

## GEORGE SOETAERT MEMORIAL AWARD

### Background

The Division shall, on an annual basis, provide a \$2,000 cash award to be divided equally between four grade twelve (12) students.

In keeping with the Division's guidelines, the \$2,000 cash awards will be given to four grade twelve (12) students. The student must have demonstrated integrity, sincerity and genuine friendliness in his/her relationship with others. This student must be dedicated and persevering in his/her studies, making a meaningful contribution to the life and spirit of the school. In general, this student is held in high esteem by both teachers and classmates.

### Procedures

1. The award will be made annually to four Grade twelve (12) students (one in each of the Division's four high schools) who are furthering their education at any accredited post-secondary education institution.
2. Application for the award must be in writing on the George Soetaert Memorial Award Application Form and submitted to the Principal of the respective school by June 15 of that school year.
3. In keeping with Mr. Soetaert's ideals, the successful candidate must reflect Catholic/Christian values in his/her lifestyle and studies.
4. To qualify for the award, a student must have successfully completed Religious Studies 35 and/or had a prominent role in a social justice service project. Also, the student must achieve a school-awarded average of 70 percent or higher in English 30-1 or 30-2, Social Studies 30-1 or 30-2, and two other 30-level courses at any of the high schools in Greater St. Albert Roman Catholic Separate School Division. In addition, the candidate is to have acquired/qualified for a high school diploma.
5. If deemed necessary by the school, eligible candidates must consent to an interview with the school's selection committee which will make the final selection and announce the award.
6. The selection committee will consist of:
  - 6.1 Principal or designate.
  - 6.2 One staff member.
  - 6.3 Trustee representative.

7. Once post-secondary acceptance has been confirmed, the school must provide the Secretary Treasurer with the name of the award recipient. A minimum of two weeks is required for processing and delivery of the award cheque to the school for presentation to the recipient.
8. A member of the Board or designate must present the award at an appropriate ceremony held by each respective school.
9. Interview questions are left to the discretion of each school.
10. The GEORGE SOETAERT MEMORIAL AWARD APPLICATION FORM can be found in the Admin Procedures Forms Manual (F367), and suggested interview formats can be found in the Division's Human Resources Manual.

Revision Dates: May 30, 2014, May 12, 2017 (renumbered)