fund is included in the 2018-2019 budget.
- Enrollment growth (2.2% provincially) is included in the budget.
- Dual credit application intake May 1 – for 2019 – 2020.
- Transportation Survey and consultations extended to June 15.
- Reminder to visit website. <https://education.alberta.ca> and click on “In the Loop”

ASBA President's Report – Mary Martin:

- Indigenous Governance Workshop – held March 7.
- ASBA's Indigenous Advisory Circle – the only one of its kind in Canada being well utilized.
- Budget – Budget circulated and live webinar conducted. Session was recorded and available for viewing. A Q and A section has been added to the ASBA website to answer questions before the SGM.
- ESA Submission – ASBA forwarded a submission on Education Service Agreements, based on previous input and submissions.
- MGA submission – ASBA submitted on the MGA by the deadline.
- Superintendent Compensation Review. Mary and Suzanne Polkosnik, ASBA CEO, met with Minister Eggen and Chief of Staff Henry to advocate for local discretion with respect to compensation, for guidelines rather than caps, and for the ability to apply an override mechanism if needed. Also advocated for resolution of outstanding contracts with immediacy.

April 2nd, Suzanne Polkosnik met with Gene Williams to discuss issue further and to shape the process going forward. 21 chief-chair pairs would be interviewed (four metro boards would be included). Asked that the balance, outside of metro should be an equal representation of the provincial demographic of metro, urban, rural, public, separate, francophone, as well as gender balance. Those not part of this interview process will complete a survey. AB Ed will control the communication on this initiative. Suzanne also advocated for local autonomy, guidelines as opposed to caps and an override mechanism as well as an expeditious resolution of outstanding contracts.

- Mary participated in an Alberta Party Forum on public education, ACSTA, ASBA, Private, Independent and Charter schools were all represented. The event was recorded and is available on the AB Party Hawkwood website.
- Mary and Suzanne represented ASBA at an AB Ed Provincial Brokering Advisory Committee Meeting on April 5th. Three prototype models reviewed:

- 1: Current model
- 2: Single website with opt in as needed by boards.
- 3: Centralized model with greater buy-in required.

Principles for acceptability include the following:

- 1: Any model must be voluntary. Opt in to whatever extent deemed appropriate by a board.
- 2: Be creative and forward thinking.
- 3: Focus on system benefits and opportunities.

For now, post-secondary institutions will not be part of this offering. Further input to the proposed model should be forthcoming.

- Alberta Education Business Plan Consultation group – a follow up to Bill 28 consultations. Attendees included CASS, ASBOA and ASBA. Follow up meeting held with ASBA on April 13. There was agreement the work should continue and should include all partners in the same room together.
- Expect AB Ed to utilize Sept. Zone meetings for school board consultation on the 2019-2022 Education Business Plan.

U of A Field Experiences Advisory Committee Report – Glenys Edwards:

The advisory council will be asking its representatives the following questions at the next FEPAC meeting.

- 1: What are some of the aspects of teaching that seem to be the most challenging for new/beginning teachers?
- 2: Considering the competencies and indicators identified on the new *Teaching Quality Standard* (TQS), in what areas are local post-secondary institutions doing a good job of preparing pre-service teachers for their field experiences and for the beginning of their teaching careers?
- 3: Considering the competencies and indicators identified in the new TQS, in what areas are local post-secondary institutions not sufficiently preparing pre-service teachers for their field experiences and for the beginning of their teaching careers? In other words, what changes need to be made to programs to ensure that pre-service teachers are prepared for today's classrooms?
- 4: Are there competencies or elements of practice that would be best addressed by the co-operating teacher in the field during the field experience practicum, rather than by professors on campus?

TQS to be circulated.

REMINDERS:

- **Edwin Parr Celebration, May 25th at the Chateau Louis Hotel and Conference Centre.** Zone meeting for that day has been moved to the afternoon and at the same venue beginning at 12:30.
- **June 15, 2018 – Deadline for Zone Appreciation Award** (Open to all Trustees, Superintendents (all levels) and Secretary-Treasurers who have displayed exemplary service to Trusteeship at the Zone level).
- **June 4-5 – ASBA Spring General Meeting**, Red Deer (Sheraton)



Committee Report Summary

Board Committee of the Whole Meeting Date: May 14, 2018

Submitted By: Trustee Becigneul

Committee/Event Name: St. Albert Chamber of Commerce

Committee/Event Date: April 11, 2018. 11:30 am to 1:30 pm

Summary of Agenda Items:

Special Panel on new Cannabis Legislation.

Highlights Relevant to GSACRD:

The Chamber of Commerce Business at Lunch meetings always follow a similar agenda from month to month with the introductions of Special Guests (Trustees in attendance are always recognized). There is typically a Community Spotlight on a community organization followed by the introduction of new Chamber Members. The Highlight of their monthly meetings is always their guest speaker. This meeting, the Chamber hosted a panel who each delivered from their areas of expertise on the upcoming legalization of Cannabis.

The Panelists were:

Kim Capstick, Executive Director of Engagement and Outreach, Alberta Cannabis Secretariat, Government of Alberta. Kim gave a presentation of the entire legislative process to this point for Cannabis from the Federal legislation down to the Province, including the Policy framework being developed by the Alberta Gaming and Liquor Commission with respect to retail outlets.

Darija Slokar, Lead, Corporate Business Planning and Special Projects, City of St. Albert. Darija provided an overview of the proposed bylaws as they are being developed in relation to smoking cannabis, public versus private property, retail bylaws in terms of placement in proximity to schools, churches, etc.

Alison McMahon, Founder & CEO, Cannabis at Work. With her HR background, Alison gave a presentation on the new potential problems arising out of legalized cannabis, medicinal marijuana and the implications in the workplace.

Following the presentations, the floor was open for questions and there were many, mostly around public smoking of cannabis, proximity to playgrounds and schools, etc.



Committee Report Summary

Board Committee of the Whole Meeting Date: May 14, 2018
Submitted By: Joe Becigneul (Alternate)
Committee/Event Name: St. Albert Chamber of Commerce
Committee/Event Date: May 9, 2018

Summary of Agenda Items:

Community Spotlight was on Kinsmen Rainmaker Rodeo and the events planned for the weekend.

Introduced new members. Membership hovering close to 1000 Businesses.

Highlights Relevant to GSACRD:

Dr. Kevin Nagel, "Building A Collaborative Eco System"

Dr. Nagel's presentation was centered around Multi-Stakeholder Collaboration. The example he shared was a project he led in the Regional Municipality of Wood Buffalo (Ft. McMurray).

Elements involved in Multi-stakeholder Collaboration:

- Collaboration needs to be structured with a clear assignment of responsibilities.
- Clear measures of successes and failures must be outlined.
- Collaboration must be multi-faceted and have multiple lenses.
- External factors weigh in. When the project started, oil was at \$140 per barrel. When the project was nearing completion, the price of a barrel was down to \$30.
- Impact on the region / province / country.

I felt bad for Dr. Nagel in that I felt he had a tremendous presentation that would have require 60 to 90 minutes to present it properly but due to time constraints, he had to present it in 20 minutes.

Upcoming Chamber Events:

- Golf Tournament is May 30th
- Farmer's Market Opening Day is June 9th and it runs to October 6th.

Next Business at Lunch is June 13th at the St. Albert Curling Club and the guest speaker is Alanna Hnatiw, Mayor of Sturgeon County. That will be the final Business at Lunch until September.



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 10

Good News (Communications & Community Relations)

PREPARED BY:

Carol Bruineman, communications manager

BACKGROUND:

Please see attached.

Good News
Regular Board Meeting
May 28, 2018

District News

- Congratulations to **Zach Polis, SACHS Alumni** for being shortlisted as St. Albert's first Poet Laureate!
- The District was recognized by Box Clever in their "Ten Canadian School Districts to Watch on Social Media" blog post for the approach taken on social media to reveal of the new visual identity.

School News

- Congratulations to the **École Marie Poburan (EMP)** Eco-Heroes who took home first place in the St. Albert Garbage Can Design Contest. EMP students are definitely environmental stewards in the making! In addition, a special note of thanks to all those in the school community for organizing a successful EMP Car Rally. During a two-hour period, the school performed more than 300 acts of service spontaneously throughout the community!
- **Albert Lacombe School** held a successful Jump Rope For Heart fundraiser with net proceeds of more than \$5,000 donated to the Heart and Stroke Foundation. More than \$2,000 of the funds raised was by accomplished by a single grade 2 student. Congratulations to all students and staff who participated!
- The #SpokeupforMentalHealth Bike-A-Thon at **R.S. Fowler** resulted in the school donating more than \$51,000 for mental health. This partnership continues to grow with the addition of the Flaman Fitness group who will be spending 65K on bikes that would support St. Albert Schools fundraising initiatives. Congratulations to all those who participated in this event and supported such a worthwhile cause!
- **Bertha Kennedy** held their Grand Opening of their Healthy Bobkat Room that will support all students. The space includes a climbing wall, many fitness areas, as well as, quiet spaces for students. This initiative was made possible through donations; many thanks to all the sponsors for their generosity and support of the BK Bobkats!
- Students at **École Secondaire Sainte Marguerite d'Youville** just finished a month long participation in a global education initiative that culminated with a virtual town hall meeting where students shared their perspectives on the future of work with others provincially.



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 12.1

Board Policy Review

PRESENTER:

David Keohane, superintendent of schools

BACKGROUND:

The Board in cooperation with the Superintendent shall review board policies each year in order to determine whether or not the policy is meeting its intended purpose.

Board Policy 9 – Board Representatives was last reviewed in October 2017. This policy is being reviewed due to the addition of the Rural Caucus of Alberta School Boards Committee.

Board Policy 16 – Alternative Programs was reviewed in May 2017. Revisions have been made to be consistent with the expectations of Administrative Procedure 110 (School Councils), Sections 20 and 113 of the School Act, hiring practices within the District as outlined in Administrative Procedure 420 (Staff Recruitment – Certificated) and Administrative Procedure 440 (Staff Recruitment – Support).

Board Policy 18 – Naming of Schools was last reviewed in May 2017. No changes are recommended for this review

RECOMMENDATION:

THAT the Board of Trustees approve the review of Board Policy 9 – Board Representatives and Board Policy 16 – Alternative Programs with the changes as presented and Board Policy 18 – Naming of Schools with no changes.



Memorandum

DATE: May 17, 2018

TO: Board of Trustees

FROM: David Keohane, superintendent of schools

RE: Policy Analysis for May 28, 2018 Meeting

Please find enclosed documentation that recommends further action with respect to policies receiving review at this meeting.

The documentation is intended to support the questions posed within the Board's Policy Review Framework (attached).

Re: Policy 9: Board Representatives

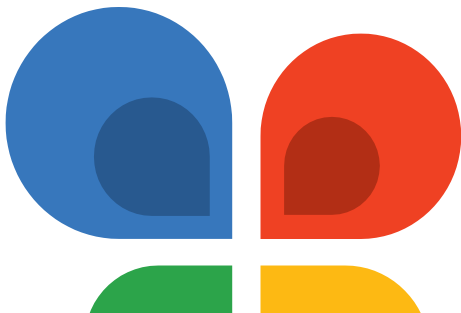
Further to Board resolution, the Rural Caucus of Alberta School Boards (RCASB) has been added as an external organization that the Board will support through membership and trustee representation.

Re: Policy 16: Alternative Programs

Amendments to the policy have been provided to be consistent with the expectations of Administrative Procedure 110 (School Councils), Sections 20 and 113 of the *School Act*, hiring practices within the District as outlined in Administrative Procedure 420 (Staff Recruitment – Certificated) and Administrative Procedure 440 (Staff Recruitment – Support).

The cumulative relationship between these existing statutory and procedural provisions is as follows:

- School Councils have a critical advisory role to the principal or Board with respect to the operations of a school.
- The School Act indicates that the principal evaluates programs, ensures that students meet curricular standards set by the Minister, and evaluates personnel employed at the school level.





- The School Act indicates that the superintendent shall carry out the duties assigned to the superintendent by the Board (which includes leadership in all matters relating to education in the district).
- The principal is delegated authority to select and hire non-teaching staff of the school
- The Superintendent or designate is responsible for selecting and deploying teaching staff.

A few sections within the existing policy demonstrate inconsistency with expectations for school councils, principals, and the superintendent as they would lawfully and procedurally be expected to function.

This explains the edits that are recommended to this policy as outlined through the additions and strike-outs that are contained within the enclosed draft.

Re: Policy 18: Naming of Schools

No changes are recommended at this time.

Thank you for your attention to this matter.

DK



Board Policy Review Reflection Framework

Within the existing ASBA Roles Clarification: Governance, Administration Policy Model that is adopted by Greater St. Albert Catholic Schools, the Board sets direction for the District according to two elements that are essential to achieving the District's mandate:

- the responsibilities that the Board will undertake due to the mandates of legislation and its desire to uphold appropriate risk management principles;
- what the Board hopes to achieve in order to be responsible to the owners of the system (the public).

To this end, the Board through its policy model has identified policies that reflect the will of the Board in these areas. Within the Board's policy framework is the delegation to the Superintendent the authority to maintain administrative procedures that complement Board Policies relevant to what the Board deems to be operational matters and outcomes that are essential in achieving the mission and vision of the District. Essential to the success of meeting desired results for the District is the extent to which Board Policies and Administrative Procedures are complementary to each other.

Therefore, when the Board engages in continually understanding and adapting its role in fulfilling responsibilities and meeting desired outcomes, policies should meet the following tests:

Are the Board's policies:

- *legal according to statutes and contractual arrangements made by the Board?*
- *supportive of the Board's foundational policies: District Mission Statement, Values, Beliefs, Goals, and Objectives; Role of Board; Role of the Trustee; Board Delegation of Authority; Role of the Superintendent?*
- *supportive of the expectations of previous motions that empower current practice?*
- *understandable according to the intent of their expectations and will of the Board?*
- *a reflection of generally accepted standards as written in other parallel public policies?*

The Board is encouraged to use these questions as a reflection framework for understanding or amending all policies that are reviewed through the Board's annual policy review schedule.

BOARD REPRESENTATIVES

In response to requests from external organizations or agencies, the Board will give consideration to naming representatives to various external Boards or committees. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the Board and other organizations.

The Board may inactivate representation on one or more committees, from year to year, as required.

The Board will determine the terms of reference for each representative. The Superintendent may appoint resource personnel to work with representatives and shall determine roles, responsibilities and reporting requirements of resource personnel.

The Board may add or inactivate one or more committees, from year to year, as required.

The following committees may have a Board representative as identified at the annual Organizational Meeting:

1. ACSTA (Alberta Catholic School Trustee's Association)

1.1. Purpose

- Represent the Board as Director at ACSTA Board of Directors meetings for the advocacy of Catholic Education

1.2. Powers and Duties

- Attend Board of Directors meetings
- Represent the Board's positions and interests at the Director's meetings
- Communicate to the Board the work of ACSTA

1.3. Membership

- Two Trustees (one as a representative; one as an alternate)

1.4. Meetings

- As called by ACSTA

2. ASBA Zone 2/3 (Alberta School Board's Association Zone 2/3)

2.1. Purpose

- Represent the Board at meetings of ASBA Zone 2/3

2.2. Powers and Duties

- Attend ASBA Zone 2/3 meetings
- Represent the Board's positions and interests at the Zone level
- Communicate to the Board the work of ASBA Zone 2/3

2.3. Membership

- Two trustees (one as a representative; one as an alternate)

2.4. Meetings

- As called by ASBA Zone 2/3.

3. ASBA Second Languages Caucus and Task Force

3.1. Purpose

- Represent the Board at the ASBA Second Languages Caucus and Task Force meetings to advocate for second language education in the province

3.2. Powers and Duties

- Attend meetings of the ASBA Second Languages Caucus and Task Force as required
- Represent the Board's position regarding second language education (staff recruitment, curriculum)
- Communicate to the Board the work of ASBA Second Languages Caucus and Task Force

3.3. Membership

- Two trustees (one as a representative; one as an alternate)

3.4. Meetings

- Semi-annually

4. Business Liaison

4.1. Purpose

- Attend meetings of community business associations

4.2. Powers and Duties

- Liaise with business groups
- Represent the Board's position on economic development of partner municipalities

4.3. Membership

- Two Trustees per municipality (one as a representative; one as an alternate)
 - Superintendent and/or designate
- 4.4. Meetings
- Monthly
5. Education Foundation
- 5.1. Purpose
- This volunteer foundation's purpose is to enrich the learning opportunities of all our students formed by a volunteer community board without the assistance of a professional fundraiser.
- 5.2. Membership from the Board
- At least one member of the Board of Trustees to act as a liaison to the Board
6. Rural Caucus of Alberta School Boards (RCASB)
- 6.1. Purpose
- The purpose of the RCASB is to speak with one voice for rural school boards and create an awareness of the many issues faced in providing education to students in rural Alberta.
- 6.2. Membership from the Board
- One member of the Board of Trustees to act as a liaison between the Board and the Association
- 6.3. Roles and Responsibilities
- Represent the Board at meetings convened by the Rural Caucus
- 6.4. Meetings
- Two meetings with one to be held conjunction with the ASBA SGM and one in conjunction with the ASBA FGM
7. Teacher Employer Bargaining Association (TEBA)
- 7.1. Purpose
- TEBA was established under the Public Education Collective Bargaining Act (PECBA) for the purpose of bargaining collectively with the Alberta Teachers' Association.
- 7.2. Membership from the Board
- At least one member of the Board of Trustees to act as a liaison between the Board and the Association
- 7.3. Roles and Responsibilities

- TEBA Trustee Representatives are encouraged to be familiar with PECBA and Public Education Collective Bargaining Regulations (PECBR).
- No individual may be designated as a Trustee Representative if the individual has a pecuniary interest.
- A Trustee Representative shall exercise full and final authority on behalf of their school board that they represent.
- Alternate Trustee Representatives are not permitted pursuant to section 16(4) of PECBA.
- TEBA Trustee Representatives are responsible for voting to ratify a central table agreement (weighted ballot) and voting to approve any bylaw amendments (simple majority).
- Every Trustee Representative must comply with the code of conduct provided for in schedule 1 of PECBR. Specifically, Trustee Representatives:
 - must act in a manner consistent with PECBA, PECBR, TEBA bylaws and policies of the TEBA Board of Directors.
 - unless authorized by TEBA'S Board of Director's Chair, Trustee Representatives must keep confidential any information provided or discussed at meetings held of the TEBA Board of
 - Directors or Representative Committee as well as any discussions regarding TEBA business that arise outside a TEBA Board of Directors meeting or meeting of the Representative Committee. The responsibility of maintaining confidentiality ensures that information is not directly or indirectly made available to unauthorized persons. If authorized to discuss TEBA matters, Trustee Representatives must ensure that the discussion is held in-camera.
 - must openly declare a conflict of interest, including a pecuniary interest before the TEBA Board of Directors and exclude themselves from the meeting and must not vote on the matter.
 - have a fiduciary responsibility to TEBA that supersedes any other conflicting loyalty.
 - must come prepared for the meetings and maintain the highest standards of meeting etiquette, including civility and respect for others.
- Each school board is responsible for the travel expenses incurred by their TEBA Representative during the course of their TEBA duties as a trustee representative.

Revised: February 15, 2010, March 15, 2010, January 17, 2011, January 16, 2012, June 24, 2013, January 13, 2015, July 7, 2015, September 8, 2015, January 16, 2017, October 30, 2017

ALTERNATIVE PROGRAMS

The Board believes that parents have a right and a responsibility to make decisions about the education of their children. In order to exercise that right, parents need to have choices in the kind of education their children will receive. Alternative programs, pursuant to Section 21 of the School Act, ~~that~~ emphasize a particular language, culture, religion or subject-matter, or ~~that~~ use a particular teaching philosophy ~~that~~ may be made available where numbers warrant and when financially feasible. An alternative program is not a Section 47 special education program, a Section 10 Francophone education program, or a program of religious education that is approved by the Bishops of Alberta and mandated by the Board for implementation within district schools.

The Board is committed to the belief that all students ~~ought to have right of~~ access to high quality education programs ~~that ensure optimal student learning, achievement, and engagement in school. To ensure such programming, the Board relies upon the Superintendent to recommend alternative programs for schools based on demonstrated need and parent and/or student interest in such programs. committed to the belief that all students have right of access to quality education programs. Therefore, the Board is responsible for student outcomes, for assessing student achievement, and for monitoring results in all programs.~~

Guidelines

1. ~~Demonstrated need for alternative programs is based on the Board's assessment of a request by the Superintendent for such a program based on reports of parent and/or student interest in such programming alternatives. The Board may also consider alternative programming requests as made by~~ parents or an organization of parents ~~who~~ may request that the Board provide an alternative program.
2. The Board may provide an alternative program where numbers warrant subject to availability of classroom space, and rules established by the Board.
3. Where an alternative program is offered within a school, the Board shall maintain the integrity and viability of the regular education program.
4. The Board may restrict enrolment in the alternative program if there is insufficient space in a school, or to maintain the viability or integrity of programs within that school.
5. The Board may designate an alternative program to operate in a separate building or within a school building offering a regular program.
6. Alternative programs shall be under the direction of the principal of a school offering the regular program. However, he/she may assign a school administrative position with primary responsibility for the alternative program.

7. The Board may designate an alternative program to be an operating school. As such, parents of students attending the alternative program may form a school council pursuant to Section 22 of the School Act.
8. Where a school council has been formed for an alternative school program the Board may delegate by resolution, specific duties and functions to the school council. These same specific duties and functions may be delegated to other parental advisory bodies by Board motion.
9. All staff employed or assigned to teach or work in the alternative program shall be employees of the Board, and:
 - 9.1 Enjoy the same privileges and benefits extended to all other employees through Board policies and existing collective agreements; and
 - 9.2 Shall be subject to all Board policies, administrative requirements and requirements of the School Act.

~~However, the Board shall seek the recommendation of the school council, or other parental advisory body, regarding the employment and assignment of staff to an alternative program.~~

10. A school providing an alternative program shall provide courses of study and education programs prescribed by the Minister or approved by the Board and may not use any course, education program or instructional materials prohibited by the Minister or the Board. ~~The school council or other parental advisory body, in consultation with the Principal, shall be responsible for selecting curriculum resources to be used in the program. (strike out)~~
11. A school offering an alternative program shall be operated in accordance with the requirements of the School Act, Alberta Education policy and regulations, and the policies of the Board.
12. Parents of students wishing to enroll in an alternative program must become familiar with the program philosophy and rules established by the Board. ~~and the school council or other parental advisory body (as approved by the Board).~~
13. Budget allocations for an alternative school program will normally be outlined in the Principles for the Basis of Allocations.
14. The Board may provide a one-time start up allocation for a new alternate program.
15. The Board may charge parents a fee for the purpose of defraying all or a portion of:
 - 15.1 Any non-instructional costs that may be incurred by the Board in offering the alternative program; and
 - 15.2 Any instructional material costs that are in addition to the costs incurred by the Board in providing its regular program.
16. The Board, school council or other advisory body (as approved by the Board) delegated decision making authority with respect to an alternative program, shall

provide six months notice that it no longer plans to offer or support the alternative program. Notice of less than six months may be accepted by mutual agreement.

17. ~~A school council or other advisory body (as approved by the Board) delegated decision making authority with respect to an alternative program may request a hearing before the Board to address concerns that cannot be resolved with the administration.~~
18. ~~The Board may enter into a written agreement with a school council or other advisory body (as approved by the Board) regarding the provision of alternative programs.~~
19. An organization of parents wishing to implement an alternative program shall apply to the Board in writing no later than February 1st in the school year prior to the program commencement. The application shall provide:
 - 19.1 Details about the proposed program based on demonstrated interest by a representation of students through enrolment that makes the program financially viable;
 - 19.2 Projected enrollments in future years;
 - 19.3 Information regarding services and resources being requested; and
 - 19.4 Proposed arrangements for student accommodation and transportation.
20. A decision by the Board to approve or not approve the implementation of the program will be based upon the following criteria:
 - 20.1 That the program will improve student engagement in meeting all learning goals within the provincial Guide to Education, and those which have been locally established by the Board;
 - 20.2 That the program, through Board allocations and / or student fees can be resourced to the same quality as any program offered throughout the district;
 - 20.3 That board allocations will not detract from the ability of all students in the district to access resources that will assure their attainment of learning goals;
 - 20.4 That the program enables staff to be resourced in a working environment that corresponds to their particular skills, interest, and expertise;
 - 20.5 That the program maintains or enhances the quality of Catholic education within the district;
 - 20.6 That the program may be assigned to a school that has space and resources to promote the program, where the program is also a cultural fit for the school community.
21. The role of the principal who administers an alternative program is key to determining that the rationale for program approval, as previously outlined may be sustained on an annual basis. Therefore, as per Section 20 of the School Act, the principal may be requested to evaluate any approved Alternative Program and make recommendations to assure that the basis for program approval can be sustained on an annual basis. Such recommendations must be made in writing to the Superintendent or designate for review with respect to ensuring that such changes ensure optimal learning for students.

22. Once the Board elects to accept an alternative program as presented by the Superintendent, the Board will approve such programming at a public board meeting. Additionally, the Board may enter into a written agreement with a school council or parent organization requesting an alternative program, and the agreement shall:
- 22.1 Outline specific details regarding the provision of the program: and
 - 22.2 Specify the areas of decision-making authority the Board delegates, by Board resolution, to the school council.

Legal References: Section 20, 21, 22, School Act

Support Reference: Alberta Education Alternative Program Handbook

Revised May 10, 2010, May 14, 2012, April 15, 2013, May 8, 2018

Naming of Schools

Background Statement

Catholic schools have a unique opportunity to establish an ethos, philosophy, set of standards, and source of celebration in relationship to the namesake of a school. Within a Catholic School community, the school name may also forge a deep spiritual bond for the students and staff, and enhance the faith life of all associated with the school community. Ultimately, a name that is selected should deepen the relationship of all in the school with the person of Jesus Christ as members of his Body, the Church. The purpose of this policy and related guidelines is to provide direction to staff and community partners who are responsible for proposing names for new schools in Greater St. Albert Catholic Schools.

Procedures

1. New schools of Greater St. Albert Catholic Schools shall be named in honour of the Divinity, a Catholic tradition, a person or group that has been officially recognized by the Church (through beatification or canonization) or an outstanding Catholic figure.
2. When developing potential names for a school, the following considerations should be in place:
 - 2.1. First consideration is given to an aspect of the mystery of Jesus Christ (Christ the King, Good Shepherd, Holy Trinity, Holy Name of Jesus, Divine Mercy, etc.).
 - 2.2. Second consideration is accorded to Our Lady, who may be named under one of her many titles (Our Lady of Grace) or in relation to her life (Nativity of Our Lady, Assumption of Mary).
 - 2.3. Third, the name of a canonized saint may be considered, since canonization is a declaration to the universal Church that the one canonized is worthy of imitation.
 - 2.4. Fourth, the name of a person associated with the founding of Catholic education in Alberta, or an exemplary model and witness to the Catholic faith within our world may also be considered, provided there has arisen around him or her a reputation for sanctity and dedication to Christ and His Church.
3. The duplication of names within the Board shall be avoided.
4. The name of the school shall be such that it does not encourage abbreviation or nicknaming that demeans the exemplary witness and modelling to our faith that is inherent within the name.
5. The possessive form shall not be used in the name.

6. Through applying relevant criteria, consideration shall be given to the local Parish name if not previously selected.
7. As soon as the boundaries are established for the new school, the Superintendent, in consultation with Trustees shall meet to determine membership of a name selection committee.
8. The name selection committee shall consist of the trustee(s) representing the ward where the school will be located, local pastor(s), parents of the future students of the new school, and other community members deemed appropriate.
9. The committee shall seek input and engage in consultation on possible school names.
10. The committee shall recommend at least three names, in order of preference, with rationale, to the Board.
11. Where the title of an individual for whom the school has been named has been changed by the Catholic Church, the Superintendent shall consult with the principal and school council of the school and shall draft a report to the Board recommending renaming of the school to incorporate the new title.
12. The Board shall determine the name of the new school by resolution.
13. The principal of a newly named school will ensure that a suitable plaque, scroll, or display outlining the significance of the school name is arranged for and displayed appropriately in the school.

Implemented: July 7, 2015



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 13.1

2018-2019 Board Strategic Priority Report

PRESENTER:

David Keohane, superintendent of schools

BACKGROUND:

On May 11-12, 2018, the Board conducted a strategic planning session to address those areas that would improve its governance and operations. The attached report provides a summary of priorities that were specified within the planning session. It also provides a schedule of upcoming planning and approval steps that are dedicated to bringing these priorities to action.

RECOMMENDATION:

THAT the Board of Trustees approve the 2018 - 2019 Board Strategic Priority Report as presented.

2018-2019 Strategic Priority Report to the Board

Background

The Board initiated work for the District in a strategic planning process for 2018 – 2019 through its annual planning session held on May 11th-12th, 2018. Work conducted at this time was responsive to direction provided in Board Policy 2: Role of the Board. Under the area of “planning,” the policy indicates that the Board shall:

Annually set strategic priorities and key results.

The Board’s work arose from an assessment of the District’s strategic focus as conveyed in the following graphic:



Specifically, the following areas for review were addressed in the following categories:

Ministerial Mandate:

- Understanding more clearly ministerial mandates and methodologies for influencing outcomes under the purview of the Ministry.

Advocacy:

- Relevancy of the current plan in light of the current political landscape, outcomes of our faith based education, and interests of our communities.
- Areas of generative interest to explore with community stakeholders for 2018 – 2019.

Community Voice:

- A boundary review for St. Kateri Tekakwitha School;
- Outcome of the current 2018 ThoughtExchange consultation.

Program Viability:

- Grade configuration for St. Kateri Tekakwitha school;
- Status of programs with focused district support (ESSMY, Vital Grandin, Legal School).

Emerging Priorities

The Board deems that the following outcomes are necessary in enabling the District to pursue effective strategic processes dedicated to the success of our students:

Re: Ministerial Mandate:

- Further to Outcome 5 of our Three-Year Education Plan, continue with strong community consultation and relationship building with the Ministry to achieve Board priorities.

Re: Advocacy:

- Wanting to connect with the community regarding the development of a collective understanding of what learning success means in Greater St. Albert Catholic Schools.
- Sustaining student interest in our school system by being responsive to what the community most values in programming and student well-being.
- Strengthening our local and global community's understanding of what it means to be an excellent faith-based education system (i.e., knowing and being who we are).
- Using the ThoughtExchange survey tool, the Board expressed interest in developing questions for community response about the following ideas:
 - What does your school do to help students and parents know what learning success looks like and how to achieve it?
 - What does your school do to communicate students' ongoing learning and how to improve as learners?
 - What does your school do to help you to be a model and witness to Jesus Christ?

Re: Community Voice:

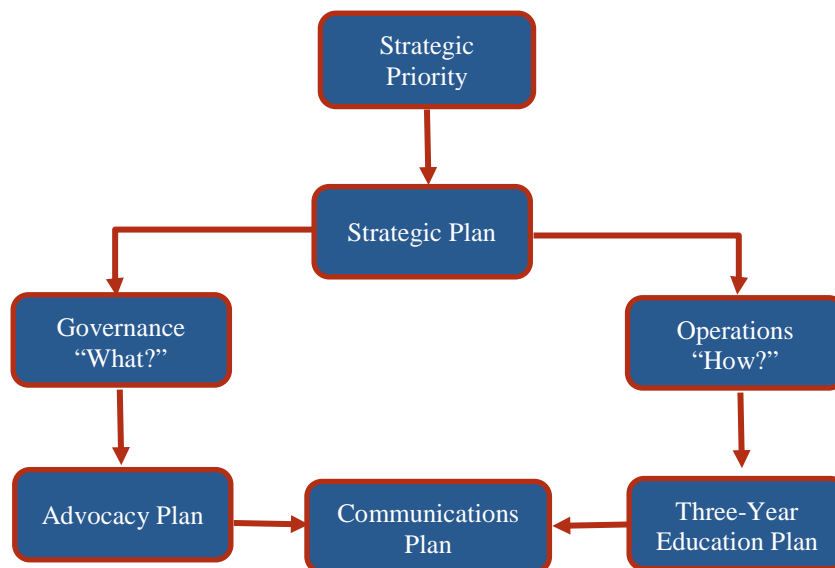
- Implement Option A which utilizes 100 Street as a practical dividing point within the Town to explain the catchment areas for École Notre Dame and St. Kateri Tekakwitha Academy (Appendix A).
- Respond to the following overall conclusions arising from the ThoughtExchange survey:
 - Academic programming is understood by our community to be robust core subject emphasis with supports and choice of options that parallel students' interests.
 - Option programming is understood by our community as not only meeting students' interests, but also their needs to develop post-secondary and career skills.
 - The most-favoured programming to enhance career and life skill development is financial literacy.

Re: Program Viability:

- Ensure that schools receive specific feedback regarding how the ThoughtExchange survey validates and informs direction for school programming in the future.
- Understand and support resourcing needs of schools implementing programming aimed at improving and sustaining enrollment.

Next Steps

1. As a result of acceptance of this report and findings from yearly community input, a strategic plan will be drafted for Board Approval at the June 25th, 2018 Regular Meeting.
2. CCLC will continue its review of key components of the Strategic Priority Report and recommend incorporation of processes within the Three-Year Education Plan that can also be reflected at the school level.
3. At the Regular Meeting on June 25th, 2018, the Board will approve the District Framework for Developing the Three-Year Education Plan and School Education Plans.
4. At a Regular Meeting in September 2018, the Board will approve its Advocacy Plan and monitoring calendar for the 2018 – 2021 Three-Year Education Plan / Governance Planning Priorities.
5. At a Regular Meeting in September 2018, the Board will approve the District Communications Plan.
6. Further implementation of the concepts contained within all plans will rely on the following interconnected and interdependent processes:



*Respectfully Submitted by David Keohane
Superintendent of Schools*



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 13.2

2018-2019 Principles for the Basis of Allocations

PRESENTER:

Deb Schlag, secretary-treasurer

BACKGROUND:

Each year as part of the budget process, administration recommends the Principles for the Basis of Allocations to Schools, which sets the allocation rates as considered and approved by the Board of Trustees, for select Centralized and all School Budgets.

A review of the DRAFT 2018-2019 Principles for the Basis of Allocations to Schools was completed at the May 14, 2018 Committee of the Whole Meeting and shared with School Administrators on May 15, 2018. The FINAL version is attached for consideration by the Board of Trustees.

The Class Size Standards for the purposes of allocation for 2018-2019 are as follows:

- ECS to Grade 3 21.5 students
- Grade 4 to 6 26.5 students
- Grade 7 to 9 28.0 students
- Grade 10 to 12 31.5 students

It is important to note that all service levels and allocation rates remain the same or present improvement for 2018-19 when compared to the previous year.

All items in "red" text represent changes to the previous year. Changes include:

- the addition of a new budget principle on page one, which highlights the Board's commitment to furthering the faith and instructional leadership priorities of the District
- adjustments on page five with the addition of two specific allocations; a new one for Chaplaincy, and an existing one for Pedagogy and Technology which was introduced a few years ago, and adjustments to the class size at K-3 and 10-12 for the purposes of allocation only
- the addition of an explanation of the contingency fund, which has always been practice, but never written formally outlined in the document
- minor housekeeping throughout the document
- updated addendums (pages 10-12), which support the budget

RECOMMENDATION:

THAT the Board of Trustees approve the 2018-2019 Principles for the Basis of Allocations to Schools, as presented and attached.

Principles for the



Basis of Allocations to SCHOOLS

2018-2019 – FINAL



Greater St. Albert
Catholic Schools

Greater St. Albert Roman Catholic
Separate School District No. 734
Presented for Approval May 28, 2018

PRINCIPLES FOR THE BASIS OF ALLOCATIONS

The Principles for the Basis of Allocations flow from the foundational statements of the District and are grounded in the Catholic understanding of the common good. The three essential components of the common good are subsidiarity, solidarity, and socialization. By subsidiarity, it is understood that decisions are best made by those persons closest to the source where such decisions will be applied. However, while the Principles acknowledge the benefit of site-based management, they also honor the need for solidarity among our schools, assuming that all areas of financial allocation in the District have a shared role in serving the needs of students. Finally, socialization is deemed to be the value that bridges the two previous components together. It assumes that all who work on behalf of students must be active in demonstrating behaviors that support each other with respect to the interdependent nature of everyone working for the needs of all students. Consequently, from time-to-time, adjustments to the student-based and the District's budgets may be required to facilitate prudent fiscal stewardship of the District.

OVERALL BUDGET PRINCIPLES

All Schools and Departments will:

- Be responsive to programming needs that enable students to meet the Standards of Education prescribed by the Minister of Education
- Ensure that K-12 Religious Education may be part of a student's program plan, to thrive both intellectually and spiritually
- Develop program plans and pedagogy that places students in the center and in charge of the learning process
- Make efforts to transition away from a traditional library toward a learning commons environment which promotes an inclusive, flexible, learner-centered, physical and/or virtual space for collaboration, inquiry, imagination and play to expand and deepen learning for individual students and groups
- Deploy technology supporting pedagogy that improves learning for all students
- Support targeted and specific intervention plans for **indigenous FNMI** learners with the differentiated ~~FNMI~~ grant dollars provided **for this purpose**
- Further "best practices" and efficiencies in achieving outcomes so that optimal service can be provided to all students
- Support learning environments that are safe, happy, and healthy so students can learn, live fully, and serve others
- **Build capacity of staff to assist the principal in furthering the faith and instructional leadership priorities of the District.**

BUDGET PROCESS AND THE DETERMINATION OF ALLOCATIONS BY ENVELOPE

- ◆ The Board of Trustees is responsible for the success of all students on an equitable basis. Each site shall deploy its resources based on a strategy that best suits its school community through the development of an Organizing for Learning Plan for the purposes of identification of staffing needs.
- ◆ The District's annual budget process for the next school year begins in November of each year with confirmation of the current year's funding, which will be used as a comparison to the estimated revenues anticipated for the following year with NO increase in rates.
- ◆ All expected funding is categorized into 3 basic areas:
 1. Targeted Funding, with specific reporting requirements and not directly available for general instruction such as:
 - Program Unit Funding
 - External Services
 - Donations specific to School Generated Funds
 - Secondments (placement of staff with external agencies)
 2. Other Funding, directed to specific areas such as:
 - Operations and Maintenance / Capital Allocations
 - Transportation
 - Governance and Administration
 - Other Specific Amounts for Instruction (i.e. Home Education, English as a Second Language, FMNI, One-time Grants, Federal Funding, and any other instructional or supplemental funds that will be allocated outside the classroom funding allocation model, according to need).All areas served by funds in these categories are expected to have balanced budgets (Revenues less 3.6% = Expenditures)
 3. K-12 Instruction to Schools – funds available for directly funding the classroom that include the following:
 - Basic Instruction Rate (K-9)
 - Class Size Base Rate (K-3)
 - Earned Credit Enrollment Units (CEU's) Tiers 1-4 (10-12)
 - High School Flexible Funding (three-year average)
 - Socio-Economic Status Rate
- ◆ Enrolment projections are developed by the Secretary-Treasurer in conjunction with Principals, including the application of average entrance and retention rates to specific programs for planning purposes. Initial projections are conservative and based on the last three to five year average enrolment in Kindergarten and the roll-over of all other grades.
- ◆ These conservative projections are then forwarded to schools for comment.
- ◆ Funding for staffing is held centrally at the district level.



- ◆ Funding for supplies and services is provided directly to school sites for management by the School Principal.
- ◆ Selected costs are managed at the central level, through program budgets, to benefit all students as outlined in the Centralized Needs Addendum on page 10.

STUDENT-BASED DECISION MAKING

- ◆ Each site Principal shall deploy assigned Allocations (either an FTE for staff or funding for supplies and services) based on a strategy that best suits its school community, keeping in mind the following:
 - a) Student-based decision making is defined as a process for allowing appropriate responsibility and accountability for decisions to the stakeholders at the school level. The concept of student-based decision making is based on a strategy that those most closely connected with the education of children are capable, can be trusted and are ultimately responsible for making decisions that affect the school lives of students. The process of bringing together all stakeholders, staff, students, parents, church, and community members should have the effect of releasing the boundless energy, dedication and creativity of those people who function closest to the implementation of the learning and teaching process.
- ◆ The District believes that given an appropriate level of authority and resources, student-based decision making will enhance student achievement and increase the effectiveness and efficiency of the delivery of the school's instructional program.

IMPLEMENTATION OF STUDENT-BASED DECISION MAKING

- ◆ The implementation of student-based decision making requires the sites to meet the following legal conditions:
 - a) Provincial statutes and regulations;
 - b) School board policies and administrative procedures;
 - c) All contracts and terms of employment; and
 - d) School board resolutions
- ◆ The Principal of the school shall be responsible and accountable to the Superintendent for the implementation of student-based decision making at the school level.



STUDENT-BASED BUDGET ALLOCATIONS

- ◆ All site Principals will play a key role in determining the staffing requirements at their sites, but the funding for staffing will remain in a central fund for monitoring purposes. FTE staffing allocations will be provided as follows:
 - a) To elementary, middle years, junior, and senior high school sites, based on Board approved class size standards for Kindergarten to Grade 12. Funding will remain at the District level while the allocations to schools will be based on full-time equivalent (FTE) teachers required to achieve the class size standard at each grade level according to established average teacher salary, as determined by the Finance Department from year to year.
- ◆ Site-based budgets for all schools will be limited to supplies and services and the following procedures will aid in transparency and accountability:
 - a) The primary collection site for all enrolments will be MyBudgetFile (MBF).
 - b) The specified MBF budget will be closed according to established timelines to maintain the information and support the Budget submission to Alberta Education. Subsequent working budgets will be made available thereafter for school input, from time to time.
 - c) The student-based operating supplies and services budget is based on actual enrolments confirmed by the school on September 30th of each school year. The budget will be closed in mid-October and remain closed for the duration of the semester. A final budget will be available in mid-February for updating.
 - i) The final student-based budget will be available in mid-February, and remain open to allow ample time for schools and District office to finalize details. This budget will confirm results and include minor adjustments necessary. Any adjustments after closing will be reflected in the variance between budget and actual results.
- ◆ Independent iLRN Centres will exist at SACHS and MCHS, while ESSMY may be part of St. Gabriel High School. This model may be modified, as required, by the Secretary Treasurer and any modifications shall be reported to the Board.

SCHOOL ALLOCATION MODEL

- ◆ The monitoring of funding for all diverse needs staff (certified and support) will remain under the direction of the Assistant Superintendent of Learning Services or designate to provide consistency of programming and services in all schools. Funding for this purpose will consist of the Inclusive Education Grant received from Alberta Education as per the District's Profile and any further funding made available to the central diverse needs pool at a rate per FTE as specified in the addendum.



◆ Initial FTE allocations for staff will be based on enrollments confirmed on September 30th. The final FTE Allocations will be based on the Organizing for Learning Plan submitted, reviewed, and approved.

- a) For FTE allocation purposes only, St. Albert Catholic High School (SACHS), Morinville Community High School (MCHS), École Secondaire Ste. Marguerite d'Youville (ESSMY) will all be designated as a high school. Teacher preparation time for both junior (grade 7-9) and senior (grades 10-12) components that exist at a school will be allocated preparation time at 12.5% to recognize the staffing of the entire school is in accordance with 1,000 hours of annual instruction.
- b) The FTE allocation for certificated staff (K to 12) will be based on the latest District average teacher salary and benefit cost, times the required teacher FTE determined by the application of the Board approved class size standard to the grade population, as directed by the Assistant Superintendent in consultation with school administration. The FTE allocation for certificated staff is a number rather than a dollar value. The certificated staff allocation (K to 12) will also include the actual amount of any contractual certified allowances for the Principal, the Vice-Principal, and any eligible Religious Studies teachers. All other allowances are considered site-based decisions and must be funded from all other allocations. The District average for teacher salary and benefits may be modified from time to time, as necessary, to reflect negotiated increases. The Board approved class size standard is outlined below, but may be modified as necessary, by a Board Motion.

◆ ECS to Grade 3	21.5 students
◆ Grade 4 to 6	26.5 students
◆ Grade 7 to 9	28.0 students
◆ Grade 10 to 12	31.5 students

c) All sites will receive an FTE allocation for school based administration, as part of their certified FTE, based on the following schedule:

◆ 0 – 400	1.5 FTE
◆ 401-700	2.0 FTE
◆ 701 +	2.5 FTE

d) All sites will receive an allocation of 0.2 FTE for Pedagogy and Technology as part of the Funded FTE Rate for their Certified Allocation.

e) All sites will receive an allocation of 0.1 FTE for Chaplaincy as part of the Funded FTE Rate for their Certified Allocation.

f) All sites will receive an allocation for a Learning Commons, based on a percentage of the established Teacher Average Salary & Benefit amount as specified in the addendum. Sites will have flexibility in the deployment of the funding to best meet the needs of their school community. It is the responsibility of school administration to ensure a minimum of half



the allocation provided is used to fund a Library Tech position or a Teacher position at their site's Learning Commons. Any funding not used to fund the Learning Commons will be available to the school for supplies & services or supplemental Certified Staff.

- g) All sites will receive an allocation for secretarial support, based on the current grid maximum (average for SOS I & SOS II) and 10.5 months, including benefits @ 30%:

◆ 0-400	1.5 FTE
◆ 401-600	2.0 FTE
◆ 601-800	2.5 FTE
◆ 800+	3.0 FTE

- h) All high school sites will receive an allocation for a Business Manager, based on the current grid maximum for 10 months, including benefits @ 30%. It is up to site administration to deploy the allocation as is best suited to the school community.
- i) All sites will receive an allocation for supplies and services distributed on a per student basis, specified in the addendum.
- j) All French Immersion sites (École Father Jan, École Marie Poburan, École Georges H. Primeau, École Notre Dame, École Secondaire Ste. Marguerite d'Youville, St. Albert Catholic High School, and Morinville Community High School) will receive an allocation for resources distributed at the rate specified in the addendum per each "French" Grade 1-12 student.
- k) All dual track French Immersion sites (École Notre Dame, École Georges H. Primeau, MCHS, and SACHS) will receive an FTE allocation per grade level as specified in the addendum.
- l) All school sites will have access to a contingency fund to support and/or supplement the FTE allocation provided through the Basis of Allocations to Schools process, should the process be inadequate for any school community. The value of the contingency fund may vary from year to year. The Board of Trustees will set contingency FTE during the preliminary budget review process. Available contingency will be provided to schools on a highest to lowest need basis through a collaborative process involving Learning Services, Human Resources, the Secretary Treasurer, and the school. When requesting access to contingency the Principal must submit the Organizing for Learning Plan for review, an outline of the shortfall in FTE and the impact on the school community, along with an explanation of how the contingency will improve the student experience.
- m) All school budget sites will be required to submit a balanced budget. Exceptions must be approved in writing by the Secretary-Treasurer.
- n) Any site "operating surplus" will be automatically applied to offset any other District deficit before being considered for contribution to the accumulated operating reserves.



- o) Any site “operating deficit” must be covered by available school generated funds, as determined collaboratively between school administration and the Finance Department. If available funds are not sufficient to cover the “operating deficit”, the remaining amount will be automatically applied to the following school year as a reduction to the subsequent year’s available allocations.

SCHOOL GENERATED FUNDS

School Generated Funds (SGF) are funds raised by activities that come under the control and responsibility of school management (usually the principal and/or those reporting to him/her). It is the responsibility of District Office to develop, maintain, and oversee adherence to appropriate policies and procedures to ensure monies related to SGF are received, received, recorded and safeguarded and that proper records are maintained.

The two types of revenue that are collected at the school level are classified as follows:

1. Funds collected at the school and expended at the District level
 2. Funds collected at the school and expended at the school level
- ◆ Monies collected at the school level, for instructional purposes, such as lunch program fees and any other fees for sales of goods or supplies are remitted to District Office, added to the school’s Instructional Materials (IM) budget and deployed accordingly on the purpose for which they were intended.
 - ◆ Monies collected and retained at the school, such as yearbook sales, graduation fees, field trips and monies received from *unincorporated* parent advisory groups. These types of fees will fall into two categories, some for an intended purpose that will be remitted to District Office and added to the school’s Instructional Materials (IM) budget by mid-June of each year, and those with external restrictions, which will remain in the school account and carry-over to the next year.
 - ◆ All EXTERNALLY RESTRICTED funds require supporting documentation on file at the school, with scanned copies forwarded to the Finance Department. Documentation must include the initial letter to the relevant stakeholders, outlining the means to collect funds, what the funds are to be used for, and the specific intention for any surplus funds as well as subsequent correspondence, and/or any newsletters used to communicate that information. If tickets are provided, use of targeted and surplus funds must be identified on the back of the ticket.

FEES

- ◆ Board directed fees for ECS and Learning Resources ~~are~~ **have been** eliminated for 2017-2018 **and 2018-19**, ~~and have been~~ replaced by specific funding from Alberta Education. The Government funds will be applied to General Revenue for the District as part of the funding source of the Student Supplies and Services Allocation. See the attached addendum for rates. *Bill 1 – An Act to Reduce School Fees*, ~~comes~~ **came** into effect for 2017-18 and through the new School Fees and Costs Regulation, parents will no longer be charged fees for textbooks; workbooks; photocopying and printing; or paper. In addition, all remaining fees must meet



several criteria, including being clearly expressed in a board's fee schedule, as well as being connected to a specific good or service. Therefore, common or generic fees—often previously referred to, among other titles, as instructional fees, instructional materials, or basic fees—can no longer be charged.

- ◆ The out-of-province annual tuition fees are determined by the Secretary-Treasurer, approved by the Board, and specified in the attached addendum. All out-of-province tuition fees must be administered through the Finance Department at District Office by September 30th of each year and are subject to the withholding of 3.6% for District administration.
- ◆ All school based fees must be provided for input by the parent community and discussed at a school council meeting prior to March 1st of the school year, prior to the school year in which the fee becomes effective. Evidence of discussion, by way of a meeting date, must be provided to the Secretary-Treasurer on an annual basis, no later than April 1st of the school year, prior to the school year in which the fee becomes effective. Any change in fees must be substantiated by a demonstrated need, clearly outlined in writing, and approved by the Secretary Treasurer prior to presentation to the Board for approval. The Board of Trustees will make the final approval on all Fees.
- ◆ A summary of all school based fees in support of the general curriculum must be submitted to the Secretary-Treasurer by April 1st and will be presented to the Council of Councils for consultation and input between April 15th and May 15th prior to consideration by the Board. Once opportunity for parental input has been provided for and received, a school-by-school fee schedule along with a summary schedule will be presented to the Board for approval each year by May 31st (or at the last meeting of the month in which the budget must be approved) prior to the start of the school year in which they apply. School-based Fees must not be assessed by schools until approval by the Board is granted. A fee increase of 5% or more, from the previous year, requires Ministerial Approval.
- ◆ All extra-curricular fees, such as athletic team fees, should be communicated to parents and should be limited to operating expenses for the current season of the team. All fees will be shared with the school administration and forwarded to the Secretary-Treasurer as soon as they are set in any given school year. This information will be shared with the Board, as it becomes available.
- ◆ All fees to be charged in a given school year, regardless of when they are actually assessed, must appear on the fee schedule to be approved by the Board, no later than the last meeting of the month in which the District Budget is to be approved. If the fees are not listed on the fee schedule approved by the Board, they shall not be charged at any time in that school year. A fee schedule, indicating the MAXIMUM per student fee to be charged during any given school year shall be posted both on the school website and the district website.



OTHER FUNDING

- ◆ Guiding Principles for District funded programming such as the District Catholic Dimension Fund (Youth Ministry), International Baccalaureate Program (IB), Learning Through the Arts Program (LTTA), etc. must meet the following criteria:
 - a) The program or initiative must be supportive of the foundational statements (mission, values and vision) of Greater St. Albert Catholic Schools.
 - b) The primary benefactors of the program or initiative must be the students of Greater St. Albert Catholic Schools.
 - c) The program or initiative is not financially sustainable by a school within the *Principles of the Basis of Allocations to Schools*, as revised from year to year. As a result, consideration may be given under District funded programming to cover costs such as external licensing, exam fees, and/or certification obligations.
 - d) The program or initiative is not part of the funded core and optional curricula of Alberta Education.
 - e) The program or initiative may be established by a directive of the Board of Trustees.
 - f) The program or initiative must serve the common good of the District, even though it may be location specific.
 - g) The program or initiative advances the Three-Year Education Plan of the District, for example, faith formation, special needs programming, gifted education, language learning, and distributed learning.
 - h) Consideration will be given to programs or initiatives that were implemented prior to the determination of the guiding principles and for which the cessation of such programs or initiatives is likely to cause irreparable harm to the integrity of Greater St. Albert Catholic Schools.



2018-2019 Fees Addendum

<i>Description</i>	<i>2018-19</i>
<i>ECS Fees</i>	<i>\$0.00</i>
<i>Learning Resource Fee</i> <i>(formerly known as Textbook Rental Fee)</i>	
<i>Grade 1 - 6</i>	<i>\$0.00</i>
<i>Grade 7 - 9</i>	<i>\$0.00</i>
<i>Grade 10 - 12</i>	<i>\$0.00</i>
<i>Out-of-Province Tuition Fees per annum</i> <i>(may be pro-rated monthly)</i>	
<i>Grade 1 - 12</i>	<i>\$10,750.00</i>

As a result of *Bill 1 – An Act to Reduce School Fees*, which came into force for 2017-18, Boards are no longer able to charge any fees or costs for textbooks, workbooks or photocopying, printing or paper supplies for students funded by Alberta Education.



2018-2019 School Allocations Addendum

<i>Description</i>	<i>2018-19</i>
<i>Board Approved Class Size Standard</i>	
<i>ECS – Grade 3</i>	21.5
<i>Grade 4 – Grade 6</i>	26.5
<i>Grade 7 - Grade 9</i>	28.0
<i>Grade 10 – Grade 12</i>	31.5
<i>District Catholic Dimension Fund</i>	
	\$136,950 <i>may be modified by the Superintendent</i>
<i>Supplies & Services Allocation Rate</i>	
<i>ECS (per student)</i>	\$115
<i>Grade 1 - 6</i>	\$175
<i>Grade 7 - 12</i>	\$225
<i>French Immersion Resource Allocation (per student: Grade 1-12)</i>	
	\$50
<i>Dual Track Grade Level FTE Allocation</i>	
	.15 FTE per grade
<i>District Funded Programming (IB & New Programs)</i>	
	\$100,000
<i>Fund For Professional Development, Licensing Fees, additional assessment etc. – to be shared among schools, as assigned.</i>	
<i>Average Teacher Salary & Benefit Allocation (subject to change on Sept 30th)</i>	
	\$103,720 (per FTE)
<i>Learning Commons Allocation (based on .55 FTE of Average Teacher Salary & Benefit Allocation)</i>	
	\$57,046 per site
<i>Secretarial Allocation</i>	
	\$55,948 (per FTE)
<i>Based on Avg of Grid MAX for SOS I & SOS II (7 hr/day) for 10.5 mths, including Benefits</i>	



2018-2019 Centralized Needs Addendum

Centralized Instruction Needs:	Budget Centre	Per Student Rate
Christ Centred Learning Community (CCLC)	Asst Superintendent	\$7.22
Administrators Planning Retreat	Asst Superintendent	\$1.23
Employee Assistance Program Services	Human Resources	\$2.31
Employee Course Reimbursement	Human Resources	\$2.58
Gallup Student Insight & Staff Engagement Contracts	District Principal	\$11.26
Long Service Awards	Superintendent	\$7.54
Blueprints (lunch /venue/speaker /misc)	Superintendent	\$3.02
Religion Services	Superintendent	\$34.61
District Catholic Dimension (Youth Ministry)	Finance	\$0.00
Insurance	Finance	\$15.50
Merchant/User Fee & MBF Expenses - Centralized	Finance	\$16.53
Personnel Contingency Fund	Human Resources	\$58.69
Report Cards & IPP Coordinator & Licensing & Subs	Asst Superintendent	\$35.93
District Principal	Asst Superintendent	\$48.65
Tech Services	Asst Superintendent	\$162.31
Curriculum & Lang Services	Asst Superintendent	\$48.32
		\$455.70
Sub-Total Centralized Needs:	Total per student:	(6.8% of the Basic Grant)
Contribution to Diverse Learning Needs <i>(includes Counsellors & Learning Support Facilitators)</i>		\$750 <i>(11.2% of the Basic Grant)</i>
2018-19 Basic Student Grant (grades 1-9)		\$6,679.79

Actual Budgets for the above departments will be adjusted based on confirmed Student Enrolment on September 30, 2018 and may differ from the 2018-19 Budget submitted in May 2018.

If enrolments change, the Per Student Rate will be adjusted accordingly.





BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 13.3

2018-2019 School Fees

PRESENTER:

Deb Schlag, secretary-treasurer

BACKGROUND:

Guidelines were provided for the 2018-19 preparation of the School Jurisdiction Budgeted School and Transportation Fee Revenue Schedule to District Administration in early April 2018. Schools were provided with a copy of their 2017-18 posted Fee Maximums (as listed on the District website), asked to indicate any changes requested and why, including support for the requested changes, sign and return to the Finance department. Schools are not required to charge the full fee listed on the Schedule, as this is the MAXIMUM for any given fee. In some cases, a fee may be listed on the Schedule, but never be charged, if students chose not to access a particular option or if funding was received from another source, such as fundraising or sponsorship.

School jurisdictions are required to submit their most recent school fee policy and fee schedule(s) with their completed budget report to the Financial Reporting and Accountability Branch (FRA) of Alberta Education on or before Thursday, May 31, 2018. An electronic copy of each of the documents is required to be submitted in Alberta Education's prescribed format.

In accordance with Section 6 and 7(2) of the School Fees and Costs Regulation ("the Regulation"), **any fee that increased by over 5% over prior year (including new fees)** shall not be charged unless approved in writing by the Minister. In order for the Minister to approve a new fee or a fee increase, it:

- Must not contravene the Regulation Section 3 (2);
- Must not exceed the amount...to be the projected cost of providing for the subject matter of the charge in accordance with Section 4(c) of the Regulation;
- Must be clearly expressed in this schedule to connect to a specific good/service that is calculated to benefit students in accordance with Section 4(d) of the regulation;
- Must have been under consultation and discussion with parents in accordance with Section 5 (2) of the Regulation;
- Must comply with Section 10 (1) of the Regulation as it relates to a jurisdiction's compliance with its policies and justification of new fees or fee increases.

RECOMMENDATION:

THAT the Board of Trustees approve the 2018-2019 School and Transportation Fees Schedule, along with the supporting detail for each fee category, as required, which indicates the maximum fees per course or activity and the anticipated revenue as presented and attached.

SCHOOL AND TRANSPORTATION FEES SCHEDULE

FOR THE YEAR ENDED AUGUST 31, 2019

[School Act, School Fees and Costs Regulation and School Transportation Regulation]

Greater St. Albert Roman Catholic Separate School District No. 734

Legal Name of School Jurisdiction

6 St. Vital Avenue St. Albert AB T8N1K2

Mailing Address

Phone: 780-459-7711 Fax: 780-458-3213 Email: mstevens@gsacrd.ab.ca

Telephone & Fax Numbers, and Email Address

SCHOOL JURISDICTION'S RESPONSIBILITY FOR SCHOOL AND TRANSPORTATION FEES POLICY AND REPORTING

The school and transportation fees policy of: Greater St. Albert Roman Catholic Separate School District No. 734
presented to Alberta Education has been prepared by school jurisdiction management which has responsibility for its preparation, integrity and objectivity.

Board of Trustees Responsibility

The ultimate responsibility for the fees and costs lies with the Board of Trustees. The Board reviewed the fee policy and fee schedule with management prior to release to the Minister.

Declaration of Management and Board Chair

To the best of our knowledge and belief, these documents meet all requirements as set out in the *School Act as well as the School Fees and Costs Regulation*, and *School Transportation Regulation*.

BOARD CHAIR

Mrs. Serena Shaw

Name

Signature

SUPERINTENDENT

Mr. David Keohane

Name

Signature

SECRETARY-TREASURER OR TREASURER

Mrs. Deborah Schlag

Name

Signature

May 28, 2018

Board Release Date

Greater St. Albert Roman Catholic Separate School District No. 734

CONSOLIDATED FEE REVENUE SCHEDULE

For the Budget Year September 1, 2018 - August 31, 2019

	Total Budgeted Proposed Fees 2018/19*	Total Forecasted Actual Fees 2017/18	Budgeted Increase (Decrease) from Forecasted	% Budget Change
Total Transportation Fees	\$ 326,895	\$ 230,000	\$ 96,895	42.1%
Total Basic Instruction Supplies	\$ -	\$ -	\$ -	0.0%
Total Technology User Fees	\$ 71,383	\$ 147,000	-\$ 75,617	-51.4%
Total Alternative Program Fees	\$ 518,300	\$ 463,000	\$ 55,300	11.9%
Total Fees for Optional Courses	\$ 235,466	\$ 275,000	-\$ 39,534	-14.4%
Total Non-Curricular Travel	\$ 71,000	\$ 75,000	-\$ 4,000	-5.3%
Total Early Childhood Services	\$ 260,325	\$ 323,050	-\$ 62,725	-19.4%
Total Extracurricular Fees	\$ 83,736	\$ 143,663	-\$ 59,927	-41.7%
Total Activity Fees	\$ 327,688	\$ 119,836	\$ 207,852	173.4%
Total Lunch Supervision & Noon Hour Activity Fees	\$ 88,594	\$ 96,000	-\$ 7,406	-7.7%
Total Non-Curricular Goods and Services	\$ 126,944	\$ 66,806	\$ 60,138	90.0%
Total Other Fees to Enhance Education	\$ 36,430	\$ 20,000	\$ 16,430	82.2%
Total Other Fees	\$ 5,940	\$ 11,880	-\$ 5,940	-50.0%
TOTAL FEES	\$ 2,152,701	\$ 1,971,235	\$ 181,466	9.2%

Enrollment:

School Jurisdiction Eligible Funded Students

Grades 1 to 9	4,047.0	4,024.0	23.0	0.6%
Grades 10 to 12 FTE	1,435.0	1,321.0	114.0	8.6%
Total	5,482.0	5,345.0	137.0	2.6%
ECS Eligible Funded	481.0	443.0	38.0	8.6%
FTE ECS Enrolled	280.6	271.2	9.4	3.4%

Reviewed and Approved By:

Mr. David Keohane
Superintendent of Schools

Mrs. Deborah Schlag
Secretary Treasurer

** Please ensure that these figures agree with your 2018/19 Spring Budget*

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
4077 Greater St. Albert Roman Catholic Separate School District No. 734

Proposed Per Student Fee 2018/19 School Year	Actual Per Student Fee 2017/18 School Year	Fee Category	Location / School Name (List by individual School or "ALL" for all schools)	Estimated Revenue - 2018/19
15.00	15.00	Technology User Fees	2575 - Albert Lacombe Catholic Elementary	2,445.00
15.60	15.00	Technology User Fees	2580 - Bertha Kennedy Catholic Elementary	2,683.00
11.00	10.50	Technology User Fees	2582 - Ecole Father Jan Elementary	2,728.00
21.00	21.00	Technology User Fees	2584 - Neil M Ross Catholic Elementary	7,875.00
15.00	15.00	Technology User Fees	2578 - Vital Grandin Catholic Elementary	2,280.00
21.00	21.00	Technology User Fees	2589 - Richard S Fowler Catholic Jr High	7,014.00
93.50	93.50	Technology User Fees	2577 - St. Albert Catholic High School	5,970.00
15.00	15.00	Technology User Fees	2579 - Vincent J Maloney Catholic Jr High	6,368.00
15.00	15.00	Technology User Fees	2588 - Ecole Marie Poburan Elementary	4,950.00
35.50	35.50	Technology User Fees	2587 - Ecole Sec Ste. Marguerite d'Youville	5,435.00
13.50	13.50	Technology User Fees	0338 - J J Nearing Catholic Elementary	2,382.00
5.20	5.00	Technology User Fees	2571 - Ecole Notre Dame Elementary	1,768.00
21.85	21.00	Technology User Fees	2535 - Legal School	1,875.00
41.50	41.50	Technology User Fees	2572 - Ecole Georges H Primeau	14,110.00
67.50	67.50	Technology User Fees	2594 - Morinville Community High School	3,500.00

Total Technology Fees

\$71,383.00

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
4077 Greater St. Albert Roman Catholic Separate School District No. 734

Proposed Per Student Fee 2018/19 School Year	Actual Per Student Fee 2017/18 School Year	Fee Category	Location / School Name (List by individual School or "ALL" for all schools)	Estimated Revenue - 2018/19
2,300.00	2,300.00	Alternative Program Fees	2575 - Albert Lacombe Catholic Elementary	142,600.00
2,300.00	2,300.00	Alternative Program Fees	2582 - Ecole Father Jan Elementary	73,600.00
1,600.00	1,600.00	Alternative Program Fees	2578 - Vital Grandin Catholic Elementary	40,000.00
2,300.00	2,300.00	Alternative Program Fees	2589 - Richard S Fowler Catholic Jr High	69,000.00
900.00	900.00	Alternative Program Fees	2577 - St. Albert Catholic High School	16,200.00
1,600.00	0.00	Alternative Program Fees	2187 - Sister Alphonse Academy	32,000.00
2,300.00	0.00	Alternative Program Fees	2187 - Sister Alphonse Academy	0.00
2,300.00	2,300.00	Alternative Program Fees	2579 - Vincent J Maloney Catholic Jr High	110,400.00
2,300.00	2,300.00	Alternative Program Fees	2587 - Ecole Sec Ste. Marguerite d'Youville	34,500.00

Total Alternative Program Fees

\$518,300.00

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
4077 Greater St. Albert Roman Catholic Separate School District No. 734

Fee Name / Description	Proposed Per Student Fee 2018/19 School Year	Actual Per Student Fee 2017/18 School Year	Location / School Name (List by individual School or "ALL" for all schools)	Estimated Revenue - 2018/19
Art	15.50	15.50	2575 - Albert Lacombe Catholic Elementary	2,608.00
Music	7.00	7.00	2575 - Albert Lacombe Catholic Elementary	483.00
Art	7.00	7.00	2580 - Bertha Kennedy Catholic Elementary	1,204.00
Art Extra Project	3.00	3.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Music	10.00	10.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Art	20.00	20.00	2584 - Neil M Ross Catholic Elementary	7,300.00
Art Extra Project	20.00	20.00	2584 - Neil M Ross Catholic Elementary	0.00
Music	8.00	8.00	2584 - Neil M Ross Catholic Elementary	360.00
Outdoor Education	180.00	180.00	2584 - Neil M Ross Catholic Elementary	12,600.00
Art	20.00	20.00	2578 - Vital Grandin Catholic Elementary	2,680.00
Music	20.00	20.00	2578 - Vital Grandin Catholic Elementary	524.00
Coding	10.00	0.00	2578 - Vital Grandin Catholic Elementary	0.00
Cooking	10.00	0.00	2578 - Vital Grandin Catholic Elementary	0.00
Art - Semester/Term 1	50.00	50.00	2589 - Richard S Fowler Catholic Jr High	820.00
Art - Semester/Term 2	50.00	50.00	2589 - Richard S Fowler Catholic Jr High	0.00
Art - Semester/Term 3	50.00	50.00	2589 - Richard S Fowler Catholic Jr High	0.00
Art Extra Project	20.00	20.00	2589 - Richard S Fowler Catholic Jr High	0.00
Band	50.00	50.00	2589 - Richard S Fowler Catholic Jr High	2,100.00
Band Rental	250.00	250.00	2589 - Richard S Fowler Catholic Jr High	0.00
CTS (Fabrication Studies) - Semester/Term 1	88.50	88.50	2589 - Richard S Fowler Catholic Jr High	6,996.00
CTS (Fabrication Studies) - Semester/Term 2	88.50	88.50	2589 - Richard S Fowler Catholic Jr High	0.00
CTS (Fabrication Studies) - Semester/Term 3	88.50	88.50	2589 - Richard S Fowler Catholic Jr High	0.00
Drama/Thertre	90.00	90.00	2589 - Richard S Fowler Catholic Jr High	2,460.00
Fashion Studies - Semester/Term 1	44.00	0.00	2589 - Richard S Fowler Catholic Jr High	1,550.00
Fashion Studies - Semester/Term 2	44.00	44.00	2589 - Richard S Fowler Catholic Jr High	0.00
Fashion Studies - Semester/Term 3	44.00	28.00	2589 - Richard S Fowler Catholic Jr High	0.00
Photography - Semester/Term 1	15.00	15.00	2589 - Richard S Fowler Catholic Jr High	0.00
Photography - Semester/Term 2	15.00	15.00	2589 - Richard S Fowler Catholic Jr High	0.00
Photography - Semester/Term 3	15.00	0.00	2589 - Richard S Fowler Catholic Jr High	0.00
Food Studies	30.00	30.00	2589 - Richard S Fowler Catholic Jr High	8,600.00
Home Economics - Semester/Term 1	27.00	26.00	2589 - Richard S Fowler Catholic Jr High	0.00
Home Economics - Semester/Term 2	27.00	26.00	2589 - Richard S Fowler Catholic Jr High	0.00
Home Economics - Semester/Term 3	27.00	26.00	2589 - Richard S Fowler Catholic Jr High	0.00
Sports Medicine - Semester/Term 1	40.00	40.00	2589 - Richard S Fowler Catholic Jr High	850.00
Sports Medicine - Semester/Term 2	40.00	0.00	2589 - Richard S Fowler Catholic Jr High	0.00
Sports Medicine - Semester/Term 3	40.00	0.00	2589 - Richard S Fowler Catholic Jr High	0.00
Grade 9 Cosmetology	75.00	75.00	2589 - Richard S Fowler Catholic Jr High	0.00
Photography	30.00	30.00	2589 - Richard S Fowler Catholic Jr High	0.00
Outdoor Education	30.00	30.00	2589 - Richard S Fowler Catholic Jr High	0.00
Robotics - Semester/Term 1	10.00	10.00	2589 - Richard S Fowler Catholic Jr High	670.00
Robotics - Semester/Term 2	10.00	10.00	2589 - Richard S Fowler Catholic Jr High	0.00
Robotics - Semester/Term 3	10.00	0.00	2589 - Richard S Fowler Catholic Jr High	0.00
Rock & Pop	51.50	51.50	2589 - Richard S Fowler Catholic Jr High	0.00
Video/Media Production	51.50	51.50	2589 - Richard S Fowler Catholic Jr High	0.00
Girls Empowered	25.00	0.00	2589 - Richard S Fowler Catholic Jr High	0.00
Men of Honour	25.00	0.00	2589 - Richard S Fowler Catholic Jr High	0.00
Art - Semester/Term 1	41.60	40.00	2577 - St. Albert Catholic High School	3,125.00
Art - Semester/Term 2	41.60	40.00	2577 - St. Albert Catholic High School	3,125.00
Art Portfolio Prep	21.00	20.00	2577 - St. Albert Catholic High School	340.00
CTS (Fabrication Studies) - Semester/Term 1	73.00	73.00	2577 - St. Albert Catholic High School	0.00
CTS (Fabrication Studies) - Semester/Term 2	73.00	73.00	2577 - St. Albert Catholic High School	0.00
CTS (Construction Course) - Semester/Term 2	50.00	50.00	2577 - St. Albert Catholic High School	0.00
Cappies	43.00	41.50	2577 - St. Albert Catholic High School	0.00
Drama/Theatre	81.00	78.00	2577 - St. Albert Catholic High School	0.00
Fashion Studies - Semester/Term 2	47.00	45.00	2577 - St. Albert Catholic High School	0.00
Sports Performance - Semester/Term 2	22.00	21.00	2577 - St. Albert Catholic High School	0.00
Sports Performance - Semester/Term 3	43.00	41.50	2577 - St. Albert Catholic High School	0.00
Design - Semester/Term 1	114.50	114.50	2577 - St. Albert Catholic High School	2,960.00
Design - Semester/Term 2	114.50	114.50	2577 - St. Albert Catholic High School	2,960.00
Drawing	32.00	31.00	2577 - St. Albert Catholic High School	0.00
Food Studies - Semester/Term 1	49.00	47.00	2577 - St. Albert Catholic High School	3,196.00
Food Studies - Semester/Term 2	49.00	47.00	2577 - St. Albert Catholic High School	3,196.00
Instrumental Rentals	60.00	0.00	2577 - St. Albert Catholic High School	0.00
Physical Education - Semester/Term 1	194.00	187.00	2577 - St. Albert Catholic High School	0.00
Physical Education - Semester/Term 2	194.00	187.00	2577 - St. Albert Catholic High School	0.00
Sports Medicine - Semester/Term 1	81.00	78.00	2577 - St. Albert Catholic High School	0.00
Sports Medicine - Semester/Term 2	81.00	78.00	2577 - St. Albert Catholic High School	0.00
Cosmetology - Semester/Term 1	81.00	78.00	2577 - St. Albert Catholic High School	1,532.00
Cosmetology - Semester/Term 2	81.00	78.00	2577 - St. Albert Catholic High School	1,532.00
Photography	27.00	26.00	2577 - St. Albert Catholic High School	0.00
Rock & Pop	21.00	20.00	2577 - St. Albert Catholic High School	0.00
Yoga	40.00	0.00	2577 - St. Albert Catholic High School	0.00
Art	50.00	0.00	2187 - Sister Alphonse Academy	500.00
Band	30.00	0.00	2187 - Sister Alphonse Academy	500.00
Band Rental	250.00	0.00	2187 - Sister Alphonse Academy	0.00
Animation	20.00	0.00	2187 - Sister Alphonse Academy	200.00

Design	40.00	0.00	2187 - Sister Alphonse Academy	400.00
Fabrications Woods	50.00	0.00	2187 - Sister Alphonse Academy	500.00
Drama/Theatre	30.00	0.00	2187 - Sister Alphonse Academy	300.00
Guitar	30.00	0.00	2187 - Sister Alphonse Academy	300.00
Food Studies	30.00	0.00	2187 - Sister Alphonse Academy	300.00
Second Languages	20.00	0.00	2187 - Sister Alphonse Academy	200.00
Fashion Studies	40.00	0.00	2187 - Sister Alphonse Academy	400.00
Sports Medicine	30.00	0.00	2187 - Sister Alphonse Academy	300.00
Robotics	30.00	0.00	2187 - Sister Alphonse Academy	300.00
Coding	30.00	0.00	2187 - Sister Alphonse Academy	300.00
Leadership	30.00	0.00	2187 - Sister Alphonse Academy	300.00
Video/Media Production	30.00	0.00	2187 - Sister Alphonse Academy	300.00
Enterprise & Innovation	30.00	0.00	2187 - Sister Alphonse Academy	300.00
Environmental Ed	30.00	0.00	2187 - Sister Alphonse Academy	300.00
Fitness	30.00	0.00	2187 - Sister Alphonse Academy	300.00
Art	38.00	36.50	2579 - Vincent J Maloney Catholic Jr High	3,000.00
Band	26.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Band - Repair and Cleaning	62.50	62.50	2579 - Vincent J Maloney Catholic Jr High	0.00
CTS (Construction Course) - Semester/Term 1	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	500.00
CTS (Construction Course) - Semester/Term 2	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	500.00
Drama/Theatre	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	1,000.00
Fashion Studies - Semester/Term 2	26.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Fashion Studies - Semester/Term 3	26.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Guitar	26.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Outdoor Education - Semester/Term 1	150.00	150.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Food Studies	26.00	26.00	2579 - Vincent J Maloney Catholic Jr High	500.00
Food Studies - Semester/Term 2	1.50	1.50	2579 - Vincent J Maloney Catholic Jr High	500.00
Second Languages	26.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Home Economics - Semester/Term 1	58.50	58.50	2579 - Vincent J Maloney Catholic Jr High	0.00
Home Economics - Semester/Term 2	52.00	52.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Home Economics Extra Project	81.00	81.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Sports Medicine	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Sports Medicine - Semester/Term 1	10.00	10.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Sports Medicine - Semester/Term 2	20.00	20.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Cosmetology - Semester/Term 1	70.00	70.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Cosmetology - Semester/Term 2	70.00	70.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Grade 9 Cosmetology	75.00	75.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Outdoor Education	26.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Robotics - Semester/Term 1	10.50	10.00	2579 - Vincent J Maloney Catholic Jr High	3,000.00
Coding	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	1,000.00
Leadership	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Fast & Furious	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Soul Sisters	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Video/Media Production	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	500.00
Girls Empowered	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Men of Honour	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Enterprise & Innovation	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Art	22.00	22.00	2588 - Ecole Marie Poburan Elementary	7,260.00
Art	31.50	31.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Art - Semester/Term 1	25.00	25.00	2587 - Ecole Sec Ste. Marguerite d'Youville	1,418.00
Art - Semester/Term 2	25.00	25.00	2587 - Ecole Sec Ste. Marguerite d'Youville	1,418.00
Art - Semester/Term 3	25.00	25.00	2587 - Ecole Sec Ste. Marguerite d'Youville	25.00
Advanced Art	25.00	25.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Art Extra Project	25.00	25.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Art Portfolio Prep	25.00	25.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Band Grade 7	50.00	50.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
CTS (Industrial Arts) - Semester/Term1	135.20	130.00	2587 - Ecole Sec Ste. Marguerite d'Youville	6,480.00
CTS (Industrial Arts) - Semester/Term2	86.50	86.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
CTS (Digital Arts)	25.00	25.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Photography - Semester/Term 1	30.00	30.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Photography - Semester/Term 2	30.00	30.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Outdoor Education - Semester/Term 1	37.00	37.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Outdoor Education Supplies	10.00	10.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Music Theatre	31.50	31.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Music - Band Fee	216.30	208.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Music - Rental Fee (Percussion)	54.10	52.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Physical Education - Semester/Term 1	90.00	88.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Physical Education - Semester/Term 2	90.00	88.00	2587 - Ecole Sec Ste. Marguerite d'Youville	880.00
Yoga	35.00	0.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Second Languages	50.00	50.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Home Economics	45.00	45.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Home Economics - Semester/Term 1	45.00	45.00	2587 - Ecole Sec Ste. Marguerite d'Youville	1,688.00
Home Economics - Semester/Term 2	45.00	45.00	2587 - Ecole Sec Ste. Marguerite d'Youville	1,688.00
Home Economics - Semester/Term 3	45.00	45.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Home Economics Extra Project	47.00	47.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Cosmetology - Semester/Term 1	40.00	40.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Cosmetology - Semester/Term 2	40.00	40.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Grade 9 Cosmetology	75.00	75.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Outdoor Education	109.00	109.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Robotics - Semester/Term 1	25.00	25.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Robotics - Semester/Term 2	25.00	25.00	2587 - Ecole Sec Ste. Marguerite d'Youville	563.00
Alberta Distance Learning Centre	36.50	36.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Multimedia Design	165.00	0.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Exam Fee	297.00	297.00	2587 - Ecole Sec Ste. Marguerite d'Youville	2,348.00
AP Exam Fee	124.00	0.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00

Fit 4 Life	54.00	52.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Art	7.00	7.00	0338 - J J Nearing Catholic Elementary	2,779.00
Art Extra Project	31.00	31.00	0338 - J J Nearing Catholic Elementary	0.00
Music	8.00	8.00	0338 - J J Nearing Catholic Elementary	520.00
Art Extra Project	20.00	20.00	2571 - Ecole Notre Dame Elementary	6,660.00
Band	42.00	42.00	2571 - Ecole Notre Dame Elementary	400.00
Band - Rental	65.00	65.00	2571 - Ecole Notre Dame Elementary	0.00
Art - Semester/Term 3	10.40	10.00	2535 - Legal School	465.00
Sports Performance - Semester/Term 3	5.20	5.00	2535 - Legal School	2,200.00
Drama/Theatre	5.20	5.00	2535 - Legal School	2,200.00
Food Studies - Semester/Term 2	10.40	10.00	2535 - Legal School	104.00
Food Studies - Semester/Term 3	10.40	10.00	2535 - Legal School	208.00
Sports Medicine	5.20	5.00	2535 - Legal School	100.00
Grade 9 Cosmetology	75.00	75.00	2535 - Legal School	100.00
Outdoor Education	16.20	15.50	2535 - Legal School	406.00
Robotics - Semester/Term 1	5.20	5.00	2535 - Legal School	208.00
Robotics - Semester/Term 2	5.20	5.00	2535 - Legal School	120.00
Media Design - Semester/Term 1	5.20	5.00	2535 - Legal School	300.00
Media Design - Semester/Term 2	5.20	5.00	2535 - Legal School	350.00
Art - Semester/Term 1	21.00	21.00	2572 - Ecole Georges H Primeau	1,869.00
Art - Semester/Term 2	21.00	21.00	2572 - Ecole Georges H Primeau	1,869.00
Art - Semester/Term 3	42.00	42.00	2572 - Ecole Georges H Primeau	1,869.00
Advanced Art	42.00	42.00	2572 - Ecole Georges H Primeau	1,382.00
Band	83.00	83.00	2572 - Ecole Georges H Primeau	3,562.00
Band - Grade 6	83.00	83.00	2572 - Ecole Georges H Primeau	3,562.00
Band - Grade 7	162.25	156.00	2572 - Ecole Georges H Primeau	0.00
Band - Grade 8	162.25	156.00	2572 - Ecole Georges H Primeau	0.00
CTS (Fabrication Studies) - Semester/Term1	36.50	36.50	2572 - Ecole Georges H Primeau	3,123.00
CTS (Fabrication Studies) - Semester/Term2	36.50	36.50	2572 - Ecole Georges H Primeau	3,123.00
CTS (Fabrication Studies) - Semester/Term3	36.50	36.50	2572 - Ecole Georges H Primeau	3,123.00
Fashion Studies - Semester/Term 3	42.00	42.00	2572 - Ecole Georges H Primeau	3,192.00
Food Studies - Semester/Term 1	42.00	42.00	2572 - Ecole Georges H Primeau	2,016.00
Food Studies - Semester/Term 2	42.00	42.00	2572 - Ecole Georges H Primeau	2,016.00
Food Studies - Semester/Term 3	42.00	42.00	2572 - Ecole Georges H Primeau	2,016.00
Home Economics	21.00	21.00	2572 - Ecole Georges H Primeau	5,567.00
Home Economics - Semester/Term 1	32.75	31.50	2572 - Ecole Georges H Primeau	0.00
Home Economics - Semester/Term 2	32.75	31.50	2572 - Ecole Georges H Primeau	0.00
Home Economics - Semester/Term 3	32.75	31.50	2572 - Ecole Georges H Primeau	0.00
Sports Medicine - Semester/Term 1	10.50	10.50	2572 - Ecole Georges H Primeau	0.00
Sports Medicine - Semester/Term 2	10.50	10.50	2572 - Ecole Georges H Primeau	683.00
Outdoor Education	99.00	99.00	2572 - Ecole Georges H Primeau	510.00
Robotics - Semester/Term 1	10.50	10.50	2572 - Ecole Georges H Primeau	0.00
Robotics - Semester/Term 2	10.50	10.50	2572 - Ecole Georges H Primeau	431.00
Innovations - Semester/Term 1	21.00	21.00	2572 - Ecole Georges H Primeau	840.00
Innovations - Semester/Term 2	21.00	21.00	2572 - Ecole Georges H Primeau	840.00
Innovations - Semester/Term 3	21.00	21.00	2572 - Ecole Georges H Primeau	840.00
Art	15.00	0.00	2594 - Morinville Community High School	0.00
Art - Semester/Term 1	28.00	27.00	2594 - Morinville Community High School	360.00
Art - Semester/Term 2	28.00	27.00	2594 - Morinville Community High School	350.00
Art Extra Project	54.00	52.00	2594 - Morinville Community High School	0.00
Band	44.00	43.00	2594 - Morinville Community High School	387.00
Band - Rental	65.00	65.00	2594 - Morinville Community High School	260.00
CTS (Construction Course) - Semester/Term 1	135.00	135.00	2594 - Morinville Community High School	5,000.00
CTS (Construction Course) - Semester/Term 2	135.00	135.00	2594 - Morinville Community High School	5,875.00
Grade 9 Construction	54.00	52.00	2594 - Morinville Community High School	2,548.00
CTS (Construction Course) Extra Project	100.00	100.00	2594 - Morinville Community High School	0.00
Music - Rental Fee	67.50	67.50	2594 - Morinville Community High School	0.00
Food Studies - Semester/Term 1	135.00	135.00	2594 - Morinville Community High School	8,640.00
Food Studies - Semester/Term 2	135.00	135.00	2594 - Morinville Community High School	9,450.00
Food Studies - Grade 9	27.00	26.00	2594 - Morinville Community High School	2,241.00
Physical Education	11.00	11.00	2594 - Morinville Community High School	1,045.00
Physical Education - Semester/Term 1	65.00	64.50	2594 - Morinville Community High School	4,580.00
Physical Education - Semester/Term 2	65.00	64.50	2594 - Morinville Community High School	4,773.00
Home Economics - Semester/Term 1	28.00	27.00	2594 - Morinville Community High School	1,020.00
Home Economics - Semester/Term 2	28.00	27.00	2594 - Morinville Community High School	1,020.00
Home Economics Extra Project	90.00	90.00	2594 - Morinville Community High School	0.00
Sports Medicine - Semester/Term 1	43.00	42.50	2594 - Morinville Community High School	0.00
Sports Medicine - Semester/Term 2	43.00	42.50	2594 - Morinville Community High School	300.00
Cosmetology - Semester/Term 1	145.50	145.50	2594 - Morinville Community High School	1,675.00
Cosmetology - Semester/Term 2	145.50	145.50	2594 - Morinville Community High School	2,875.00
Grade 9 Cosmetology	75.00	75.00	2594 - Morinville Community High School	2,625.00
Outdoor Education	65.00	64.50	2594 - Morinville Community High School	1,690.00
Media Design - Semester/Term 1	16.50	16.50	2594 - Morinville Community High School	210.00
Media Design - Semester/Term 2	16.50	16.50	2594 - Morinville Community High School	270.00
Media Design Extra Project	200.00	200.00	2594 - Morinville Community High School	0.00
Exam Fee	104.00	104.00	2594 - Morinville Community High School	0.00
Urban Agriculture - Semester/Term 1	130.00	130.00	2594 - Morinville Community High School	1,950.00
Urban Agriculture - Semester/Term 2	130.00	130.00	2594 - Morinville Community High School	2,730.00

Total Fees for Optional Courses

\$235,466.00

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
4077 Greater St. Albert Roman Catholic Separate School District No. 734

Proposed Per Student Fee 2018/19 School Year	Actual Per Student Fee 2017/18 School Year	Fee Category	Location / School Name (List by individual School or "ALL" for all schools)	Estimated Revenue - 2018/19
1,731.00	1,664.00	Non-Curricular Travel	2577 - St. Albert Catholic High School	0.00
1,200.00	0.00	Non-Curricular Travel	2577 - St. Albert Catholic High School	0.00
225.00	0.00	Non-Curricular Travel	2577 - St. Albert Catholic High School	0.00
2,250.00	0.00	Non-Curricular Travel	2577 - St. Albert Catholic High School	0.00
475.00	0.00	Non-Curricular Travel	2577 - St. Albert Catholic High School	0.00
3,500.00	0.00	Non-Curricular Travel	2577 - St. Albert Catholic High School	0.00
3,353.00	3,224.00	Non-Curricular Travel	2577 - St. Albert Catholic High School	0.00
4,281.00	4,281.00	Non-Curricular Travel	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
2,985.00	0.00	Non-Curricular Travel	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
3,650.00	0.00	Non-Curricular Travel	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
2,730.00	2,730.00	Non-Curricular Travel	2572 - Ecole Georges H Primeau	71,000.00
6,400.00	6,400.00	Non-Curricular Travel	2594 - Morinville Community High School	0.00
1,500.00	0.00	Non-Curricular Travel	2594 - Morinville Community High School	0.00

Total Non-Curricular Travel

\$71,000.00

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
4077 Greater St. Albert Roman Catholic Separate School District No. 734

Proposed Per Student Fee 2018/19 School Year	Actual Per Student Fee 2017/18 School Year	Fee Category	Location / School Name (List by individual School or "ALL" for all schools)	Estimated Revenue - 2018/19
3,250.00	3,250.00	Early Childhood Services	2575 - Albert Lacombe Catholic Elementary	0.00
975.00	975.00	Early Childhood Services	2575 - Albert Lacombe Catholic Elementary	0.00
3,250.00	3,250.00	Early Childhood Services	2580 - Bertha Kennedy Catholic Elementary	26,000.00
975.00	975.00	Early Childhood Services	2580 - Bertha Kennedy Catholic Elementary	9,750.00
3,250.00	3,250.00	Early Childhood Services	2582 - Ecole Father Jan Elementary	0.00
975.00	975.00	Early Childhood Services	2582 - Ecole Father Jan Elementary	0.00
3,250.00	3,250.00	Early Childhood Services	2584 - Neil M Ross Catholic Elementary	97,500.00
975.00	975.00	Early Childhood Services	2584 - Neil M Ross Catholic Elementary	0.00
3,250.00	3,250.00	Early Childhood Services	2578 - Vital Grandin Catholic Elementary	0.00
975.00	975.00	Early Childhood Services	2578 - Vital Grandin Catholic Elementary	0.00
3,250.00	0.00	Early Childhood Services	2187 - Sister Alphonse Academy	0.00
975.00	0.00	Early Childhood Services	2187 - Sister Alphonse Academy	0.00
3,250.00	3,250.00	Early Childhood Services	2588 - Ecole Marie Poburan Elementary	32,500.00
975.00	975.00	Early Childhood Services	2588 - Ecole Marie Poburan Elementary	19,500.00
3,250.00	3,250.00	Early Childhood Services	0338 - J J Nearing Catholic Elementary	58,500.00
975.00	975.00	Early Childhood Services	0338 - J J Nearing Catholic Elementary	0.00
3,250.00	3,250.00	Early Childhood Services	2571 - Ecole Notre Dame Elementary	0.00
975.00	975.00	Early Childhood Services	2571 - Ecole Notre Dame Elementary	16,575.00
3,250.00	3,250.00	Early Childhood Services	2535 - Legal School	0.00
975.00	975.00	Early Childhood Services	2535 - Legal School	0.00

Total Early Childhood Services

\$260,325.00

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
4077 Greater St. Albert Roman Catholic Separate School District No. 734

Fee Name / Description	Proposed Per Student Fee 2018/19 School Year	Actual Per Student Fee 2017/18 School Year	Location / School Name (List by individual School or "ALL" for all schools)	Estimated Revenue - 2018/19
Cross County	3.00	3.00	2575 - Albert Lacombe Catholic Elementary	180.00
Track and Field	8.00	8.00	2575 - Albert Lacombe Catholic Elementary	792.00
Running Club	50.00	50.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Wrestling Club	140.00	140.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Senior Volleyball Team	20.00	20.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Sports Team Tournament Travel 150-325 km	30.00	30.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Sports Team Tournament Travel < 150 km	25.00	25.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Running Club	13.00	13.00	2582 - Ecole Father Jan Elementary	650.00
Junior Volleyball Team	20.00	20.00	2582 - Ecole Father Jan Elementary	600.00
Senior Volleyball Team	20.00	20.00	2582 - Ecole Father Jan Elementary	0.00
Cross County	3.00	3.00	2582 - Ecole Father Jan Elementary	180.00
Other Clubs	20.00	20.00	2582 - Ecole Father Jan Elementary	0.00
Running Club	100.00	100.00	2584 - Neil M Ross Catholic Elementary	2,094.00
Wrestling Club	52.00	52.00	2584 - Neil M Ross Catholic Elementary	3,200.00
Sports Team Tournament 150-325 km	40.00	40.00	2584 - Neil M Ross Catholic Elementary	0.00
Sports Team Tournament < 150 km	35.00	35.00	2584 - Neil M Ross Catholic Elementary	0.00
Running Club	5.00	5.00	2578 - Vital Grandin Catholic Elementary	0.00
Senior Cheerleading Team	478.00	0.00	2589 - Richard S Fowler Catholic Jr High	0.00
Wrestling Club	125.00	52.00	2589 - Richard S Fowler Catholic Jr High	1,878.00
Junior Volleyball Team	100.00	100.00	2589 - Richard S Fowler Catholic Jr High	2,400.00
Senior Volleyball Team	180.00	180.00	2589 - Richard S Fowler Catholic Jr High	4,320.00
Junior Basketball Team	150.00	150.00	2589 - Richard S Fowler Catholic Jr High	3,000.00
Senior Basketball Team	200.00	200.00	2589 - Richard S Fowler Catholic Jr High	4,800.00
Badminton Club	31.00	31.00	2589 - Richard S Fowler Catholic Jr High	2,201.00
Fit 4 Life	30.00	30.00	2589 - Richard S Fowler Catholic Jr High	0.00
Cross County	19.00	19.00	2589 - Richard S Fowler Catholic Jr High	1,500.00
Cross County Zones	19.00	0.00	2589 - Richard S Fowler Catholic Jr High	0.00
Sports Team Tournament Travel 150-325 km	31.00	31.00	2589 - Richard S Fowler Catholic Jr High	0.00
Sports Team Tournament Travel < 150 km	20.00	20.00	2589 - Richard S Fowler Catholic Jr High	0.00
Football Camp	108.00	104.00	2577 - St. Albert Catholic High School	0.00
Cheerleading Team	487.00	468.00	2577 - St. Albert Catholic High School	0.00
Junior Volleyball Team	270.00	260.00	2577 - St. Albert Catholic High School	0.00
Senior Volleyball Team	624.00	600.00	2577 - St. Albert Catholic High School	0.00
Junior Basketball Team	270.00	260.00	2577 - St. Albert Catholic High School	0.00
Senior Basketball Team	712.00	685.00	2577 - St. Albert Catholic High School	0.00
Badminton Team	104.00	100.00	2577 - St. Albert Catholic High School	0.00
Archery	25.00	0.00	2577 - St. Albert Catholic High School	0.00
Track and Field	50.00	0.00	2577 - St. Albert Catholic High School	0.00
Curling Team	161.00	155.00	2577 - St. Albert Catholic High School	0.00
Soccer Team	130.00	125.00	2577 - St. Albert Catholic High School	0.00
Golf Team	250.00	0.00	2577 - St. Albert Catholic High School	0.00
Football Team	374.00	360.00	2577 - St. Albert Catholic High School	0.00
Rugby Team	120.00	0.00	2577 - St. Albert Catholic High School	0.00
Sports Team Tournament Travel 150-325 km	178.50	0.00	2577 - St. Albert Catholic High School	0.00
Sports Team Tournament Travel < 150 km	75.00	72.00	2577 - St. Albert Catholic High School	0.00
Sports Team Tournament Travel 350 km+	1,044.00	1,004.00	2577 - St. Albert Catholic High School	0.00
Wrestling Club	50.00	0.00	2187 - Sister Alphonse Academy	0.00
Junior Volleyball Team	120.00	0.00	2187 - Sister Alphonse Academy	1,200.00
Senior Volleyball Team	240.00	0.00	2187 - Sister Alphonse Academy	2,400.00
Junior Basketball Team	120.00	0.00	2187 - Sister Alphonse Academy	1,200.00
Senior Basketball Team	240.00	0.00	2187 - Sister Alphonse Academy	2,400.00
Badminton Team	40.00	0.00	2187 - Sister Alphonse Academy	400.00
Cross Country	15.00	0.00	2187 - Sister Alphonse Academy	150.00
Track and Field	25.00	0.00	2187 - Sister Alphonse Academy	250.00
Wrestling Club	210.00	26.00	2579 - Vincent J Maloney Catholic Jr High	4,200.00
Junior Volleyball Team	130.00	93.00	2579 - Vincent J Maloney Catholic Jr High	1,560.00
Senior Volleyball Team	230.00	208.00	2579 - Vincent J Maloney Catholic Jr High	2,760.00
Junior Basketball Team	150.00	120.00	2579 - Vincent J Maloney Catholic Jr High	1,800.00
Senior Basketball Team	250.00	230.00	2579 - Vincent J Maloney Catholic Jr High	3,000.00
Badminton Club	27.00	26.00	2579 - Vincent J Maloney Catholic Jr High	1,620.00

Cross Country	11.00	10.50	2579 - Vincent J Maloney Catholic Jr High	275.00
Track and Field	10.50	10.50	2579 - Vincent J Maloney Catholic Jr High	0.00
Junior Cheerleading Team	175.00	175.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Senior Cheerleading Team	175.00	175.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Junior Volleyball Team	175.00	175.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Senior Volleyball Team	175.00	175.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Junior Basketball Team	218.50	218.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Senior Basketball Team	218.50	218.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Badminton Team	21.00	21.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Curling Team	75.00	75.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Soccer Team	100.00	100.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Handball	100.00	100.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Football Team	175.00	175.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Senior Rugby Team	175.00	175.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Other Clubs	50.00	50.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Senior Volleyball Team	8.00	8.00	0338 - J J Nearing Catholic Elementary	0.00
Wrestling Club	52.00	52.00	0338 - J J Nearing Catholic Elementary	0.00
Senior Volleyball Team	10.50	10.50	0338 - J J Nearing Catholic Elementary	0.00
Track and Field	7.00	7.00	0338 - J J Nearing Catholic Elementary	0.00
Other Clubs	36.50	36.50	0338 - J J Nearing Catholic Elementary	0.00
Running Club	19.50	19.50	2571 - Ecole Notre Dame Elementary	975.00
Cross Country	6.00	6.00	2571 - Ecole Notre Dame Elementary	300.00
Other Clubs	30.00	30.00	2571 - Ecole Notre Dame Elementary	2,250.00
Junior Volleyball Team	81.10	78.00	2535 - Legal School	0.00
Senior Volleyball Team	108.15	104.00	2535 - Legal School	0.00
Junior Basketball Team	102.95	99.00	2535 - Legal School	0.00
Senior Basketball Team	130.00	125.00	2535 - Legal School	0.00
Cross Country	10.40	10.00	2535 - Legal School	0.00
Track and Field	13.00	12.50	2535 - Legal School	0.00
Golf Team	31.20	30.00	2535 - Legal School	0.00
Running Club	12.50	12.50	2572 - Ecole Georges H Primeau	250.00
Cheerleading Team	322.50	322.50	2572 - Ecole Georges H Primeau	0.00
Junior Cheerleading Team	322.50	322.50	2572 - Ecole Georges H Primeau	5,360.00
Senior Cheerleading Team	322.50	322.50	2572 - Ecole Georges H Primeau	5,360.00
Senior Volleyball Team	135.50	135.50	2572 - Ecole Georges H Primeau	1,704.00
Senior Basketball Team	88.50	88.50	2572 - Ecole Georges H Primeau	1,104.00
Cheerleading Team	245.00	239.00	2594 - Morinville Community High School	2,450.00
Junior Volleyball Team	185.00	182.00	2594 - Morinville Community High School	1,850.00
Senior Volleyball Team	250.00	250.00	2594 - Morinville Community High School	0.00
Junior Basketball Team	185.00	182.00	2594 - Morinville Community High School	1,850.00
Senior Basketball Team	250.00	250.00	2594 - Morinville Community High School	1,887.00
Junior Varsity Basketball	185.00	0.00	2594 - Morinville Community High School	2,500.00
Senior Varsity Basketball	185.00	0.00	2594 - Morinville Community High School	2,500.00
Spring League Basketball Team	185.00	182.00	2594 - Morinville Community High School	357.00
Badminton Team	32.00	32.00	2594 - Morinville Community High School	256.00
Cross Country	26.00	26.00	2594 - Morinville Community High School	338.00
Track and Field	21.00	21.00	2594 - Morinville Community High School	0.00
Curling Team	150.00	150.00	2594 - Morinville Community High School	1,200.00
Golf Team	47.00	47.00	2594 - Morinville Community High School	235.00
Sports Team Tournament Travel 150-325 km	165.00	160.00	2594 - Morinville Community High School	0.00
Sports Team Tournament Travel < 150 km	14.00	13.50	2594 - Morinville Community High School	0.00
Sports Team Tournament Travel 350 km+	135.00	130.00	2594 - Morinville Community High School	0.00

Total Extracurricular Fees

\$83,736.00

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
4077 Greater St. Albert Roman Catholic Separate School District No. 734

Fee Name / Description	Proposed Per Student Fee 2018/19 School Year	Actual Per Student Fee 2017/18 School Year	Location / School Name (List by individual School or "ALL" for all schools)	Estimated Revenue - 2018/19
Swimming	66.00	66.00	2575 - Albert Lacombe Catholic Elementary	4,980.00
Grade 6 Camp	114.00	114.00	2575 - Albert Lacombe Catholic Elementary	3,534.00
Student Conference	41.00	41.00	2575 - Albert Lacombe Catholic Elementary	738.00
Winter Activity	50.00	50.00	2575 - Albert Lacombe Catholic Elementary	5,992.00
Other Field Trips	70.00	70.00	2575 - Albert Lacombe Catholic Elementary	3,725.00
Swimming	56.00	56.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Ski Trips	50.00	50.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Grade 6 Camp	45.00	45.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Overnight Field Trip	180.00	180.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Other Field Trip	76.00	76.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Ski Trips	65.00	65.00	2582 - Ecole Father Jan Elementary	8,740.00
Winter Activity	65.00	65.00	2582 - Ecole Father Jan Elementary	4,960.00
Other Field Trips	150.00	150.00	2582 - Ecole Father Jan Elementary	9,920.00
Swimming	55.00	55.00	2584 - Neil M Ross Catholic Elementary	10,076.00
Ski Trips	160.00	160.00	2584 - Neil M Ross Catholic Elementary	14,670.00
Student Conference	20.00	20.00	2584 - Neil M Ross Catholic Elementary	0.00
Overnight Field Trip	181.00	181.00	2584 - Neil M Ross Catholic Elementary	11,781.00
Year End Trips	43.00	43.00	2584 - Neil M Ross Catholic Elementary	2,696.00
Shrove Tuesday	5.00	5.00	2584 - Neil M Ross Catholic Elementary	2,125.00
Other Field Trips	54.00	54.00	2584 - Neil M Ross Catholic Elementary	12,506.00
Swimming	35.00	35.00	2578 - Vital Grandin Catholic Elementary	3,255.00
Ski Trips	195.00	195.00	2578 - Vital Grandin Catholic Elementary	5,715.00
Grade 6 Camp	100.00	100.00	2578 - Vital Grandin Catholic Elementary	2,700.00
Student Conference	35.00	35.00	2578 - Vital Grandin Catholic Elementary	0.00
Other Field Trips	49.00	49.00	2578 - Vital Grandin Catholic Elementary	4,933.00
Ski Trips	300.00	300.00	2589 - Richard S Fowler Catholic Jr High	13,185.00
Student Conference	20.00	20.00	2589 - Richard S Fowler Catholic Jr High	900.00
Overnight Field Trip	416.00	416.00	2589 - Richard S Fowler Catholic Jr High	22,500.00
Band Trip	41.00	41.00	2589 - Richard S Fowler Catholic Jr High	0.00
Other Field Trips	500.00	132.00	2589 - Richard S Fowler Catholic Jr High	8,833.00
Student Conference	94.00	90.50	2577 - St. Albert Catholic High School	0.00
Band Trip	52.00	0.00	2577 - St. Albert Catholic High School	0.00
Rise Prgram	150.00	0.00	2577 - St. Albert Catholic High School	0.00
French Immersion Field Trips	67.00	0.00	2577 - St. Albert Catholic High School	0.00
Culinary Field Trip	170.00	0.00	2577 - St. Albert Catholic High School	0.00
Drama Field Trip	90.00	0.00	2577 - St. Albert Catholic High School	0.00
IB Field Trip	50.00	0.00	2577 - St. Albert Catholic High School	0.00
Science Field Trip	25.00	0.00	2577 - St. Albert Catholic High School	0.00
Social Studies Field Trip	110.00	0.00	2577 - St. Albert Catholic High School	0.00
Cosmetology Field Trip	210.00	0.00	2577 - St. Albert Catholic High School	0.00
Cheer Team Field Trip	150.00	0.00	2577 - St. Albert Catholic High School	0.00
Curling Field Trip	500.00	0.00	2577 - St. Albert Catholic High School	0.00
Other Field Trips	114.50	114.50	2577 - St. Albert Catholic High School	0.00
Swimming	60.00	0.00	2187 - Sister Alphonse Academy	600.00
Ski Trips	200.00	0.00	2187 - Sister Alphonse Academy	2,000.00
Leadership Retreat	100.00	0.00	2187 - Sister Alphonse Academy	0.00
Overnight Field Trip - Outdoor Ed	200.00	0.00	2187 - Sister Alphonse Academy	0.00
Overnight Field Trip - Gr. 6 Camp	200.00	0.00	2187 - Sister Alphonse Academy	0.00
Band Trip	100.00	0.00	2187 - Sister Alphonse Academy	0.00
We Day Event	50.00	0.00	2187 - Sister Alphonse Academy	0.00
Other Field Trips	75.00	0.00	2187 - Sister Alphonse Academy	0.00
Student Conference	35.00	34.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Leadership Retreat	108.00	104.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Overnight Field Trip	151.00	145.00	2579 - Vincent J Maloney Catholic Jr High	0.00

Band Trip	54.00	52.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Other Field Trips	89.00	86.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Grade 6 Camp	114.50	114.50	2588 - Ecole Marie Poburan Elementary	0.00
Overnight Field Trip	177.00	177.00	2588 - Ecole Marie Poburan Elementary	0.00
Winter Activity	64.50	64.50	2588 - Ecole Marie Poburan Elementary	0.00
Other Field Trip	90.50	90.50	2588 - Ecole Marie Poburan Elementary	0.00
Ski Trips	173.00	173.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Student Conference	81.00	81.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Overnight Field Trip	70.50	70.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Band Trip	218.50	218.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Human Rights Museum	2,704.00	2,600.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Other Field Trips	170.00	170.00	2587 - Ecole Sec Ste. Marguerite d'Youville	7,075.00
Swimming	53.00	53.00	0338 - J J Nearing Catholic Elementary	0.00
Ski Trip	47.00	47.00	0338 - J J Nearing Catholic Elementary	0.00
Grade 6 Camp	135.00	135.00	0338 - J J Nearing Catholic Elementary	0.00
Student Conference	30.00	30.00	0338 - J J Nearing Catholic Elementary	0.00
Overnight Field Trip	187.00	187.00	0338 - J J Nearing Catholic Elementary	0.00
Makerspace Supply Fee	7.00	7.00	0338 - J J Nearing Catholic Elementary	2,779.00
Winter Activity	47.00	47.00	0338 - J J Nearing Catholic Elementary	0.00
Triathlon Competition	20.00	20.00	0338 - J J Nearing Catholic Elementary	0.00
Other Field Trips	78.00	78.00	0338 - J J Nearing Catholic Elementary	0.00
Swimming	57.50	57.50	2571 - Ecole Notre Dame Elementary	17,250.00
Ski Trips	154.50	154.50	2571 - Ecole Notre Dame Elementary	15,000.00
Year End Trips	40.00	40.00	2571 - Ecole Notre Dame Elementary	2,000.00
Other Field Trips	47.00	47.00	2571 - Ecole Notre Dame Elementary	17,390.00
Swimming	15.10	14.50	2535 - Legal School	0.00
Ski Trips	34.85	33.50	2535 - Legal School	0.00
Grade 6 Camp	99.85	96.00	2535 - Legal School	0.00
Student Conference	42.00	42.00	2535 - Legal School	0.00
National's Capital Trip	2,912.00	2,912.00	2535 - Legal School	0.00
Other Field Trips	74.90	74.88	2535 - Legal School	0.00
Swimming	27.00	27.00	2572 - Ecole Georges H Primeau	7,140.00
Ski Trips	270.00	270.00	2572 - Ecole Georges H Primeau	16,200.00
Grade 6 Camp	31.50	31.50	2572 - Ecole Georges H Primeau	3,275.00
Student Conference	36.50	36.50	2572 - Ecole Georges H Primeau	915.00
Overnight Field Trip	140.00	140.00	2572 - Ecole Georges H Primeau	14,000.00
Band Trip	302.00	302.00	2572 - Ecole Georges H Primeau	18,840.00
French Immersion Field Trips	54.10	52.00	2572 - Ecole Georges H Primeau	4,860.00
Other Field Trips	133.00	133.00	2572 - Ecole Georges H Primeau	39,900.00

Total Activity Fees

\$327,688.00

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
4077 Greater St. Albert Roman Catholic Separate School District No. 734

Proposed Per Student Fee 2018/19 School Year	Actual Per Student Fee 2017/18 School Year	Fee Category	Location / School Name (List by individual School or "ALL" for all schools)	Estimated Revenue - 2018/19
51.50	49.50	Lunch Supervision & Noon Hour Activity Fees	2575 - Albert Lacombe Catholic Elementary	8,069.00
62.50	62.50	Lunch Supervision & Noon Hour Activity Fees	2580 - Bertha Kennedy Catholic Elementary	10,750.00
22.00	22.00	Lunch Supervision & Noon Hour Activity Fees	2582 - Ecole Father Jan Elementary	5,720.00
49.50	49.50	Lunch Supervision & Noon Hour Activity Fees	2584 - Neil M Ross Catholic Elementary	19,553.00
38.50	38.50	Lunch Supervision & Noon Hour Activity Fees	2578 - Vital Grandin Catholic Elementary	4,470.00
33.00	0.00	Lunch Supervision & Noon Hour Activity Fees	2187 - Sister Alphonse Academy	3,729.00
32.00	32.00	Lunch Supervision & Noon Hour Activity Fees	2588 - Ecole Marie Poburan Elementary	10,590.00
11.00	11.00	Lunch Supervision & Noon Hour Activity Fees	2587 - Ecole Sec Ste. Marguerite d'Youville	2,287.00
27.50	27.50	Lunch Supervision & Noon Hour Activity Fees	0338 - J J Nearing Catholic Elementary	10,918.00
26.00	25.00	Lunch Supervision & Noon Hour Activity Fees	2571 - Ecole Notre Dame Elementary	8,658.00
27.50	27.50	Lunch Supervision & Noon Hour Activity Fees	2535 - Legal School	3,850.00

Total Lunch Supervision & Noon Hour Activity Fees \$88,594.00

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
4077 Greater St. Albert Roman Catholic Separate School District No. 734

<u>Fee Name / Description</u>	Proposed Per Student Fee 2018/19 School Year	Actual Per Student Fee 2017/18 School Year	Location / School Name (List by individual School or "ALL" for all schools)	Estimated Revenue - 2018/19
Agenda Books	9.50	9.00	2575 - Albert Lacombe Catholic Elementary	1,467.00
Special Event	6.00	6.00	2575 - Albert Lacombe Catholic Elementary	978.00
NSF Fee (\$25 per instance)	100.00	100.00	2575 - Albert Lacombe Catholic Elementary	100.00
Agenda Books	10.00	10.00	2580 - Bertha Kennedy Catholic Elementary	1,720.00
Special Event	20.00	20.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Clothing and Bags	11.00	11.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Sports Team Clothing	41.60	40.00	2580 - Bertha Kennedy Catholic Elementary	0.00
NSF Fee (\$25 per instance)	100.00	100.00	2580 - Bertha Kennedy Catholic Elementary	0.00
Agenda Books	8.00	8.00	2582 - Ecole Father Jan Elementary	1,984.00
NSF Fee (\$25 per instance)	100.00	100.00	2582 - Ecole Father Jan Elementary	0.00
Agenda Books	10.00	10.00	2584 - Neil M Ross Catholic Elementary	1,503.00
Library	40.00	40.00	2584 - Neil M Ross Catholic Elementary	8,000.00
Yearbook	23.00	23.00	2584 - Neil M Ross Catholic Elementary	5,980.00
Special Event	44.00	44.00	2584 - Neil M Ross Catholic Elementary	0.00
Milk Orders	149.00	149.00	2584 - Neil M Ross Catholic Elementary	8,071.00
Clothing and Bags	5.00	5.00	2584 - Neil M Ross Catholic Elementary	125.00
Year Beginning Events	21.00	21.00	2584 - Neil M Ross Catholic Elementary	0.00
NSF Fee (\$25 per instance)	100.00	100.00	2584 - Neil M Ross Catholic Elementary	0.00
Agenda Books	7.00	7.00	2578 - Vital Grandin Catholic Elementary	1,064.00
Locker Rental	5.00	5.00	2578 - Vital Grandin Catholic Elementary	0.00
Yearbook	22.00	22.00	2578 - Vital Grandin Catholic Elementary	1,540.00
Special Events	5.00	5.00	2578 - Vital Grandin Catholic Elementary	0.00
Milk Orders	17.50	17.50	2578 - Vital Grandin Catholic Elementary	0.00
Clothing and Bags	135.00	135.00	2578 - Vital Grandin Catholic Elementary	0.00
Year Beginnings Event	7.00	7.00	2578 - Vital Grandin Catholic Elementary	0.00
NSF Fee (\$25 per instance)	100.00	100.00	2578 - Vital Grandin Catholic Elementary	0.00
Caution Fees/Refundable Deposits/Damage Fees	155.00	155.00	2589 - Richard S Fowler Catholic Jr High	0.00
Locker Rental	5.00	5.00	2589 - Richard S Fowler Catholic Jr High	1,700.00
Drama Performance	20.00	20.00	2589 - Richard S Fowler Catholic Jr High	5,190.00
Drama Sales	41.00	41.00	2589 - Richard S Fowler Catholic Jr High	0.00
Musical Production	27.00	26.00	2589 - Richard S Fowler Catholic Jr High	0.00
Locks	8.00	8.00	2589 - Richard S Fowler Catholic Jr High	2,720.00
Yearbook	79.00	79.00	2589 - Richard S Fowler Catholic Jr High	6,000.00
Special Event	20.00	20.00	2589 - Richard S Fowler Catholic Jr High	0.00
Cafeteria	60.00	60.00	2589 - Richard S Fowler Catholic Jr High	0.00
Clothing and Bags	144.00	31.00	2589 - Richard S Fowler Catholic Jr High	0.00
Year Beginning Events	40.00	40.00	2589 - Richard S Fowler Catholic Jr High	6,800.00
Study guides and workbooks	158.00	158.00	2589 - Richard S Fowler Catholic Jr High	0.00
NSF Fee (\$25 per instance)	100.00	100.00	2589 - Richard S Fowler Catholic Jr High	0.00
Musical Production	49.00	47.00	2577 - St. Albert Catholic High School	0.00
Special Event - Football Banquet	37.00	36.50	2577 - St. Albert Catholic High School	0.00
Locks	9.00	9.00	2577 - St. Albert Catholic High School	5,300.00
Student Council	81.00	78.00	2577 - St. Albert Catholic High School	8,955.00
Student ID	27.00	26.00	2577 - St. Albert Catholic High School	0.00
Special Event	48.00	46.00	2577 - St. Albert Catholic High School	0.00
Yearbook	151.00	145.50	2577 - St. Albert Catholic High School	0.00
Sports Team Clothing	270.00	260.00	2577 - St. Albert Catholic High School	0.00
Graduation Supper Ticket	112.00	108.00	2577 - St. Albert Catholic High School	0.00
Graduation Cap, Gown etc - Grd 12 only	97.25	93.50	2577 - St. Albert Catholic High School	0.00
Parking	38.00	36.50	2577 - St. Albert Catholic High School	0.00
Study Guide and Workbooks	38.00	36.50	2577 - St. Albert Catholic High School	0.00
NSF Fee (\$25 per instance)	104.00	100.00	2577 - St. Albert Catholic High School	0.00
Agenda Books	15.00	0.00	2187 - Sister Alphonse Academy	1,695.00
School App	15.00	0.00	2187 - Sister Alphonse Academy	0.00
Locker Rental	8.00	0.00	2187 - Sister Alphonse Academy	0.00
Drama Performance	10.50	0.00	2187 - Sister Alphonse Academy	0.00
Yearbook	45.00	0.00	2187 - Sister Alphonse Academy	0.00
Special Events	20.00	0.00	2187 - Sister Alphonse Academy	2,260.00
Milk orders	20.00	0.00	2187 - Sister Alphonse Academy	0.00
Sports Team Clothing	35.00	0.00	2187 - Sister Alphonse Academy	0.00
NSF Fee (\$25 per instance)	100.00	0.00	2187 - Sister Alphonse Academy	0.00
Agenda Books	9.00	9.00	2579 - Vincent J Maloney Catholic Jr High	3,814.00
Locker Rental	2.00	2.00	2579 - Vincent J Maloney Catholic Jr High	886.00

Drama Performance	10.50	10.50	2579 - Vincent J Maloney Catholic Jr High	0.00
Yearbook	32.00	31.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Special Event	10.00	10.00	2580 - Vincent J Maloney Catholic Jr High	4,246.00
Cafeteria	31.00	31.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Clothing and Bags	144.00	144.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Year Beginning Events	22.00	21.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Graduation Supper Tickets	10.00	10.00	2579 - Vincent J Maloney Catholic Jr High	0.00
NSF Fee (\$25 per instance)	100.00	100.00	2579 - Vincent J Maloney Catholic Jr High	0.00
Agenda Books	10.40	10.40	2588 - Ecole Marie Poburan Elementary	3,463.00
Special Event	1.00	1.00	2588 - Ecole Marie Poburan Elementary	0.00
NSF Fee (\$25 per instance)	100.00	100.00	2588 - Ecole Marie Poburan Elementary	100.00
Agenda Books	10.50	10.00	2587 - Ecole Sec Ste. Marguerite d'Youville	2,802.00
School App	11.00	10.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Caution Fee/Refunable Deposits/Damage Fees	15.50	15.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Library	47.00	47.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Locker Rental	1.00	1.00	2587 - Ecole Sec Ste. Marguerite d'Youville	255.00
Special Event	26.00	25.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Locks	7.00	7.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Student Council	15.50	15.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Yearbook	41.50	41.50	2587 - Ecole Sec Ste. Marguerite d'Youville	5,187.00
Special Event	39.00	37.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Cafeteria	950.00	950.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Clothing and Bags	181.00	181.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Sports Team Clothing	131.00	131.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Year Beginning Events	26.00	26.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Graduation Supper Tickets	70.00	67.50	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Graduation Cap, Gown etc - Gr 12 only	215.00	208.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Study Guides and Workbooks	26.00	26.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Grade 9 Farewell	10.00	10.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
NSF Fee (\$25 per instance)	100.00	100.00	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
Agenda Books	16.50	16.50	0338 - J J Nearing Catholic Elementary	1,281.00
Caution Fees/Refundable Deposits/Damage Fees	16.50	16.50	0338 - J J Nearing Catholic Elementary	0.00
Yearbook	28.00	28.00	0338 - J J Nearing Catholic Elementary	0.00
Special Events	25.00	25.00	0338 - J J Nearing Catholic Elementary	0.00
Milk Orders	21.00	21.00	0338 - J J Nearing Catholic Elementary	0.00
NSF Fee (\$25 per instance)	100.00	100.00	0338 - J J Nearing Catholic Elementary	0.00
Caution Fees/Refundable Deposits/Damage Fees	150.00	150.00	0378 - St. Gabriel High School	0.00
NSF Fee (\$25 per instance)	100.00	100.00	0378 - St. Gabriel High School	0.00
Agenda Books	6.50	6.50	2571 - Ecole Notre Dame Elementary	2,165.00
Yearbook	22.00	22.00	2571 - Ecole Notre Dame Elementary	3,300.00
Sports Team Clothing	16.10	15.50	2571 - Ecole Notre Dame Elementary	2,400.00
NSF Fee (\$25 per instance)	100.00	100.00	2571 - Ecole Notre Dame Elementary	0.00
Agenda Books	7.30	7.00	2535 - Legal School	588.00
Student Council	16.10	15.50	2535 - Legal School	1,130.00
Yearbook	21.85	21.00	2535 - Legal School	0.00
Nsf Fee (\$25 per instance)	100.00	100.00	2535 - Legal School	0.00
Cultural	10.40	10.00	2535 - Legal School	0.00
Yearbook	42.00	42.00	2572 - Ecole Georges H Primeau	4,000.00
Special Event	34.50	34.50	2572 - Ecole Georges H Primeau	0.00
Cafeteria	21.00	21.00	2572 - Ecole Georges H Primeau	0.00
Sports Team Clothing	88.50	88.50	2572 - Ecole Georges H Primeau	0.00
NSF Fee (\$25 per instance)	100.00	100.00	2572 - Ecole Georges H Primeau	0.00
Ski Trip	150.00	10.50	2594 - Morinville Community High School	0.00
Overnight Field Trip	500.00	494.00	2594 - Morinville Community High School	0.00
Creperie (French)	30.00	0.00	2594 - Morinville Community High School	0.00
Other Field Trips	170.00	168.50	2594 - Morinville Community High School	0.00
Library	146.50	146.50	2594 - Morinville Community High School	0.00
Drama Sales	10.00	10.00	2594 - Morinville Community High School	0.00
Locks	5.00	0.00	2594 - Morinville Community High School	0.00
Student Council	27.00	27.00	2594 - Morinville Community High School	11,125.00
Special Event	10.50	10.50	2594 - Morinville Community High School	0.00
Yearbook	37.00	36.50	2594 - Morinville Community High School	0.00
Sports Team Clothing	125.00	120.50	2594 - Morinville Community High School	0.00
Graduation Cap, Gown etc - Grd 12 only	115.00	113.00	2594 - Morinville Community High School	7,050.00
Parking	21.00	21.00	2594 - Morinville Community High School	0.00
NSF Fee (\$25 per instance)	100.00	100.00	2594 - Morinville Community High School	0.00
Weightroom	44.00	42.50	2594 - Morinville Community High School	0.00

Total Non-Curricular Goods and Services

\$126,944.00

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
4077 Greater St. Albert Roman Catholic Separate School District No. 734

<u>Fee Name / Description</u>	Proposed Per Student Fee 2018/19 School Year	Actual Per Student Fee 2017/18 School Year	Location / School Name (List by individual School or "ALL" for all schools)	Estimated Revenue - 2018/19
Cultural	6.00	6.00	2575 - Albert Lacombe Catholic Elementary	978.00
PE Enhancement	10.00	10.00	2575 - Albert Lacombe Catholic Elementary	1,320.00
Cultural	8.30	8.00	2580 - Bertha Kennedy Catholic Elementary	1,431.00
Cultural	11.00	10.50	2582 - Ecole Father Jan Elementary	2,728.00
PE Enhancement	30.00	30.00	2582 - Ecole Father Jan Elementary	3,440.00
Cultural	14.00	14.00	2584 - Neil M Ross Catholic Elementary	5,110.00
Cultural	10.00	10.00	2578 - Vital Grandin Catholic Elementary	1,520.00
Cultural	22.00	21.00	2577 - St. Albert Catholic High School	0.00
Cultural	10.50	10.50	2588 - Ecole Marie Poburan Elementary	3,497.00
PE Enhancement	31.50	31.50	2588 - Ecole Marie Poburan Elementary	0.00
Cultural	32.50	32.24	2587 - Ecole Sec Ste. Marguerite d'Youville	8,278.00
Flex Sessions	21.00	21.00	2587 - Ecole Sec Ste. Marguerite d'Youville	5,349.00
Cultural	14.50	14.00	0338 - J J Nearing Catholic Elementary	2,779.00
PE Enhancement Fee	78.00	78.00	0338 - J J Nearing Catholic Elementary	0.00
Cultural	5.00	5.00	2594 - Morinville Community High School	0.00

Total Other Fees to Enhance Education

\$36,430.00

School and Transportation Fees Schedule
For Fees Charged for the School Year September 1, 2018 to August 31, 2019
4077 Greater St. Albert Roman Catholic Separate School District No. 734

<u>Fee Name / Description</u>	<u>Proposed Per Student Fee 2018/19 School Year</u>	<u>Actual Per Student Fee 2017/18 School Year</u>	<u>Fee Category</u>	<u>Location / School Name (List by individual School or "ALL" for all schools)</u>	<u>Estimated Revenue - 2018/19</u>
International Student Fee	10,750.00	10,750.00	Other Fees	2575 - Albert Lacombe Catholic Elementary	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2580 - Bertha Kennedy Catholic Elementary	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2582 - Ecole Father Jan Elementary	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2584 - Neil M Ross Catholic Elementary	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2578 - Vital Grandin Catholic Elementary	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2589 - Richard S Fowler Catholic Jr High	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2577 - St. Albert Catholic High School	0.00
International Student Fee	10,750.00	0.00	Other Fees	2187 - Sister Alphonse Academy	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2579 - Vincent J Maloney Catholic Jr High	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2588 - Ecole Marie Poburan Elementary	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2587 - Ecole Sec Ste. Marguerite d'Youville	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	0338 - J J Nearing Catholic Elementary	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	0378 - St. Gabriel High School	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2571 - Ecole Notre Dame Elementary	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2535 - Legal School	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2572 - Ecole Georges H Primeau	0.00
International Student Fee	10,750.00	10,750.00	Other Fees	2594 - Morinville Community High School	0.00
Summer School	540.00	540.00	Other Fees	ALL	5,940.00

Total Other Fees

\$5,940.00

Fee Category & Definition

<p>Transportation fees: Amounts charged for transportation to and from school in accordance with the School Transportation Regulation (excluding field trips – see Activity fees, Non-curricular travel or Extracurricular fees below). This includes but is not limited to transportation fees for ineligible students, students attending a school of choice, non-resident students, transportation to a secondary address, yard service and the sale of public transit bus passes to qualifying students.</p>
<p>Basic instruction supplies (Instructional supplies & materials): “<i>School Fees and Costs Regulation</i>” has eliminated fees associated with what was previously termed basic instructional supplies, in accordance with <i>Section 3(2)</i> for public, separate and Francophone school jurisdictions. However, for the 2018/19 school year, these fees are still permitted for charter schools. Please note that in 2017/18 bulk school supply purchases were classified under this category but please classify these purchases under “other sales & services” provided that parents have <u>the option of purchasing these items elsewhere.</u></p>
<p>Technology user fees: Amounts charged for use or rental of computers, iPads, or other electronic devices; fees assessed to cover the cost of software applications or infrastructure should also be classified here.</p>
<p>Alternative program fees: Amounts charged under <i>Section 21(4)</i> of the <i>School Act</i>, a program (not an individual course) that emphasizes a specific culture, religion, or subject matter or uses a particular teaching philosophy, including sports-related academies. Fees classified here are in addition to fees charged to students who are not in an alternative program. Avoid using blanket fees like “registration fee” or “application fee” since this does not describe how fees are used and will be difficult to cost for financial statement purposes.</p>
<p>Fees for optional courses: Additional amounts charged to parents for student enrolment in non-core course options that require special equipment, supplies, or transportation, such as band, fine arts, Knowledge and Employability, or Career and Technology Studies;</p>
<p>Non-curricular travel: Travel, accommodation, & admission associated with extended (overnight) optional non-curriculum travel for arts, athletic events, international travel;</p>
<p>Early Childhood Services: Full day or progressive Early Childhood Services programs that provide greater hours of instruction than required (475 hours per year). Additional fees related to funded half-day kindergarten must be classified to other categories, as applicable;</p>
<p>Extracurricular fees: Fees from clubs, sports teams, intramurals, or other programs designed to broaden scholastic experience. Includes charges for materials, activities, and travel associated with the club/team, etc. Please include all possible <i>per student</i> fees, including the travel & competition fees for successful athletics or arts teams & students;</p>
<p>Activity fees: Transportation, admission, accommodation, and other charges for field trips or special events (including in-school clinicians & presenters) usually associated with curriculum. Additional examples include fees to cover costs associated with swimming and inline skating.</p>
<p>Lunch supervision & noon hour activity fees: Fees charged to students for use of supervised lunchroom facilities as well as the cost of any corresponding activities occurring during the lunch period.</p>
<p>Non curricular goods and services: Fees charged to parents in exchange for goods or services common to most students or a cohort within the population, including locker rental, locks, student ID, uniforms, gym strip, library, agendas, student union, insurance, graduation ceremony fees charged to all graduating students, parent-teacher associations, and fitness fees not associated with curriculum.,</p>
<p>Other fees to enhance education: Fees related to provide additional support to students toward educational programs not described or covered by the preceding fee categories.</p>
<p>Other fees: Aside from CAUTION FEES, use of this category should be rare as most fees should be categorized as above. Additional details should be disclosed in the “Other Comments” column, if required. <u>Please ensure that fees in this category are not defined in other categories.</u> <i>For CAUTION FEES, funds should be treated as deferred revenue in your records and refunded to students once books and supplies are returned in satisfactory condition. Caution Fees retained damaged books and supplies should be treated as SALES & SERVICE rather than fees.</i></p>



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 13.4

2018-2019 Transportation Fees

PRESENTER:

Deb Schlag, secretary-treasurer

BACKGROUND:

Through the *School Act* and the *Student Transportation Regulation*, boards are required to provide transportation to and from a student's **designated school**—for regular or special education programming—if the student resides 2.4 kilometres or more from that school. This means a board is not required to transport students who live under 2.4 kilometres or less from that school. Greater St. Albert Catholic Schools offer enhanced service beyond what is required in the *School Act* and has done so for many years. To keep costs affordable to all families wishing to access transportation, including those above 1.0 km in Elementary and 1.6 km in Jr/Sr. High, as well as those above 2.4 km, transportation fees were charged to all and equally shared. *Bill 1* changed this reality last year. Because of *Bill 1*, only fees for the provision of enhanced services (less than 2.4 km) were allowable and fees for students who live 2.4 km or more from their designated school were eliminated, unless students were attending a program of choice.

In 2017-18, the Board chose to approve a deficit of approximately \$303K for transportation services and refrained from a fee increase to gain a better understanding of the impact on transportation operations from the new circumstances. The transportation department worked hard to consolidate routes and introduce efficiencies whenever possible to reduce the planned deficit.

Designated School

All students have a designated school determined by the attendance area set by the District. In this District, designated schools offer regular programming in either English or French. Designated schools are usually the closest school to the residence of the student that offers regular programming. This means there will be NO FEES charged to students who live 2.4 km or more from their designated school, whether it offers English or French Immersion Programming.

Neighboring School Jurisdictions

GSACRD shares physical boundaries with two school jurisdictions, St. Albert Public (in the St. Albert Ward) and Sturgeon School Division (in the Morinville & Legal Wards). Both jurisdictions reported 2017-18 transportation fees are listed below:

Sturgeon Rates for 2017-18:

K-12:	\$275 per year
School of Choice:	\$275 per year

Non-Residents: \$360 per year
 Head-Start/Kinder: \$175 per year (one way only)
 Head-Start/Kinder: \$275 per year (to/from school)

St. Albert Public Rates for 2017-18:

Level II: \$410 per year (\$390 if paid by June 1) enhanced (1.6 km – 2.4 km)
 Level III: \$500 per year (\$480 if paid by June 1) considered cross-boundary or school of choice

GSACRD Fee History 2009-10 to 2017-18 (last nine years)

- Fees have remained constant for the last three years (no increases)
- Transportation has posted a deficit for the last five years
- Family Rate during this time was applicable to those with 4 or more children

						(\$10 discount if purchased prior to June 1)	(\$10 discount if purchased prior to June 1)	(\$10 discount if purchased prior to June 1)	(no early discount provided)	Bill 1 no fee for 2.4km or more
BUS PASS FEES		09/10	10/11	11/12	12/13	13/14	14/15	15-16	16-17	17-18
Urban	Gr 1-12 LESS than 2.4	\$165	\$165	\$185	\$195	\$240	\$240	\$270	\$270	\$270
	Gr 1 – 12 2.4 km or MORE	\$165	\$165	\$185	\$195	\$240	\$240	\$270	\$270	\$0
	Family Rate	\$575	\$575	\$647.50	\$685	\$815	\$815	\$845	\$845	\$845
	Cross Boundary	\$220	\$250	\$270	\$280	\$330	\$330	\$360	\$360	\$360
Rural										
	Gr 1 - 12 LESS than 2.4 km	\$165	\$165	\$185	\$195	\$240	\$240	\$270	\$270	\$270
	Family Rate	\$575	\$575	\$647.50	\$685	\$815	\$815	\$845	\$845	\$845
	Cross Boundary	\$220	\$250	\$270	\$280	\$330	\$330	\$360	\$360	\$360
	Gr 1- 12 MORE than 2.4 km	\$110	\$110	\$130	\$130	\$190	\$190	\$220	\$220	\$0
Family Rate	\$385	\$385	\$455	\$455	\$640	\$640	\$670	\$670	\$670	
X-boundary or OOD		\$220	\$250	\$270	\$280	\$330	\$330	\$360	\$360	\$360
Replacement Passes		\$10	\$10	\$10	\$10	\$10	\$10	\$15	\$15	\$15

Proposed Fee Scenarios:

Five fee scenarios are attached which range from scenario one, which suggests NO increase, resulting in a projected deficit situation of \$140,950, to scenario five, which suggests an increase of \$120/\$200, resulting in a small projected deficit of \$24,460 if contingency is used, but a surplus of \$16,695 if it is not accessed.

As was presented with the 2017-18 fee considerations, in an attempt to keep fees affordable for families, the family rate has been increased by the same amount as the cross-boundary fee in each scenario but the parameters of eligibility reduced to three or more children from four or more children, when any increase is applied.



In 2017-18, 15 families would have been eligible if the “3 or more children” parameter was in place.

CONCLUSION:

In the opinion of Administration, the middle column of the proposed transportation budget (highlighted in yellow) for 2018-19 presents the best situation for the upcoming year.

- The deficit proposed is considerably reduced from 2017-18 – indicating the maximum use of reserves in the amount of \$82,705 (no funds would be diverted from instruction).
- Fees supported by scenario #3 would increase by \$60 per student, for those receiving enhanced service (a 22.2% increase; an average of 7.4% per year over the last three years).
- 2018-19 is the first year of a new three-year tender package, in which costs have increased from the previous tender.
- Fee scenarios # 4 & 5 both have a potential for a surplus position, which is not the preferred position whenever possible, as the goal when charging fees is always to breakeven or minimally subsidize at the budget stage. The increases of \$90 and \$120 respectively, represent increases of 33.3% and 44.4%, which appear to be unreasonable in a single year, but could occur in smaller increments over time.
- Taking the budget middle road, impacted by fee scenario #3, allows for the first year of increase to happen in a gradual manner.
- Fee scenarios # 1& 2 have the potential for the deficit to remain above \$100K and do not appear to be a consideration at this time, as the goal is to have the deficit below \$100K.
- Access to a second stop is charged a fee of 50% of the applicable rate for individual students.

Attachments:

1. Proposed Budget Scenarios – correspond to fee scenarios
2. Five Fee Scenarios

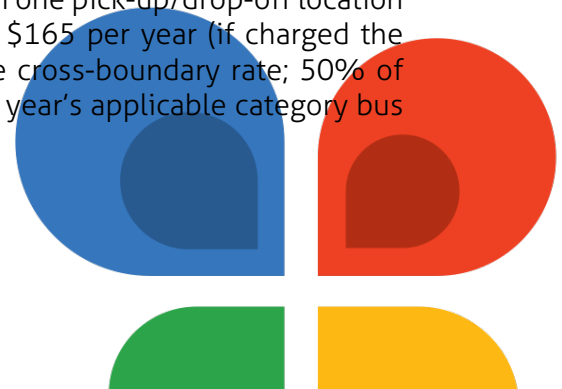
RECOMMENDATION:

THAT the Board of Trustees approve the transportation fee schedule for 2018-19 with no charge for eligible riders living 2.4 km or more from their designated school and the following rates for all other students, which increase from those in 2017-18 by \$60 for the regular rate, \$100 for the cross-boundary rate, \$100 for family rate, to the following :

Grade K-12	\$330
Family of 3 or more	\$945
Cross Boundary	\$460

AND

THAT all students, regardless of distance, requesting more than one pick-up/drop-off location that requires more than one bus, will be subject to a fee of \$165 per year (if charged the regular rate; 50% of \$330) or \$230 per year (if charged the cross-boundary rate; 50% of \$460) for access to a second bus, over and above the current year’s applicable category bus pass fee.



TRANSPORTATION BUDGET



2018-2019

based on 179 instructional days & 162 ECS instructional days

	2018-2019 BUDGET	2018-2019 BUDGET	2018-2019 BUDGET	2018-2019 BUDGET	2018-2019 BUDGET
	NO INCREASE	INELIGIBLE \$30 X-BOUNDARY \$50	INELIGIBLE \$60 X-BOUNDARY \$100	INELIGIBLE \$90 X-BOUNDARY \$150	INELIGIBLE \$120 X-BOUNDARY \$200
REVENUE	2,693,932	2,723,054	2,752,177	2,781,299	2,810,422
AB ED Revenues	2,528,060	2,528,060	2,528,060	2,528,060	2,528,060
Rural	822,937	822,937	822,937	822,937	822,937
Urban	1,039,577	1,039,577	1,039,577	1,039,577	1,039,577
Special Ed	258,524	258,524	258,524	258,524	258,524
Parent Fees funded by AB Ed - based on 15-16 fees	407,022	407,022	407,022	407,022	407,022
Parent Fees	266,475	296,685	326,895	357,105	387,315
Bus Pass Revenue	266,475	296,685	326,895	357,105	387,315
Governance & Administration	(100,603)	(101,691)	(102,778)	(103,866)	(104,954)
Less 3.6% for Governance & Administration	(100,603)	(101,691)	(102,778)	(103,866)	(104,954)
EXPENSES	2,834,881	2,834,881	2,834,881	2,834,881	2,834,881
Bussing Contracts	2,618,945	2,618,945	2,618,945	2,618,945	2,618,945
Operating Expenses	215,936	215,936	215,936	215,936	215,936
Total Proposed 2018-19 Surplus (Deficit)	(\$140,950)	(\$111,827)	(\$82,705)	(\$53,582)	(\$24,460)
Cost of Early Dismissal currently provided to SACHS & VJM	(\$17,777.75)	(\$17,777.75)	(\$17,777.75)	(\$17,777.75)	(\$17,777.75)
Total Proposed 2018-19 Surplus (Deficit) w/o ED	(\$123,172)	(\$94,049)	(\$64,927)	(\$35,805)	(\$6,682)
	(\$41,155.00)	(\$41,155.00)	(\$41,155.00)	(\$41,155.00)	(\$41,155.00)
Total Proposed 2018-19 Surplus (Deficit) - without Contingency	(\$99,795)	(\$70,672)	(\$41,550)	(\$12,427)	\$16,695
	(\$58,932.75)	(\$58,932.75)	(\$58,932.75)	(\$58,932.75)	(\$58,932.75)
Total Proposed 2018-19 Surplus (Deficit) - w/o Contingency & ED	(\$82,017)	(\$52,894)	(\$23,772)	\$5,350	\$34,473

2018-2019 Bus Pass Fee Scenarios

RURAL			Scenario #1		Scenario #2		Scenario #3		Scenario #4		Scenario #5	
GSACRD			Proposed for 2018-19		Proposed for 2018-19		Proposed for 2018-19		Proposed for 2018-19		Proposed for 2018-19	
Current September 30, 17			NO Fee Increase		Fee Increase \$30 ineligible & \$50 C/B & Family (drops to 3 from 4)		Fee Increase \$60 ineligible & \$100 C/B & Family (drops to 3 from 4)		Fee Increase \$90 ineligible & \$150 C/B & Family (drops to 3 from 4)		Fee Increase \$120 ineligible & \$200 C/B & Family (drops to 3 from 4)	
Rural	# Riders	17-18 Rates	for 2018-19	Total	for 2018-19	Total	for 2018-19	Total	for 2018-19	Total	for 2018-19	Total
<2.4 Km	289	\$270	\$270	\$78,030	\$300	\$86,700	\$330	\$95,370	\$360	\$104,040	\$390	\$112,710
>2.4 Km	481	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cross Boundary	75	\$360	\$360	\$27,000	\$410	\$30,750	\$460	\$34,500	\$510	\$38,250	\$560	\$42,000
Family >2.4 Km	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Family <2.4 Km (4 in 17-18; 3 in 18-19)	2	\$845	\$845	\$1,690	\$895	\$1,790	\$945	\$1,890	\$995	\$1,990	\$1,045	\$2,090
2nd Access <2.4 (@.5 Reg Rate)	22	\$135	\$135	\$2,970	\$150	\$3,300	\$165	\$3,630	\$180	\$3,960	\$195	\$4,290
2nd Access X-B (@.5 X-B Rate)	3	\$180	\$180	\$540	\$205	\$615	\$230	\$690	\$255	\$765	\$280	\$840
# riders included in family rate	7			\$110,230		\$123,155		\$136,080		\$149,005		\$161,930
Total Rural Riders	852											
URBAN			Scenario #1		Scenario #2		Scenario #3		Scenario #4		Scenario #5	
GSACRD			Proposed for 2018-19		Proposed for 2018-19		Proposed for 2018-19		Proposed for 2018-19		Proposed for 2018-19	
Current			NO Fee Increase		Fee Increase \$30 ineligible & \$50 C/B & Family (drops to 3 from 4)		Fee Increase \$60 ineligible & \$100 C/B & Family (drops to 3 from 4)		Fee Increase \$90 ineligible & \$150 C/B & Family (drops to 3 from 4)		Fee Increase \$120 ineligible & \$200 C/B & Family (drops to 3 from 4)	
Urban	# Riders	18-19 Rates	for 2018-19	Total	for 2018-19	Total	for 2018-19	Total	for 2018-19	Total	for 2018-19	Total
< 2.4 Km	453	\$270	\$270	\$122,310	\$300	\$135,900	\$330	\$149,490	\$360	\$163,080	\$390	\$176,670
>2.4 Km	1,074	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cross Boundary	46	\$360	\$360	\$16,560	\$410	\$18,860	\$460	\$21,160	\$510	\$23,460	\$560	\$25,760
Family <2.4 Km (4 in 17-18; 3 in 18-19)	13	\$845	\$845	\$10,985	\$895	\$11,635	\$945	\$12,285	\$995	\$12,935	\$1,045	\$13,585
2nd Access <2.4 (@.5 Reg Rate)	38	\$135	\$135	\$5,130	\$150	\$5,700	\$165	\$6,270	\$180	\$6,840	\$195	\$7,410
2nd Access X-B (@.5 X-B Rate)	7	\$180	\$180	\$1,260	\$205	\$1,435	\$230	\$1,610	\$255	\$1,785	\$280	\$1,960
# riders included in family rate	34			\$156,245		\$173,530		\$190,815		\$208,100		\$225,385
Total Urban Riders	1,607											
Total Urban & Rural Proposed Bus Pass Revenue			\$266,475		\$296,685		\$326,895		\$357,105		\$387,315	

The 2017-18 Family Rate is based on a family of 4 or more. The 2018-19 Family Rate is based on a family of 3 or more. Revenue has been estimated using 3 or more in a Family, using the eligible riders that would have fallen into that scenario – all numbers will change in 2018-19 and will be -updated in the 2018-19 Fall Update Budget, based on September 30th numbers.



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 13.5

2018-2019 Budget

PRESENTER:

Deb Schlag, secretary-treasurer

BACKGROUND:

The *School Act* requires school jurisdictions to submit an approved budget on or before May 31st of each year.

The Budget Report document is twelve pages long and is provided for completion by Alberta Education in a prescribed format. Once the Board approves the budget, the Board Chair, the Superintendent, and the Secretary-Treasurer must sign the cover sheet, prior to submission. The Budgeted Statement of Operations includes estimate of both revenue and expenditures for the upcoming year, a comparison to the most recent Fall Budget Update and the most recent Audited Financial Statements for estimated and actual comparisons. The Budgeted Schedule of Fee Revenue remains as introduced last year, and expanded schedule in accordance with the School Fees and Costs Regulation (AR 101/2017) which assists with operationalizing Bill 1 – An Act to Reduce School Fees. There is no differentiation between school-generated funds and board generated revenue in the schedule. The Schedule of Supplementary Details of Fee Revenue provides added detail to fees. In many cases, the detail is unknown at this time of the year. There is information required for the Accumulated Operating Surplus (AOS), as well as a page for Student Stats and another for Staff Stats.

The 2018-19 district budget is based on:

- Projected enrolment 5,302 FTE students (a projected increase of 28 as compared to 2017-18) is specific to the Basis for Allocations and does not include St. Gabriel High School, the district's outreach, or consider Summer School, PUF children, or Pre-K.
- The budget documents suggests enrolment of 5,997 students (5,516 grades 1-12 and 481 ECS), inclusive of PUF preschool, K-9, and the equivalent high school students when measured based on 35 CEU's per student
- Both projections are correct but they respectively refer to very different parameters.
- Funding rates as distributed by Alberta Education remain the same as in 2016-17

Approximately 80% of all revenue received goes directly to Instruction.

The District expects an increase in certificated staff of 4.3-5.0 FTE and a slight increase of non-certificated staff by two (2) positions, assisted by the continuation of the Classroom Improvement Fund into 2018-19.

On average, over 75% of the District's overall expenses go toward personnel costs (salary and benefits), which is consistent with previous years, given that GSACRD contracts out both transportation and custodial services.

The District is projecting a deficit-operating budget for 2018-2019 of (\$385,626). \$275,000 because of opening a new school in September 2018, \$82,705 because of transportation costs, and the remaining \$27,921 as a small shortfall in instruction.

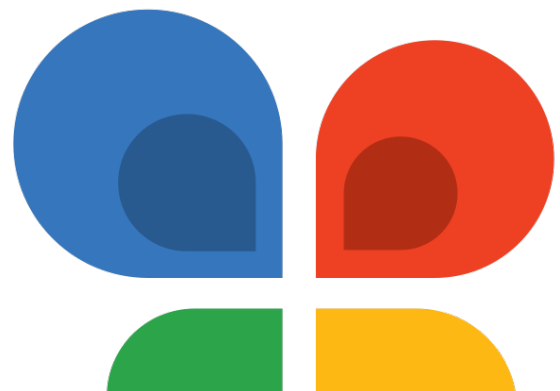
- Instructional spending is projected for 2018-19 at \$9,717 per FTE student (based on 5,829 FTE students).
- Operational spending is projected for 2018-19 at \$12,325 per FTE student (based on 5,829 FTE students).

Based on this budget, the estimated Accumulated Operating Surplus of \$816,994, expected on August 31, 2019, is approximately 1.1% of budgeted expenditures and represents only 2.2 days of coverage on operating expenditures (based on 200 days).

The Fall Update Budget due to Alberta Education by November 30, 2018 will reflect the ACTUAL enrolment at September 30, 2018 and will be an adjustment from the details presented here (all estimated at a point in time). Rates used will be consistent with the Approved Budget adjusted for enrolment and any other details that become known between now and September 30th.

RECOMMENDATION:

THAT the Board of Trustees approve the district 2018-2019 operating budget with estimated revenues of \$71,457,157 and estimated expenditures of \$71,842,783, resulting in an annual operating deficit of (\$385,626).



**BUDGET
REPORT**

DRAFT

FOR THE YEAR ENDING AUGUST 31, 2019

[School Act, Sections 147(2)(b) and 276]

4077 Greater St. Albert Roman Catholic Separate School District No. 734

Legal Name of School Jurisdiction

6 St. Vital Avenue St. Albert AB T8N 1K2; 780-459-7711; dschlag@gsacrd.ab.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Mrs. Serena Shaw

Name

"Original Signed"

Signature

SUPERINTENDENT

Mr. David Keohane

Name

"Original Signed"

Signature

SECRETARY TREASURER or TREASURER

Mrs. Deborah Schlag

Name

"Original Signed"

Signature

Certified as an accurate summary of the year's budget as approved by the Board

of Trustees at its meeting held on May 28, 2018 .

Date

Version: 170615

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
Phone: (780) 427-3855
E-MAIL: EDC.FRA@gov.ab.ca

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Color coded cells:

	blue cells: require the input of data/descriptors wherever applicable.		grey cells: data not applicable - protected
	salmon cells: contain referenced juris. information - protected		white cells: within text boxes REQUIRE the input of points and data.
	green cells: populated based on information previously submitted		yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2018/2019 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

For 2018-2019, School Jurisdiction Funding Rates remain the same as in 2016-2017.

Approximately 80% of all revenue received goes directly to Instruction. The District expects an increase in certificated staff of 4.3-5.0 FTE and a slight increase of non-certificated staff by 2 positions in recognition of the continuation of the Classroom Improvement Fund into 2018-19.

On average, over 75% of the District's overall expenses go toward personnel costs (salary and benefits), which is consistent with previous years, given that GSACRD contracts out both transportation and custodial services.

The District is projecting a deficit operating budget for 2018-2019 of (\$385,626). \$275,000 is projected as a result of opening a new school in September 2018, \$82,705 is a planned deficit as a result of transportation costs, and the remaining \$27,921 in a small projected shortfall in instruction.

* Instructional spending is projected for 2018-19 at \$9,717 per FTE student (based on 5,829 FTE students).

* Operational spending is projected for 2018-19 at \$12,325 per FTE student (based on 5,829 FTE students).

Based on this budget, the estimated Accumulated Operating Surplus of \$816,994 expected on August 31, 2019 is approximately 1.1% of budgeted expenditures and represents only 2.2 days of budgeted operating expenditures (based on 200 days).

The Classroom Improvement Fund (CIF) is designated at \$736,000 for the District (same as in 2017-18) and has been included in Revenue. All funds will be going to staffing; a mix of 80% to certificated staff and 20% to support staff is the expected distribution, which is still subject to change as the funds were not expected to continue for 2018-19. The funds are welcome and will improve the student experience in the classroom.

Transportation Fee increases for students receiving enhanced services (less than 2.4 km from the designated school) were required as ongoing deficits cannot be sustained over the long term. The District will continue to experience a small deficit in 2018/19 and felt it necessary to increase fees as they have remained constant over the last 3 years.

Additional allocations for all schools included a 0.1 FTE for Chaplaincy which will build capacity of staff to assist the principal in furthering the faith and instructional leadership priorities of the District. This will ensure that K-12 Religious Education may be part of a student's program plan, to thrive both intellectually and spiritually.

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Significant Business and Financial Risks:

The District remains fully committed to French Immersion in St. Albert, Morinville, and Legal and provides additional support to all Dual Track Schools with an increased allocation as laid out in the Principles for the Basis of Allocations to Schools.

The District is committed to the goals outlined in Inspiring Education and is making efforts to transition away from traditional libraries toward a learning commons environment which promotes an inclusive, flexible, learner-centered, physical and/or virtual space for collaborative inquiry, imagination and play to expand and deepen learning for individual students and groups. All high schools are participants in the Flexible Programming Model and all revenue is pooled for grade K-12 distribution through the Basis for Allocations to Schools as approved by the Board of Trustees. Resources are directed to student independence so that they may learn, live fully, and serve others regardless of ability.

While the district reserves are small, they still provide an ability to provide a bridge for one-time initiatives, while still allowing the Board to direct today's funding to today's students.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

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	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
REVENUES			
Alberta Education	\$59,191,949	\$57,287,728	\$57,143,047
Other - Government of Alberta	\$17,064	\$95,010	\$101,465
Federal Government and First Nations	\$97,238	\$95,662	\$159,558
Other Alberta school authorities	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Property taxes	\$8,115,000	\$8,115,000	\$8,115,224
Fees	\$2,152,701	\$1,971,235	\$2,654,602
Other sales and services	\$1,114,875	\$1,101,908	\$73,897
Investment income	\$59,500	\$59,500	\$58,067
Gifts and donations	\$85,000	\$60,000	\$152,002
Rental of facilities	\$240,600	\$240,600	\$251,162
Fundraising	\$260,000	\$260,000	\$257,619
Gains on disposal of capital assets	\$0	\$0	\$0
Other revenue	\$123,230	\$244,803	\$1,403,641
TOTAL REVENUES	\$71,457,157	\$69,531,446	\$70,370,284
EXPENSES			
Instruction - Early Childhood Services	\$5,933,760	\$5,720,563	\$5,239,703
Instruction - Grades 1-12	\$50,706,161	\$50,007,279	\$51,097,961
Plant operations & maintenance	\$8,986,004	\$8,258,499	\$8,099,649
Transportation	\$2,864,682	\$3,069,186	\$2,869,110
Administration	\$2,590,104	\$2,520,779	\$2,389,505
External Services	\$762,072	\$629,594	\$568,846
TOTAL EXPENSES	\$71,842,783	\$70,205,900	\$70,264,774
ANNUAL SURPLUS (DEFICIT)	(\$385,626)	(\$674,454)	\$105,510

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

DRAFT

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
EXPENSES			
Certificated salaries	\$32,963,327	\$32,570,594	\$32,372,912
Certificated benefits	\$7,817,828	\$7,710,385	\$7,296,862
Non-certificated salaries and wages	\$10,035,088	\$9,885,053	\$9,767,357
Non-certificated benefits	\$2,759,649	\$2,718,389	\$2,611,490
Services, contracts, and supplies	\$15,327,706	\$15,220,222	\$16,027,974
Capital and debt services			
Amortization of capital assets			
Supported	\$2,537,620	\$1,562,620	\$1,587,508
Unsupported	\$384,501	\$494,070	\$495,672
Interest on capital debt			
Supported	\$17,064	\$44,567	\$96,545
Unsupported	\$0	\$0	\$0
Other interest and finance charges	\$0	\$0	\$0
Losses on disposal of capital assets	\$0	\$0	\$0
Other expenses	\$0	\$0	\$8,454
TOTAL EXPENSES	\$71,842,783	\$70,205,900	\$70,264,774

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

DRAFT

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
FEES			
TRANSPORTATION	\$326,895	\$230,000	\$585,932
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$245,903
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES (Mandatory)	\$88,594	\$96,000	\$81,850
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$71,383	\$147,000	\$100,673
Alternative program fees	\$518,300	\$463,000	\$462,700
Fees for optional courses	\$235,466	\$275,000	\$219,896
ECS enhanced program fees	\$260,325	\$323,050	\$0
ACTIVITY FEES			
Other fees to enhance education Cultural & Physical Education Enhancement	\$36,430	\$20,000	\$16,300
NON-CURRICULAR FEES			
Extra-curricular fees	\$83,736	\$143,663	\$2,382
Non-curricular goods and services	\$126,944	\$66,806	\$1,926
NON-CURRICULAR TRAVEL			
OTHER FEES Summer School	\$5,940	\$11,880	\$331,936
TOTAL FEES	\$2,152,701	\$1,971,235	\$2,654,602

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

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Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
Cafeteria sales, hot lunch, milk programs	\$198,930	\$186,500	\$239,436
Special events	\$175,000	\$165,000	\$269,885
Sales or rentals of other supplies/services	\$186,650	\$175,000	\$225,449
Out of district unfunded student revenue	\$0	\$0	\$0
International and out of province student revenue	\$21,500	\$21,500	\$18,940
Adult education revenue	\$0	\$0	\$0
Preschool	\$78,375	\$65,408	\$58,228
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Bulk supply sales	\$0	\$0	\$0
Other (describe) Student travel (international, recognition trips, non-curricular)	\$50,000	\$50,000	\$348,685
Other (describe) Clubs & Teams: Fees, Tournaments, Wrapups	\$205,000	\$195,000	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
TOTAL	\$915,455	\$858,408	\$1,160,623

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BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)

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(B)

(C)

(D)

(E)

(F)

(G)

	Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))* 2018/2019	Entry Fees and Admissions 2018/2019	Transportation Component 2018/2019	Supplies & Materials** 2018/2019	Total 2018/2019
FEES						
TRANSPORTATION						
		\$0	\$0	\$326,895	\$0	\$326,895
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)						
		\$0	\$0	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES						
	Staffing Costs	\$88,594	\$0	\$0	\$0	\$88,594
FEES TO ENHANCE BASIC INSTRUCTION						
Technology user fees						
		\$0	\$0	\$0	\$71,383	\$71,383
Alternative program fees						
	Sports Academy, Recreational Academy	\$518,300	\$0	\$0	\$0	\$518,300
Fees for optional courses						
		\$0	\$0	\$0	\$235,466	\$235,466
ECS enhanced program fees						
	All Day Every Day & Progressive ECS	\$260,325	\$0	\$0	\$0	\$260,325
ACTIVITY FEES						
		\$0	\$0	\$0	\$327,688	\$327,688
Other fees to enhance education						
		\$0	\$0	\$0	\$36,430	\$36,430
NON-CURRICULAR FEES						
Extra-curricular fees						
		\$0	\$0	\$0	\$83,736	\$83,736
Non-curricular goods and services						
		\$0	\$0	\$0	\$126,944	\$126,944
NON-CURRICULAR TRAVEL						
	Travel Costs	\$71,000	\$0	\$0	\$0	\$71,000
OTHER FEES***						
	Summer School	\$0	\$0	\$0	\$5,940	\$5,940
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
	TOTAL FEES	\$938,219	\$0	\$326,895	\$887,587	\$2,152,701

**Supplies and Materials represent consumables (one-time use such as paper), reuseable supplies, equipment rental, workbooks).

***Describe purpose of other fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

***Use Other Fees only for fees which do not meet predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2018/2019

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PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2017	\$6,058,752	\$3,840,312	\$0	\$1,792,644	\$1,265,266	\$527,378	\$425,796
2017/2018 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$525,000)			(\$525,000)	(\$525,000)		
Estimated board funded capital asset additions		\$200,000		(\$200,000)	(\$200,000)	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$2,040,473)		\$2,040,473	\$2,040,473		
Estimated capital revenue recognized - Alberta Education		\$1,562,620		(\$1,562,620)	(\$1,562,620)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2018	\$5,533,752	\$3,562,459	\$0	\$1,545,497	\$1,018,119	\$527,378	\$425,796
2018/2019 Budget projections for:							
Budgeted surplus(deficit)	(\$385,626)			(\$385,626)	(\$385,626)		
Projected board funded capital asset additions		\$200,000		(\$200,000)	(\$200,000)	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$2,922,121)		\$2,922,121	\$2,922,121		
Budgeted capital revenue recognized - Alberta Education		\$2,537,620		(\$2,537,620)	(\$2,537,620)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2019	\$5,148,126	\$3,377,958	\$0	\$1,344,372	\$816,994	\$527,378	\$425,796

DRAFT

**SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31**

DRAFT

		Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2019	31-Aug-2020	31-Aug-2021	31-Aug-2019	31-Aug-2020	31-Aug-2021	31-Aug-2019	31-Aug-2020	31-Aug-2021
Projected opening balance		\$1,018,119	\$816,994	\$1,001,495	\$527,378	\$527,378	\$527,378	\$425,796	\$425,796	\$425,796
Projected excess of revenues over expenses (surplus only)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	SACHS Mod & SAA New School Completed	\$2,922,121	\$3,444,121	\$3,444,121		\$0	\$0			
Budgeted capital revenue recognized	SACHS Mod & SAA New School Completed	(\$2,537,620)	(\$3,059,620)	(\$3,059,620)		\$0	\$0			
Budgeted changes in Endowments	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Salary negotiation expenses	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Full-day kindergarten	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
English language learners	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
First nations, Metis, Inuit	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Debt repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Fort McMurray wild fire related costs (unfunded)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	School Based - Equipment \$5,000+	(\$200,000)	(\$200,000)	(\$200,000)	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Projected Deficit for 2018-19	(\$385,626)	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency		\$816,994	\$1,001,495	\$1,185,996	\$527,378	\$527,378	\$527,378	\$425,796	\$425,796	\$425,796

Total surplus as a percentage of 2019 Expenses	2.46%	2.72%	2.98%
ASO as a percentage of 2019 Expenses	1.87%	2.13%	2.38%

DRAFT

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2017/2018

Provide an explanation of material changes from the fall budget update originally submitted in November, 2017 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

While the 2017-18 deficit is not expected to reach the planned target of (\$674,454), it is still expected to be in the neighborhood of (\$525,000). This will depend on the timing of goods received for the new school, Sister Alphonse Academy.

DRAFT

2018/2019

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

Generally speaking, the district does capitalize approximately \$200,000 in equipment each year, but items are specifically planned, but this has been the trend over time.

DRAFT

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

No additional information at this time.

DRAFT

2020/2021

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

No additional information at this time.

DRAFT

August 31, 2021

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2021.

No additional information at this time.

DRAFT

DRAFT

School Jurisdiction Code: 4077

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2018/2019 (Note 2)	Actual 2017/2018	Actual 2016/2017	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	4,047	4,024	4,082	Head count
Grades 10 to 12	1,435	1,320	1,342	Note 3
Total	5,482	5,344	5,424	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	2.6%	-1.5%		
Other Students:				
Total	30	28	38	Note 4
Total Net Enrolled Students	5,512	5,372	5,462	
Home Ed and Blended Program Students	4	2	-	Note 5
Total Enrolled Students, Grades 1-12	5,516	5,374	5,462	
Percentage Change	2.6%	-1.6%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	165	162	145	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	501	492	449	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	481	443	533	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	55	56	22	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	536	499	555	
Program Hours	554	582	548	Minimum: 475 Hours
FTE Ratio	0.583	0.612	0.577	Actual hours divided by 950
FTE's Enrolled, ECS	313	305	320	
Percentage Change	2.3%	-4.6%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	95	118	115	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	47	44	68	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
- The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
- Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

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**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2018/2019	Actual 2017/2018	Fall Budget 2017/2018	Actual 2016/2017	Notes
CERTIFICATED STAFF					
School Based	317.5	314.2	316.4	320.5	Teacher certification required for performing functions at the school level.
Non-School Based	13.4	12.7	12.7	11.5	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	330.9	326.9	329.1	332.0	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	1.2%	-1.5%	0.5%	-0.9%	
If an average standard cost is used, please disclose rate:	\$ 92,445	\$ 91,885		\$ 91,885	
Student F.T.E. per certificated Staff	17.6	17.4		17.4	
Certificated Staffing Change due to:	Please Allocate	Please Allocate			
	4.0	(2.2)			
Enrolment Change	4.3	(2.2)	(2.9)		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	n/a		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	(0.3)	-	n/a		Descriptor (required): 2017-18 was final year for OLEP Grant (French Coord position has been eliminated)
Total Change	4.0	(2.2)	n/a		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	n/a		FTEs
Non-permanent contracts not being renewed	-	-	n/a		FTEs
Other (retirement, attrition, etc.)	-	(2.2)	n/a		Descriptor (required): Retirements
Total Negative Change in Certificated FTEs	-	(2.2)	n/a		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
			Please Allocate		
				DRAFT	
NON-CERTIFICATED STAFF					
Instructional	168.0	166.0	165.0	168.5	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	10.7	10.7	10.7	8.7	Personnel providing support to maintain school facilities
Transportation	2.0	2.0	2.0	1.7	Personnel providing direct support to the transportation of students to and from school
Other	11.8	11.8	11.8	11.3	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	192.5	190.5	189.5	190.2	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	1.0%	0.2%	1.6%	-0.4%	
Explanation of Changes:					
Instructional: expect 2 additional staff as a result of CIF					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input type="checkbox"/>					
Please provide terms of contract for 2017/18 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					
CUPE Collective Agreement - September 1, 2016 to August 31, 2019 (settled in August 2017) - ; UNIFOR Collective Agreement - September 1, 2017 to August 31, 2020 (settled in April 2018)					

**BOARD AND SYSTEM ADMINISTRATION
2018/2019 EXPENSES UNDER (OVER) MAXIMUM LIMIT**

4077

TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations) **\$71,842,783**

Enter Number of Net Enrolled Students: **5,512**

Enter Number of Funded (ECS) Children: **481**

Enter "C" if Charter School

STEP 1

Calculation of maximum expense limit percentage for Board and System Administration expenses

If "Total Net Enrolled Students" are 6,000 and over = 3.6% **3.82%** 3.61%

If "Total Net Enrolled Students" are 2,000 and less = 5.4%

The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).

STEP 2

A. Calculate maximum expense limit amounts for Board and System Administration expenses

Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES **\$2,744,107**

B. Considerations for Charter Schools and Small School Boards:

If charter schools and small school boards,

The amount of Small Board Administration funding (*Funding Manual* Section 1.13) **\$0**

2018/2019 MAXIMUM EXPENSE LIMIT (the greater of A or B above) **\$2,744,107**

Actual Board & System Administration from G31 of "Budgeted Statement of Operations" **\$2,590,104**

Amount Overspent **\$0**

DRAFT



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 15.2

Report from the Superintendent

BACKGROUND:

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees receive the superintendent's report as information.



Superintendent's Information Report to the Board
Greater St. Albert Roman Catholic Separate School District No. 734
May 28, 2018

*** Educational Leadership**

Alberta Education Field Services Report

On January 31, 2018, Field Services from Alberta Education provided its annual review of our processes dedicated to meeting the provincial policy and requirements for School Board Planning and Results Reporting. The meeting was also dedicated to reviewing the overall progress of the jurisdiction in meeting provincial goals and outcomes.

Of note in the attached letter from the Ministry is the following information:

From Sandra's and my review, the plan and report submitted by your school authority are aligned with the planning and reporting requirements established by Alberta Education in the Policy and Requirements for School Board Planning and Results Reporting April 2017. (Attached)

Gallup 2018 Great Workplace Award

I am pleased to report that for the second consecutive year, GSACRD has been named as a recipient of the Gallup Great Workplace Award. From more than 900 organizations that use Gallup support services in the area of employee engagement, Gallup annually selects organizations that exceed its benchmark of excellence. This indicator is 14 engaged employees for every disengaged employee (14:1 ratio). Gallup's average engagement index from its client base is 4:1. Last year, GSACRD's engagement ratio was 17:1. and continues to be in the 99th percentile ranking for its overall results, with no school in the bottom quartile. This explains why GSACRD joins 38 other organizations in attaining this prestigious achievement. GSACRD stands out among 250, 000 responses from K – 12 education jurisdictions throughout the world and 12,000,000 responses from its global client base. We are so blessed that our staff have individually demonstrated such strong engagement to the benefit of our students. This is truly a staff award that each one of our employees should be extremely proud to celebrate.

Educational Leadership – Student Welfare

Field Trip Activity Report

Assistant Superintendent, Clint Moroziuk, will provide an update on field trip activity in GSACRD. (Attached)

Recommendation: That the Board receives this report as information.

*This report has been organized according to the categories of responsibilities for the superintendent (outlined in Policy 12), as they would apply to the timing of the report.

April 5, 2018

Mr. David Keohane, Superintendent
Greater St. Albert Roman Catholic Separate School District
6 Vital Avenue
St. Albert, Alberta T8N 1K2



Dear Mr. Keohane:

Thank you and Dr. Rhonda Nixon for meeting to discuss the Greater St. Albert Catholic School District's **2017/18 - 2019/20 Three-Year Education Plan and 2016/17 Annual Education Results Report**. I valued the dialogue focused on your plan and results for continuous improvement in your school authority.

From Sandra's and my review, the plan and report submitted by your school authority are aligned with the planning and reporting requirements established by Alberta Education in the **Policy and Requirements for School Board Planning and Results Reporting April 2017**.

We appreciated the information that you provided and our discussion of the planning activities underway, highlights of significant accomplishments and the challenges within your school authority.

If we can be of further assistance in your planning or reporting process or any other matter, please contact either Garret Doll, Acting Director, Central Services Branch at garret.doll@gov.ab.ca or 780-415-9310 or Sandra Skare, Field Services Manager, First Nations, Métis and Inuit Services Branch at sandra.skare@gov.ab.ca or 780-422-0559 (toll-free by first dialing 310-0000).

We trust ongoing dialogue will support your efforts to enhance student success in your school authority. We are pleased to support you as you continue to strive for improvement in the areas of Acceptable Standard Diploma Exam results and to further capacities of all staff to understand and enact Education for Reconciliation.

Sincerely,

Garret Doll
Acting Director
Central Services

cc: Serena Shaw, Board Chair, Greater St. Albert Roman Catholic Separate School District
Garret Doll, Acting Director, Central Services
Sandra Skare, Field Services Manager, First Nations, Métis and Inuit Services Branch
Ron Taylor, Acting Director, First Nations, Métis and Inuit Services Branch



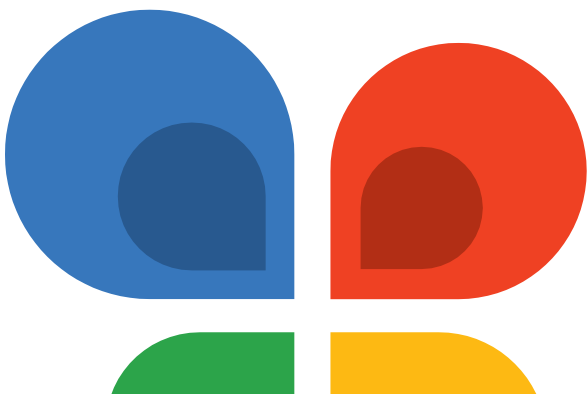
DATE: May 18, 2018
TO: David Keohane
Superintendent of Schools
FROM: Clint Moroziuk
Assistant Superintendent of HR & Leadership Services
RE: Out-of-Province Field Trip Report for 2017/2018

Please find attached, the current Out-of-Province Field Trip Report for the 2017/2018 school year. Nine field trip requests have been submitted in total with four being received since June 30, 2017. Included in these nine, is one proposed field trip for the 2017/2018 school year.

The report details the stage of the approval process as of May 18, 2018.

Respectfully,

Clint Moroziuk
Assistant Superintendent,
Human Resources & Administrative Support Services



GREATER ST. ALBERT CATHOLIC SCHOOLS

Out-of-Province Field Trip Committee Report

In fulfillment of Administrative Procedure 260 – Field Trips and Excursions, the District Out-of-Province Field Trip Committee provides the following report of approved field trips that have met the requirements of Administrative Procedures 260 – Field Trips and Excursions:

Date: December 8, 2017

School	Trip	Dates	Approved in Principle	Approved in Full	Grade(s)	Comments
ESSMY	Costa Rica	October 2-11 2017	✓	✓	10-12	ESSMY students will journey to Costa Rica to learn about and contribute to the humanitarian work being done in San Jose, in particular at orphanages. All orphanages and day care facilities in Costa Rica are supervised by the PANI, a government institution that supervises childcare in community groups. As such they often struggle just to meet their basic operating costs and the repair maintenance of their facilities are frequently re-prioritized. Over time, these centres can find themselves in need of considerable repair. This trip is considered a Mission Trip whose primary goal is to help students further develop their relationship with God, with self and with others.
SACHS	Chicago, Illinois	October 5 – 10 2017	✓	✓	10-12	This trip and tour of Chicago has a dynamic connection to the Fine Arts programming at St. Albert Catholic High, encompassing both of the International Baccalaureate Arts programs available; Theatre and Visual Arts. We expect our Art students to also complete a CTS module in Art History. Students will be able to participate in Chicago Bulls and Chicago Blackhawks games as well as the Second City performance and Potted Potter: the Unauthorized Harry Experience.
ESSMY	Toronto, Niagara Falls, Ottawa, Montreal, Quebec	November 9-15, 2017	✓	✓	8-9	This seven day tour is a mix of interactive, sightseeing and historical activities. We will start our trip by visiting 2 locations in Toronto. We will then move on to Niagara Falls to visit its historical sites and famous falls. Our visit will take us to Ottawa to visit museums and historical establishments

District Out-of-Province Field Trip Committee:

Clint Moroziuk, Assistant Superintendent of HR and Administrative Support Services

Rhonda Nixon, Assistant Superintendent of Learning Services

Deb Schlag, Secretary Treasurer

GREATER ST. ALBERT CATHOLIC SCHOOLS

Out-of-Province Field Trip Committee Report

						Diefenbunker, the Supreme Court and the Parliament. We will also take part of the Remembrance Day ceremony at Parliament Hill. We will travel to Montreal to visit two locations. Our trip will finally take us to Quebec City to visit the fortified city, Place Royal, interactive theatrical presentation and a visit at a Sugar Shack.
MCHS	The Balkins (Bosnia, Croatia, Montenegro, Albania, Greece)	March 22, 2018 - April 7, 2018	✓	✓	10-12	This field trip serves the three sister graces of international travel: imagination, memory and hope. The purpose is to explore the culture, history and spiritual ethos of The Balkins. Moreover, mindful awareness of other cultures serves our curriculum mandates of developing empathy and fostering altruistic values. Between the planning and the reflection lives bounty of human growth.
ESSMY	Sea of Cortez, Mexico	April 22 – 29, 2018	✓	Cancelled	10-12	An 8-day marine biology study in the Sea of Cortez, which is a UNESCO World Heritage site, aboard a 110-foot steel hull ship, the MV Adventure. Students will explore coral reefs, tidal pools, a primitive fishing island and shorelines, observing how animal and plant life coexist in a unique habitat. Its island have been called a natural laboratory for the investigation of speciation.
MCHS	Okanagan B.C	May 9, 2018- May 12, 2018	✓		9-12	This field trip serves the music band program at MCHS through public performances, music clinic and team building
GHP	Nova Scotia, New Brunswick, PEI	May 31, 2018 - June 6, 2018	✓		8	City tours of Halifax, Charlottetown, Moncton and various locations in Cape Breton. Guided tours of educational opportunities including but not limited to: museums, art galleries, attractions and historical sites. The opportunity to enjoy both English and French/Acadian cultures, cuisines and faith activities.
Legal	Toronto, Niagara Falls, Ottawa	May 17-22, 2018	✓	✓	8-9	Students will experience two of Canada's rich cultural cities: Toronto and Ottawa as well as Niagara Falls. Places of exploration include: the CN Tower Roger's Centre, Hockey Hall of Fame, Kensington Market, Lake Ontario, Niagara on the

District Out-of-Province Field Trip Committee:

Clint Moroziuk, Assistant Superintendent of HR and Administrative Support Services

Rhonda Nixon, Assistant Superintendent of Learning Services

Deb Schlag, Secretary Treasurer

GREATER ST. ALBERT CATHOLIC SCHOOLS

Out-of-Province Field Trip Committee Report

						Lake, Niagara Falls, Hornblower, Byward Market, Rideau Canal, Parliament Buildings, and Supreme Court.
SACHS	Victoria, BC	December 5-9, 2018	✓		10-12	Participation in Victoria Christmas Senior Girls Basketball Tournament in Victoria, BC. 32 teams in 2 divisions. Top teams in Victoria and mainland British Columbia will be in attendance. Spectrum Secondary School and other local high schools in Victoria, BC will be venues. The travel would be for 5 days and 4 nights.

District Out-of-Province Field Trip Committee:

Clint Moroziuk, Assistant Superintendent of HR and Administrative Support Services

Rhonda Nixon, Assistant Superintendent of Learning Services

Deb Schlag, Secretary Treasurer



BOARD OF TRUSTEES REGULAR MEETING

MAY 28, 2018

ATTACHMENT FOR AGENDA ITEM 16

Board Commitments

BACKGROUND:

The [Board Commitments](#) can be found on the GSACRD Website under the [Advocacy and Commitments](#) section for the Board of Trustees.

Trustees can review their most up to date schedule of the [Board Commitments](#) in the Board of Trustee shared folder.

Please see attached.

RECOMMENDATION:

THAT the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

Greater St. Albert Catholic Schools Board Commitments 2017-2018

Month	Date	Event	Location Time	Attending
MAY				
	May 1-4, 2018	ACSTA Blueprints	Delta Lodge, Kananaskis	Keohane, Shaw
	May 4, 2018	Friar's Ball	Chateau Lacombe, Edmonton (Reception - 6:00 pm, Dinner - 7:00 PM)	Keohane (2), Shaw (2), Becigneul (2), Crockett (1), Tremblay (2), Nixon (1)
	May 7, 2018	Council of Councils Meeting	District Office (7:00 pm)	Shaw
	May 8, 2018	First Nations, Métis and Inuit Leadership Meeting	District Office (1:00 pm)	Tremblay
	May 11, 2018	ESSMY Grad	St. Albert Parish (1:00 pm)	Lotoski, Crockett
	May 11/12, 2018	Board Planning Session	Chateau Lacombe-MacDougall Board Room, Edmonton (Approx. May 11:2:45 pm - May 12: 5:00 pm)	Shaw, Radford, Schell, Tremblay, Crockett, Becigneul, Proulx, Keohane, Schlag, Nixon, Morozziuk, Bruineman
	May 17, 2018	SACHS Grad Mass	St. Albert Parish (7:00 pm)	Crockett
	May 18, 2018	SACHS Grad	Shaw Conference Centre (9:00 am)	Crockett, Keohane
	May 24, 2018	Joint School Boards/City Meeting	Progress Hall-Arden Theatre (5:30 - 8:30 pm)	Keohane, Schlag, Shaw, Tremblay, Radford, Schell, Crockett, Becigneul, Proulx
	May 25, 2018	Edwin Parr Celebration	Chateau Louis Hotel and Conference Centre (Reception: 6 pm, Dinner: 5:45 pm)	Shaw, Keohane, Becigneul, Schell
JUNE				
	June 4/5, 2018	ASBA SGM	Sheraton Red Deer	Shaw, Tremblay, Becigneul, Proulx, Schell, Radford?, Crockett?, Keohane
	June 6, 2018	PAC Meeting	District Office (4:00 pm)	
	June 7-9, 2018	CCSTA Conference	Delta Hotels Kelowna, BC	Schell, Tremblay
	June 8, 2018	St. Gabes Grad	Location - St. Gabriel High School (1:00 pm)	Shaw, Tremblay, Becigneul, Proulx, Schell, Radford?, Crockett?, Keohane
	June 13, 2018	ATA Liaison Meeting	District Office (7:00 pm)	
	June 23, 2018	MCHS Grad	Winspear Centre (3:00 pm - 5:00 pm)	Radford, Keohane
	June 29, 2018	Year-end Mass	Holy Family Parish (1:00 pm)	Shaw, Tremblay, Becigneul, Proulx, Schell, Crockett, Radford
JUNE				
	July 4-7, 2018	CSBA's Congress 2018 National Trustee Gathering on Aboriginal Education	Westin, Nova Scotia	Shaw