



School Jurisdiction Code: 4077

BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2017

[School Act, Sections 147(2)(b) and 276]

Greater St. Albert Roman Catholic Separate School District No. 734

Legal Name of School Jurisdiction

Ph: (780) 459-7711; F: (780) 458-3213; email: dschlag@gsacrd.ab.ca

Telephone & Fax Numbers, Email Address

BOARD CHAIR

Mrs. Noreen Radford

Name

"ORIGINAL SIGNED"

Signature

SUPERINTENDENT

Mr. David Keohane

Name

"ORIGINAL SIGNED"

Signature

SECRETARY TREASURER or TREASURER

Mrs. Deborah Schlag

Name

"ORIGINAL SIGNED"

Signature

Certified as an accurate summary of the year's budget as approved by the Board

of Trustees at its meeting held on June 27, 2016 .

Date

Version: 160422

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5

E-MAIL: Robert.Mah@gov.ab.ca (780-427-3855)



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HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2016/2017 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

For 2016-2017, School Jurisdiction Funding Rates remain the same as in 2015-2016.

Approximately 80% of all revenue received goes directly to Instruction and the Board Approved Class Size for grades 1-9 has been constant since 2012-13. The High School Class Size, for allocation purposes, has increased from 28.0 to 30.5 for 2016-2017, to improve equity at all grade levels.

The District expects an increase in certificated staff of approximately 4.0 FTE and a slight reduction of non-certificated staff by 2 positions in recognition of a small increase in enrolment and improvement in counselling/learning supports, as reflected in the 2016-2017 budget.

On average, approximately 76% of the district's overall expenses go toward personnel costs (salary and benefits), which is consistent with previous years, given that GSACRD contracts out both transportation and custodial services.

The District is projecting a deficit operating budget for 2016-2017 of \$558,357.

* Instructional spending is projected for 2016-17 at \$9,415 per FTE student (based on 5,953 FTE students).

* Operational spending is projected for 2016-17 at \$11,700 per FTE student (based on 5,953 FTE students).

Based on this budget, the estimated Accumulated Operating Surplus of \$1,199,380 expected on August 31, 2017 is approximately 1.7% of budgeted revenue and represents only 3.44 days of budgeted operating expenditures (based on 200 days).

Significant Business and Financial Risks:

The District remains fully committed to French Immersion in St. Albert, Morinville, and Legal and provides additional support to all Dual Track Schools with an increased allocation as laid out in the Principles for the Basis of Allocations to Schools.

The District is committed to the goals outlined in Inspiring Education and is making efforts to transition away from traditional libraries toward a learning commons environment which promotes an inclusive, flexible, learner-centered, physical and/or virtual space for collaborative inquiry, imagination and play to expand and deepen learning for individual students and groups. All high schools are participants in the Flexible Programming Model and all revenue is pooled for grade K-12 distribution through the Basis for Allocations to Schools as approved by the Board of Trustees. Resources are directed to student independence so that they may learn, live fully, and serve others regardless of ability.

Both the ATA Collective Agreement and the CUPE Support Staff Collective Agreement are expiring on August 31, 2016. With a deficit budget, no funds have been set aside to deal with settlements; any costs not funded by Government, will have to be dealt with by internal budget adjustments.

The Board eliminated all Board Directed Fees for Alberta students for the 2016-17 year at a cost of \$437,000 (lost revenue) and decided to fund any shortfall from reserves when the Government was not able to budget the funds to cover this expense. If oil prices remain low and district reserves continue to decline, there may not be internal funds available to continue this commitment into the future.



BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
REVENUES			
Alberta Education	\$55,203,221	\$55,760,716	\$56,497,466
Other - Government of Alberta	\$1,588,988	\$1,617,109	\$237,934
Federal Government and First Nations	\$146,566	\$187,492	\$130,509
Other Alberta school authorities	\$20,000	\$0	\$0
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes	\$7,815,000	\$7,783,200	\$7,810,316
Fees	\$2,681,875	\$3,305,660	\$3,531,230
Other sales and services	\$80,000	\$80,000	\$103,787
Investment income	\$50,000	\$50,000	\$65,230
Gifts and donations	\$60,000	\$50,000	\$216,626
Rental of facilities	\$225,647	\$221,570	\$184,745
Fundraising	\$200,000	\$200,000	\$316,584
Gains on disposal of capital assets	\$0	\$0	\$2,400
Other revenue	\$1,020,583	\$1,078,993	\$1,453,406
TOTAL REVENUES	\$69,091,880	\$70,334,740	\$70,550,233
EXPENSES			
Instruction - Early Childhood Services	\$5,547,375	\$5,055,200	\$5,322,081
Instruction - Grades 1-12	\$50,498,836	\$51,213,708	\$51,396,971
Plant operations & maintenance	\$8,094,888	\$8,321,871	\$7,918,921
Transportation	\$2,924,048	\$2,991,170	\$2,896,682
Administration	\$2,507,408	\$2,528,846	\$2,285,566
External Services	\$77,682	\$351,962	\$492,117
TOTAL EXPENSES	\$69,650,237	\$70,462,757	\$70,312,338
ANNUAL SURPLUS (DEFICIT)	(\$558,357)	(\$128,017)	\$237,895

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
EXPENSES			
Certificated salaries	\$32,497,119	\$32,437,412	\$31,875,970
Certificated benefits	\$7,714,695	\$7,671,104	\$7,509,020
Non-certificated salaries and wages	\$9,914,770	\$10,287,762	\$9,948,863
Non-certificated benefits	\$2,676,988	\$2,777,696	\$2,692,788
Services, contracts, and supplies	\$14,673,351	\$15,026,079	\$16,018,059
Capital and debt services			
Amortization of capital assets			
Supported	\$1,582,288	\$1,629,691	\$1,594,953
Unsupported	\$461,571	\$429,250	\$434,751
Interest on capital debt			
Supported	\$129,455	\$203,763	\$237,934
Unsupported		\$0	\$0
Other interest and finance charges		\$0	\$0
Losses on disposal of capital assets		\$0	\$0
Other expenses		\$0	\$0
TOTAL EXPENSES	\$69,650,237	\$70,462,757	\$70,312,338



BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
FEES			
TRANSPORTATION	\$650,000	\$722,875	\$599,909
BASIC INSTRUCTION SUPPLIES	\$560,000	\$811,748	\$735,102
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$1,764	\$87,903
Alternative program fees	\$431,900	\$517,525	\$501,000
Fees for optional courses	\$80,000	\$132,174	\$260,782
Activity fees	\$300,000	\$533,644	\$412,777
ECS Enhanced program fees	\$0	\$0	\$48,454
Other enhancement fees (describe) Summer School	\$20,000	\$80,000	\$84,725
Other enhancement fees (describe) Fees for students from other boards	\$0	\$0	\$9,375
Other enhancement fees (describe) Fees for students from other boards	\$0	\$0	\$3,788
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$170,000	\$232,218	\$228,820
Non-curricular travel	\$0	\$0	\$0
Lunch supervision fees (Optional & Mandatory)	\$50,000	\$0	\$71,875
Non-curricular supplies and materials	\$120,000	\$0	\$172,292
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)* All Day Every Day Kindergarten Fees	\$260,000	\$215,212	\$255,960
Other non-curricular fees (describe)* Progressive Kindergarten Fees	\$39,975	\$58,500	\$58,468
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
TOTAL FEES	\$2,681,875	\$3,305,660	\$3,531,230

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
Cafeteria sales, hot lunch, milk programs	\$200,000	\$0	\$239,209
Special events	\$100,000	\$37,851	\$134,567
Sales or rentals of other supplies/services	\$350,000	\$621,461	\$472,688
Out of district student revenue	\$0	\$0	\$0
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Other (describe) Student travel (international, recognition trips, non-curricular)	\$0	\$0	\$121,800
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
TOTAL	\$650,000	\$659,312	\$968,264



PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2015	\$5,491,671	\$4,290,201	\$0	\$982,351	\$755,377	\$226,974	\$219,119
2015/2016 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$128,017)			(\$128,017)	(\$128,017)		
Estimated Board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$2,058,941)		\$2,058,941	\$2,058,941		
Estimated capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Estimated capital revenue recognized - Other GOA		\$1,617,109		(\$1,617,109)	(\$1,617,109)		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated Unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	\$30,000	(\$30,000)	\$0
Estimated Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2016	\$5,363,654	\$3,848,369	\$0	\$1,296,166	\$1,099,192	\$196,974	\$219,119
2016/2017 Budget projections for:							
Budgeted surplus(deficit)	(\$558,357)			(\$558,357)	(\$558,357)		
Projected Board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted Amortization of capital assets (expense)		(\$2,043,859)		\$2,043,859	\$2,043,859		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other GOA		\$1,582,288		(\$1,582,288)	(\$1,582,288)		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted Unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$30,000	(\$30,000)	\$0
Projected Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2017	\$4,805,297	\$3,386,798	\$0	\$1,199,380	\$1,032,406	\$166,974	\$219,119



SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2017	31-Aug-2018	31-Aug-2019	31-Aug-2017	31-Aug-2018	31-Aug-2019	31-Aug-2017	31-Aug-2018	31-Aug-2019
Projected opening balance	\$1,099,192	\$1,032,406	\$1,062,406	\$196,974	\$166,974	\$136,974	\$219,119	\$219,119	\$219,119
Projected excess of revenues over expenses (surplus only)	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted Amortization of capital assets (expense)	\$2,043,859	\$0	\$0	\$0	\$0	\$0			
Budgeted capital revenue recognized	(\$1,582,288)	\$0	\$0	\$0	\$0	\$0			
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0	\$0			
Budgeted unsupported debt principal repayment	\$0	\$0	\$0	\$0	\$0	\$0			
Projected reserves transfers (net) Continuation of Dual Credit Program (2 of 3, 3 of 3)	\$30,000	\$30,000	\$0	(\$30,000)	(\$30,000)	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New school start-up costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Decentralized school reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0			
Non-recurring non-certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0			
Non-recurring contracts, supplies & services	\$0	\$0	\$0	\$0	\$0	\$0			
Professional development, training & support	\$0	\$0	\$0	\$0	\$0	\$0			
Salary negotiations	\$0	\$0	\$0	\$0	\$0	\$0			
Full-day kindergarten	\$0	\$0	\$0	\$0	\$0	\$0			
English language learners	\$0	\$0	\$0	\$0	\$0	\$0			
First nations, Metis, Inuit	\$0	\$0	\$0	\$0	\$0	\$0			
OH&S / wellness programs	\$0	\$0	\$0	\$0	\$0	\$0			
B & S Administration organization / reorganization	\$0	\$0	\$0	\$0	\$0	\$0			
Debt repayment	\$0	\$0	\$0	\$0	\$0	\$0			
Flood related costs (unfunded)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - School building & land	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Technology	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Administration building	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Other (explain)	\$0	\$0	\$0	\$0	\$0	\$0			
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Instructional Allocations to Schools - General Elimination of Board Directed Fees for 2016-17	(\$437,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Instructional Allocations to Schools - IB, LTTA (transitional year) Supported outside Basis for Allocations to Schools	(\$100,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Instructional Allocations to Schools - General Assistance with NEW Curriculum Resources	(\$21,357)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated closing balance for operating contingency	\$1,032,406	\$1,062,406	\$1,062,406	\$166,974	\$136,974	\$136,974	\$219,119	\$219,119	\$219,119

Total surplus as a percentage of 2017 Expenses 2.04% 2.04% 2.04%
ASO as a percentage of 2017 Expenses 1.72% 1.72% 1.72%



ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2015/2016

Provide an explanation of material changes from the budget originally submitted in the spring of 2015 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

The 2015-16 Fall Update Budget introduced an overall projected deficit of (\$128,017) from a balanced original budget. The projected Quarter 3 DEFICIT expected at year-end (August 31, 2016) is estimated to be (\$72,325) +/- \$250,000. This anticipated variance provides for a final position swing from a DEFICIT of (\$322,325) to a surplus of \$177,675.

Why?

Over the past year, the Secretary Treasurer, with the assistance of the School Business Coordinator, has been involved with all schools on an extensive review of School Generated Funds (SGF) and the balances that can legitimately remain in school bank accounts in accordance with the rules around Public Sector Accounting Standards (PSAS). SGF spending levels are uncertain at this time, but will be closely analyzed after August 31, 2016, during financial statement preparation. This document has reported the planned deficit position of (\$128,017).

2016/2017

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

Adequate detail is provided on pages 5 & 6



ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:
2017/2018

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

The anticipated Accumulated Operating Surplus Opening Balance of \$1,199,380, at September 1, 2017, will be maintained for emergent needs as determined by the Board. The District has 2 Capital Projects for New Schools as well as 2 Modernization projects so funds must be available should the need arise. 2017 is a General Election year and the current Board prefers to leave those decisions to the new Board as required.

2018/2019

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

2017 is a General Election year and the current Board prefers to leave decisions related to long term use of the Accumulated Operating Surplus balance to the new Board, as required.

August 31, 2019

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2019.

2017 is a General Election year and the current Board prefers to leave decisions related to long term use of the Accumulated Operating Surplus balance to the new Board, as required.



**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2016/2017 (Note 2)	Actual 2015/2016	Actual 2014/2015	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	4,193	4,200	4,219	Head count
Grades 10 to 12	1,382	1,375	1,303	Note 3
Total	5,575	5,575	5,522	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	0.0%	1.0%		
Other Students:				
Total	40	35	40	Note 4
Total Net Enrolled Students	5,615	5,610	5,562	
Home Ed and Blended Program Students	-	-	1	Note 5
Total Enrolled Students, Grades 1-12	5,615	5,610	5,563	
Percentage Change	0.1%	0.8%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	186	186	146	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	575	575	605	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	533	464	524	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	44	36	41	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	577	500	565	
Program Hours	557	546	564	Minimum: 475 Hours
FTE Ratio	0.587	0.575	0.594	Actual hours divided by 950
FTE's Enrolled, ECS	338	288	335	
Percentage Change	17.7%	-14.3%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	106	102	60	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	64	56	46	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

- NOTES:**
- 1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
 - 2) Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
 - 3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
 - 4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
 - 5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.



**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2016/2017	Actual 2015/2016	Fall Budget 2015/2016	Actual 2014/2015	Notes
CERTIFICATED STAFF					
School Based	316.8	313.1	314.5	315.0	Teacher certification required for performing functions at the school level.
Non-School Based	12.2	10.5	10.5	11.5	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	329.0	323.6	325.0	326.5	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	1.7%	-0.9%	1.2%	-0.5%	Avg 15-16 YTD was 325, however @ Sept 30, 2015 it was 323.6 FTE (fluctuates month to month).
If an average standard cost is used, please disclose rate:	\$ 91,885	\$ 91,885		\$ 89,600	
Student F.T.E. per certificated Staff	1809.5%	1822.4%		18.1	
Certificated Staffing Change due to:					
Enrolment Change	1.0	(1.4)	(1.5)		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	-		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	4.4	-	-		Descriptor (required): Increase in Counselling (1.2 FTE), Learning Support (1.1 FTE), Secondments (2.1 FTE)
Total Change	5.4	(1.4)	(1.5)		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	-		FTEs
Non-permanent contracts not being renewed	-	(1.4)	(1.5)		FTEs
Other (retirement, attrition, etc.)	-	-	-		Descriptor (required):
Total Negative Change in Certificated FTEs	-	(1.4)	(1.5)		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
NON-CERTIFICATED STAFF					
Instructional	161.5	163.6	160.9	167.6	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	7.7	7.7	9.7	8.7	Personnel providing support to maintain school facilities
Transportation	1.7	1.5	1.5	1.5	Personnel providing direct support to the transportation of students to and from school
Other	11.2	11.5	18.0	17.9	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	182.2	184.3	190.1	195.7	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-1.1%	-5.8%	-4.2%	-2.9%	
Explanation of Changes:					
2 Educational Assistant positions are expected to be reduced as associated with the UNIFOR Collective Agreement.					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input type="text" value="Some are"/>					
Please provide terms of contract for 2015/16 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					
Greater St. Albert Schools has 2 separate Collective Agreements for non-certificated staff. Unifor serves 61.84 FTE (estimated to be 59.35 FTE in 16-17), and it's members are slated to received a 2% increase, effective Sep 1, 2016, with the current agreement expiring August 2017. CUPE serves 49.01 FTE (estimated to be 49.18 FTE in 16-17), with the current agreement expiring August 2016. The District also has two separate non-union, Conditions of Employment, that serve Maintenance Staff and Therapists. Remaining non-certified Exempt Staff have individual contracts.					