

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
GREATER ST. ALBERT ROMAN CATHOLIC  
SEPARATE SCHOOL DISTRICT NO. 734  
HELD on MONDAY, October 29, 2018, 2:00 P.M.  
District Office, 6 St. Vital Avenue,  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Becigneul, Crockett, Proulx, Radford, Schell, Shaw and Tremblay

**ADMINISTRATION PRESENT**

D Keohane, superintendent; R Nixon, assistant superintendent; C Moroziuk, assistant superintendent, and D Schlag, secretary-treasurer

**CALL TO ORDER** Trustee **Becigneul** called the meeting to order at 2:06 p.m.

**IN CAMERA**

**25/19** Trustee **Radford:** **THAT** the Board of Trustees move In Camera at 2:06 p.m.  
**CARRIED (7/7)**

**OUT OF CAMERA**

**26/19** Trustee **Shaw:** **THAT** the Board of Trustees move Out of Camera at 3:28 p.m.  
**CARRIED (7/7)**

**OPENING PRAYER**

Trustee **Crockett** offered the Opening Prayer.

**ACKNOWLEDGEMENT**

Trustee **Becigneul** acknowledged the Greater St. Albert Catholic School Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. Kinanâskomitin Manito (Thank you Creator).

**APPROVAL OF AGENDA**

**27/19** Trustee **Schell:** **THAT** the Board of Trustees approve the agenda as presented.  
**CARRIED (7/7)**

**PRESENTATION DELEGATION**

There were no presentations.

## APPROVAL OF MINUTES & SUMMARIES

- 28/19**                      **Trustee Proulx:**      **THAT** the Board of Trustees approve the minutes of the Regular Meeting of the Board held on September 24, 2018 as circulated.  
**CARRIED (7/7)**
- 29/19**                      **Trustee Schell:**      **THAT** the Board of Trustees approve the summary of the Committee of the Whole meeting held on October 15, 2018 as circulated.  
**CARRIED (7/7)**
- 30/19**                      **Trustee Crockett:**    **THAT** the Board of Trustees approve the summary of the Audit Committee meeting held on October 19, 2018 as circulated.  
**CARRIED (7/7)**

## APPROVAL OF COMMITTEE & EVENT REPORTS

- 31/19**                      **Trustee Radford:**    **THAT** the Board of Trustees approve the committee reports from the Board Committee of the Whole meeting held on October 15, 2018 as follows:  
9.1 Business Liaison – St. Albert Chamber (Crockett)  
9.2 Business Liaison – St. Albert Chamber (Crockett)  
9.3 Alberta Catholic School Trustees’ Association (Crockett)  
9.4 Capital Committee (Schell)  
9.5 Alberta School Boards Association Zone 2/3 (Becigneul)  
9.6 Business Liaison – Morinville Chamber (Radford)  
9.7 School Councils (Becigneul)  
9.8 Alberta Health Services Presentation - Marijuana 101 (Radford)  
**CARRIED (7/7)**

## GOOD NEWS

**Trustee Becigneul** shared the Good News Report.

## QUESTIONS FROM THE PUBLIC

There were no questions.

## CONSENT ITEMS

- 32/19**                      **Trustee Tremblay:**    **THAT** the Board of Trustees approve the 2018-2019 Board Policy Review Schedule as presented.  
**CARRIED (7/7)**
- 33/19**                      **Trustee Tremblay:**    **THAT** the Board of Trustees approve the review of Board Policy 1 - District Mission Statement, Values and Beliefs, Statement of Philosophy and Objectives, Board Policy 2 – Role of the Board, Policy 3 – Role of the Trustee with no changes and Board Policy 12 – Role of the Superintendent with the changes as presented.  
**CARRIED (7/7)**

## ACTION ITEMS

### 2018-2019 Board Monitoring Calendar

- 34/19**                    **Trustee Proulx:**        **THAT** the Board of Trustees approve the 2018-2019 Board Monitoring Calendar as presented.  
**CARRIED (7/7)**

### 2018-2019 Board Advocacy Plan

- 35/19**                    **Trustee Crockett:**    **THAT** the Board of Trustees approve the 2018-2019 Advocacy Plan as presented.  
**CARRIED (7/7)**

### 2018-2019 Communication Plan Highlights

- 36/19**                    **Trustee Tremblay:**   **THAT** the Board of Trustees approve the 2018-2019 Communication Plan and the posting of the 2018-2019 Communication Plan Highlights to the district website.  
**CARRIED (7/7)**

### 2018-2019 School Council Liaison Appointments

- 37/19**                    **Trustee Tremblay:**   **THAT** the Board of Trustees select and approve the appointments for school council liaisons for the 2018-2019 school year, as attached and determined at this meeting.  
**CARRIED (7/7)**

## NEW BUSINESS

There was no new business.

## INFORMATION ITEMS

### Report from the Chair

**Trustee Becigneul** shared correspondence received jointly from the Ministers of Education and Infrastructure indicating St. Kateri Tekakwitha Academy in Morinville will proceed as an Infrastructure managed project, with the kick-off meeting to be announced shortly.

### Report from the Superintendent

Information updates from administration provided included the following:

- Gallup Student Poll Information was shared in response to a Trustee Request for Information by Trustee Shaw at the May 28, 2018 meeting.
- A Long Service Awards Update was provided by Assistant superintendent Moroziuk, in response to a Trustee Request for Information by Trustee Proulx at the September 24, 2018 meeting.
- Superintendent Keohane shared the October 2018 Accountability Pillar Reports.

## MEETING EXTENSION

- 38/19**                    **Trustee Shaw:**        **THAT** the Board of Trustees extend the regular meeting of the Board until 6:30 p.m.  
**CARRIED (7/7)**

**Trustee Tremblay departed the meeting at 5:11 pm.**

- Assistant superintendent Nixon shared the 2017-2018 Provincial Achievement Test and Diploma Examination Results.
- Assistant superintendent Nixon shared the First Nations, Metis and Inuit Report.
- Assistant superintendent Nixon shared an update on the St. Kateri Tekakwitha Academy Grade configurations and program focus with the Board.

**Trustee Becigneul departed the meeting at 6:00 pm. And the CHAIR was turned over to Trustee Shaw for the remainder of the meeting.**

- Assistant superintendent Nixon provided an update on Cannabis legalization.
- Assistant superintendent Moroziuk provided Enrolment and Staffing Reports as of September 30, 2018.

**39/19 Trustee Crockett: THAT** the Board of Trustees receive the superintendent's report as information. **CARRIED (5/5)**

#### **BOARD COMMITMENTS**

**40/19 Trustee Schell: THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting. **CARRIED (5/5)**

#### **CLARIFICATION PERIOD FOR PUBLIC & MEDIA**

There were no questions.

#### **TRUSTEE REQUEST FOR INFORMATION**

**Trustee Shaw** requested information on the Newman College hosted EXCEL Academy; what it is and how it might impact the District.

**CLOSING PRAYER Trustee Crockett** offered the closing prayer.

#### **MEETING EXTENSION**

**41/19 Trustee Crockett: THAT** the Board of Trustees extend the regular meeting of the Board until 7:30 p.m. **CARRIED (4 in favor; 1 opposed-Proulx)**

#### **IN CAMERA**

**42/19 Trustee Schell: THAT** the Board of Trustees move In Camera at 6:26 p.m. **CARRIED (5/5)**

**OUT OF CAMERA**

**43/19**

**Trustee Crockett:** **THAT** the Board of Trustees move Out of Camera at 7:19 p.m.

**CARRIED (5/5)**

**ADJOURNMENT**

**44/19**

**Trustee Becignuel:** **THAT** the Board of Trustees adjourn the regular meeting at 7:20 p.m.

**CARRIED (5/5)**

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Secretary Treasurer

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Chair



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## Committee Report Summary

**Board Committee of the Whole Meeting Date:** October 15, 2018

**Submitted By:** Trustee Crockett

**Committee/Event Name:** St. Albert Chamber of Commerce

**Committee/Event Date:** September 19, 2018

### **Speaker - Mayor Cathy Heron – State of the City Address**

- Mayor Heron began by highlighting the positive relationships within City Council given the strengths of each councillor, while also stressing the strong working association with the surrounding 15 municipalities. She noted the constructive working atmosphere with Sturgeon County especially with the talks of the annexation of lands surrounding the City. Discussions to complete Ray Gibbon Drive are proceeding with local municipal and provincial partners.
- Homelessness is a major challenge to the City with 104 persons without a home in St Albert.

### **Of particular interest to GSACRD:**

- Young families are trending toward an active lifestyle in low maintenance housing, set-in high-density areas.
- Responding to a question by St Albert Public, Mayor Heron stated, "The next K – 9 school will be in Riverside and the High School could go somewhere else".

**Next St Albert Chamber Luncheon – October 19, 2018**

**Dr. Neil Fassina, President of Athabasca University**

**Topic – True Lifelong Learning**



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## Committee Report Summary

**Board Committee of the Whole Meeting Date:** October 15, 2018

**Submitted By:** Trustee Crockett

**Committee/Event Name:** St Albert Chamber of Commerce

**Committee/Event Date:** October 10, 2018

**Speaker: Dr Neil Fassina, President of Athabasca University**

### **Topic: Life Long Learning**

- Dr Fassina who says he himself has 10 years of formal education but notes that this type of episodic learning of the past is not functional in the digital age when the pace of change is changing faster than we can adapt to it. Our ability to be productive has not changed. Therefore, the gap between productivity and change is growing exponentially with a huge need for learners to relearn.
- **Consequence** – “If 65% of jobs will need credentials by 2020”, as Dr Fassina suggested, Universities and Colleges will need to adapt and adapt quickly. It is also believed that 25% of the people will need to be retrained by 2030. Therefore, we need an Amazon type of vision to teach soft skills and technical skills in a shorter time frame to produce Dr Fassina’s “Renaissance Grad”.

### **Highlights Relevant to GSACRD:**

In this 21st Century climate, 4 – 5 years of formal education is not enough for a 35-year career. We must enforce in students the need to become life long learners and to be prepared to ‘return to learn’.

Next Chamber Luncheon – November 14, 2018

Speaker – Malcolm Bruce, CEO Edmonton Global - the first fully economic development company for the Edmonton metro region.



# EXECUTIVE summary

## Elected Officers

Serena Shaw, President  
Paul M. Bourassa, Vice President

## Directors

Lory Iovinelli  
Calgary RCSSD No. 1  
Sr. Edith Elder  
Catholic Education  
Association of Yukon (CEAY)  
John de Jong  
Christ the Redeemer CSRD No. 3  
Natalie Béland  
Conseil scolaire Centre-Est No. 3  
Steve Daigle  
Conseil scolaire Centre-Nord No. 2  
Stéphanie Ambrose  
Conseil scolaire du Nord-Ouest No. 1  
Genevieve Poulin  
Conseil scolaire Francosud  
Greg Ibach  
East Central Alberta CSSRD No. 16  
Alene Mutala  
Edmonton CSSD No. 7  
Michelle Szott  
Elk Island CSRD No. 41  
Mel J. Malowany  
Evergreen CSRD No. 2  
Robert Yaro  
Fort McMurray RCSSD No. 32  
Michael Ouellette  
Grande Prairie RCSSD No. 28  
René Tremblay  
Greater St. Albert RCSSD No. 734  
John Kuran  
Holy Family CRD No. 37  
Pat Bremner  
Holy Spirit RCSR No. 4  
Vince MacDonald  
Lakeland RCSSD No. 150  
Gemma Christie  
Living Waters CRD No. 42  
Dick Mastel  
Medicine Hat CSRD No. 20  
Kim Pasula  
Red Deer Catholic Regional Schools  
Rhonda Lafrance  
St. Paul ERD No. 1  
Henry Effen  
St. Thomas Aquinas RCSR No. 38  
Erin Currie  
Yellowknife Catholic Schools

## Ex-Officio

Most Rev. William McGrattan, Liaison Bishop  
Karl Germann, CCSSA President  
Dean Sarnecki, Executive Director

Celebrate, preserve, promote, and enhance Catholic education

## ACTION ITEMS

### **ACSTA Bylaw & Policy Review**

Dentons Canada conducted a comprehensive review of the ACSTA Bylaws over the summer and presented a report with recommended areas of change or improvement to the Board on September 13th.

The Board accepted the revised Bylaws for presentation to the 2018 AGM.

### **Proposed 2019 ACSTA Operating Budget**

The Board accepted the proposed 2019 ACSTA operating budget as proposed by the Finance Committee. It will be presented to the 2018 Annual General Meeting for approval.

### **CCSTA Higgins Award Nomination**

The Board approved the posthumous nomination of Tony Sykora for the 2019 CCSTA Higgins Award.



## REPORTS

### **Board**

- **ACSTA President**

- **Advocacy Committee**

The Advocacy Committee reported on the Communications Plan and reviewed the upcoming initiatives: moving forward with ACE, working on protocols for meetings with MLAs, developing key messages about Catholic education for directors/trustees to use for ongoing advocacy in their local communities.

- **Finance Committee**

The Finance Committee provided the draft 2019 ACSTA operating budget to the Board.

- **2018 AGM & Convention Committee**

Registration is now open on the newly designed ACSTA website! Thank you to Greater St. Albert Catholic Schools for providing the student entertainment at this year's Awards Banquet.





## Administration

### • Executive Director

- **2018-2020 Strategic Plan Action Taken**
- **Local Authorities Act Review**
  - The *Local Authorities Election Act* is reviewed after every municipal election to ensure that the laws are up to date. The Government engaged with Albertans, through meetings and an online survey to provide input on a number of topics. The survey is closed and feedback is being reviewed.
- **Assurance Review**
  - A series of meetings are scheduled for the Winter.
- **Separate School Formation Regulation**
  - The Separate School Formation regulation is in place and has to be used for any new formations.
- **Indspire Conference**
  - Directors were encouraged to promote the National Gathering of Indigenous Education to their board members, superintendents and teachers. For more information please click: <https://register.eventmo-bi.com/2018ng/landing>
- **David Wells**
  - ACSTA has contracted David Wells from February 1, 2020 – May 31, 2020 to work with Catholic School Districts in areas such as spiritual formation, Catholic education, teaching skills and curriculum, and sacramental preparation. ACSTA will be providing an information package with further details about this project and how to host an event(s) with David Wells.

### • Quarterly Financial Statements

### • Accountability Reports

The Board reviewed: EL-1, General Executive Limitation; EL-2, Emergency Executive Succession; EL-3, Communication and Counsel to the Board; EL-4, Treatment of Staff and Volunteers; EL-5, Employment, Compensation and Benefits; EL-6, Budgeting; EL-7, Fiscal Responsibility; EL-8, Asset Protection.

## Education Partners

### • ASBA Zone 7

Zone 7 Representative Michael Ouellette reported on the new ASBA newsletter and the improved communications (see attached item). ACSTA will work with ASBA to align their meetings.

## Upcoming Events



### 2018

September 28

**ACSTA Catholic Education Legal Summit**  
(Wingate by Wyndham - Calgary)

November 16-18

**ACSTA Convention & AGM**  
(The Westin - Edmonton)

### 2019

May 2-5

**ACSTA SPICE Retreat**  
(Pomeroy Kananaskis Mountain Lodge - Kananaskis)

May 7-10

**ACSTA Blueprints Retreat**  
(Pomeroy Kananaskis Mountain Lodge - Kananaskis)

May 30 - June 1

**CCSTA Convention**  
(Canmore - AB)

### • CCSSA

CCSSA Executive Director, Jamie McNamara highlighted the previously circulated report. The Board was commended for their support for Allies for Catholic Education (ACE).

### • CCSTA

The CCSTA Convention Planning Committee is finalizing details for the budget. Registration for the Convention opens in January. Directors were encouraged to attend the convention May 30-June1, 2019 in Canmore.

## INFORMATION ITEMS

**We've launched our newly designed website and we're excited to introduce you to our new look. Please visit <http://www.acsta.ab.ca>**

**Registration is now open for the ACSTA AGM and Convention**

<http://www.acsta.ab.ca/events/acsta-agm-convention>



## Committee Report Summary

**Board Committee of the Whole Meeting Date:** October 15, 2018

**Submitted By:** Trustee Schell

**Committee/Event Name:** Capital Committee

**Committee/Event Date:** October 2, 2018, 5:00 pm

### Summary of Agenda Items:

Attending this meeting were: Serena Shaw, David Keohane, Deb Schlag, Greg Schell

The Ten-Year Capital Plan study was completed by Group2 Architecture and was delivered to GSACRD in September 2018. This report replaces the last capital report completed 2008/2009.

The reason for the report was the result of a school capital planning session with Alberta Education and Alberta Infrastructure in February 2018. The workshop covered the recommendations implemented from the 2016 Auditor General Report and the April 2018 changes to the School Capital Program Management and the transitioning of roles and responsibilities between Alberta Education and Alberta Infrastructure.

Health and safety is the highest priority for any new project.

### Highlights Relevant to GSACRD:

As this is a large report (112 pages), the Capital Committee requests a time to discuss with the Board and have GSACRD Operations Manager, Ron Gamache present to respond to questions arising from the report.



## Committee Report Summary

**Board Committee of the Whole Meeting Date:** October 15, 2018

**Submitted By:** Trustee Becigneul

**Committee/Event Name:** ASBA Zone 2/3

**Committee/Event Date:** September 28, 2018

### Summary of Agenda Items:

Standing items.

Zone 2/3 Bylaw amendments.

Proposed Zone 2/3 Budget reviewed.

Recorded Vote re Treasurer position.

AB Education Report.

ASBA President's Report.

### Highlights Relevant to GSACRD:

1. The By-law amendment to be voted on October 19<sup>th</sup> is to add the Treasurer position. The rest are all housekeeping changes.
2. President's Report: (Lorrie Jess).
  - ASBA CEO Search on-going
  - ASBA adding a learning mgmt. system to their website for on-line courses. To be launched at FGM.
  - New logo and website updates for ASBA.
  - Lorrie had a busy summer attending many meetings and conferences.
3. Alberta Education Report (Highlights):
  - Website <https://education.alberta.ca/> and click on "In The Loop"
  - Learnab.ca website for teachers to interact with new curriculum.
  - Interested in curriculum feedback K-4 (30,000 to date) on track for Dec.
  - Funding growth (capital spent on growing spaces).Alberta Education Report (Highlights) cont'd:

- School Nutrition program expanded.
  - All Boards on track to align with Bill 24 re GSA's.
  - Math Bursaries announced.
  - Thought Leaders Forum – Nov. 30<sup>th</sup>.
  - "In the Loop" – on their website for lots of information.
4. Zone Directors Report: (Jennifer Tuininga and Trina Boymook):
    - No report of any substance.
  5. PD – Comprehensive School Health Presentation. Presentation given by Matthew Mitschke and Kate Conroy of Alberta Health Services. Nothing we haven't heard before. Website is [www.ahs.ca/csh](http://www.ahs.ca/csh)

Other notes:

1. The meeting schedule for 2018-2019 was circulated. All will be held at St. Anthony Centre except for the meeting in May.
  - October 19, 2018 (AGM)
  - November 23, 2018
  - January 18, 2019
  - February 22, 2019
  - March 15, 2019
  - April 26, 2019
  - May 24, 2019 (Chateau Louis, 12:30 p.m. – Edwin Parr Awards Banquet planned for evening).
  - June 21, 2019
2. MLA Advocacy TBD (both date and format).
3. Edwin Parr Awards Banquet – May 24, 2019 (evening).



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## Committee Report Summary

### Board Committee of the Whole Meeting

**Date:**

**Submitted By:** Noreen Radford

**Committee/Event Name:** Morinville and District Chamber of Commerce

**Committee/Event Date:** October 3, 2018

### Summary of Agenda Items:

Presenting: Business Link - A non-profit organization in Edmonton Alberta

- help start businesses
- Help for exiting businesses
- Funded by provincial and federal dollars
- Provide for free -one on one support, assist in connecting with other similar organizations, complete market research, assist with regulations, specialized support for FNMI and new Immigrants, minimal charge for legal issues
- Collaborate and partner with small communities

Topic: Guidelines and procedures involved for businesses interested in opening a cannabis enterprise.

- Provincial government has a monopoly clause for number of retail sites allowed for any one company
- Estimation that there will be 250 stores in the next couple of years
- AGLC received 452 applications, 190 are posted, 250 rejected.
- The Economic Base impact is \$5-9 Billion.
- Different levels of revenue - Growers, Paraphernalia, Employment of approx 2000, Tourism trade,
- Possible 77 million in taxes
- AGLC laws look like liquor law

- Producers sell to AGLC, retail buys from AGLC,
- Potential dangers for businesses - competition, big players ready to go, other than ATB banks not willing to give start-up loans, not enough profit margin (buy at \$8.70 avg and sell for \$10 - \$12
- Investing in a growing facility - approx start-up is \$10 million, inspection completion about 2 years,
- Four components of cultivation licenses - standard, Micro (up to 200 sq m) nursery, and Hemp.

### **Highlights Relevant to GSACRD:**

Each municipality will have its own regulations. They decide where stores are located and the times they are in operation. Can be in a commercial area, separation from school needs to be 100 m. Morinville has decided to go with the province's rules on cannabis consumption. A bylaw was brought forward and received as information.

More information at [www.alberta.ca/cannabis-framework.aspx#6241s4](http://www.alberta.ca/cannabis-framework.aspx#6241s4)



## Committee Report Summary

**Board Committee of the Whole Meeting Date:** October 15, 2018

**Submitted By:** Trustee Becigneul

**Committee/Event Name:** School Council Meetings: Vital Grandin (2), Neil M. Ross, Bertha Kennedy

**Committee/Event Dates:** VG: September 12, Oct. 3  
Neil M. Ross: Sept. 18  
Bertha Kennedy: Sept. 20

### Summary of Agenda Items:

All school councils are off and running, both the School Councils and the "Friends" of each of the schools.

At NMR, A playground committee has been struck with school administration and school council representation from both NMR and Keenoshayo schools working together to replace some of the outdated playground equipment.

### Highlights Relevant to GSACRD:

\*At the Mayor's Annual Celebration of Volunteers held the evening of October 11<sup>th</sup>, the Bertha Kennedy Healthy Bobcat Team were named the Leaders of Tomorrow in the 6 to 12 year old category. The award will be presented at a school assembly in the near future.



## Committee Report Summary

**Board Committee of the Whole Meeting**      Oct 15, 2018  
**Date:**

**Submitted By:**                      Noreen Radford

**Committee/Event Name:** Marijuana 101 - AHS presentation

**Committee/Event Date:**    July 18

Excellent presentation highlighting factual information in regard to cannabis and it's forms, usage, and potential health risks.

Topics covered

- Youth perceptions on cannabis
- Potential medical uses of cannabis
- Vulnerable populations
- Legalization of Cannabis/Alberta Cannabis Framework
- What is my role as parent/caregiver?
- Where can I go for help?





Alberta Health Services

## Cannabinoids

- Cannabinoids are chemicals that have an effect on cell receptors in the brain and body and can change how those cells behave.
- THC (delta-9-tetrahydrocannabinol)
  - main active chemical in cannabis
  - Psychoactive effects
- CBD (cannabidiol)
  - Being studied for its potential medical uses

Distribution of CB1 receptors

© Canadian Commission for the Investigation of Cannabis

www.albertahealthservices.ca

18