

**SUMMARY OF THE BOARD ADVOCACY COMMITTEE MEETING OF
GREATER ST. ALBERT RCSSD NO. 734
MONDAY, OCTOBER 5, 2015**

COMMITTEE MEMBERS PRESENT

Trustees Crockett, McEvoy, Proulx, Radford, and Shaw

COMMITTEE MEMBERS ABSENT

Trustee Caron

ADMINISTRATION PRESENT

D Keohane, superintendent; D Schlag, secretary-treasurer, S. McGuinness, assistant superintendent

CALL TO ORDER

Trustee Crockett called the meeting to order at 7:34 p.m. and Trustee Shaw offered the opening prayer.

ADDITIONS TO THE AGENDA

None

TRUSTEE DEVELOPMENT / BOARD ADVOCACY

Presentation – Efficient and Effective Meetings

Becky Kallal, former Trustee, Board Chair, and member of the National Association of Parliamentarians provided Trustees a follow-up presentation on effective meetings, focusing on the “rules of order” by allowing the business of the meeting to progress forward and practising meaningful participation for all. Ms. Kallal provided great tips for preparation, discussion, and direction for speaking only when a new information is added, as well as asking for minor clarifications beforehand, when possible. She provided advice on meeting protocols such as striving to stay within the established meeting time, without extension, and the acceptability of bypassing discussion timeframes when straightforward items do not require further discussion; avoid repetition of discussion whenever possible. Trustees were provided with a one-page tip sheet for future reference.

Q12 Review & Presentation

Superintendent Keohane and assistant superintendent McGuinness provided Trustees with an overview of the methodology, results, and use of the data in the development of annual staff plans, based on the 2015 district Q12 results. The survey questions were reviewed as well as the strengths and opportunities revealed from the results and how those results were unpacked by administrators and staff in collaboration. Presenters stressed the importance of the meaningful conversation that happens through the unpacking of the results.

TRUSTEE COMMITTEE REPORTS

Trustee McEvoy provided a written report from her attendance at the Sept 25, 2015 ASBA Zone 2/3 Meeting, replacing Trustee Crockett.

TRUSTEE EVENT UPDATES

There were no event updates.

Trustee Shaw offered the closing prayer. The meeting was adjourned at 9:45 p.m.

Meeting chaired by Trustee Crockett