



# BOARD OF TRUSTEES REGULAR MEETING

Greater St. Albert Roman Catholic Separate School District No. 734  
District Office

6 St. Vital Ave., St. Albert, AB T8N 1K2 | Phone: 780-459-7711

## AGENDA

Monday, October 31, 2016 | 2:00 p.m. Call to Order  
3:30 P.M. – Public Meeting

1. **Call to Order:** Serena Shaw
2. **In-Camera**
3. **Out-of-Camera at 3:30 pm**
4. **Opening Prayer:** René Tremblay
5. **Acknowledgment of Territories:** Serena Shaw  
The Greater St. Albert Catholic School Board acknowledges that it is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation.
6. **Approval of Agenda**
7. **Presentation Delegation**  
7.1 Census Update Provided by the City of St. Albert Mayor, Nolan Crouse
8. **Approval of Minutes & Summaries**  
8.1 Regular Board Meeting Minutes of October 17, 2016 Attached
9. **Approval of Committee & Event Reports from Advocacy Committee Meetings**
10. **Good News (Communication & Community Relations)** Attached
11. **Questions from the Public**  
*(Questions are submitted in writing on the Thursday prior to meeting. Information and the form can be found on the District website located on the District website at <http://bit.ly/1SLTFSh>.)*
12. **Consent Items**  
*(The Chair will ask for a motion to receive and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request the status of a consent item be changed to an action item.)*
13. **Action Items**  
13.1 Policy 20 – Laura Bird Memorial Beacon of Hope Final Approval (Keohane) Attached  
13.2 Policy 21 – Recruitment and Selection Final Approval (Keohane) Attached
14. **New Business**

**15. Information Items**

15.1 Report from the Chair

15.1.1 Correspondence

Attached

15.1.2 Other Items

15.2 Report from the Superintendent

15.2.1 Trustee Request for Information

- Expected time for 4x4 Ministerial Approval (Schlag)

15.2.2 Policy

- Administrative Procedure 485 – Vacation Accrual (Schlag)

Attached

**16. Board Commitments**

Attached

**17. Clarification Period for Public & Media**

*(Related to agenda items, only as deliberated)*

**18. Trustee Request for Information**

**19. Closing Prayer: René Tremblay**

**20. In-Camera** *(if applicable)*

**21. Out-of-Camera** *(if applicable)*

**22. Adjournment**



# BOARD OF TRUSTEES REGULAR MEETING

OCTOBER 31, 2016

## ATTACHMENT FOR AGENDA ITEM 8.1

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### Regular Board Meeting Minutes of October 17, 2016

#### **BACKGROUND:**

Please see attached.

#### **RECOMMENDATION:**

THAT the Board of Trustees approve the minutes of the regular meeting of the Board held on October 17, 2016 as circulated/as circulated and amended.

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
GREATER ST. ALBERT ROMAN CATHOLIC  
SEPARATE SCHOOL DISTRICT NO. 734  
HELD on MONDAY, October 17, 2016, 2:00 P.M.  
District Office, 6 St. Vital Avenue,  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Becigneul, Crockett, McEvoy, Proulx, Radford, Shaw, and Tremblay

**ADMINISTRATION PRESENT**

D. Keohane, superintendent, S. McGuinness, assistant superintendent, R. Nixon, assistant superintendent, D. Schlag, secretary-treasurer

**CALL TO ORDER** Trustee Shaw called the meeting to order at 2:01 p.m.

**IN CAMERA**

28/17 Trustee Becigneul: **THAT** the Board of Trustees move In Camera at 2:02 p.m.

**CARRIED (7/7)**

**OUT OF CAMERA**

29/17 Trustee Crockett: **THAT** the Board of Trustees move Out of Camera at 3:29 p.m.

**CARRIED (7/7)**

**OPENING PRAYER** Trustee Crockett offered the Opening Prayer.

**ACKNOWLEDGEMENT** Trustee Shaw acknowledged the Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation.

**APPROVAL OF AGENDA**

30/17 Trustee Radford: **THAT** the Board of Trustees approve the agenda as presented with the addition of 14.1 New Business, Pembina Hills Proposed Policy Bandwidth at the ASBA FGM.

**CARRIED (7/7)**

**PRESENTATION DELEGATION**

There were no presentations.

**APPROVAL OF MINUTES & SUMMARIES**

31/17 Trustee McEvoy: **THAT** the Board of Trustees approve the minutes of the organization meeting of the Board held on September 26, 2016 as circulated.

**CARRIED (7/7)**

32/17 Trustee McEvoy: **THAT** the Board of Trustees approve the minutes of the regular meeting of the Board held on September 26, 2016 as circulated.

**CARRIED (7/7)**

**GOOD NEWS**

**Trustee Shaw** shared the Good News Report.

**QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

**CONSENT ITEMS**

**Trustee Radford** requested that 12.2 (Review of Policy 7) be moved to an Action Item for further discussion.

**Board Policy 1 – District Mission Statement, Values and Beliefs, Statement of Philosophy, Goals and Objectives, Board Policy 2 – Role of the Board**

33/17

**Trustee McEvoy:** **THAT** the Board of Trustees approve the review of Board Policy 1 – District Mission Statement, Values, and Beliefs, Statement of Philosophy, Goals and Objectives with no changes, and Board Policy 2 – Role of the Board, with the change in “Selected Responsibilities” No. 1, as presented.

**CARRIED (7/7)**

**ACTION ITEMS**

**2016-2017 Communication Plan and Communication Plan Highlights**

34/17

**Trustee Radford:** **THAT** the Board of Trustees approve the 2016-2017 Communication Plan and 2016-2017 Communication Plan Highlights to be posted on the district website.

**CARRIED (7/7)**

**Approval of First Nations, Métis and Inuit (FNMI) Leadership Committee and Membership**

35/17

**Trustee Tremblay:** **THAT** the Board of Trustees approve the formation of the First Nations, Métis and Inuit (FNMI) Leadership Committee with the following Trustees as members: Trustees Radford, Tremblay, and Crockett.

**CARRIED (7/7)**

**Child and Youth Advocate Act Review and Recommendation for Submission to the Alberta School Boards Association**

**Assistant superintendent Nixon** presented recommended updates to the Child and Youth Advocate Act that will increase protection for all children up to and including those aged nineteen.

36/17

**Trustee Crockett:** **THAT** the Board of Trustees approve the attached review and recommendations for submission to the Alberta School Boards Association.

**CARRIED (7/7)**

**School Council Liaison Appointments 2016-2017**

37/17

**Trustee Becigneul:** **THAT** the Board of Trustees approve the appointment of School Council Liaisons for the 2016-2017 school year as selected at this meeting.

**CARRIED (7/7)**

**Review of Board Policy 7 – Board Operations**

38/17

**Trustee Radford:** THAT the Board of Trustees approve Board Policy 7 as presented, including the removal of the reference to 5.2 (Board Directed Committees) in section 11.1.

**CARRIED (5 in favor, 2 opposed: Becigneul, McEvoy)**

**NEW BUSINESS**

**Pembina Hills Policy re: Bandwidth.**

**Trustee Radford** requested that fellow trustees review the information and defer it to next Regular Board meeting on Monday, October 31, 2016.

**INFORMATION ITEMS**

**Report from the Chair**

**Trustee Shaw** mentioned information regarding the St. Albert Census from the Mayor of St. Albert was shared with Trustees. The Board Chair also reviewed with Trustees, plans by St. Albert Public to host a joint meeting with other Districts early in 2017.

An update was provided regarding the successful addition of two community members that would serve on the District’s Audit Committee for a two year term.

**Report from the Superintendent**

Superintendent Keohane updated the Board on the success of the District on all of the measures in the Accountability Pillar Report. It was noted the report highlights the District as a leading example of education excellence at the local and provincial level. In addition, the success of our FNMI students was noted; and the opportunity that exists to improve student achievement for all students.

**MOTION TO EXTEND**

39/17

**Trustee Crockett:** THAT the Board of Trustees extend the meeting until 6:00 p.m.

**CARRIED (6 in favor, 1 opposed)**

**Asst. Superintendent Nixon** presented the 2015-2016 District Results, highlighting the District’s assessment process which includes provincial exams. It was noted that grade 6 achievement is exceptionally high, along with grade 9 achievement. Diploma Exam results highlighted not only success in the current year but also the five-year trend and achievement at the acceptable and standard of excellence level. The District will be focused on continuing to build its strength in the Standard of Excellence.

**Asst. Superintendent McGuinness** shared updated staffing and enrolment reports reflecting consistent staffing and enrolments. The enrolment report also highlights growth in the early year’s program with numbers increasing in Pre-Kindergarten and Kindergarten programs across all communities. Overall District numbers are consistent with the previous year report.

40/17

**Trustee Radford:** THAT the Board of Trustees receive the superintendent’s report as information.

**CARRIED (7/7)**

**BOARD COMMITMENTS**

41/17                      **Trustee McEvoy:**     **THAT** the Board of Trustees approve the Board Commitments as presented and updated at this meeting.  
**CARRIED (7/7)**

**CLARIFICATION PERIOD FOR PUBLIC & MEDIA**

**Carryl Bennett-Brown** inquired as to how teachers could opt in or opt out of the Grade 3 SLA process. Asst. Superintendent Nixon responded with information on how the process was handled and timelines attached to that.

**TRUSTEE REQUEST FOR INFORMATION**

Trustee Radford requested to have information provided on:

- Hour Zero Emergency Response Practice as it pertains to individual trustees conducting business at District Office.
- Projected timelines on the Ministerial approval for the newly formed 4X4's in Carbondale and Namao.

**CLOSING PRAYER**            **Trustee Crockett** offered the closing prayer.

**MEETING EXTENSION**

42/17                      **Trustee Crockett:**     **THAT** the Board of Trustees extend the meeting until 6:30 p.m.  
**CARRIED (6 in favor, 1 opposed)**

**IN CAMERA**

43/17                      **Trustee Becigneul:**   **THAT** the Board of Trustees move In Camera at 5:45 p.m.  
**CARRIED (7/7)**

**OUT OF CAMERA**

44/17                      **Trustee McEvoy:**     **THAT** the Board of Trustees move Out of Camera at 6:19 p.m.  
**CARRIED (7/7)**

**ADJOURNMENT**

45/17                      **Trustee Radford:**     **THAT** the Board of Trustees adjourn the regular meeting at 6:19 p.m.  
**CARRIED (7/7)**

\_\_\_\_\_  
Secretary Treasurer

\_\_\_\_\_  
Chair



# BOARD OF TRUSTEES REGULAR MEETING

OCTOBER 31, 2016

## ATTACHMENT FOR AGENDA ITEM 10

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### Good News (Communication & Community Relations)

#### **PREPARED BY:**

Carol Bruineman, communications manager

#### **BACKGROUND:**

Please see attached.



**Good News**  
**Regular Board Meeting**  
**October 31, 2016**

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**District News**

- Close to 150 students participated in this year's We Day event in Calgary. We are looking forward to seeing our inspired students come back and begin to make a difference in our communities.

**School News**

- Congratulations to Roisin Cahill and Hudson Shykowski of **ESSMY** for receiving the Service Above Self Awards from the Rotary Club of St. Albert! Thank you for being excellent role models and leaders in our community.
- Congratulations to the **MCHS Cross Country Running Team** for the terrific performance at the Provincial Qualifying Zone Meet. All members qualified for the Provincial Championships in Cochrane, the highest number of runners from the school that have qualified for Provincials in many years. Special congratulation goes out to Joseph Holubowich for finishing 1st in the Junior Boys division with Graham Glaubitz finishing 1st in Intermediate Boys.
- **MCHS** Senior boys' volleyball team won the Western Canadian Challenge invitational volleyball tournament hosted by Morinville Community High School. This is the first time an MCHS team has won their own event. The tournament has been running for the last 22 years. Great job Mr. Fidler and the senior boys!



# BOARD OF TRUSTEES REGULAR MEETING

OCTOBER 31, 2016

## ATTACHMENT FOR AGENDA ITEM 13.1

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### New: Policy 20 – Laura Bird Memorial Beacon of Hope Award Final Approval

#### **PRESENTER:**

David Keohane, superintendent of schools

#### **BACKGROUND:**

At the May 30, 2016 and June 27, 2016 regular meetings, the proposed draft Policy 20 - The Laura Bird Memorial Beacon of Hope Award received approval of the first and second readings. No changes were recommended and the policy is now presented to the Board for final approval.

#### **RECOMMENDATION:**

THAT the Board of Trustees approve Policy 20 – Laura Bird Memorial Beacon of Hope Award as presented.

## LAURA BIRD MEMORIAL BEACON OF HOPE AWARD

### Background Statement

Board Policy 1: District Mission Statement, Values and Beliefs, Goals and Objectives stresses the importance of celebrating staff who are mentors of faith. The Board believes that the ultimate celebration of staff mentorship is to recognize one who is an active and articulate witness to the One for whom Catholic schools exist – Jesus Christ. The Laura Bird Memorial Beacon of Hope Award recognizes that the best way to demonstrate witness to Jesus Christ is to do so to the most needy in the most selfless manner possible.

Laura Bird was a teacher in St. Albert in the 1960s and early 1970s who was passionate about prioritizing service to students in the area of special needs education. At the time, the only option for St. Albert families who needed special education supports was to have their children bused to Edmonton.

Through Laura Bird's pioneering work, special education started its gradual evolution to the inclusive, diverse learner based model that our District supports today. In October 1960, Mrs. Bird initiated the establishment of an Opportunity Room, which was opened within Vital Grandin School. As a teacher within this program, Laura's efforts provided hope to her students and their families that an environment dedicated to addressing a broad spectrum of learning needs can be established in one school community. Her initiative enabled our schools to learn that students best realize their God given potential within a community where they are known and nurtured by all community members.

Specifically, this award has been developed to annually celebrate any staff member who through the example of Laura Bird and in the most selfless manner possible, has dedicated personal service to further the hope and future of others.

### Procedures

1. Any staff member in the District may receive this award on the basis of a recommendation by a Trustee, Parish Priest, member of the GSACRD community, or a local, provincial, national and / or international Catholic faith community affiliate.
2. The Board will request nominations for the award beginning in March of each year and will make its decision prior to June 30 of that year.
3. Nominations for the award may be submitted by any member of the Greater St. Albert Catholic School Community to the Superintendent in writing.
4. Nominations will be reviewed by a Board Selection Committee for recommendation to the Board.

5. All nominations must include a description of the service or contribution made by the individual being nominated according to the following criteria:
  - 5.1. How the individual has endeavored not to bring honor to oneself but to others;
  - 5.2. How the individual has been self-sacrificing through Christian service, and has prolonged this dedication through time;
  - 5.3. How the individual has accepted demanding challenges and set new standards for the rest of us to follow.
6. While a letter addressing this criteria will suffice, a nominator may choose to submit the form provided in Appendix A to complete the nomination process.
7. The presentation of the award will normally be made at the opening school year district mass.
8. The award may be presented post-humously.
9. In the event that there are no nominations accepted by the Board, the Board may determine the need to issue a nomination itself for that year.
10. If there are no nominations for the award, the Laura Bird Memorial Beacon of Hope Award will not be awarded in that year.

**Laura Bird Memorial Beacon of Hope Award Nomination Form**

**Date:**

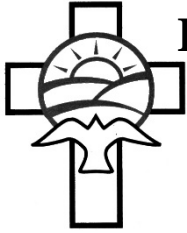
<b>Nominator's Information:</b>	
Name:	
Address:	Postal Code:
Phone Number:	

<b>Nominee's Information:</b>	
Name:	
Address:	
Phone Number:	Postal Code:
Outline Your Relationship to the Nominee and for how long you have known this person:	
Describe how has the nominee endeavored not to bring honor to oneself but to others:	
Describe how the nominee has been self-sacrificing through Christian service, and has prolonged this dedication through time:	

Describe how the nominee has accepted demanding challenges and set new standards for others affiliated with the District to follow:

Other information that you would want to share about the nominee:

DRAFT



# BOARD OF TRUSTEES REGULAR MEETING

OCTOBER 31, 2016

## ATTACHMENT FOR AGENDA ITEM 13.2

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### New: Policy 21 – Staff Recruitment and Selection of Personnel Final Approval

#### **PRESENTER:**

David Keohane, superintendent of schools

#### **BACKGROUND:**

At the June 27, 2016 and September 26, 2016 regular meetings, the proposed draft Policy 21 - Staff Recruitment and Selection of Personnel received approval of the first and second reading. No changes were recommended and the policy is now presented to the Board for final approval.

#### **RECOMMENDATION:**

THAT the Board of Trustees approve Policy 21 – Recruitment and Selection of Personnel as presented.

## RECRUITMENT AND SELECTION OF PERSONNEL

The recruitment and selection of District personnel is a shared responsibility between the Board and the Superintendent. The Board further believes that strong leadership and administration at the District and school levels, are essential to the effective and efficient operation of the school system. The recruitment of staff based upon their capacity to model and witness to the Board's mission, vision, values, and goals is essential to the success of the District's educational mandate.

### Specifically

1. The Board, in the case of the Superintendent, or the Superintendent or designate, in all other instances, will assume the sole responsibility for initiating the advertising process and will make every reasonable effort to ensure that all current District employees are made aware of staff vacancies.
2. The Board has the sole authority to recruit and select an individual for the position of Superintendent.
3. The Board delegates the authority to the Superintendent to recruit and short-list for the position of Secretary-Treasurer while relying upon the full participation and consensus of the Board in determining the suitable candidate.
4. The following process will be followed for the additional Senior Administrative Leadership Team positions as they exist in the leadership structure created by the Superintendent, whereby senior administrators report directly to the Superintendent:
  - 4.1 The Superintendent shall be responsible for the creation of a short list of candidates for these positions.
  - 4.2 The Superintendent shall be responsible for the design of the selection committee. At least two (2) trustees, the Superintendent, a principal, district consultant and teacher shall constitute the selection committee. The decision will normally be made by consensus of the selection committee.
  - 4.3 The successful candidate must be supported by a majority of the selection committee. The Superintendent must be one (1) of the votes in the majority.
  - 4.4 This position shall have a role description and the person occupying the position shall have a written contract of employment. The Superintendent is delegated full authority to determine contract renewals.
5. The Superintendent is delegated full authority to recruit and select staff for all GSACRD Learning Leadership Team district positions that report directly to a Senior Administrative Leadership Team member.



6. The following process will be followed for the appointment of candidates to the positions of Principal and Vice-Principal:
  - 6.1 The Superintendent or designate from the Senior Administrative Leadership Team shall form an Administrative Review Committee comprised of school and district based administrators which will be the interview committee.
  - 6.2 The decision will normally be made by consensus of the interview committee. The Superintendent will have the final responsibility for selection.
  - 6.3 Decisions will be made by the Superintendent to either place principals and vice-principals into hiring pools for future appointments or to immediately place a successful applicant into a designated school.
  - 6.4 The Superintendent is delegated full authority to make all decisions regarding the term and/or continuing appointments of school-based administrators.
7. The Superintendent is delegated full authority to recruit and select staff for all other school-based positions.
8. All offers of employment shall be conditional on the successful applicant providing a criminal record check and a child intervention check (CIC) that is acceptable to the Superintendent. Additionally, the Superintendent may require documentation certifying that the candidate is medically fit for the position.
9. All offers of employment shall use contract templates approved by the Board.

Legal Reference: Section 60, 61, 113, 114, 115, 116, 117 School Act  
Freedom of Information and Protection of Privacy Act



Greater St. Albert Roman Catholic Separate School District No. 734

# Board Chair Correspondence

Attachment for Agenda Item 15.1.1

*As reported by the Board Chair*

**Regular Board Meeting Date:** October 31, 2016

	Date of Correspondence	Sender	Subject of Correspondence
1.	October 28, 2016	Board Chair to Mr. Kevin Feehan	Congratulations



# BOARD OF TRUSTEES REGULAR MEETING

OCTOBER 31, 2016

## ATTACHMENT FOR AGENDA ITEM 15.2

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### Report from the Superintendent

#### **BACKGROUND:**

Please see attached.

#### **RECOMMENDATION:**

THAT the Board of Trustees receive the superintendent's report as information.

**Superintendent's Information Report to the Board  
Greater St. Albert Roman Catholic Separate School District No. 734  
October 31<sup>st</sup>, 2016**

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**\*Trustee Request for Information**

***Expected Time for Ministerial Approval of Recent 4x4***

At the October 17<sup>th</sup> regular meeting, Trustee Radford requested the timeframe for the Ministerial Approval of the recent 4x4. A response will be provided by Secretary-Treasurer Deb Schlag.

**Policy**

***New Administrative Procedure 485 – Vacation Accrual and Carry-Over***

AP 485 was presented and approved at a recent Policy Advisory Committee Meeting. This administrative procedure outlines the procedure of accruing and carrying over vacation time for all District out-of-scope employees. Administrative Procedure 485 – Vacation Accrual and Carry-Over is attached for information. Secretary-Treasurer, Deb Schlag will respond to any questions regarding this item. (Attached)

Recommendation: That the Board receives this report as information.

\*This report has been organized according to the categories of responsibilities for the superintendent (outlined in Policy 12), as they would apply to the timing of the report.

## VACATION ACCRUAL AND CARRY-OVER

### Background

The District supports and recognizes the use of vacation as an important employee benefit that contributes to the health and wellness of its employees. Vacation is earned and accrued in accordance with the employee's applicable terms and conditions of employment and is intended to be fully used each year. This procedure outlines the vacation accrual and carry-over procedure for all non-union employees of Greater St. Albert Catholic Schools (the "District").

### Scope

This procedure applies to all non-union employees of the District. An employment contract shall take precedence in the case of a conflict with this administrative procedure.

### Procedure

1. Vacation Accumulation
  - 1.1. Employees normally accumulate (or earn) vacation credits on a monthly basis; at a rate of 1/12 of the annual entitlement specified in their employment contract or terms of conditions of employment for 12 month positions and at a rate of 1/10 for 10-month position.
2. Vacation Requests and Scheduling
  - 2.1. Prior to using vacation time, the employee shall inform their direct supervisor in writing of their preferred vacation schedule.
  - 2.2. The employee shall not take vacation at a time where it is determined by the employee's direct supervisor, in its sole discretion, to be impractical to do so taking into consideration staffing and operational requirements.
  - 2.3. The employee's direct supervisor may, at its sole discretion, direct the employee to take earned vacation.
3. Vacation Carry-Over
  - 3.1. All employees are expected to take their full vacation entitlement within the twelve-month period in which it is earned.
  - 3.2. If an employee does not take their full vacation entitlement within the twelve-month period in which it is earned, they may carry-over up to a maximum of 10 days of unused vacation entitlement to the next twelve-month period subject to the appropriate Senior Administrative Officer's approval at their sole discretion.

4. Change of Employment Status within the District

- 4.1. Prior to transferring to a new position within the District, employees shall use all of their accrued vacation entitlement, or upon written request to their direct supervisor, may receive payment in lieu of taking their accrued vacation entitlement at the rate the vacation was earned.

References: Employment Standards Code RSA 2000, c E-9



# BOARD OF TRUSTEES REGULAR MEETING

OCTOBER 31, 2016

## ATTACHMENT FOR AGENDA ITEM 16

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### Board Commitments

#### **BACKGROUND:**

Please see attached.

#### **RECOMMENDATION:**

THAT the Board of Trustees approve the Board Commitments as presented and updated at this meeting.

## Greater St. Albert Catholic Schools Board Commitments 2016-2017

Month	Date	Event	Location Time	Attending
<b>OCTOBER</b>				
	October 3, 2016	ESSMY Awards	St. Albert Parish (7:00 pm - 9:00 pm)	McGuinness
	October 5, 2016	Long Service Awards	RS. Fowler (4:00 pm)	McEvoy, Proulx, Crockett, Shaw, Radford, Tremblay
	October 12, 2016	St. Albert Community & Social Development Engagement Session	St. Albert Curling Club (12:00 pm - 3:00 pm)	McEvoy
	October 18, 2016	Truth and Reconciliations Calls to Action with Saint Kateri	St. Joseph's College (7:00 pm - 8:00 pm)	Crockett, Shaw
	October 20, 2016	Meeting with MLA van Dijken	District Office (7:00 pm)	Crockett, Radford, Tremblay, Keoane, McEvoy, Shaw
	October 21/22, 2016	Breaking New Ground with Truth and Reconciliation Calls to Action	Star of the North	Crockett, Shaw, McEvoy
	October 26, 2016	Community Consultation - School Boundaries and Programming for Sister Alphonse Academy	JJN (3:00 pm-7:00 pm)	Crockett, Radford, Proulx, Tremblay, Becigneul
	October 28, 2016	Starfest	Santa Maria Goretti Centre (5:30)	Shaw, McEvoy, Crockett, Becigneul, Keohane
	October 27, 2016	SACHS Awards	Arden Theatre (7:00 pm)	Crockett, Keohane
<b>NOVEMBER</b>				
	November 1, 2016	Community Consultation - School Boundaries and Programming for Sister Alphonse Academy	NMR (3:00 pm-7:00 pm)	Shaw, Crockett, McEvoy, Becignual, Radford
	November 2, 2016	MCHS Awards	MCCC (7:00 pm)	Radford, Schlag
	November 5, 2016	St. Joseph's Ignite Gala 2016	Chateau Lacombe Ballroom (6:00 pm)	Shaw, Crockett
	November 9, 2016	Sister Alphonse Academy Sod Turning Event	SAA Site (1:00 pm)	Keohane, Crockett
	November 11, 2016	Remembrance Day - St. Albert		
	November 11, 2016	Remembrance Day - Morinville		
	November 11, 2016	Remembrance Day - Legal		
	November 18-20, 2016	ACSTA AGM	Westin, Edmonton	Keohane, Schlag, Crockett, McEvoy, Shaw, Proulx, Radford, Tremblay, Becigneul
	November 20-22, 2016	ASBA FGM	Westin, Edmonton	Keohane, Schlag, Crockett, McEvoy, Shaw, Proulx, Radford, Tremblay, Becigneul
<b>DECEMBER</b>				
	December 1, 2016	SRR Trustee Visit MCHS	8:30 AM	
		SRR Trustee Visit GHP	10:30 AM	
	December 8, 2016	SRR Trustee Visit Albert Lacombe	8:30 AM	
		SRR Trustee Visit ESSMY	10:30 AM	
		SRR Trustee Visit St. Gabes	1:30 PM	
	December 16, 2016	Morinville Rotary Christmas Party		
<b>JANUARY</b>				
	January 27, 2017	BELRA Presentations to All Schools	All Schools	
<b>MARCH</b>				
	March 25-27, 2017	NSBA Annual Conference and Exposition	Denver Colorado	
<b>April</b>				
	April 21-22, 2017	Board Planning Session (Tentative)	TBC	