

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
THE GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DIVISION
HELD on MONDAY, NOVEMBER 27, 2023 at 2:00 P.M.
Meeting Held at the Division Services Centre
St. Albert, AB**

MEMBERS PRESENT Trustees Yeomans, Schell, Becigneul, Shaw (via Zoom), Tremblay, and Radford.

MEMBERS ABSENT Trustee Proulx

ADMINISTRATION PRESENT

C. Moroziuk, superintendent; C. Giesbrecht, assistant superintendent; J. Dumont, assistant superintendent; I. Paulik, secretary-treasurer; S. Cunningham, manager – community engagement and communications (Recorder)

*J. Dumont was not present for the public portion of the meeting

OTHERS PRESENT None

CALL TO ORDER Chair Yeomans called the meeting to order at 2:00 p.m.

IN-CAMERA

45/24 Trustee Radford: **THAT** the Board of Trustees move-in of camera at 2:00 p.m.
CARRIED (6/6)

OUT Of CAMERA

46/24 Trustee Radford **THAT** the Board of Trustees move out of camera at 3:28 p.m. Meeting started at 3:30 p.m.
CARRIED (6/6)

OPENING PRAYER

Trustee Schell offered the Opening Prayer.

ACKNOWLEDGEMENT

The Greater St. Albert Catholic School Board acknowledges that it is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Metis Nation. *Kinanaakomitin Manito* (Thank you Creator).

APPROVAL OF AGENDA

47/24 Trustee Schell: **THAT** the Board of Trustees approve the agenda as presented.
CARRIED (6/6)

PRESENTATION/DELEGATIONS

Celebration of Staff – The following staff were congratulated and presented with Crucifixes for their achievement in completing their Master of Religious Education.

- Wade Michael
- Corinna Cormier
- Louise Sansano
- Tara Ricioppo

APPROVAL OF MINUTES & SUMMARIES

48/24 **Trustee Becigneul:** **THAT** the Board of Trustees approve the minutes of the Regular Board Meeting held on October 23, 2023, as circulated.

CARRIED (6/6)

49/24 **Trustee Tremblay:** **THAT** the Board of Trustees approve the summary of the Board Committee of the Whole Meeting held on November 13, 2023, as circulated.

CARRIED (6/6)

APPROVAL OF COMMITTEE & EVENT REPORTS

- Meeting with Minister of Education Update (Yeomans)
- St. Albert Chamber Report (Becigneul)

50/24 **Trustee Shaw:** **THAT** the Board of Trustees approve the committee reports from the Board Committee of the Whole meeting held November 13, 2023.

CARRIED (6/6)

GOOD NEWS

Trustee Yeomans shared the Good News Report.

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

CONSENT ITEMS

51/24 **Trustee Becigneul:** **THAT** the Board of Trustees receive the consent items attached and approved all recommendations contained therein as follows:

Board Policy Review: Policy 15: School Closure/Transfer of Students (Moroziuk)

CARRIED (6/6)

ACTION ITEMS

2022-2023 Audited Financial Statements

52/24 **Trustee Becigneul:** **THAT** the Board of Trustees approve the Audited Financial Statements and Notes for the year ending August 31, 2023 as amended (new revised version); **AND THAT** the Board of Trustees receive the Unaudited Schedules to the Financial Statements for the year ending August 31, 2023 as information and direct Administration to post the Unaudited Schedules on the division website along

with the Audited Financial Statements and Notes by November 30, 2023.

CARRIED (6/6)

2022-2023 Annual Education Results Report

53/24

Trustee Becigneul: THAT the Board of Trustees approve the 2022-2023 Annual Education Results Report for submission to Alberta Education.

CARRIED (6/6)

Policy Review Committee Formation and Remuneration

*Vice-Chair Schell assumed Board Chair for the following motions.

54/24

Trustee Shaw: THAT the Board of Trustees approve the formation of the Policy Review Committee for the purpose of reviewing and making recommendations to Board Policies with Trustees Becigneul, Shaw, Schell, and the Superintendent or designate, as required, as members of this committee, and the Terms of Reference be adopted as presented/amended and the inclusion of this committee in Policy 7 – Board Operations section 12.1 Honoraria.

CARRIED (6/6)

55/24

Trustee Shaw: THAT the Board of Trustees approve the inclusion of the Policy Review Committee to Policy 8: Board Committees as presented. AND;

CARRIED (6/6)

56/24

Trustee Shaw: THAT the Board of Trustees approve Policy 7 - Board Operations, with the amendment to 12.1 Honoraria as presented.

CARRIED (5/6)

- Trustee Radford requested a recorded vote.
- Trustees Becigneul, Schell, Tremblay, Shaw, Yeomans voted in favor of the motion.
- Trustee Radford voted against this motion.

Trustee Request for Information Process

57/24

Trustee Becigneul: THAT the Board of Trustees approve the adoption of the Trustee Request for Information Form as a mechanism for submitting such requests and that the form be added to the “Requests for Information” section of the Trustee Handbook; And

THAT the log of submitted requests for information is shared with the Board in order that Trustees may be aware of all received requests.

CARRIED (6/6)

*Chair Yeomans resumes Board Chair role.

NEW BUSINESS

No new business

INFORMATION ITEMS

Report from the Chair

The Board Chair provided a verbal and written report on the following items:

- Correspondence
- Other Items
- Board Chair Activities Report

Trustees agreed that the Student Advisory Council Discussion item be placed on the next Committee of the Whole Agenda.

Report from the Superintendent

- Educational/Interagency Partnerships Report
- 2022-2023 Diploma Exam and Provincial Achievement Test Results Report
- 2023 Fall Alberta Education Assurance Measures Report
- Boundary Adjustment Ministerial Order

58/24

Trustee Tremblay: THAT the Board of Trustees approve the superintendent’s report as information.

CARRIED (6/6)

PUBLIC ENGAGEMENT HIGHLIGHTS

59/24

Trustee Becigneul: THAT the Board of Trustees receive the Public Engagement Highlights Report as information.

CARRIED (5/5)

*Trustee Shaw left the meeting at 6:47

CLARIFICATION PERIOD FOR PUBLIC AND MEDIA

No questions.

TRUSTEE REQUEST FOR INFORMATION

CLOSING PRAYER

Trustee Schell: offered the closing prayer.

ADJOURNMENT

60/24

Trustee Becigneul: THAT the Board of Trustees adjourn the regular board meeting at 6:49 p.m.

Secretary-Treasurer

Chair