

2022-2023



Greater St. Albert  
Catholic Schools

Greater St. Albert Catholic Schools

Full Day Kindergarten Fee

Commitment Form

Please complete this fee commitment form in full along with the student registration form. Payment information must be completed on page 2 for registration to be considered complete. Please return the fee commitment form to the school.

**The fee commitment form will be forwarded by the school to:**  
Division Office, Finance Department, 6 St. Vital Avenue, St. Albert, AB T8N 1K2

*All registrations will be processed through the schools and all fees will be processed at Division Office.*

**PLEASE NOTE:**

Kindergarten registration for Greater St. Albert Catholic Schools will be accepted at each school on a first come, first serve basis. You are encouraged to get your registration in as soon as possible, as space may be limited by school capacity.

Date:	
Last Name:	First Name:
Address:	Postal Code:
Full Name of Parent/Guardian (completing form):	
Daytime Phone:	Evening Phone:
E-Mail:	
School Attending in 2022-2023:	

**Total Program Fees: \$3,250/year**

**\*\*\*Please include the following with this fee commitment form:\*\*\***

- **Initial non-refundable program fee of \$325**
  - Due on date of registration – payable by cash or cheque (this represents the monthly fee for September) Cheque is payable to Greater St. Albert Catholic Schools (please attach) and should be dated current.
- **Payment information for balance of fees: \$2,925**
  - Please indicate your choice on page 2

**SCHOOL USE ONLY:**

- Registration form on file at the school
- Copy of Birth Certificate of child
- Registration fee (cash or cheque) attached

## Payment Due Upon Registration

A \$325 non-refundable deposit (cash or cheque only please) MUST accompany this fee commitment form.

Please also select one of the following for the October 2022 - June 2023 payments of \$2,925:

- Online Payments - Online payment options (Visa, MC and eCheck) will be available at <https://gsacrd.schoolcashonline.com/> **AFTER September 1, 2022.**
- Full payment of the balance (\$2,925) OR
  - Installments – once you choose this option there will be a drop down box available for you to choose the number of installments that best suit your family (maximum of 9 in September; number of installments available decreases AFTER September 30, 2022).
- Cheque(s) attached – dated the 1<sup>st</sup> of the month as per the payment schedule below: **(Please make cheques payable to Greater St. Albert Catholic Schools) A \$25 service charge will be levied for any returned cheques and this method of payment will no longer be accepted.**
- Debit Card Transactions - Greater St. Albert Catholic Schools finance department will accept debit card transactions, however, because this method of payment requires a personal identification number (PIN) persons interested in this method of payment would be required to come to the Division Office each month for processing. **(Payment is due the 1st of every month)**
- Cash Transactions - Cash transactions may be processed in person at the Division Office. (Please do not send cash with your child) **(Payment is due the 1st of every month)**

### Payment Schedule:

- 9 payments of \$325 – October 1, 2022 to June 1, 2023
- 8 payments of \$365.63 - October 1, 2022 to May 1, 2023 (final payment is \$365.59)
- 7 payments of \$417.86 - October 1, 2022 to April 1, 2023 (final payment is \$417.84)
- 6 payments of \$487.50 - October 1, 2022 to March 1, 2023
- 5 payments of \$585 - October 1, 2022 to February 1, 2023
- 4 Payments of \$731.25 – October 1, 2022 to January 1, 2023
- 3 payments of \$975 - October 1, 2022 to December 1, 2023
- 2 payments of \$1,462.50 - October 1, 2022 and November 1, 2023
- 1 payment of \$2,925 dated October 1, 2022.

\*If the school does not offer the program, a full refund would be provided. The reimbursement would be made by a cheque (if paid by cash/cheque) or credit card.

**\*\* Payments MUST be registered online or received as Postdated Cheques by September 30, 2022, at the LATEST\*\***

### I understand:

- The guidelines set out on this fee commitment form.
- A transportation application, if required, must be completed in addition to the school registration form.

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Information on this form is collected under Section 33 in the Freedom of Information and Protection of Privacy Act.

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Passion • Relationships • Commitment • Hope • Innovation • Excellence