

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
GREATER ST. ALBERT ROMAN CATHOLIC  
SEPARATE SCHOOL DISTRICT NO. 734  
HELD on MONDAY, February 27, 2017, 2:00 P.M.  
District Office, 6 St. Vital Avenue,  
St. Albert, AB**

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**MEMBERS PRESENT** Trustees Becigneul, McEvoy, Radford, Shaw, and Tremblay

**MEMBERS ABSENT** Trustees Crockett and Proulx

**ADMINISTRATION PRESENT**

D. Keohane, superintendent, R. Nixon, assistant superintendent, D. Schlag, secretary-treasurer

**ADMINISTRATION ABSENT**

S. McGuinness, assistant superintendent

**CALL TO ORDER**

**Trustee Shaw** called the meeting to order at 2:00 p.m.

**IN CAMERA**

156/17

**Trustee Becigneul:** **THAT** the Board of Trustees move In Camera at 2:00 p.m.

**CARRIED (5/5)**

**OUT OF CAMERA**

157/17

**Trustee Tremblay:** **THAT** the Board of Trustees move Out of Camera at 3:16 p.m.

**CARRIED (5/5)**

**Assistant superintendent Nixon departed the meeting at 3:16 p.m.**

**The Board recessed until 3:30 p.m.**

**OPENING PRAYER**

**Trustee Shaw** offered the Opening Prayer.

**ACKNOWLEDGEMENT**

**Trustee Shaw** acknowledged that the Board is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation.

**APPROVAL OF AGENDA**

158/17

**Trustee Radford:** **THAT** the Board of Trustees approve the agenda as amended with the addition of New Business: 14.1 Leaders of Tomorrow – Citizen of the Year and 14.2 Mental Health Evening, March 22, 2017 hosted by the St. Albert Community Foundation.

**CARRIED (5/5)**

**PRESENTATION DELEGATION**

There were no presentations.

## APPROVAL OF MINUTES & SUMMARIES

159/17                      **Trustee McEvoy:**     **THAT** the Board of Trustees approve the minutes of the Regular Meeting of the Board held on February 13, 2017 as circulated.

**CARRIED (5/5)**

## GOOD NEWS

**Trustee Shaw** shared the Good News Report and added two additional items: congratulations to Peggy Dugan, teacher at G.H. Primeau who was recognized as February's Rotary Teacher of the Month and recognized Champion Pet Foods for their generous donations in support of the Morinville Community High School Media Design and Urban Agriculture programs.

**Trustee Radford** shared the news regarding the opportunity for new local grants available from the Morinville Foundation and the success of all the MCHS basketball teams receiving medals. Congratulations to all!

**Trustee Radford** also commended Ms. Sage Arcand for her nomination by the Baha'is of St. Albert. Baha'is emphasizes the United Nations International Women's Day because it recognizes and promotes the contribution of women to the betterment of societies all around the world.

## QUESTIONS FROM THE PUBLIC

There were no questions from the public.

## CONSENT ITEMS

There were no consent items.

## ACTION ITEMS

### **Board Planning Session 2017**

Trustee McEvoy updated the Board on the annual planning session, including dates (April 21-22, 2017), venue (Chateau Lacombe in Edmonton) and agenda topics. The meeting will also include Mass at St. Joseph's Basilica on Saturday at 5:00 pm.

160/17                      **Trustee Bécigneul:**     **THAT** the Board of Trustees approve the location of the Chateau Lacombe, in Edmonton, and scope of the Board's annual planning session as presented.

**CARRIED (5/5)**

## NEW BUSINESS

### **Leaders of Tomorrow, Citizens of the Year Update.**

**Trustee Bécigneul** updated the Board on the consolidation of awards for Mayor's recognition of community volunteers and Leaders of Tomorrow under a single event, the Annual Celebration of Volunteers, to be held May 16, 2017. He mentioned the importance of sharing this change in format and encouraged Trustees to bring the information to School Councils in anticipation of potential nominations.

### **St. Albert Community Foundation Mental Health Evening, March 22, 2017**

Trustee McEvoy shared correspondence with the Board requesting support of this session on mental health featuring Sheldon Kennedy.

161/17

**Trustee Radford:** THAT the Board of Trustees support the March 22, 2017 event featuring Sheldon Kennedy, sponsored by the St. Albert Community Foundation with a donation of \$500.00 for a Bronze Sponsorship.

**CARRIED (5/5)**

**INFORMATION ITEMS**

**Report from the Chair**

The Chair shared the Correspondence file and that she had attended and just returned from the Religious Education Congress in Anaheim, a report would be submitted at a later date.

There were no other items to report.

**Report from the Superintendent**

**Long Service Awards Update**

**Secretary-Treasurer Schlag** provided a brief update on behalf of assistant superintendent McGuinness on the results of the survey that was open from February 8-22, 2017. 205 employees responded to the questions. The response rate of 35% +/- was excellent. Most respondents indicated that they were satisfied with the structure but 57% indicated that the District should consider revising the gifts offered at each level of service. The committee will consider these responses at their next meeting.

**Safe and Caring Schools Report**

**Superintendent Keohane** updated the Board on the district's progress and performance related to the Safe & Caring Schools mandate, along with the governance and accountability for providing this. It was highlighted that Alberta captures the best data on this and that Catholic Schools further "A World of Worth." District data collected has confirmed that suspensions continue to decline while the perception of the quality of safety and care within our schools remains among the highest in the province; half of district schools had no school suspensions in the past year. The report highlights the District emergency response protocols, including the Incident Command Model that is in place across the District, which continues to strengthen. In addition, a new Administration Procedure is in development to enhance how the district will address bullying behavior. The District's implementation of the Safe Journeys to School recommendations was noted.

**MOTION TO EXTEND**

162/17

**Trustee Becigneul:** THAT the Board of Trustees extend the meeting until 5:45 p.m.

**CARRIED (5/5)**

**Plant Operations and Maintenance (PO&M) and Infrastructure Maintenance and Renewal (IMR) Reports**

**Secretary-Treasurer Schlag** updated the Board on Plant Operations & Maintenance's key initiatives to improve efficiencies, safety, and to provide service across the District. In addition, the Infrastructure, Maintenance, and Renewal report highlights projects planned, those in progress and how the contingency addresses priorities that may arise.

**Transportation Overview**

**Secretary-Treasurer Schlag** updated the Board on the key

