

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, June 25, 2018, 2:00 P.M.
District Office, 6 St. Vital Avenue,
St. Albert, AB**

MEMBERS PRESENT Trustees Becigneul, Crockett, Proulx, Radford, Schell, Shaw and Tremblay

ADMINISTRATION PRESENT

D Keohane, superintendent; R. Nixon, assistant superintendent; C. Moroziuk, assistant superintendent; M. Stevens, acting secretary-treasurer

ADMINISTRATION ABSENT

D. Schlag, secretary-treasurer

CALL TO ORDER

Trustee Shaw called the meeting to order at 2:02 p.m.

IN CAMERA

235/18

Trustee Becigneul: **THAT** the Board of Trustees move In Camera at 2:02 p.m.

CARRIED (6/6)

Trustee Schell joined the meeting at 3:20 p.m.

OUT OF CAMERA

236/18

Trustee Tremblay: **THAT** the Board of Trustees move Out of Camera at 3:38 p.m.

CARRIED (7/7)

OPENING PRAYER

Trustee Crockett offered the Opening Prayer.

ACKNOWLEDGEMENT

Trustee Shaw acknowledged that the Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. Kinanâskomitin Manito (Thank you Creator).

APPROVAL OF AGENDA

237/18

Trustee Tremblay: **THAT** the Board of Trustees approve the agenda as amended with the addition of two dual credit courses for approval under item 12.4.

CARRIED (7/7)

PRESENTATION DELEGATION

Staff Recognition

Board of Trustees recognized staff members who have completed and obtained education credentials during the past year including:

Master of Education in Curriculum and Leadership

- Nicole Baker (R.S. Fowler)
- Julie Bedi (St. Gabriel High School)
- Christina MacKinnon (École Father Jan)
- Cara Mazur (G.H. Primeau)

Master of Education in Technology

- Adriana Bryenton (Vital Grandin)

Graduate Diploma in Education Psychology and Teaching English as a Second Language

- Pam Wilman (ESSMY)

Audit Plan

Patrick Moore and Kevin George with Meyers, Norris, Penny presented an overview of the Audit Plan Process including objectives, responsibilities, proposed materiality, areas of focus, and their declaration of independence.

Morinville School Resource Officer Year-end Report

Constable Tearle with the Morinville RCMP provided an overview of the work done with MCHS to address school needs and facilitate building relationships with the school community. Some important initiatives covered included: Cyber Bullying, Traffic Safety, Drugs and Alcohol, Domestic & Family Violence. These were addressed through presentations, mock situations, attendance at staff meetings, etc. Constable Tearle also participated in the Bike-A-Thon and hockey fundraiser events; the school was host to the RCMP Youth Academy.

St. Albert School Resource Officer Year-end Report

Corporal Kading with the St. Albert RCMP presented the year-end report highlighting the value of the work and key areas of focus with district schools. The Violence Risk Threat Assessment (VRTA) protocol should be finalized during the summer and they anticipate a fall signing of the protocol. Focus of the VTRA protocol is prevention; when threats do occur, a holistic view of the individual and situation is put into action to effectively resolve it. RCMP updates included an update on how they can support educational initiatives to address current and emerging legislation within their resourcing structure. Corporal Kading mentioned that the RCMP Youth Academy was once again a huge success. The model going forward will be handled centrally and delivered in a different manner. They are considering a “Citizens Academy” in place of the current academy.

EXTENSION

238/18

Trustee Becigneul: **THAT** the Board of Trustees extend the regular meeting of the Board until 7:00 p.m.

CARRIED (7/7)

APPROVAL OF MINUTES & SUMMARIES

239/18

Trustee Becigneul: **THAT** the Board of Trustees approve the minutes of the Regular Meeting of the Board held on May 28, 2018 as circulated.

CARRIED (7/7)

240/18 **Trustee Crockett:** **THAT** the Board of Trustees approve the summary of the Committee of the Whole meeting (Budget) held on June 11, 2018 as circulated.
CARRIED (7/7)

241/18 **Trustee Radford:** **THAT** the Board of Trustees approve the summary from the Audit Committee Meeting held on June 14, 2018 as circulated.
CARRIED (7/7)

APPROVAL OF COMMITTEE & EVENT REPORTS

242/18 **Trustee Becigneul:** **THAT** the Board of Trustees approve the Alberta School Boards Association Zone 2/3 Report and the Alberta Catholic School Trustees' Association Report distributed by Trustees Becigneul, and Shaw, respectively from the June 11, 2018 Committee of the Whole meeting.
CARRIED (7/7)

GOOD NEWS

Trustee Shaw shared the Good News Report.

Trustee Radford commended MCHS on their graduation ceremonies. It was a wonderful celebration of student accomplishments including the display of support and recognition for Indigenous People's culture and heritage.

Trustee Becigneul updated the Board on a great community-building event that Neil M. Ross hosted. The school community enjoyed the gathering thoroughly especially the dunk tank.

QUESTIONS FROM THE PUBLIC

There were no questions.

CONSENT ITEMS

Board Policy Review

243/18 **Trustee Radford:** **THAT** the Board of Trustees approve the review of Board Policy 11 – Board Delegation of Authority and Board Policy 21- Staff Recruitment and Selection with no changes.
CARRIED (7/7)

Locally Developed Courses Authorization

244/18 (et all) **Trustee Radford:** **THAT** the Board of Trustees approve the use of the acquired locally-developed course **Learning to Lead 7-8-9** beginning September 1, 2018 until August 31, 2022 from Edmonton School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' junior high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **Competencies in Math 15** for 5 credits beginning September 1, 2018 until August 31, 2022 from Red Deer Public School District No. 104 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **Drawing (Advanced Techniques) 15-25-35** for 5 credits each beginning September 1, 2018 until August 31, 2022 from Edmonton School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **Environmental Science (AP) 35** for 5 credits each beginning September 1, 2018 until August 31, 2019 from Calgary School District No. 19 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **ESL Expository English 15-25** for 5 credits each beginning September 1, 2018 until August 31, 2020 from Calgary School District No. 19 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **European History (AP) 35** for 5 credits each beginning September 1, 2018 until January 31, 2020 from Edmonton Catholic Separate School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **Forensics Studies 25-35** for 3 credits each beginning September 1, 2018 until August 31, 2020 from Edmonton School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **Learning Strategies 15-25-35** for 3 or 5 credits each beginning September 1, 2018 until August 31, 2022 from Edmonton School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **Physics (AP) 35** for 3 credits each beginning September 1, 2018 until August 31, 2020 from West Island College Society of Alberta and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **Professional Art Studio 15-25-35** for 5 credits each beginning September 1, 2018 until August 31, 2020 from Foothills School Division No. 38 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **Psychology - Abnormal 35** for 3 credits each beginning September 1, 2018 until August 31, 2022 from Pembina Hills Regional Division No. 7 and any learning resources detailed in the course outlines for use in Greater St.

Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **Psychology 35 (AP)** for 3 credits each beginning September 1, 2018 until August 31, 2020 from West Island College Society of Alberta and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **Statistics (AP) 35** for 5 credits each beginning September 1, 2018 until August 31, 2020 from Edmonton School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

THAT the Board of Trustees approve the use of the acquired locally-developed course **Technical Theatre 15-25-35** for 5 credits each beginning September 1, 2018 until August 31, 2022 from Edmonton School District No. 7 and any learning resources detailed in the course outlines for use in Greater St. Albert Catholic Schools' high schools.

CARRIED (7/7)

Dual Credit Pathway Programs Authorization

245/18 (et all)

Trustee Radford: **THAT** the Board of Trustees approve the offering of the new dual credit pathway, **Administrative Professional Program**, to be offered at MCHS, beginning September 1, 2018 until August 31, 2022 as approved by Alberta Education as part of their PSI/CTS programming.

THAT the Board of Trustees endorse the offering of the dual credit pathway, **Hospitality, Tourism, and Management Program** offered at ESSMY from February 1, 2018 until August 31, 2018.

AND

THAT the Board approve the offering of the dual credit pathway, **Hospitality, Tourism, and Management Program** to be offered at ESSMY from September 1, 2018 until August 31, 2022 as approved by Alberta Education as part of their PSI/CTS programming.

CARRIED (7/7)

Dual Credit Courses Authorization

246/18 (et all)

Trustee Radford: **THAT** the Board of Trustees approve the use of the dual credit course code for **Indigenous Studies I** (PSI3067) through Athabasca University for 5 credits beginning September 1, 2018 until August 31, 2022.

THAT the Board of Trustees approve the use of the dual credit course code for **Introduction to Cultural Anthropology** (PSI3068) through Athabasca University for 5 credits beginning September 1, 2018 until August 31, 2022.

THAT the Board of Trustees approve the use of the dual credit course code for **Interactive Technologies** (PSI3069) through Athabasca University for 5 credits beginning September 1, 2018 until August 31, 2022.

THAT the Board of Trustees approve the use of the dual credit course code for **The Profession of Teaching (PSI3070)** through Athabasca University for 5 credits beginning September 1, 2018 until August 31, 2022.

THAT the Board of Trustees approve the use of the dual credit course code for **Introductory Financial Accounting (PSI3071)** through Athabasca University for 5 credits beginning September 1, 2018 until August 31, 2022.

THAT the Board of Trustees approve the use of the dual credit course code for **Art History (PSI3078)** through Athabasca University for 5 credits beginning September 1, 2018 until August 31, 2022.

THAT the Board of Trustees endorse the offering of the dual credit course, **Critical Reading and Writing (PSI3037) Program** offered through Norquest College for 5 credits at MCHS from February 1, 2018 until August 31, 2018.

AND

THAT the Board approve the offering of the dual credit course, **Critical Reading and Writing (PSI3037) Program** offered through Norquest College for 5 credits for use in Greater St. Albert Catholic Schools' high schools from September 1, 2018 until August 31, 2022.

CARRIED (7/7)

Student Code of Conduct Review

247/18

Trustee Radford: **THAT** the Board of Trustees confirm and approve the review of Codes of Conducts that have taken place at each of its schools within Greater St. Albert Catholic Schools during the 2017 – 2018 School Year.

CARRIED (7/7)

ACTION ITEMS

2018-2019 Strategic Plan

Superintendent Keohane highlighted the purpose of the plan; indicating that it is a concise and high-level priority report, which includes additions resulting from the planning session. Faith goals, provincial mandate for education, advocacy, and community interest in our schools are key areas of focus in the plan.

248/18

Trustee Tremblay: **THAT** the Board of Trustees approve the 2018-2019 Strategic Plan as presented.

CARRIED (7/7)

2018-2021 Three-Year Education Plan Framework

Superintendent Keohane updated the board on the purpose of the framework and highlighted the content that will eventually inform the Three-Year Education Plan. He thanked Dr. Nixon for her work in collaborating with schools to gather and include their input into this framework. The timeline for the development of the plan was outlined.

249/18 **Trustee Proulx:** **THAT** the Board of Trustees approve the Planning Framework for the 2018 – 2021 Three-Year Education Plan as presented.

CARRIED (7/7)

English Boundaries for Morinville Schools

Communications manager, C. Bruineman updated the Board on the year-long consultation process that took place to engage the Morinville community in a discussion around attendance boundaries for St. Kateri Tekakwitha Academy. This included the participation rates in the process, the *What We Heard Report* findings, a review of the guiding principles and other pertinent criteria in assessing the two boundary options under consideration.

250/18 **Trustee Radford:** **THAT** the Board of Trustees approve Option A, as attached, for the Elementary English School Boundaries in Morinville, to be effective on the first operational day to coincide with the school opening date.

CARRIED (7/7)

Laura Bird Memorial Beacon of Hope Award

251/18 **Trustee Crockett:** **THAT** the Board of Trustees approve the committee’s selection as the recipient of the 2018 Laura Bird Memorial Beacon of Hope Award.

CARRIED (7/7)

Trustee Shaw turned the Chair over to Trustee Tremblay at 5:30 p.m.

Alberta Catholic School Trustees’ Association Award Nomination

Trustee Shaw highlighted the committee members and their process for determining the nomination for the award. The nomination details will be revealed once the recipient accepts the nomination.

252/18 **Trustee Shaw:** **THAT** the Board of Trustees approve the Committee’s selection for the Alberta Catholic School Trustees’ Association Appreciation Award, which will be revealed and publicly endorsed at the September 24, 2018 meeting, once acceptance has been confirmed by the nominee.

CARRIED (7/7)

Alberta School Boards Association Award Nomination

Trustee Shaw updated the Board on the sub-committee’s interest to put forward a nomination for the District’s Public Engagement practices.

253/18 **Trustee Shaw:** **THAT** the Board of Trustees approve Greater St. Albert Catholic Schools’ Public Engagement Strategy for Programming, Boundary Reviews and Board Generative Governance Goals for the 2018 Alberta School Boards Association Public Engagement Award.

CARRIED (7/7)

Superintendent Reappointment Intent

254/18

Trustee Schell: **THAT** the Board of Trustees, pursuant to section 114 of the *School Act*, provide intent to reappoint David Keohane as Superintendent of Schools for Greater St. Albert Roman Catholic Separate School District No. 734, for a further five (5) year term after the expiry of his current contract on June 30, 2019. The Board is authorized to enter into negotiations to renew the contract and acknowledges that revisions may be required because of recent changes governing superintendent compensation in Alberta.

CARRIED (7/7)

Superintendent's Growth Goals/Evaluation Report

255/18

Trustee Crockett: **THAT** the Board of Trustees approve the Superintendent's Evaluation and Growth/Goals Report as reviewed at the June 25, 2018 Regular Meeting.

CARRIED (7/7)

Trustee Tremblay turned the Chair back to Trustee Shaw at 5:39 p.m.

Political Advocacy

Trustee Radford presented to the Board the merits of developing close working relationships and suggested that a plan to support and ensure this work is scheduled would enhance the Board's Political Advocacy efforts. It is recommended that the Board work with senior administration to establish such a plan that would complement and support the current work of the Board.

256/18

Trustee Radford: **THAT** the Board of Trustees direct the Chair with the Superintendent to construct an action plan to engage our political counterparts (municipal and provincial) which includes relevant key messages and potential meeting dates and provide a draft to the Board for review on or before September 24, 2018.

AND

THAT the Board of Trustees direct the Superintendent to work with the Town of Morinville and Town of Legal Chief Administrative Officers to establish a meeting and mutual terms of reference, within the next six months, between the GSACRD Board of Trustees and the Morinville Town Council. The purpose of the meeting would be to discuss matters of mutual interest, and eventually become an Annual Meeting in future years, hosted on a rotational basis by each of the parties

CARRIED (7/7)

St. Albert Catholic High School's Parking Lot: Request for Quotation

257/18

Trustee Schell: **THAT** the Board of Trustees approve for release, when ready, a "Request for Quotation on the completion of the St. Albert Catholic High School Parking Lot", as RFQ 18-007.

CARRIED (6 in favor, 1 opposed: Proulx)

NEW BUSINESS

Audit Plan Adjustment

258/18

Trustee Proulx: **THAT** the Board of Trustees approve a third school for external audit at an additional cost of \$1,500.
CARRIED (7/7)

INFORMATION ITEMS

Report from the Chair

Trustee Shaw updated the Board on the correspondence received regarding City of St. Albert *Reciprocal Use First Amending Agreement* and the process for sharing and forwarding it to other parties to the agreement.

Report from the Superintendent

Superintendent Keohane presented the May Interim Accountability Report as information and highlighted the district drop-out rate which is below 1% and the significance of reaching this level. Updated areas are the satisfaction rates and completion rates; a further update will occur In October.

Assistant superintendent Nixon shared highlights from the Faith and Spiritual Initiatives Annual Report including the schools commitment to continuing their work with Development and Peace. Information on the type of resources that will further student engagement in religious studies was shared. It was also highlighted that exploring diversity in prayers will be explored. It was noted that Board support of the Chaplaincy Model is appreciated.

Finance manager Stevens presented the 3rd Quarter Financial Report and highlighted the projected year-end position based on these report and noted variances that could shift the projected deficit position.

Assistant superintendent Moroziuk shared highlights of the ASEBP Annual Report including the support and emphasis in place to encourage healthy living and key areas of prevention focus.

259/18

Trustee Proulx: **THAT** the Board of Trustees receive the superintendent’s report as information.
CARRIED (7/7)

BOARD COMMITMENTS

260/18

Trustee Becigneul: **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.
CARRIED (7/7)

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

There were no questions.

TRUSTEE REQUEST FOR INFORMATION

There were no requests for information.

CLOSING PRAYER

Trustee Crockett offered the closing prayer.

EXTENSION

261/18 **Trustee Crockett: THAT** the Board of Trustees further extend the regular meeting of the Board until 8:00 p.m.
CARRIED (7/7)

IN CAMERA

262/18 **Trustee Tremblay: THAT** the Board of Trustees move In Camera at 6:55 p.m.
CARRIED (7/7)

OUT OF CAMERA

263/18 **Trustee Tremblay: THAT** the Board of Trustees move Out of Camera at 7:58 p.m.
CARRIED (7/7)

ADJOURNMENT

264/18 **Trustee Bécigneul: THAT** the Board of Trustees adjourn the regular meeting at 7:58 p.m.
CARRIED (7/7)

_____ Secretary Treasurer

_____ Chair

Morinville Ward 2 - English Program Attendance Boundary - Option A

St. Kateri Tekakwitha includes areas:

- West of 100 Street and North of Railway Tracks in the Town of Morinville.
- Areas of Carbondale
- Namao 4X4 (north of highway 37)
- Rural areas surrounding Morinville in Ward 2

Notre Dame includes areas:

- East of 100 Street and North of Railway Tracks in the Town of Morinville.

