

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
THE GREATER ST. ALBERT ROMAN CATHOLIC  
SEPARATE SCHOOL DIVISION  
HELD on MONDAY, MAY 26, 2025 at 2:00 P.M.  
Meeting Held at the Division Services Centre  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Becigneul, Proulx, Schell, Shaw, Tremblay, and Yeomans

\*Trustee Proulx arrived at 2:03 p.m.

**ABSENT**  
Trustee Radford

**ADMINISTRATION PRESENT**  
C. Moroziuk, superintendent; C. Giesbrecht, assistant superintendent; J. Dumont, assistant superintendent; I. Paulik, secretary-treasurer; S. Cunningham, manager – community engagement and communications (Recorder)

**OTHERS PRESENT** None

**CALL TO ORDER** Chair Yeomans called the meeting to order at **2:00 p.m.**

**IN-CAMERA**

**164/24** **Trustee Tremblay:** **THAT** the Board of Trustees move-in of camera at 2:00 p.m.  
**CARRIED (5/5)**  
Trustee Proulx arrived at 2:03 p.m.

**OUT Of CAMERA**

**165/25** **Trustee Schell:** **THAT** the Board of Trustees move out of camera at 3:34 p.m. Meeting started at 3:39 p.m.  
**CARRIED (6/6)**

**OPENING PRAYER**  
Trustee Shaw offered the Opening Prayer.

**ACKNOWLEDGEMENT**  
We honour the spirit of the land, the land that has sustained us all since time immemorial. We acknowledge that we are gathering on Treaty 6 territory, meeting grounds and gathering place of the Cree, Saulteaux, Blackfoot, Dene and Nakota Sioux, and the homeland of the Métis people of Alberta. We acknowledge, honour, and respect the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.  
  
Together we call upon all peoples to build a stronger understanding of those who dwell on this land we call home. The recognition of our collective histories on this land is a Meaningful act of reconciliation. We honour those who walk with us - we are all Treaty people.

## **PRESENTATION/DELEGATIONS**

- Recognition of Honouring Spirit Indigenous Student Award Recipients
- Recognition of Excellence in Catholic Education Award Recipient

## **IN-CAMERA**

**166/25**                      **Trustee Shaw:**        **THAT** the Board of Trustees move-in of camera at 4:20 p.m.  
**CARRIED (6/6)**

## **OUT Of CAMERA**

**167/25**                      **Trustee Schell:**        **THAT** the Board of Trustees move out of camera at 4:30 p.m. Meeting resumed at 4:39 p.m.  
**CARRIED (6/6)**

## **APPROVAL OF AGENDA**

**168/25**                      **Trustee Becigneul:**    **THAT** the Board of Trustees approve the agenda as amended:

- Memorandum of Agreement – Unifor Local 72-A
- Complex Educational Needs Tribunal

**CARRIED (6/6)**

## **APPROVAL OF MINUTES & SUMMARIES**

**169/25**                      **Trustee Tremblay:**    **THAT** the Board of Trustees approve the minutes of the Regular Board Meeting held on April 28, 2025 as circulated.  
**CARRIED (6/6)**

**170/25**                      **Trustee Proulx:**        **THAT** the Board of Trustees approve the minutes of the Special Board Meeting held on May 5, 2025 as circulated.  
**CARRIED (6/6)**

**171/25**                      **Trustee Shaw:**        **THAT** the Board of Trustees approve the summary of the Board Committee of the Whole Meeting held on May 12, 2025 as circulated.  
**CARRIED (6/6)**

**172/25**                      **Trustee Shaw:**        **THAT** the Board of Trustees approve the summary of the Board Committee of the Whole Budget Meeting held on May 20, 2025 as circulated.  
**CARRIED (6/6)**

## **APPROVAL OF COMMITTEE & EVENT REPORTS**

**173/25**                      **Trustee Tremblay:**    **THAT** the Board of Trustees approve the committee reports from the Board Committee of the Whole meeting held May 12, 2025.

**GOOD NEWS**                      **Trustee Yeomans** shared the Good News Report.

## QUESTIONS FROM THE PUBLIC

- There were no questions from the public.

## CONSENT ITEMS

- No consent items

## ACTION ITEMS

### 2025-2026 Budget

**174/25**

**Trustee Becigneul:** **THAT** the Board of Trustees approve the 2025-2026 Budget and the 2025-2026 Budget Report for the year ending August 31, 2026.

**CARRIED (6/6)**

### 2025-2028 Three-Year Education Assurance Plan

**175/25**

**Trustee Becigneul:** **THAT** the Board of Trustees approve the 2025-28 Three-Year Education Assurance Plan for submission to Alberta Education.

**CARRIED (6/6)**

### Locally Developed Courses

**176/25**

**Trustee Tremblay:** **THAT** That the Board of Trustees defer the decision for Locally Developed Courses to the June 23<sup>rd</sup>, 2025 Regular Board Meeting.

**CARRIED (6/6)**

### Superintendent's Evaluation Report

**177/25**

**Trustee Becigneul:** **THAT** the Board of Trustees approve the Superintendent's Evaluation Report as developed in the evaluation workshop on May 12, 2025 as an accurate accounting of the Superintendent's performance for the period of May 13, 2024 to May 12, 2025; and further, the Board authorizes the Chair to make any required technical edits and to sign the report on the Board's behalf.

**CARRIED (6/6)**

### Election Voting Stations Bylaw

**178/25**

**Trustee Proulx:** **THAT** the Board of Trustees approve the first reading of Bylaw 02/25 of The Greater St. Albert Roman Catholic Separate School Division, which allows the returning officer of the School Division to designate more than one voting station for each voting subdivision, and the location of those voting stations.

**CARRIED (6/6)**

**179/25**

**Trustee Becigneul:** **THAT** the Board of Trustees approve the second reading of Bylaw 02/25 of The Greater St. Albert Roman Catholic Separate School Division, which allows the returning officer of the School Division to designate more than one voting station for each voting subdivision, and the location of those voting stations.

**CARRIED (6/6)**

**180/25**                      **Trustee Tremblay:**    **THAT** the Board of Trustees agree to give the bylaw a 3rd reading.  
**CARRIED (6/6)**

**181/25**                      **Trustee Proulx:**        **THAT** the Board of Trustees approve the third reading of Bylaw 02/25 of The Greater St. Albert Roman Catholic Separate School Division, which allows the returning officer of the School Division to designate more than one voting station for each voting subdivision, and the location of those voting stations and that it is passed as written.  
**CARRIED (6/6)**

#### **Trustee Election Resolutions 2025**

**182/25**                      **Trustee Shaw:**         **THAT** the Board of Trustees approve the Returning Officer for The Greater St. Albert Roman Catholic Separate School Division for the general election for trustees scheduled for October 20, 2025 (the “Election”) be authorized to divide each ward in the School Division into voting subdivisions and may from time to time alter the subdivision boundaries as she deems necessary and reasonable.  
**CARRIED (6/6)**

**183/25**                      **Trustee Tremblay:**    **THAT** the Board of Trustees approve The Greater St. Albert Roman Catholic Separate School Division allow for an advance vote for the Election and that the Returning Officer for the School Division determine the days and hours when the advance vote is to be held.  
**CARRIED (6/6)**

**184/25**                      **Trustee Schell:**        **THAT** the Board of Trustees approve The Greater St. Albert Roman Catholic Separate School Division provide for special ballots for the Election and provide that the application for special ballots may be made by the method/s selected by each municipality with which the School Division has a Joint Election Agreement.  
**CARRIED (6/6)**

#### **Memorandum of Agreement – Unifor Local 72-A**

**185/25**                      **Trustee Proulx:**        **THAT** the Board of Trustees approve the Memorandum of Agreement, signed May 21, 2025 between The Greater St. Albert Roman Catholic Separate School Division and Unifor Local 72-A for a 4 year term from September 1, 2024 – August 31, 2028 subject to ratification by Unifor Local 72A.  
**CARRIED (6/6)**

#### **Complex Educational Needs Tribunal**

**186/25**                      **Trustee Shaw:**         **THAT** the Board of Trustees approve the Complex Educational Needs Tribunal Referrals for student #1 (ASN 303354807), as discussed in-camera. The Board determines the description of the determinations to be appropriate, as per section 40 of the Education Act, for the student identified in the respective referral.  
**CARRIED (6/6)**

**187/25**                      **Trustee Tremblay:** THAT the Board of Trustees approve the Complex Educational Needs Tribunal Referrals for student #2 (ASN 302861984), as discussed in-camera. The Board determines the description of the determinations to be appropriate, as per section 40 of the Education Act, for the student identified in the respective referral.

**CARRIED (6/6)**

## Superintendent's Remuneration

**Trustee Becigneul:** THAT the Board of Trustees approve the recommendations discussed in camera with respect to the Superintendent's Remuneration, effective August 1, 2025.

**CARRIED (6/6)**

## NEW BUSINESS

No new business

## INFORMATION ITEMS

## Report from the Chair

The Board Chair provided a verbal report

## Report from the Superintendent

Information updates from the Administration included the following items:

- Legal Value-Scoping Update
- Board Strategic Plan Annual Review

**Trustee Tremblay:** THAT the Board of Trustees receive the superintendent's report as information.

**CARRIED (6/6)**

## PUBLIC ENGAGEMENT HIGHLIGHTS

**Trustee Tremblay:** THAT the Board of Trustees receive the Public Engagement Highlights Report as information.

**CARRIED (6/6)**

## CLARIFICATION PERIOD FOR PUBLIC AND MEDIA

No questions.

## TRUSTEE REQUEST FOR INFORMATION

No information was requested.

## CLOSING PRAYER

**Trustee Shaw:** offered the closing prayer.

## IN-CAMERA

**Trustee Shaw:** **THAT** the Board of Trustees move-in of camera at 5:37 p.m.

**CARRIED (6/6)**

**OUT Of CAMERA**

192/25

Trustee Proulx:

THAT the Board of Trustees move out of camera at 7:02 p.m.

CARRIED (6/6)

**ADJOURNMENT**

193/25

Trustee Becigneul:

THAT the Board of Trustees adjourn the regular board meeting at 7:02 p.m.

CARRIED (6/6)

Secretary-Treasurer

Chair