

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF
GREATER ST. ALBERT ROMAN CATHOLIC
SEPARATE SCHOOL DISTRICT NO. 734
HELD on MONDAY, February 22, 2016, 6:30 P.M.
District Office, 6 St. Vital Avenue,
St. Albert, AB**

MEMBERS PRESENT Trustees Crockett, McEvoy, Proulx, Radford, Shaw, and Tremblay

ADMINISTRATION PRESENT

D. Keohane, superintendent, S. McGuinness, assistant superintendent, D. Quick, assistant superintendent, D. Schlag, secretary-treasurer

CALL TO ORDER Trustee Radford called the meeting to order at 6:30 p.m.

IN CAMERA

149/16 Trustee Tremblay: **THAT** the Board of Trustees move In Camera at 6:30 p.m.
CARRIED (6/6)

OUT OF CAMERA

150/16 Trustee Proulx: **THAT** the Board of Trustees move Out of Camera at 7:31 p.m.
CARRIED (6/6)

Trustee Proulx departed the meeting at 7:33 p.m.

OPENING PRAYER Trustee Tremblay offered the Opening Prayer in French.

APPROVAL OF AGENDA

151/16 Trustee Shaw: **THAT** the Board of Trustees approve the agenda as amended with the addition of 12.3 New Morinville School Plan and 13.5 MGA Review.
CARRIED (5/5)

PRESENTATION DELEGATION

Thought Exchange Update via Teleconference

Iain Hackett, with Thought Exchange provided a high level summary regarding the level of participation, major themes emerging from the data and some highlights around mental health and bullying awareness. The Board requested from Thought Exchange whether or not the opportunity would exist to survey participants on their perceptions around the process.

APPROVAL OF MINUTES & SUMMARIES

152/16 Trustee McEvoy: **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on February 8, 2016 as presented.
CARRIED (5/5)

APPROVAL OF REPORTS FROM ADVOCACY COMMITTEE MEETING

No reports.

GOOD NEWS

Trustee Radford shared the Good News Report. She also commended ESSMY regarding the Chapel unveiling event earlier today and its’ blessing by Archbishop Richard Smith.

Trustee Shaw indicated that St. Albert Parish would be supporting the Development and Peace efforts of the District. It was also indicated that the Parish will begin hosting its own Youth Band group.

QUESTIONS FROM THE PUBLIC

None

CONSENT ITEMS

Review of Board Policy 7 – Board Operations: Meeting Start Time Amendment (Schlag)

153/16

Trustee Shaw: **THAT** the Board of Trustees approve the changes to Board Policy 7 – Board Operations in sections 2 and 7 (start times and agenda order).

CARRIED (5/5)

Review of Board Policy 11 – Board Delegation of Authority (Keohane)

154/16

Trustee McEvoy: **THAT** the Board of Trustees approve the changes to Board Policy 11 – Board Delegation of Authority as presented.

CARRIED (5/5)

ACTION ITEMS

New St. Albert and Morinville School Names

Superintendent D. Keohane presented the School Naming Committee’s recommendations which included the following naming options.

St. Albert School Top Names proposed by the Committee

- 1. Pope Francis School
- 2. Sister Alphonse School
- 3. St. Andre School

Morinville School Top Names proposed by the Committee

- 1. Pope Francis School
- 2. St. Jean the Baptiste
- 3. Sr. Kateri Tekakwitha School

155/16

Trustee Crockett: **THAT** the Board of Trustees approve the name Sister Alphonse Academy for the new St. Albert School.

CARRIED (5/5)

156/16

Trustee Tremblay: **THAT** the Board of Trustees approve the name St. Kateri Tekakwitha Academy for the new Morinville School.

CARRIED (5/5)

Board Evaluation Report

157/16 **Trustee Shaw:** **THAT** the Board of Trustees receive the Board Self-Evaluation Report 2014-2015, dated December 7, 2015 as prepared by Dr. Leroy Sloan, as information and adopt the recommendations therein as required.

CARRIED (5/5)

Morinville School Plan

158/16 **Trustee Shaw:** **THAT** the Board of Trustees approve the work completed on the Morinville School, as per the conceptual presentation today, and allow work to continue as presented within Alberta Infrastructure & Alberta Education guidelines.

CARRIED (4 in favor, 1 opposed - Radford)

Trustee Radford turned the Chair over to Vice-Chair McEvoy at 9:01 p.m.

NEW BUSINESS

Change of Format for BELRA Presentations

159/16 **Trustee Radford:** **THAT** the Board of Trustees continue to present the BELRAs but will direct the superintendent to consult with administrators to find a time when the majority of staff are able to attend, such as at PD sessions, early closing staff meetings, celebrations, etc. The superintendent will then present suggestions to the Board at the April 11, 2016 regular board meeting for adoption of new format.

CARRIED (5/5)

Agenda Package for the Regular Board Meetings

160/16 **Trustee Radford:** **THAT** agenda meetings be held on the Wednesday prior to the regular Board meetings and packages be distributed on the Thursday prior to regular board meetings. The Board would be sensitive to significantly unusual circumstances that at times may preclude this from occurring.

Trustee McEvoy proposed a friendly amendment to remove the last sentence and replace with, **THAT** the Board of Trustees direct the Superintendent to explore Agenda Meetings on the Wednesday prior to regular Board meetings with distribution on the Thursday and bring back information on the feasibility to the Board for consideration.

Trustee Tremblay proposed a friendly amendment to add deadline by March 21st. Accepted by Trustee McEvoy but rejected by **Trustee Radford**.

Trustee Shaw introduced the addition of “the Board Package” which was accepted by Trustee Radford who modified her original motion as follows:

Trustee Radford: **THAT** The Board of Trustees direct the superintendent to explore Agenda Meetings on the Wednesday prior to the regular Board Meetings, with distribution of the Board Package on the Thursday and bring information on the feasibility to the Board for consideration on March 21, 2016.

CARRIED (3 in favour, 2 opposed)

Tracking System for Motions and Requests for Information

- 161/16 **Trustee Radford:** **THAT** the Board of Trustees direct the Superintendent to design a Tracking Report containing Board Motions and Trustee Request for Information using the provided samples as guidelines.
- CARRIED (5/5)**

Construction of Options for New Policy: Recruitment and Selection of Personnel

- 162/16 **Trustee Radford:** **THAT** the Board of Trustees direct the Superintendent to construct a proposed Policy - Recruitment and Selection of Personnel and bring options to the Board by April 25, 2016.
- CARRIED (5/5)**

Trustee Radford resumed role of Chair at 9:52 p.m.

MEETING EXTENSION

- 163/16 **Trustee Shaw:** **THAT** the Board of Trustees extend the Regular meeting of the Board until 10:30 p.m.
- CARRIED (5/5)**

Trustee Radford requested input from the Board on interest in the review the Municipal Government Act, which was added to the Agenda as 13.5. Trustees felt that providing feedback on changes to the legislation was best dealt with at the Zone level.

INFORMATION ITEMS

Report from the Chair

Correspondence was shared.

Report from the Superintendent

Assistant superintendent Quick updated the Board on origin, participation and costs associated with District participation in the We Day event.

Secretary-treasurer Schlag shared a detailed report regarding transportation services, highlighting some efficiency in providing service including online applications, payments, and the introduction of new software in 2016-17.

Assistant superintendent McGuinness provided an update on the student enrolment and staffing as of semester 2.

Secretary-treasurer Schlag updated the Board, with a written report, on the progress of the SACHS modernization project and timelines for completion, which is estimated for fall 2017. **Trustee Crockett** would like to see information on the project provided to parents and students of SACHS.

MEETING EXTENSION

- 164/16 **Trustee Crockett:** **THAT** the Board of Trustees extend the Regular meeting of the Board until 10:45 p.m.
- CARRIED (5/5)**

Assistant Superintendent Quick provided a report highlighting initiatives that enhance sacramental preparation and the school-home-parish connection as part of Faith Leadership.

165/16 **Trustee Shaw:** **THAT** the Board of Trustees receive the Superintendents Report as information. **CARRIED (5/5)**

BOARD COMMITMENTS

166/16 **Trustee Crockett:** **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting. **CARRIED (5/5)**

CLARIFICATION PERIOD FOR PUBLIC & MEDIA

Carryl Bennett-Brown inquired as to the name of the French Immersion teacher that is on retainer to the District.

Lucie Roy had a clarifying question on the school namesake approved at tonight's meeting.

TRUSTEE REQUEST FOR INFORMATION

None.

MEETING EXTENSION

167/16 **Trustee Crockett:** **THAT** the Board of Trustees extend the Regular meeting of the Board until 11:00 p.m. **CARRIED (5/5)**

IN CAMERA

168/16 **Trustee Tremblay:** **THAT** the Board of Trustees move In Camera at 10:45 p.m. **CARRIED (5/5)**

OUT OF CAMERA

169/16 **Trustee McEvoy:** **THAT** the Board of Trustees move Out of Camera at 10:53 p.m. **CARRIED (5/5)**

CLOSING PRAYER **Trustee Tremblay** offered the closing prayer.

ADJOURNMENT

170/16 **Trustee Shaw:** **THAT** the Board of Trustees adjourn the regular meeting at 10:54 p.m. **CARRIED (5/5)**

Secretary Treasurer

Chair