

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
THE GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DIVISION
HELD on MONDAY, MAY 27, 2024 at 2:00 P.M.
Meeting Held at Legal School**

MEMBERS PRESENT Trustees Becigneul, Proulx, Radford, Schell, Shaw, Tremblay, and Yeomans

ADMINISTRATION PRESENT

C. Moroziuk, superintendent; C. Giesbrecht, assistant superintendent; J. Dumont, assistant superintendent; I. Paulik, secretary-treasurer; S. Cunningham, manager – community engagement and communications (Recorder)

*J. Dumont arrived at 2:27 p.m.

OTHERS PRESENT None

CALL TO ORDER Chair Yeomans called the meeting to order at **2:01 p.m.**

IN-CAMERA

125/24 **Trustee Schell:** **THAT** the Board of Trustees move-in of camera at 2:01 p.m.
CARRIED (7/7)

OUT Of CAMERA

126/24 **Trustee Shaw:** **THAT** the Board of Trustees move out of camera at 3:25 p.m.
CARRIED (7/7)

Meeting started at 3:34 p.m.

OPENING PRAYER

Trustee Proulx offered the Opening Prayer.

ACKNOWLEDGEMENT

We honour the spirit of the land, the land that has sustained us all since time immemorial. We acknowledge that we are gathering on Treaty 6 territory, meeting grounds and gathering place of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux, and the homeland of the Métis people of Alberta. We acknowledge, honour, and respect the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

Together we call upon all peoples to build a stronger understanding of those who dwell on this land we call home. The recognition of our collective histories on this land is a Meaningful act of reconciliation. We honour those who walk with us - we are all Treaty people.

APPROVAL OF AGENDA

- 127/24** **Trustee Becigneul:** **THAT** the Board of Trustees approve the agenda as amended:
 - Addition to Action Items: Ward Structure Review

CARRIED (7/7)

PRESENTATION/DELEGATIONS

- No presentations or delegations

APPROVAL OF MINUTES & SUMMARIES

- 128/24** **Trustee Proulx:** **THAT** the Board of Trustees approve the minutes of the Regular Board Meeting held on April 22, 2024, as circulated.

CARRIED (7/7)

- 129/24** **Trustee Schell:** **THAT** the Board of Trustees approve the summary of the Board Committee of the Whole Meeting held on May 13, 2024, as circulated.

CARRIED (7/7)

APPROVAL OF COMMITTEE & EVENT REPORTS

- 130/24** **Trustee Becigneul:** **THAT** the Board of Trustees approve the committee reports from the Board Committee of the Whole meeting held May 13, 2024
 - St. Albert Chamber Report

CARRIED (7/7)

GOOD NEWS **Trustee Yeomans** shared the Good News Report.

QUESTIONS FROM THE PUBLIC

There were no questions from the public.

CONSENT ITEMS

Board Policy 8 was removed by Trustee Radford and added to action items for further discussion.

- 131/24** **Trustee Becigneul:** **THAT** the Board of Trustees receive the consent items attached and approve all recommendations contained therein as follows:
 - Board Policy Review**
 - Board Policy 19: Acknowledging Territories of Indigenous Communities Within Division Events
 - Board Policy 21: Staff Recruitment and Selection (Revision)

CARRIED (7/7)

ACTION ITEMS

2024-2025 Budget

- 132/24** **Trustee Tremblay:** **THAT** the Board of Trustees approve the 2024-2025 Budget and the 2024-2025 Budget Report for the year ending August 31, 2025.
- CARRIED (7/7)**

2024-2027 Three-Year Education Assurance Plan

- 133/24** **Trustee Becigneul:** **THAT** the Board of Trustees approve the 2024-27 Three-Year Education Assurance Plan for submission to Alberta Education.
- CARRIED (7/7)**

Division Services Centre Parking Lot Expansion

- 134/24** **Trustee Shaw:** **THAT** the Board of Trustees approve Deford Contracting Inc. for the parking lot extension construction at the Division Services Centre as per Select Engineering Recommendation.
- CARRIED (7/7)**

- 135/24** **Trustee Shaw:** **THAT** the Board of Trustees approve electrical work be installed in the extended parking lot not exceeding \$130K.
- CARRIED (7/7)**

Furniture and Equipment - Division Services Centre

- 136/24** **Trustee Tremblay:** **THAT** the Board of Trustees approve CDI Spaces as the vendor for furniture and equipment to be procured for the Division Services Centre.
- CARRIED (7/7)**

Ward Structure Review

- 136/24** **Trustee Radford:** **THAT** the Board of Trustees approve Bryan Callahan to facilitate the Board's Ward Bylaw Review process and direct administration to secure their services and begin arranging the review process, to be completed no later than November 2024, in accordance with the availability of Trustees.
- CARRIED (7/7)**

Board Policy 8

- 138/24** **Trustee Radford:** **THAT** the Board of Trustees approve Board Policy 8 as amended.
- CARRIED (7/7)**

*Trustee Tremblay left meeting at 4:36 pm and returned at 4:42 pm.

NEW BUSINESS

Student Engagement Considerations

139/24

Trustee Radford: THAT the Board of Trustees strike an ad-hoc committee consisting of Trustees Radford, Proulx and Becigneul and the Superintendent or designate to consider opportunities for Board-student engagement, seeking assistance from their personnel or resources as necessary and bring a recommendation for consideration by the Board of Trustees no later than the end of September 2024.

CARRIED (7/7)

Ad-hoc Committee Student Engagement Terms of Reference

140/24

Trustee Shaw: THAT the ad-hoc committee for student engagement will present terms of reference at the Regular June meeting for the Board of Trustees approval.

CARRIED (7/7)

*J. Dumont left the meeting at 4:55 pm and returned at 5:20 pm

INFORMATION ITEMS

Report from the Chair

The Board Chair provided a verbal report:

- 16.1.1. Correspondence
- 16.1.2. Other Items
- 16.1.3. Board Chair Activities Report

Report from the Superintendent

Information updates from the Administration included the following items:

- Artificial Intelligence Report (Morozniuk)

141/24

Trustee Becigneul: THAT the Board of Trustees receive the superintendent's report as information.

CARRIED (7/7)

PUBLIC ENGAGEMENT HIGHLIGHTS

142/24

Trustee Becigneul: THAT the Board of Trustees receive the Public Engagement Highlights Report as information.

Trustee Tremblay requested for a notification to be sent for any new additions or changes made to the Public Engagement Highlights report.

CARRIED (7/7)

CLARIFICATION PERIOD FOR PUBLIC AND MEDIA

No questions.

TRUSTEE REQUEST FOR INFORMATION

No information was requested.

CLOSING PRAYER

Trustee Proulx: offered the closing prayer.

IN-CAMERA

143/24

Trustee Schell: **THAT** the Board of Trustees move-in of camera at 5:32 p.m.

CARRIED (7/7)

OUT Of CAMERA

144/24

Trustee Shaw: **THAT** the Board of Trustees move out of camera at 6:03 p.m.

CARRIED (7/7)

ADJOURNMENT

145/24

Trustee Tremblay: **THAT** the Board of Trustees adjourn the regular board meeting at 6:04 p.m.

CARRIED (7/7)

Secretary-Treasurer

Chair